

ACWA/JOINT POWERS INSURANCE AUTHORITY

Unapproved 8/13/09

Approved 09/30/09

EXECUTIVE COMMITTEE MEETING

Hilton Irvine
18800 MacArthur Blvd.
Irvine, CA 92612
949-833-9999

August 13, 2009

MEMBERS PRESENT

Chairman: Wes Bannister, Orange County Water District
Vice Chair: Joan C. Finnegan, Municipal Water of Orange County
Merle Aleshire, Valley Center Municipal Water District
Tom Cuquet, South Sutter Water District
Joseph Dion, Citrus Heights Water District
E.G. "Jerry" Gladbach, Castaic Lake Water Agency
W.D. "Bill" Knutson, Yuima Municipal Water District
Melody McDonald, San Bernardino Valley Water Conservation District
Lou Reinkens, Tahoe City Public Utility District

MEMBERS ABSENT

Paul Kelley, ACWA Vice President

STAFF PRESENT

Chief Executive Officer/Secretary: Daniel N. Klaff
Chief Financial & Operations Officer: Walter "Andy" Sells
David deBernardi, Director of Finance
John Gilstrap, Director of Member Services
Nancy Stangel, Director of Administration

OTHERS PRESENT

Ray Thorn, Facilitator

WELCOME

Chairman Bannister called the meeting to order at 12:15 p.m. and welcomed everyone. He noted that members of the public would be allowed to address the Executive Committee on any agenda items prior to the Committee's decision on that item. Comments on any issues were also welcome.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

CONSENT CALENDAR

Chairman Bannister asked to exclude agenda item I.C., "Approval of recreational activities" from this vote as it will be handled separately.

M/S/C (Gladbach/Knutson) (Yes – 9, No – 0): To exclude agenda item I.C., “Approval of recreational activities” from the Consent Calendar so it can be voted on separately.

RECREATIONAL ACTIVITY: BYRON-BETHANY IRRIGATION DISTRICT

Byron-Bethany Irrigation District has recently completed construction of a headquarters facility and plans an open house on August 20, 2009 from 11 a.m. to 2 p.m. The event is not open to the public, but by invitation only. Access is through a security gate and will be restricted. Several local wineries, which are district customers, have agreed to provide and pour tastings of their wines during the event. Lunch will be provided by a caterer and will include non-alcoholic beverages.

Normally, staff recommends a written contract with indemnification from someone licensed to serve alcohol. However, there are no written agreements with the wineries as they are voluntarily donating their product and service.

Due to the nature and duration of the event, staff has approved this event and requests concurrency of the Executive Committee.

M/S/C (Cuquet/Gladbach) (Yes – 8, No – 1, Reinkens): The Executive Committee concurs with staff’s approval of Byron-Bethany’s use of alcohol for their open house.

MEETINGS ATTENDED ON BEHALF OF THE JPIA

Ms. Finnegan noted her attendance at the ACWA Board meeting which included some discussion regarding appointment of Committee members; however, the procedure will not change.

EXECUTIVE COMMITTEE MEMBER ATTENDANCE AT NON-JPIA CONFERENCES

From time to time in the past, members of the Executive Committee have attended business related conferences that pertain to the JPIA. CAJPA (California Association of Joint Powers Authorities) and The California JPIA are examples of past conferences attended by Executive Committee members.

There is no policy requiring approval for Executive Committee members attendance at these conferences and all fees including travel, meals and per diem are paid by the JPIA. Attendance at last year’s conferences was pre-approved by the Executive Committee.

Two options were provided the Committee, discussion ensued. The Executive Committee encourages members to attend meetings or conferences directly related to the business of the JPIA. It was decided that an approved list would be developed and members would be authorized to attend such events without prior approval of the Committee. If not on the list, the Chairman will approve attendance. A report back to the Committee is expected at the next meeting.

Staff is requested to develop a list of meetings and events for the Executive Committee to approve.

M/S/C (Reinkens/Knutson) (Yes – 9, No – 0): That Executive Committee members are encouraged to attend JPIA business related meetings and conferences that are on an approved list. If the event is not on the approved list, the Chairman will be asked to approve the request.

REVIEW AVAILABILITY OF COMMITTEE MEMBERS FOR THE NEXT MEETING

The next Executive Committee meeting is scheduled for September 30, 2009. Ms. Finnegan and Mr. Dion noted conflicts and that they would not be able to attend. Mr. Cuquet was unsure at this date.

REVIEW AND TAKE ACTION ON THE BUILDING AND PROPERTY COMMITTEE RECOMMENDATION

The Building Committee met earlier in the day to review the acceptance of the AAA Senior Management of the offer to purchase the building at 2100 Professional Drive in Roseville, California with execution expected within the next few days.

M/S/C (Gladbach, Aleshire) (Yes – 9, No – 0): That the Executive Committee approves the purchase of the building at 2100 Professional Drive, Roseville, CA and that the status and disposition of the current office building at 5620 Birdcage Street will be determined at a later date.

DISCUSSION OF FUTURE AGENDA ITEMS

The following items were recommended for future meetings: 1) Approved list of events for Executive Committee members; 2) Planning a workshop on pricing and reserves; 3) Strategic Planning follow-up items; and 4) Calendar for 2010.

The meeting adjourned at 1:30 p.m.

WES BANNISTER, CHAIRMAN

ATTEST:

DANIEL N. KLAFF, SECRETARY