

SEWER BACKUP FOLLOW-UP INVESTIGATION

Following an overflow incident, a full investigation may indicate additional follow-up actions to be taken, suggest procedural changes that could improve future responses, and will provide full information to claims adjusters.

Location/Address of Overflow _____

Onsite Response Personal _____ Date of Onsite Response: _____

Property Owner Name _____ Phone: _____

FINDINGS *(Answer all questions that can be determined):*

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| Date the District was first notified of the problem? How notified? | |
| What action was taken when notified, and when? | |
| What was the apparent extent of damage to property? | |
| What was the apparent cause of the backup? | |
| What methods of investigation were used (visual, videos, etc.) | |
| What is the estimated age of the sewer main? | |
| Type of construction of the sewer main? | |
| What is the record of frequency of inspection/cleaning at the site? | |
| Last date of inspection/ cleaning prior to the incident? | |
| Method of cleaning/inspection on that last date (flushed, jetted, rodded, etc.) | |
| Was this problem found to be in the main or the lateral? | |
| Have there been prior problems with blockage in the main? When? | |
| Are there major industries, schools, restaurants on this main? How close? | |
| Was the District doing any work in the area prior to the backup? If so, what was being done? | |

The Backup Investigation Report must be completed and returned to _____ within _____ hours of the onsite assessment and action, and forwarded to the insurance carrier within _____ hours of the investigation.