

*Service Above
and Beyond*

ACWA JPIA

2017 Fall Conference Packet



November 27, 2017

Marriott Hotel - Anaheim, CA

800.231.5742 — www.acwajpia.com



President's Welcome

Dear Board Members and Friends:

Welcome to the 2017 Fall Conference in Anaheim. With all of the recent California fires, I know that this has been a very busy and trying time for many of us. This conference should give us an opportunity to rejuvenate as we conduct our business meetings, learn a few new things, and network with others in our industry.

Within this Conference Packet, you will find the meeting packets for the Finance & Audit Committee, Executive Committee, and Board of Directors' meetings as well as our conference schedule and descriptions of our seminars and the presenters.

Our schedule starts off with the Finance & Audit Committee and Executive Committee meetings on Monday morning; they will be followed by the Pre-Board Meeting Lunch with keynote speaker at 11:30 a.m.

After lunch, we have the Board of Directors' meeting and the Town Hall meeting, which will immediately follow the Board meeting in the same room.

The day will conclude with a reception generously sponsored by Alliant Insurance Services, Inc.; AON; Barber & Bauernmeister; bswift; Cohen & Burge, LLP; Donahue Davies, LLP; Law Offices of Robert Gokoo; LaMore, Brazier & Oneal; Meyers Fozi, LLP; MHN; TargetSolutions; and VSP.

On Tuesday, we are having two exciting sessions. The first is "Customer Service: Going Above and Beyond at VSP and JPIA." Representative from both VSP and JPIA will be sharing how their experiences with excellent customer care has created satisfied customers. The second session of the morning is "Pooling 101 – Risk Sharing Pools, What They Are and How They Work." JPIA's CEO, Andy Sells, along with Jon Shull, California JPIA CEO, will explain how joint powers insurance authorities and risk sharing pools work and why they are important to their members.

In the afternoon, we will have the "Sexual Harassment Prevention for Members & Managers (AB1825 & AB2053)."

We'll see you Tuesday evening for the ACWA Conference Welcome Reception. On Wednesday and Thursday, we'll be at the ACWA Exhibit Hall. Please take time to come by the JPIA's booth and say hello to the JPIA staff and Executive Committee members.

Organizational growth continues to be steady. In total, there are now 370 JPIA members, a majority of which participate in multiple programs. In the Liability Program, we have 302 members; there are 187 members in the Workers' Compensation Program; the Property Program has 268 members; and the Employee Benefits Program has 267 members. We encourage current members to consider some of the other programs that the JPIA offers. For those members who already participate in all of the JPIA's programs, thank you for your support and confidence in the JPIA.

As always, I welcome your thoughts on how to increase membership and improve the organization. I look forward to seeing you in Anaheim; if I miss you, please feel free to call me anytime.

Sincerely,

E.G. "Jerry" Gladbach
Board President
661-312-4080



Conference Schedule

Marriott Hotel

700 West Convention Way - Anaheim, CA 92802

Monday — November 27, 2017

8:00 a.m. – Light Continental Breakfast (for those attending the meeting)	Grand Ballroom F
8:30 a.m. – Finance & Audit Committee Meeting	Grand Ballroom F
10:00 a.m.	
10:15 a.m. – Executive Committee Meeting	Grand Ballroom F
11:15 a.m.	
11:30 a.m. – Pre-Board Meeting Lunch With Keynote Speaker	Platinum Ballroom 1-2
1:00 p.m. <i>RSVP by 11/2/17 was required to attend this event.</i>	
1:30 p.m. – Board of Directors' Meeting	Grand Ballroom E
4:00 p.m.	
4:00 p.m. – Town Hall Meeting	Grand Ballroom E
5:00 p.m.	
5:00 p.m. – ACWA JPIA Reception	Platinum Ballroom 1-3
6:00 p.m.	

Tuesday — November 28, 2017

8:00 a.m. – Light Continental Breakfast (for those attending the seminars)	Grand Ballroom E
8:30 a.m. – Customer Service: Going Above and Beyond	Grand Ballroom E
10:00 a.m. at VSP and JPIA	
10:15 a.m. – Pooling 101 – Risk Sharing Pools, What They Are and	Grand Ballroom E
11:45 a.m. How They Work	
1:30 p.m. – Sexual Harassment Prevention for Board Members	Platinum Ballroom 9-10
3:30 p.m. & Managers (AB1825 & AB2053)	
5:00 p.m. – ACWA Conference Welcome Reception	Marquis Ballroom
6:30 p.m.	

Wednesday — November 29, 2017

9:00 a.m. Exhibit Booth #215 & 217	Marquis Ballroom
5:00 p.m.	

Thursday — November 30, 2017

8:00 a.m. Exhibit Booth #215 & 217	Marquis Ballroom
12:00 p.m.	



Seminar Descriptions

Customer Service: Going Above and Beyond at VSP and JPIA

Presenters: Christina Williams, Market Director at VSP; Louis Martinez, VSP Regional Vice President; and ACWA JPIA Staff

An organization's focus on service excellence is often the best avenue to building satisfied customers. This is especially true in the wildly competitive healthcare industry where consumers and employer groups have a multitude of options to choose from. Building programs and services with the customer as the focus creates loyalty, satisfaction, and continued business growth. This is true of VSP and JPIA.

For 60 years, VSP Vision Care has maintained the position of "market leader and innovator" in a healthcare space it helped create. With an award-winning formula centered around service excellence, quality providers, and a unique focus on community, it's no wonder that 80 million Americans rely on VSP to take care of their vision care needs.

In this presentation attendees will learn how VSP and JPIA provide excellent customer care and how the products and services offered provide the glue in keeping members satisfied. In addition, attendees will hear how both organizations go above and beyond for their customers through creativity and innovation – which keep members engaged and thirsting for more!

Christina Williams is a Top 25 Market Director for VSP with over ten years' experience working directly with clients and consumers to understand their needs. She has spoken throughout California regarding VSP's products, services, and member focus.

Louis Martinez is the Regional Vice President for VSP's Pacific North region and is currently based at the company's global headquarters in Rancho Cordova, CA. With over 15 years of experience in the healthcare industry, he has spent time working with some of the largest employers in the country building custom benefits solutions to address the challenges of a diverse and ever-evolving workforce.

Pooling 101 – Risk Sharing Pools, What They Are and How They Work

Presenters: Jon Shull, California JPIA CEO, and Andy Sells, ACWA JPIA CEO

Joint Powers Insurance Authorities (JPIAs) became very popular for California public agencies in the late 1970s. Why this happened is an important question to ask.

In addition to answering why, Andy and Jon will explain what JPIA Risk Sharing Pools are and how they work. They will expand on how JPIAs have evolved over the last 35 plus years and discuss some of the differences in the many JPIAs in the state of California. Finally, they will finish with a few of the challenges faced by JPIAs, why JPIAs are important today, and the value the ACWA JPIA brings to its members.

Jon Shull is Chief Executive Officer of the California JPIA. His responsibilities include board relations, general administration, policy development, member communications, marketing, and external relations. Prior to joining the Authority in 1995, he worked in the city manager's office of the cities of San Luis Obispo, Cerritos, and Signal Hill. He also worked in the mayor's office in Syracuse, New York. Jon earned his master of public administration from the Maxwell School at Syracuse University and his bachelor's degree in Political Science from California Polytechnic State University, San Luis Obispo. He has earned Associate in Risk Management designation from the Insurance Institute of America.

Walter "Andy" Sells was promoted to Chief Executive Officer of the ACWA JPIA in October 2011. Andy began his career with the ACWA JPIA in 1990 when he was hired as the Finance Manager after more than 12 years in the finance and accounting industry. In 1995 he was promoted to Chief Financial Officer. During his more than 20 years in the risk pooling industry, Andy has managed a claims department that administers and adjusts Property/Casualty and Workers' Compensation claims. As manager of the Risk Management department, he oversaw a department of safety engineers responsible for working with member agencies helping them to reduce and mitigate their exposure

continued on next page



Seminar Descriptions

continued from previous page

to covered and non-covered losses. Before being promoted to Chief Executive Officer, he held the title of Chief Operations Officer. Andy is currently a board member of CAJPA, a statewide association for insurance based risk-sharing pools, which provides continuing education, legislative advocacy and active involvement in regulatory matters on behalf of its joint powers authority members. He was previously President of CAJPA and is also a member of AGRiP, an international association of governmental risk pools.

Sexual Harassment Prevention for Board Members & Managers (AB1825 & AB2053)

Presenters: Robert Greenfield, ACWA JPIA General Counsel, and Patricia Slaven, ACWA JPIA Director of Administration

The world is changing quickly in many directions and the impact of these changes filters into workplaces on a daily basis. This course will take a look at the issue of sexual harassment, particularly in light of new protected classes, technological advances, acceptable workplace behavior, and the age-old issue of respect for anyone associated with a district's business.

Questions are often asked about how boards should be involved in an investigation, what to do if a claim is filed against a board member or general manager, and when an investigation should take place and the steps to take to resolve the matter. These issues will be addressed in this session.

Other points covered by this course are understanding the California and federal sexual harassment laws, recognizing early signs of sexual harassment, and dealing with incidents of harassment. Specific water district examples are discussed to bring about the understanding of the types of claims that occur not only in the office, but also in the field.

