

ACWA Joint Powers Insurance Authority Nomination Procedures

Approximately 120 Days Before Election (January 4, 2010)

All ACWA/JPIA Directors and Member Districts are to be notified of:

- A) Date and place of Election;
- B) Officer and Executive Committee positions, and term of office to be filled by Election;
- C) Incumbent office holders; and
- D) Nomination Procedures.

120 to 45 Days Before Election (January 4 – March 19, 2010)

- A) A district may place into nomination its member of the Board of Directors of ACWA/JPIA with the concurrence of five districts then members of the ACWA/JPIA, in addition to the nominating district.
- B) Sample nominating resolutions are available from the ACWA/JPIA.
- C) The **district is solely responsible** for timely submission of the nominating resolution and the five additional concurring in nomination resolutions of its candidate for office.

45 Days Before Election (March 19, 2010)

- A) Deadline and location for receiving the nominating and concurring in nomination resolutions in the ACWA/JPIA office:

Friday, March 19, 2010, at 4:30 p.m.

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- B) Candidates' statement of qualifications must be submitted, if desired, with the nominating resolutions. The statement of qualifications must be submitted on one side of an 8½ x 11" sheet of paper suitable for reproduction and distribution to all districts.

14 Days Before Election (April 19, 2010)

Final notice of the upcoming election of Officers and Executive Committee members will be included as part of the Board of Directors' meeting packet. Final notice shall include:

- A) Date, Time, and Place of Election;
- B) Name and District of all qualified candidates;
- C) Candidate's statement of qualifications (if received); and
- D) Election Procedures and Rules.