

JOINT POWERS INSURANCE AUTHORITY

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Sexual Harassment Prevention for Management

Course Description

This course is designed to help our members comply with the current law requiring management to take sexual harassment training every two years. The course guides managers through the sexual harassment investigative process including interviewing the complainant, alleged harasser, and witnesses. The program also covers the emotional aspects of harassment and the importance of creating a safe work environment where employees can report sexual harassment violations without fear of shame or retaliation. Upon completion of the course, Managers will:

- ✦ Understand the California and federal sexual harassment laws
 - ✦ Recognize early signs of sexual harassment
 - ✦ Maintain open communication in a respectful environment
 - ✦ Investigate and resolve sexual harassment complaints
- Meet the requirement established by AB 1825



Date: Tuesday, March 20, 2012
Time: 1:00-3:00 p.m.

Location: Central Basin Municipal Water District
6252 Telegraph Road
Commerce, CA 90040

Instructor: Patricia Slaven

Cost: No Cost to JPIA Members
\$50 non-member water agencies
\$99 other organizations

Registration with the JPIA is required

Use one of three methods:

On-line - www.acwajpia.com

By email - training@acwajpia.com

By phone - 800.231.5742 ext. 3121