Robert H. Greenfield joined the ACWA JPIA in December of 2013. As JPIA's General Counsel, Robert oversees legal compliance of the JPIA with all applicable State and Federal laws. Robert directs outside counsel in JPIA litigated claims and provides

coverage analysis for members. He also provides assistance to the members through employment practices training, including state mandated training for supervisors and elected officials. In complicated matters Robert provides assistance to members through the Employment Practices Hotline.

Robert graduated from Fordham College and University of Pacific School of Law with honors. Robert was in private practice for 30 years representing public entities in both State and Federal Court in many types of litigation with a focus on labor and employment matters. He has been given the highest possible rating in both Legal Ability & Ethical Standards by Martindale-Hubbell in Government Law and Employment Law.

Robert is an active member of the State Bar of California and participates in the Employment and Labor Law Section of the State Bar. He is also a past president of the local County Bar Association and served as an elected member of the Gold Trail Unified School District Board of Trustees.

Patricia Slaven has over fifteen years in the Human Resource/Employee Development field and is currently the Director of Administration for ACWA JPIA. She is tasked with overseeing all aspects of the organization's training and professional development efforts including statewide classroom training, webinars, and program development.

Patricia has devoted more than a decade to developing leadership and management training programs for non-profits, the finance industry, and the public sector.

Patricia obtained her Bachelor's degree from the University of Redlands; her MBA from California State University, Sacramento; holds the designation of Senior Professional in Human Resources (SPHR) from the Society for Human Resources Management; and of Certified Professional (IPMA-CP) from the International Public Management Association. She is also certified as an Ergonomic Assessment Specialist with an emphasis on the aging workforce, and as a Synchronous Trainer (web trainer designation).

To receive credit for this class, attendees must arrive on time and attend the entire two-hour session. HR professionals may count these session hours as electives towards JPIA's HR Certification Program. This course complies with AB1825 sexual harassment training for "managers."



General Information

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Finance & Audit Committee Meeting



YOUR BEST PROTECTION

Anaheim Marriot
700 West Convention Way
Anaheim, CA 92802

Monday
November 27, 2017
8:30 A.M.

Chairman: Tom Scaglione, Vallecitos Water District
Carrie Corder, Cucamonga Valley Water District
Suha Kilic, Pebble Beach Community Services District
Dennis Michum, Glenn-Colusa Irrigation District
Kevin Phillips, Paradise Irrigation District
Steve Ruettgers, Kern County Water Agency
Jim Smith, Wheeler Ridge-Maricopa Water Storage District



FINANCE & AUDIT COMMITTEE MEETING

AGENDA

Anaheim Marriott
700 West Convention Way
Anaheim, CA 92802
(714) 750-8000

Monday, November 27, 2017, 8:30 A.M.

WELCOME

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

ANNOUNCEMENT RECORDING OF MEETING This meeting may be recorded to assist in preparation of minutes. Recordings will only be kept 30 days following the meeting, as mandated by the California Brown Act.

EVACUATION PROCEDURES

PUBLIC COMMENT Members of the public will be allowed to address the Finance and Audit Committee on any agenda item prior to the Committee's decision on the item. They will also be allowed to comment on any issues that they wish which may or may not be on the agenda. If anyone present wishes to be heard, please let the Chairman know.

INTRODUCTIONS

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Presenter

Page#

- | | | |
|----------------------|------|--|
| Scaglione | I. | *Approve the minutes of the meeting of August 29, 2017. |
| All | II. | Report on meetings attended on behalf of the JPIA. |
| Datoo | III. | *Review Actuary Reports. |
| Sells/
deBernardi | IV. | *Update potential Creation of Captive Insurance Company. |
| Scaglione | V. | *Announce next meeting date: March 19, 2018. |

ADJOURN

*Related items enclosed.

Americans With Disabilities Act – *The JPIA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the JPIA, shall be made to: Cece Reynolds, Accountant II, ACWA JPIA, PO Box 619082, Roseville, CA 95661-9082; telephone (916) 786-5742. The JPIA's normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m. (Government Code Section 54954.2, subdivision. (a)(1).)*

Written materials relating to an item on this Agenda that are distributed to the JPIA's Finance and Audit Committee within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661-3700; telephone (916) 786-5742. The JPIA's normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m.



Unapproved Minutes

Finance & Audit Committee Meeting

ACWA JPIA Executive Conference Room
2100 Professional Drive,
Roseville, CA 95661
(800) 231-5742

August 29, 2017

This meeting consisted of a simultaneous WebEx teleconference call at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and the following remote sites:

- Corder – 10440 Ashford Street, Rancho Cucamonga
- Kilic – 3101 Forest Lake Road, Pebble Beach
- Michum – 344 East Laurel Street, Willows
- Ruettgers – 3200 Rio Mirada Drive, Bakersfield
- Smith – 3200 Rio Mirada Drive, Bakersfield

MEMBERS PRESENT

Chairman: Tom Scaglione, Vallecitos Water District
Carrie Corder, Cucamonga Valley Water District (*via WebEx*)
Suha Kilic, Pebble Beach Community Services District (*via WebEx*)
Dennis Michum, Glenn-Colusa Irrigation District (*via WebEx*)
Kevin Phillips, Paradise Irrigation District
Steve Ruettgers, Kern County Water Agency (*via WebEx*)
Jim Smith, Wheeler Ridge-Maricopa Water Storage District (*via WebEx*)

MEMBERS ABSENT

No Committee members were absent.

STAFF PRESENT

Chief Executive Officer/Secretary: Walter “Andy” Sells
David deBernardi, Director of Finance
Linda Craun, Administrative Assistant II
Robert Greenfield, General Counsel
Cece Reynolds, Accountant II (Recording Secretary)
Patricia Slaven, Director of Administration
Sandra Smith, Employee Benefits Manager
Dan Steele, Lead Accountant
Dianna Sutton, Finance Manager
Karen Thesing, Director of Insurance Services
Bobbette Wells, Executive Assistant to the CEO

OTHERS IN ATTENDANCE

Richard Babbe, PFM Asset Management
 Paul Dorey, Vista Irrigation District
 David Drake, Rincon del Diablo Municipal Water District
 E.G. "Jerry" Gladbach, Castaic Lake Water Agency
 Brent Hastey, Yuba County Water Agency
 David Hodgin, Scotts Valley Water District
 W.D. "Bill" Knutson, Yuima Municipal Water District
 Melody McDonald, San Bernardino Valley Water Conservation District
 Sarah Meacham, PFM Asset Management
 Bruce Rupp, Humboldt Bay Municipal Water District
 Kathy Tiegs, Cucamonga Valley Water District

WELCOME/INTRODUCTIONS

Chairman Scaglione welcomed and introduced everyone in attendance.

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

Chairman Scaglione called the meeting to order at 1:04 p.m. He announced there was a quorum.

ANNOUNCEMENT RECORDING OF MINUTES

Chairman Scaglione announced that the meeting would be recorded to assist in preparation of minutes. Recordings are only kept 30 days following the meeting, as mandated by the California Brown Act.

EVACUATION PROCEDURES

Mr. Sells briefly reviewed the building evacuation procedures.

PUBLIC COMMENT

Chairman Scaglione noted that, as the agenda stated, members of the public would be allowed to address the Finance & Audit Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. No comments were brought forward.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Chairman Scaglione asked for any additions to, or deletions from, the agenda; none requested.

APPROVAL OF MINUTES

Chairman Scaglione called for approval of the minutes of the March 20, 2017 meeting.

M/S/C (Phillips/Kilic) (Corder-Yes; Kilic-Yes; Michum-Yes; Phillips-Yes; Ruettgers-Yes; Smith-Yes; Scaglione-Yes): That the Finance & Audit Committee approve the minutes of the March 20, 2017 meeting.

MEETINGS ATTENDED ON BEHALF OF THE JPIA

None reported.

LONG-TERM INVESTMENT PORTFOLIO UPDATE

Ms. Meacham introduced Richard Babbe, a Senior Managing Consultant, who has been with PFM Asset Management for almost 20 years. Mr. Babbe began his presentation with an overview of the economy, labor market and a 2017 second quarter review of JPIA's economic portfolio.

Ms. Meacham began her presentation with a second quarter 2017 recap. The JPIA's total return on the portfolio since inception has been above the Bank of America/Merrill Lynch 1-5 Year U.S. Government Index benchmark. The portfolio is well diversified, is comprised of high quality securities and has outperformed the benchmark by an annual average of 0.30% since inception. The diversification of the portfolio and maturity distribution was also discussed.

PROPOSED ORGANIZATIONAL GOALS

Mr. Sells began his discussion stating that the Executive Committee will finalize the organizational goals for the 2017-18 fiscal year at their upcoming meeting. Mr. Sells reviewed the possibility of exploring a Captive Insurance Company. The potential benefit to the JPIA was discussed. Mr. Sells recommended scheduling a meeting at the upcoming Fall Conference. Members of the Finance & Audit Committee confirmed they would be present to attend the meeting on November 27, 2017.

