



ACWA JPIA Clinic Evaluation

Clinic Name		Date of Evaluation	
Address		Phone #	
Website Address		Fax #	
Name of Lead Physician		Phone # E-mail address	
Name of Administrator		Phone# E-mail address	
Medical Director		Phone #	
Persons Interviewed	Title	Phone #	E-mail address

1. Hours of operation:	
2. Typical wait times:	
3. Able to take walk-in visits?	
4. Can provide same day care for urgent care needs?	
5. What % of practice is dedicated to workers' compensation?	
6. Referral back from local hospital established?	
7. Facility well organized, clean?	
8. Dedicated restroom for drug and alcohol testing?	
9. Is there an assigned MRO?	
10. Regular documented calibration of equipment?	
11. Doctors have U.S. accredited medical education & post-graduate training?	
12. All doctors with current & unrestricted medical license?	
13. Any past malpractice history?	
14. Any record of multiple or serious medical licensing board complaints or sanctions?	
15. Independently verified doctor credential verification program in place	
16. Is the credential verification accredited by National Committee for Quality Assurance (NCQA)?	
17. Any doctors board certified in	



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occupational health?	
18. Number of years in occupational medicine?	
19. Do the clinic owners encourage continuing education?	
20. Is membership in professional organizations encouraged?	
21. Is the Clinic familiar with workers' compensation reporting requirements?	
22. Can the Clinic certify that their treating physicians can issue P&S reports in accordance with AMA guidelines, i.e. AMA ratable reports?	
23. Do the doctors on staff have skills dealing with musculoskeletal conditions, eye injuries, lacerations, skin burns and rashes?	
24. Is there a referral network established for specialists?	
25. Do the doctors have an understanding of the Family Medical Leave Act and the Americans with Disability Act?	
26. Are good listening skills a requirement when hiring a new doctor?	
27. Are your doctor's willing to spend time educating and answering questions?	
28. Are written reports about work abilities sent promptly to the employer and insurance company?	
29. Will the employer receive a call from the doctor before putting the worker off work?	
30. Is a staff member appointed as a liaison to handle routine issues, come to the phone to answer questions and reach out when something unusual or unexpected happens?	
31. Are evidence-based diagnostics, treatment & work disability prevention methods used which are effective, safe and economical?	
32. Do the doctor's encourage medically safe activity during recuperation?	



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33. Will you provide updated information to the patient, employer and claims adjuster about work activity at every visit?	
34. If medical treatment does not resolve as expected will appropriate action be taken to modify treatment?	
35. At appropriate intervals will the doctor reevaluate the initial diagnosis & treatment plan & consider referral to a specialist?	
36. Do you utilize outcome metrics?	
37. What do you track?	
38. What reports are available?	
39. Are you willing to work with the employer on early return to work with modified duty?	
40. Is the doctor available for in plant services, ie: job evaluations, prevention consulting?	
41. What ancillary occupational therapy services are available within your clinic?	
42. What additional services do they offer?	
43. Who are their major customers?	

Note: This is not expected to be an all inclusive form. We also do not expect that every box will be completed for all evaluations. It is hoped that this provides guidance for our members on the things they should be looking for when conducting an evaluation of their existing workers' compensation clinic or a new clinic they are considering. Please take the time to read "A Guide to High-Value Physician Services in Workers' Compensation, How to find the best available care for your injured workers" which is available on our website.

Remember as you go through this process you are looking for the "**best available**" physician. As stated in this document, "the physician workforce is not evenly distributed. One can only build relationships with physicians who are actually available in a particular geographic area."

For Non-Occupational Fit-for-Duty and pre-employment physical exams, some of this may not apply, please consider appropriate questions. Occu-Med, Inc. may be able to identify a local clinic for these purposes.