INVESTMENT POLICY

The JPIA's Investment Policy is evaluated on an annual basis and approved by the Board of Directors at the JPIA's Fall Conference. The current Investment Policy was last approved in November 2016. Mr. deBernardi presented a copy of the current Investment Policy that had been marked in add/delete format with recommended revisions made by JPIA staff and investment advisor, PFM Asset Management. Ms. Meacham relayed to the Committee that the majority of the changes to the policy were cosmetic in nature, many were due to meeting the standards set by the California Municipal Treasurers Investment Policy Certification Program and Application Process (CMTA). Staff intends to submit the Investment Policy to the CMTA for certification.

The Finance & Audit Committee recommend approval of the Investment Policy, with proposed changes, to the Executive Committee and final approval by the Board of Directors at Fall Conference.

The Committee also proposed the following changes to the draft presented: Eliminate the word “major” from the last sentence of the “Reporting/Review” section so that all incidences of noncompliance are reported to the committee, and change from Minimum Credit Rating to Minimum Credit Category on the table of permissible investments.

M/S/C (Phillips/Corder) (Corder-Yes; Michum-Yes; Phillips-Yes; Ruettgers-Yes; Smith-Yes; Scaglione-Yes): That the Finance & Audit Committee recommend that the Executive Committee approve the proposed changes to the Investment Policy, with final approval of the Board of Directors at the Fall Conference.

MISCELLANEOUS

Future Agenda Items

None stated.

Availability for Upcoming Meeting(s)

The next scheduled Finance & Audit Committee meeting, November 27, 2017 at 8:30 a.m. No conflicts were noted.

The Finance & Audit Committee meeting adjourned at 2:10 p.m.

ACWA JPIA
Actuary Reports
November 27, 2017

BACKGROUND

The JPIA annually employs an actuary to provide estimates of outstanding losses for the Liability, Property and Workers' Compensation Programs. These estimated losses are used for pricing considerations when preparing the budget for each Program annually. These estimates are also used to record liabilities on the financial statements for outstanding losses.

CURRENT SITUATION

The JPIA put out a request for proposal for actuarial services this last summer. As a result of this process, AON Risk Solutions was awarded the contract. In August and September of 2017, AON Risk Solutions completed their actuary reports for each of the Programs.

Mujtaba Dattoo, AON's Actuarial Practice Leader, will provide a presentation and overview of the recently completed actuarial reports.

RECOMMENDATION

None, informational only.

ACWA JPIA
Creation of Captive Insurance Company
November 27, 2017

BACKGROUND

The Executive Committee set a 2018 organizational goal for JPIA staff to research and evaluate the possibility of creating a Captive Insurance Company.

CURRENT SITUATION

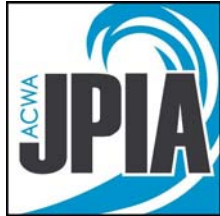
JPIA staff has begun the process of researching Captive Insurance Companies.

- 1) What is a Captive? A Captive is an insurance company owned by the parent that underwrites the insurance needs of the organization.
- 2) Why a Captive?
 - a) Better utilize assets
 - b) Provide greater flexibility in managing retentions/limits/market fluctuations
 - c) Creates a layer of protection for potential adverse State of California actions
- 3) Next Steps:
 - a) Identify necessary professionals (attorney, investment professional, actuary)
 - b) Feasibility study
 - c) Identify structure (board/management)
 - d) Operational plan.

RECOMMENDATION

None, informational only.

Association of California Water Agencies Joint Powers Insurance Authority



Actuarial Overview Workers Compensation, Liability and Property

Presented by
Mujtaba Dattoo, ACAS, MAAA, FCA
Actuarial Practice Leader
November 27, 2017

Aon Aon Global Risk Consulting
17875 Von Karman Avenue, Suite 300, Irvine, CA 92614
(949) 608-6332 | mujtaba.dattoo@aon.com
Empower Results® www.aon.com

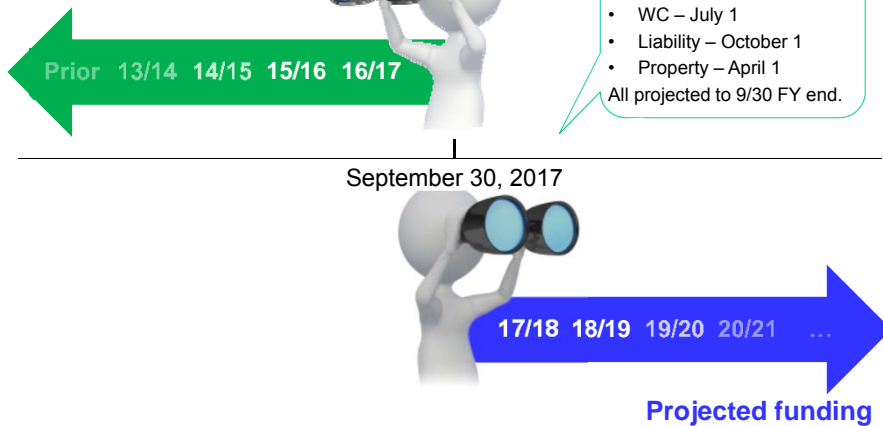
Discussion Points

- Two conclusions from the actuarial report:
 - Outstanding liabilities as of September 30, 2017
 - Used for financial statements
 - Projected losses for FY19, etc.:
 - Used for budgeting purposes
 - Anticipated future changes – trend, legislative
- Historical perspective
- Summary

Slide 1

Actuarial Study Conclusions

Outstanding losses



Slide 2

GASB 10: Determination of Liability

- Accrue liability for **unpaid** claim costs, including **I**ncurred **B**ut **N**ot **R**eported (**IBNR**) claims
- Liability should be based on:
 - The estimated ultimate cost (including effects of inflation and other societal and economic factors),
 - using past experience adjusted for current trends,
 - Other factors that would modify past experience
- Accrue liability for claim adjustment expenses
 - ALAE - expenses associated with specific claims, e.g. legal
 - ULAE – expenses not associated with specific claims, e.g. claims administration
- Discounting is “neither mandated nor prohibited”
 - Investment income available to offset claim costs

Slide 3

Outstanding Losses

Program	As of September 30, 2016	As of September 30, 2017	Change
Workers compensation	\$30.7 M	\$29.8 M	-\$0.8 M
Liability	19.4 M	23.0 M	3.6 M
Property	0.6 M	0.7 M	0.1 M
Total	\$50.7 M	\$53.5 M	\$2.8 M

Notes: Amounts are at expected, undiscounted level, and exclude ULAE.

Slide 4

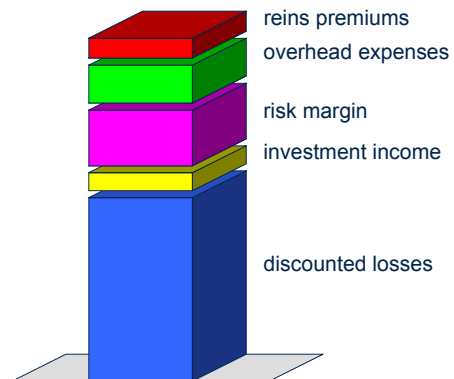
Funding Components

Add

- Expected losses
 - Loss rate x exposure
- Inv income offset
 - Discounted loss rate
- Risk Margin
 - Confidence level
- Overhead expenses
- Reinsurance premium

Funding rate:

- Divide by exposure units,
say per \$100 payroll



Slide 5

5

Projected Limited Losses

Workers Compensation

Period	Loss Rate per \$100 Payroll	Payroll	Projected Losses
7/1/17-18 (prior study)	\$1.69	\$500 M	\$8.4 M
7/1/18-19 (current study)	1.65	516 M	8.5 M
Change	-\$0.04	+\$16 M	+\$0.1 M
% Change	-2%	+3%	1%

Note: Amounts shown are at expected, undiscounted level.

Excludes expenses for claims administration (ULAE),
general administration and excess insurance.

Slide 6

Projected Limited Losses

Liability

Period	Loss Rate per \$100 Payroll	Payroll	Projected Losses
10/1/17-18 (prior study)	\$2.22	\$561 M	\$12.5 M
10/1/18-19 (current study)	2.38	565 M	13.4 M
Change	\$0.16	+\$4 M	+\$0.9 M
% Change	+7%	+1%	+8%

Note: Amounts shown are at expected, undiscounted level.

Excludes expenses for claims administration (ULAE),
general administration and excess insurance.

Slide 7

Projected Limited Losses

Property

Period	Loss Rate per \$1 Million TIV	TIV	Projected Losses
4/1/17-18 (prior study)	\$193	\$5.7 B	\$1.10 M
4/1/18-19 (current study)	196	5.8 B	1.15 M
Change	\$3	+\$0.2 B	+\$0.05 M
% Change	+2%	+3%	+4%

Note: Amounts shown are at expected, undiscounted level.

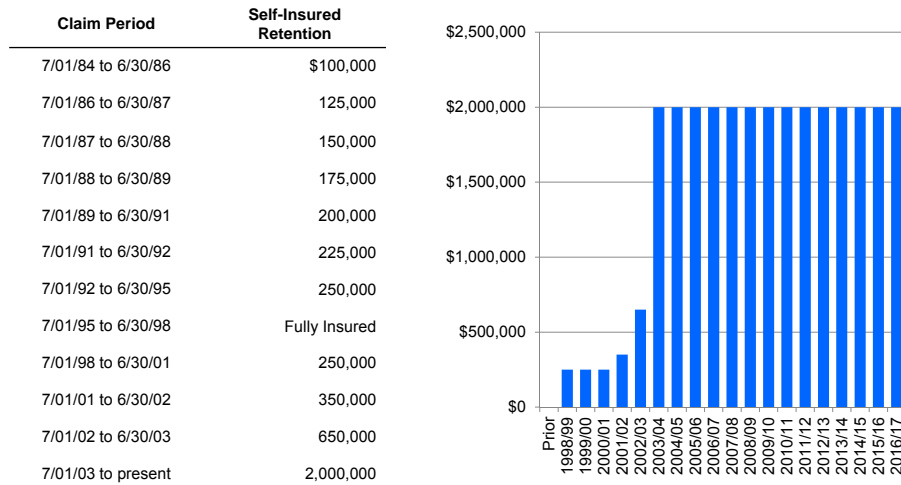
Excludes expenses for claims administration (ULAE),
general administration and excess insurance.

Slide 8

Workers Compensation

Slide 9

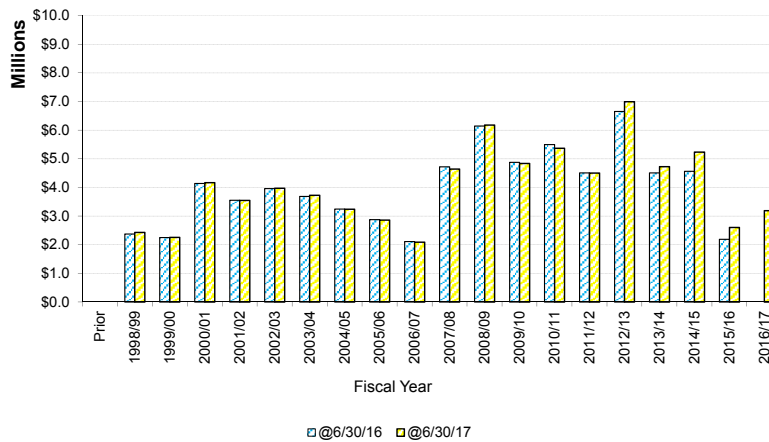
History of Self-Insured Retentions



Workers Compensation

Slide 10

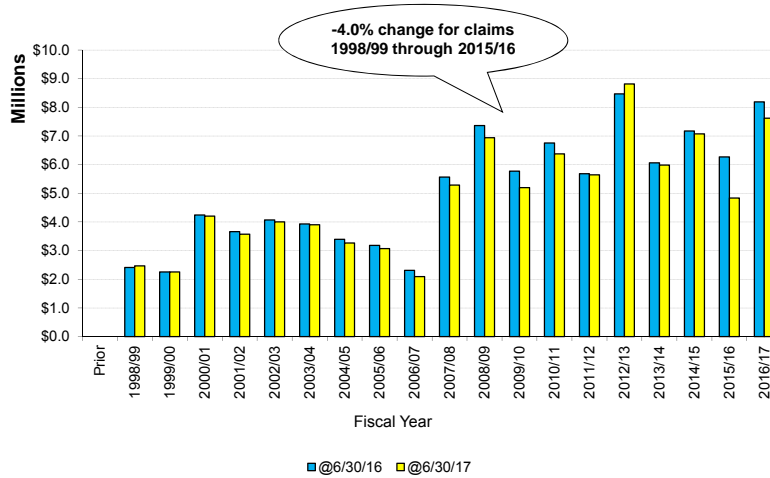
Limited Reported Incurred Losses



Workers Compensation

Slide 11

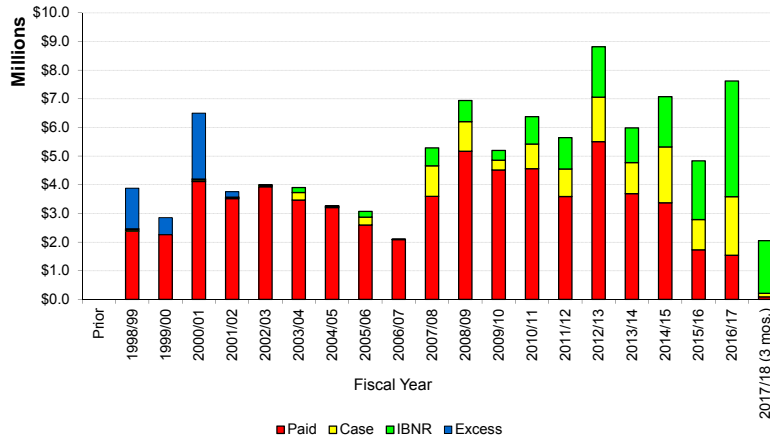
Projected Ultimate Limited Losses 1984/85 through 2016/17 ~ \$103.1M



Workers Compensation

Slide 12

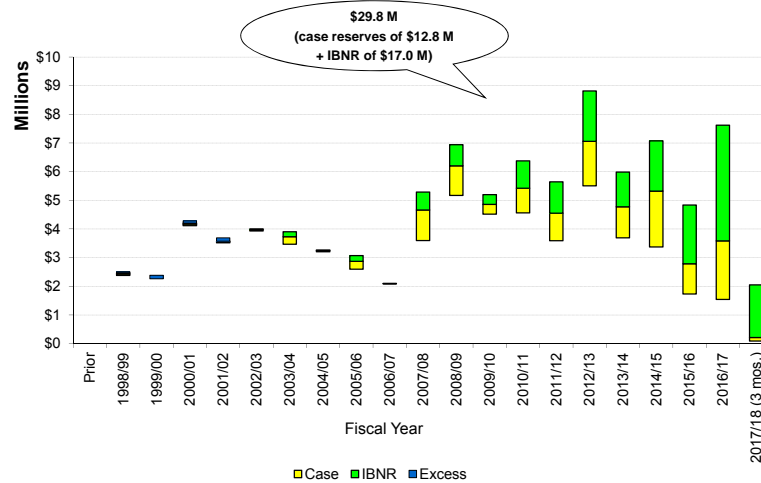
Components of Projected Ultimate Limited Losses



Workers Compensation

Slide 13

Outstanding Losses = Case + IBNR Reserves



Workers Compensation

Slide 14

Reconciliation of Outstanding Losses for WC between September 30, 2016 and 2017

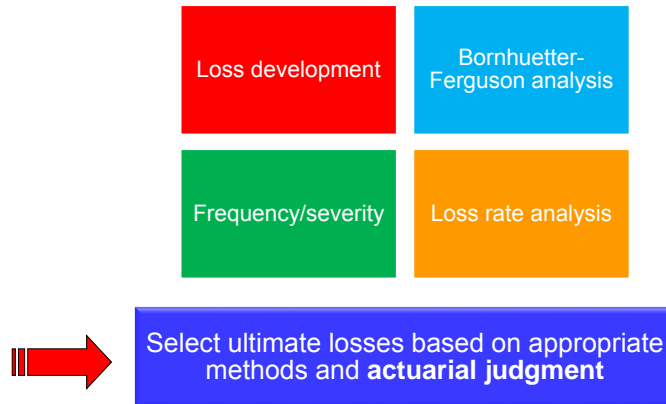
Estimated Outstanding Losses as of September 30, 2016	\$30.7M	
Paid losses between 9/30/16 and 9/30/17	-5.0M	(-)
Change in projected ultimate losses for older years (through 2015/16)	-3.6M	(-)
Addition of projected ultimate losses for most recent year (2016/17)	+7.6M	(+)
Estimated Outstanding Losses as of September 30, 2017	\$29.8M	

Notes: Amounts are at expected level and exclude ULAE (costs to administer open claims)

Workers Compensation

Slide 15

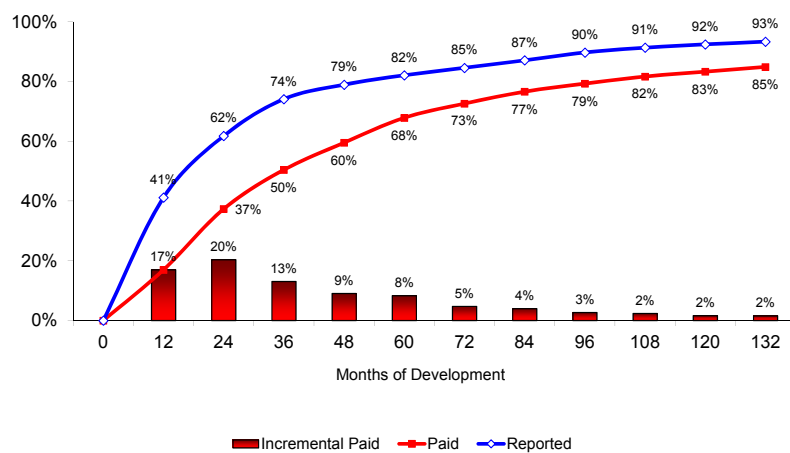
Standard Actuarial Methods



Workers Compensation

Slide 16

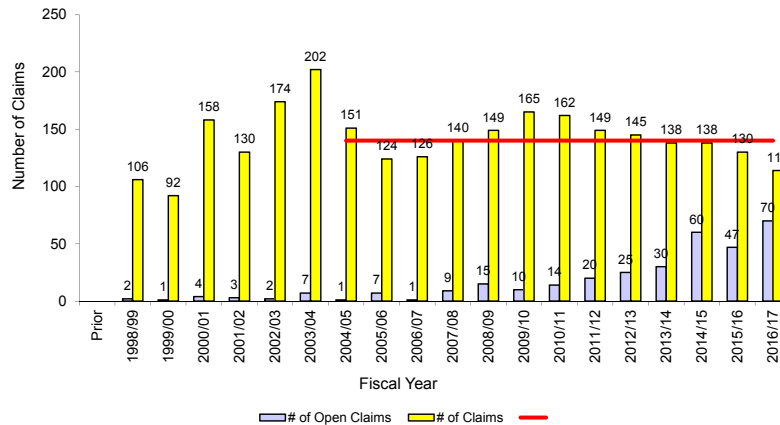
Development Methods



Workers Compensation

Slide 17

Number of Claims average 140 claims per year

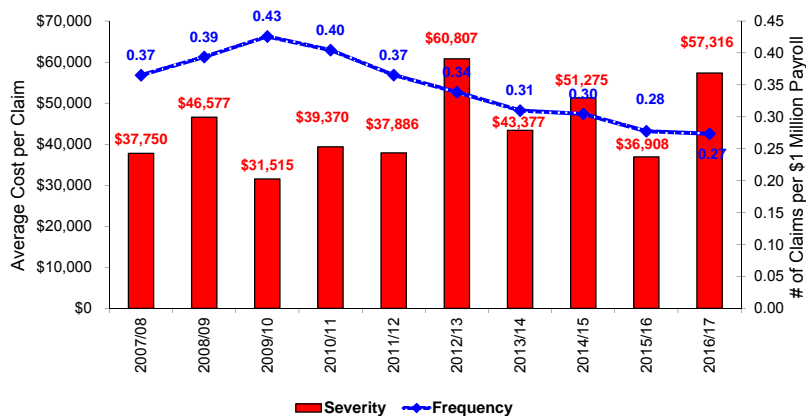


Notes: Only lost-time claims are included.

Workers Compensation

Slide 18

Frequency = at 0.3 to 0.4 claims per \$1M payroll Severity = recent average ~\$55,000



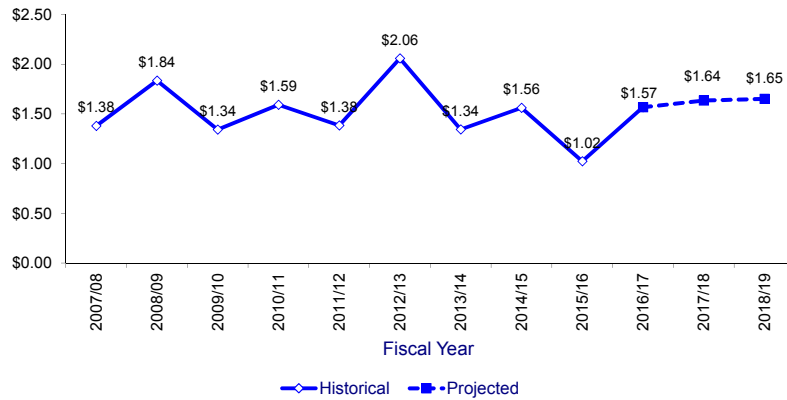
Notes: Only lost-time claims are included.

6 claims over \$350,000 in 2012/13 and one claim over \$750,000 in 2016/17.

Workers Compensation

Slide 19

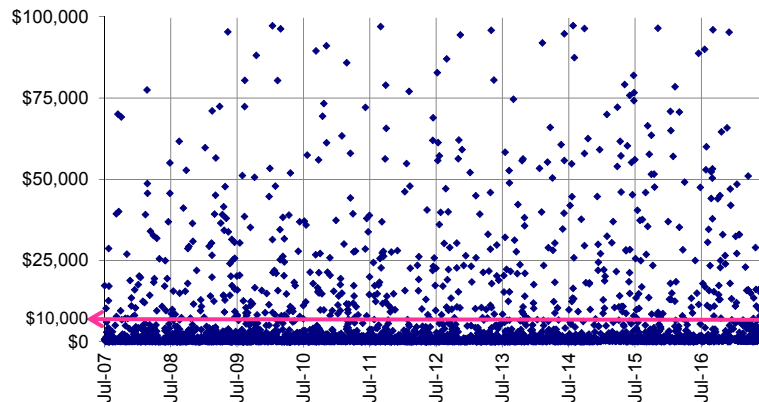
Limited Loss Rate per \$100 of Payroll



Workers Compensation

Slide 20

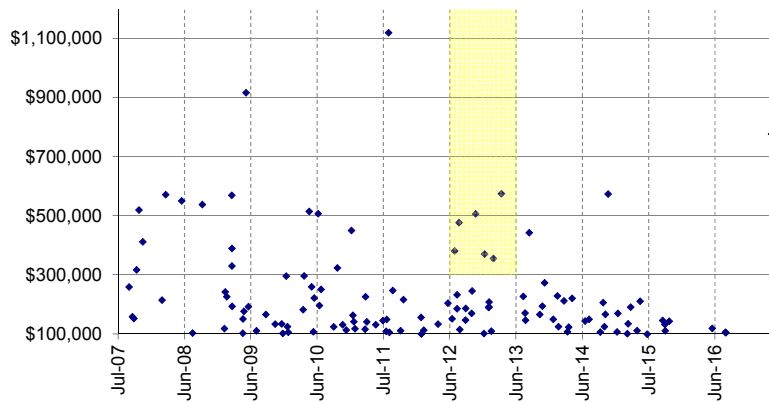
Distribution of Losses Below \$100,000 2007/08 through 2016/17



Workers Compensation

Slide 21

Distribution of Losses Above \$100,000 2007/08 through 2016/17

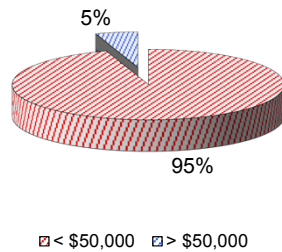


Workers Compensation

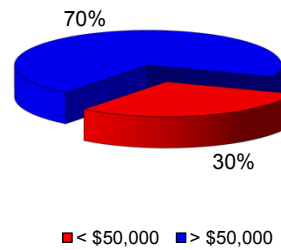
Slide 22

**95% of claims below average \$50,000 and cost 30%,
remaining 5% cost 70% of incurred dollars**

Number of claims



\$ incurred losses

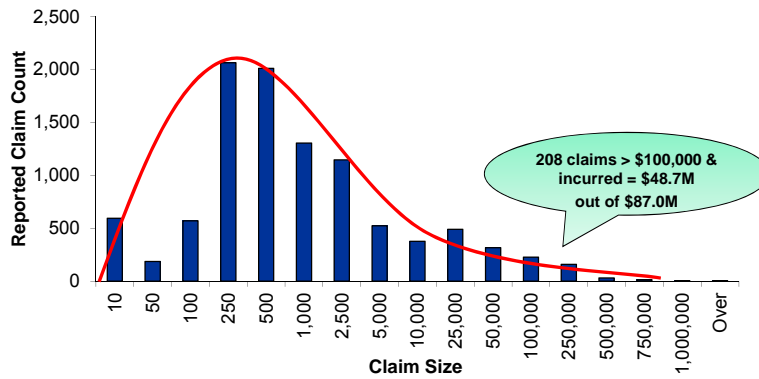


Workers Compensation

Slide 23

Histogram of Claims

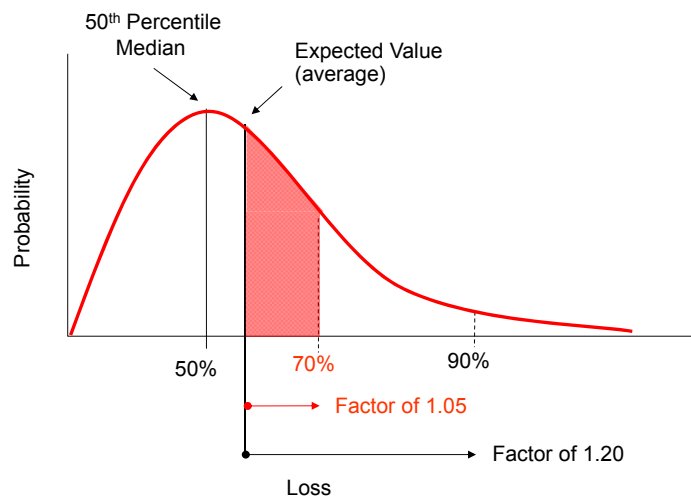
About 10,000 claims from all years



Workers Compensation

Slide 24

Confidence Level

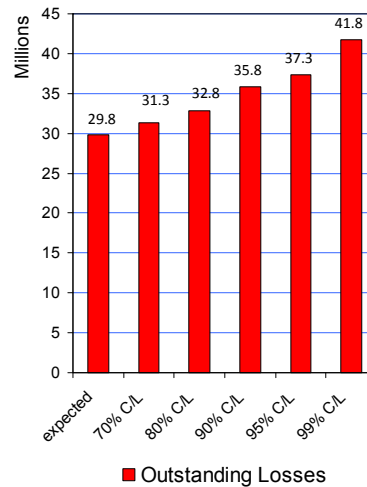


Workers Compensation

Slide 25

Confidence Level

- Confidence level is a % of reserves (or projected losses) added as cushion
 - E.g. 90% confidence level means 9 out of 10 years the funds set aside will be sufficient to pay the liabilities
 - It is a statistical estimate, actual results may vary



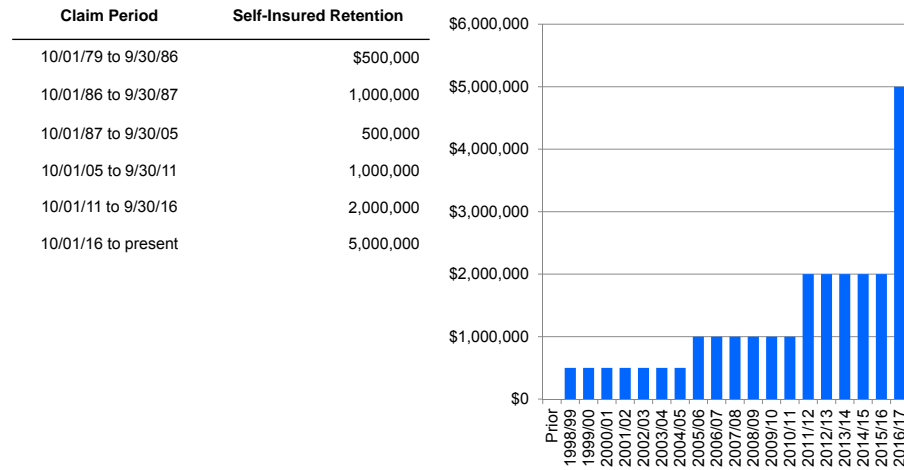
Workers Compensation

Slide 26

Liability

Slide 27

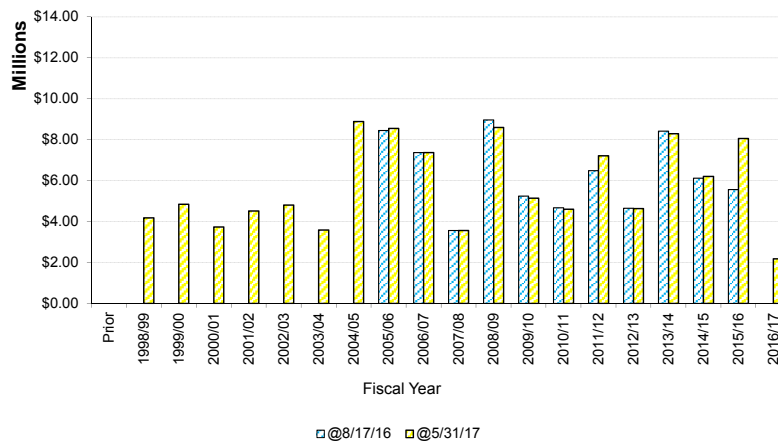
History of Self-Insured Retentions



Workers Compensation

Slide 28

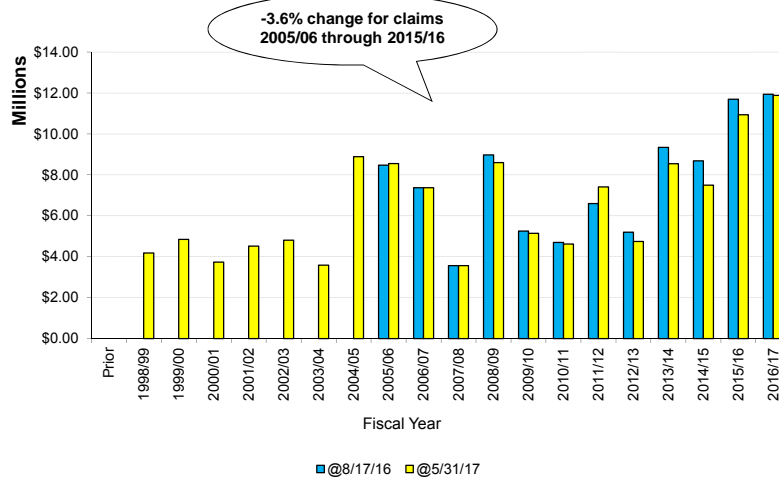
Limited Reported Incurred Losses



Liability

Slide 29

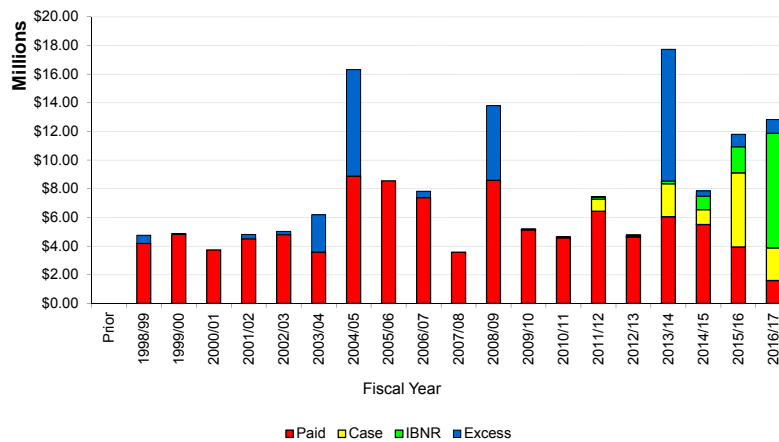
Projected Ultimate Limited Losses 1979/80 through 2016/17 ~ \$192M



Liability

Slide 30

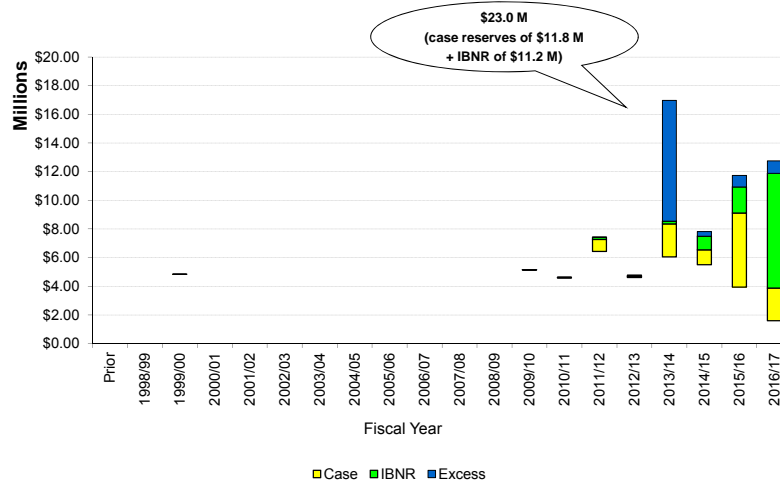
Components of Projected Ultimate Limited Losses



Liability

Slide 31

Outstanding Losses = Case + IBNR Reserves



Liability

Slide 32

Reconciliation of Outstanding Losses for LI between September 30, 2016 and 2017

Estimated Outstanding Losses as of September 30, 2016	\$19.4M	
Paid losses between 9/30/16 and 9/30/17	-5.4M	(-)
Change in projected ultimate losses for older years (through 2015/16)	-2.9M	(-)
Addition of projected ultimate losses for most recent year (2016/17)	+11.9M	(+)
Estimated Outstanding Losses as of September 30, 2017	\$23.0M	

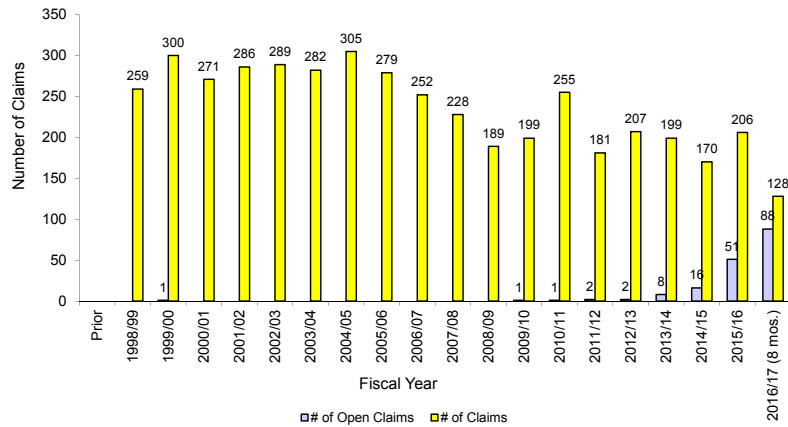
Notes: Amounts are at expected level and exclude ULAE (costs to administer open claims)

Liability

Slide 33

Number of Claims

About 180 to 220 claims per year

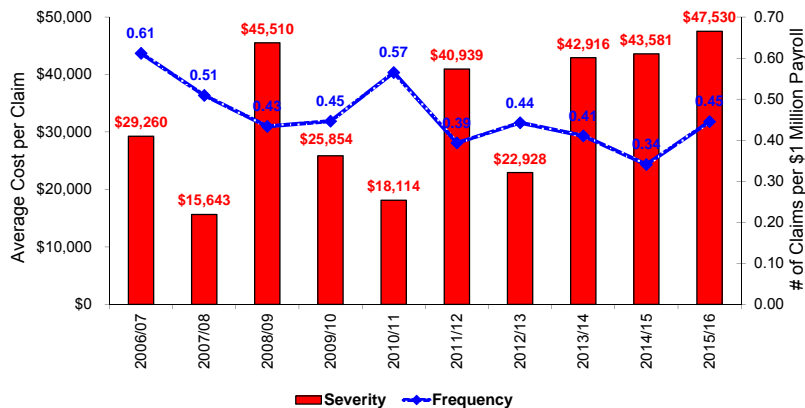


Liability

Slide 34

Frequency = about 0.4 claims per \$1M payroll

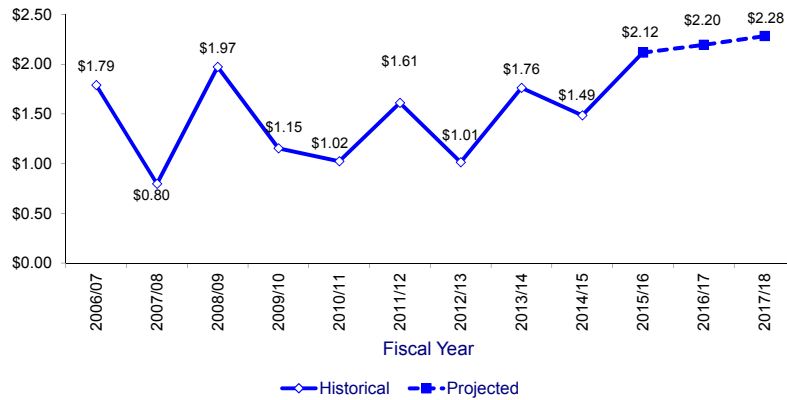
Severity = recent average \$45,000



Liability

Slide 35

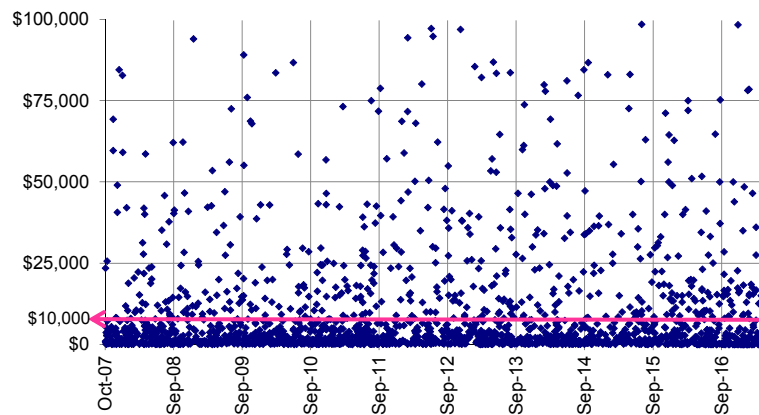
Limited Loss Rate per \$100 of Payroll



Liability

Slide 36

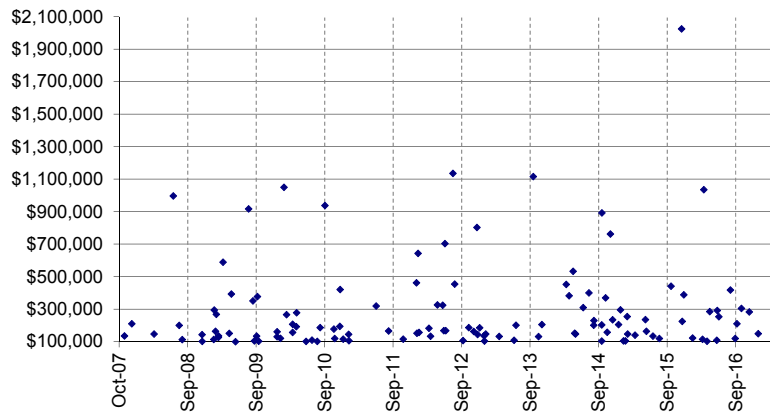
Distribution of Losses Below \$100,000 2007/08 through 2016/17



Liability

Slide 37

Distribution of Losses Above \$100,000 2007/08 through 2016/17



Note: 2008/09 claim with \$8.4 million incurred and 2013/14 claim with \$10.3 million incurred not shown on graph.

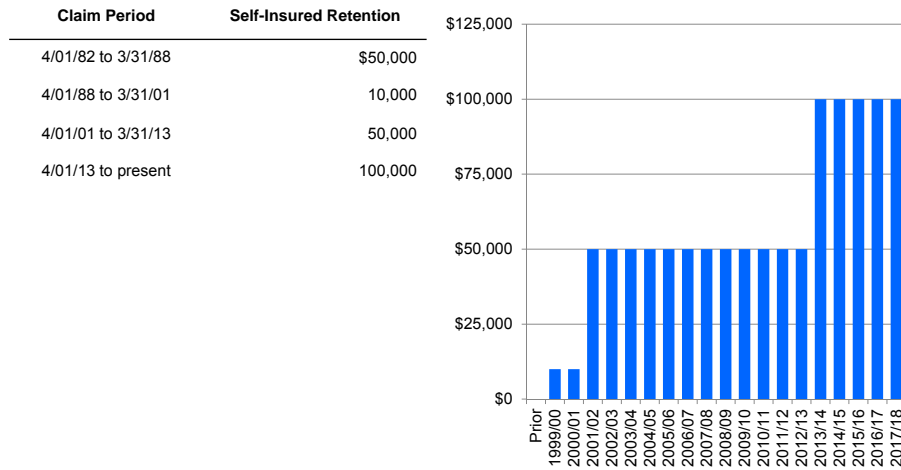
Liability

Slide 38

Property

Slide 39

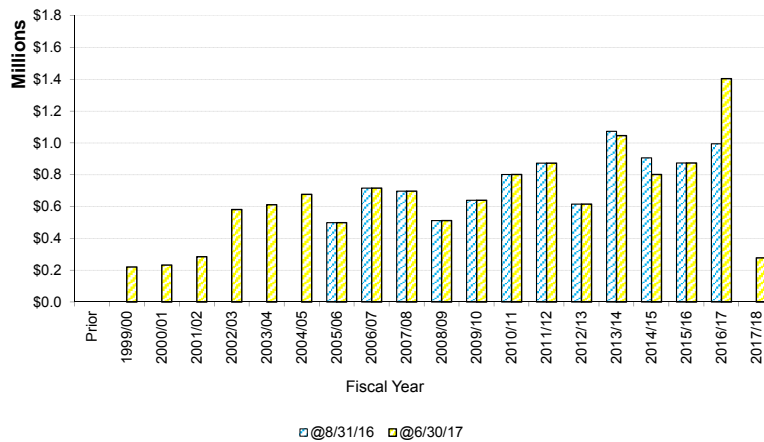
History of Self-Insured Retentions



Property

Slide 40

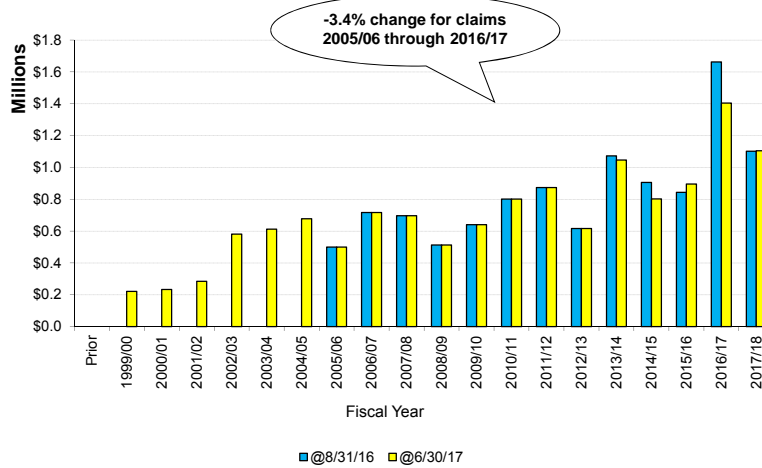
Net Limited Reported Incurred Losses



Property

Slide 41

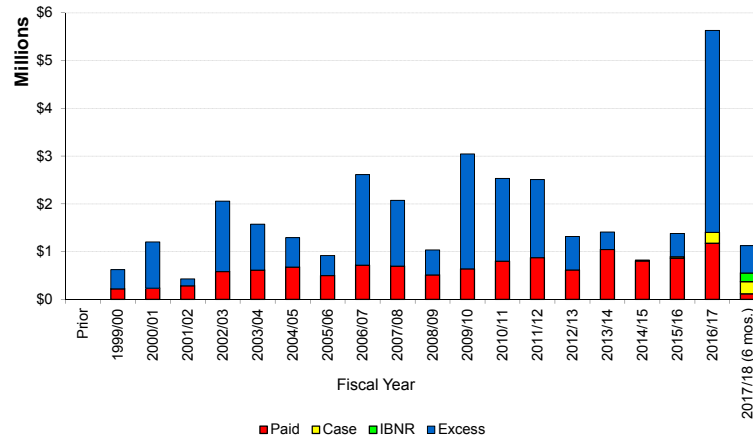
Projected Ultimate Net Limited Losses 1983/84 through 2017/18 ~ \$16.1M



Property

Slide 42

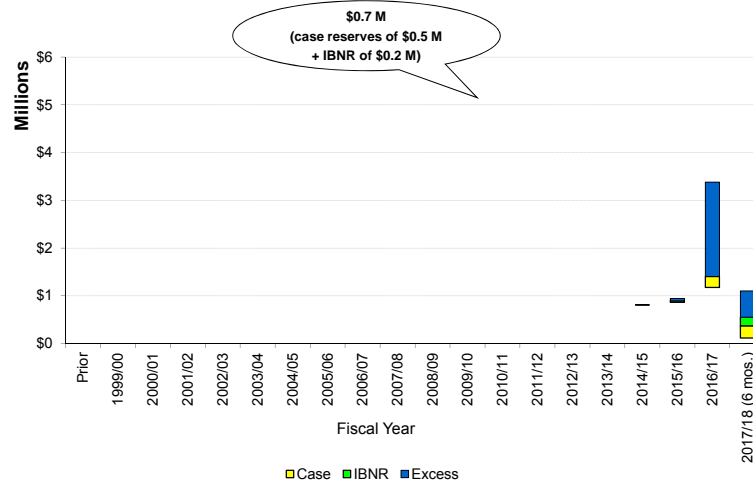
Components of Projected Ultimate Net Limited Losses



Property

Slide 43

Net Outstanding Losses = Case + IBNR Reserves



Property

Slide 44

Reconciliation of Net Outstanding Losses for WC between September 30, 2016 and 2017

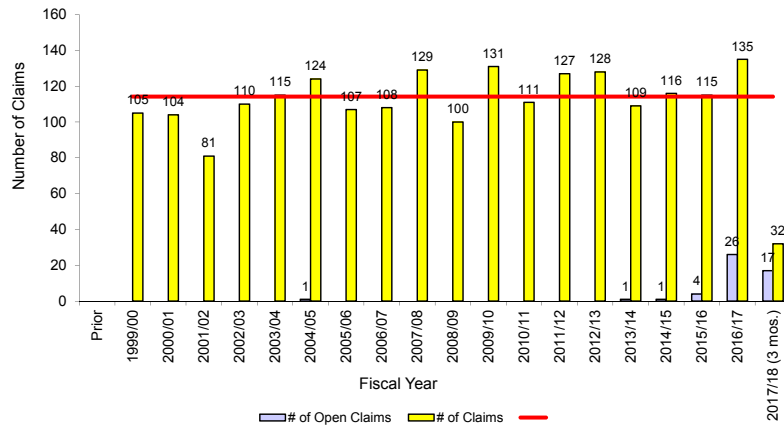
Estimated Outstanding Losses as of September 30, 2016	\$0.6M	
Paid losses between 9/30/16 and 9/30/17	-0.9M	(-)
Change in projected ultimate losses for older years (through 2015/16)	-0.1M	(-)
Addition of projected ultimate losses for most recent year (2016/17)	+1.2M	(+)
Estimated Outstanding Losses as of September 30, 2017	\$0.7M	

Notes: Amounts are at expected level and exclude ULAE (costs to administer open claims)

Property

Slide 45

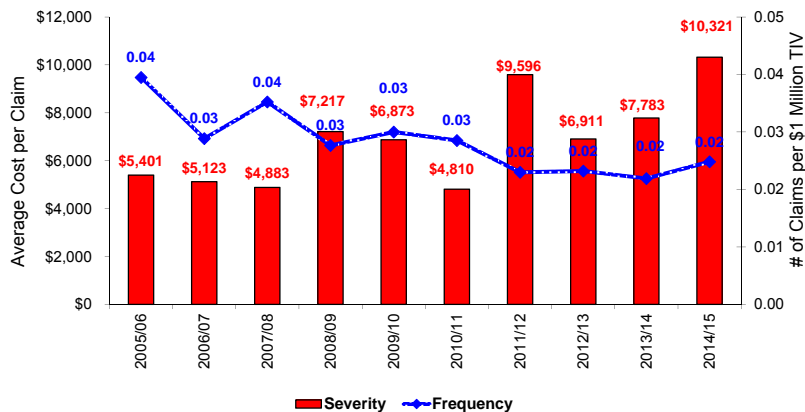
Number of Claims average 114 claims per year



Property

Slide 46

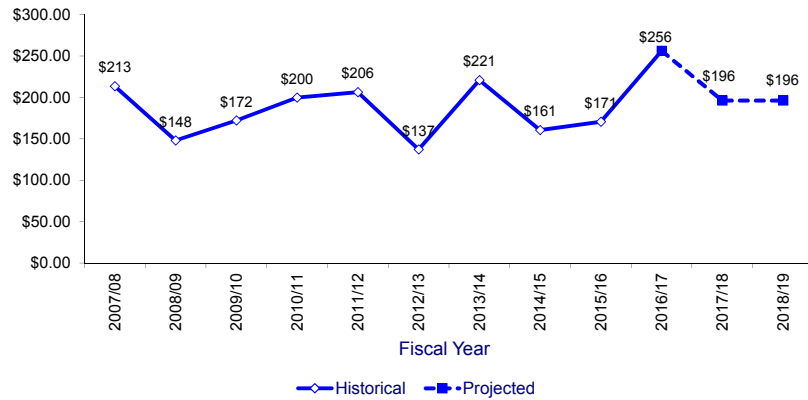
Frequency = at 0.02 to 0.04 claims per \$1M TIV Severity = recent average ~\$9,000



Property

Slide 47

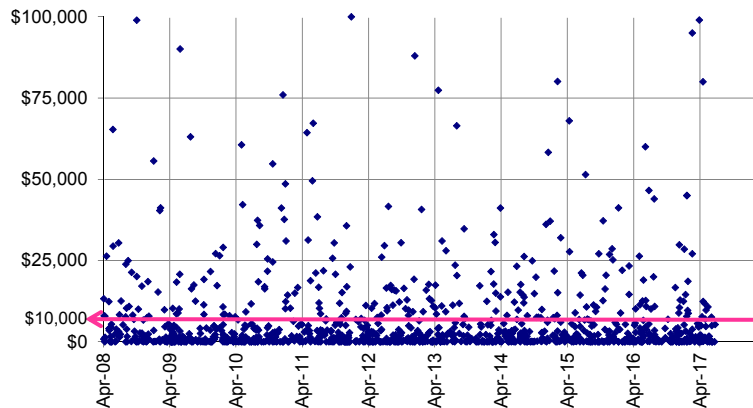
Net Limited Loss Rate per \$1 Million of TIV



Property

Slide 48

Distribution of Losses Below \$100,000 2008/09 through 2017/18

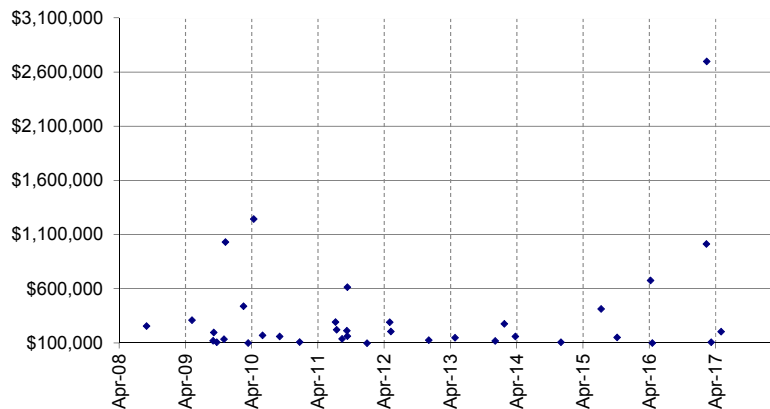


Property

Slide 49

Distribution of Losses Above \$100,000

2008/09 through 2017/18



Property

Slide 50

Summary

- Liabilities
 - WC decreased \$0.8M from 2016 to 2017
 - LI increased by \$3.6M
 - Addition of new year not offset by payments on older years
 - PR increased by \$0.1M
- Funding loss rate – change from 2017/18 (prior study) to 2018/19 (current study)
 - WC -2%
 - LI +7%
 - PR +2%

Slide 51

Questions?



Mujtaba Datoo, ACAS, MAAA, FCA
Actuarial Practice Leader
Aon Global Risk Consulting
(949) 608-6332
mujtaba.datoo@aon.com

Slide 52

... Thank You!



The **Trial of the Pyx** is the procedure for ensuring that newly minted coins conform to required standards. Trials have been held from the twelfth century to the present day, normally once per calendar year; the form of the ceremony has been essentially the same since 1282 AD. They are trials in the full judicial sense, presided over by a judge with an expert jury of assayers. Trials are now held at the Hall of the Worshipful Company of Goldsmiths; formerly, they took place at the Westminster Abbey. Given modern production methods, it is unlikely that coins would not conform, but this has been a problem in the past—it was tempting for the Master of the Mint to steal precious metals. The term “Pyx” refers to the boxwood chest in which coins were placed for presentation to the jury.

Executive Committee Meeting



YOUR BEST PROTECTION

Anaheim Marriott
700 Convention Way
Anaheim CA 92802

Monday
November 27, 2017
10:15 am

Chairman: E.G. "Jerry" Gladbach, Castaic Lake Water Agency

Vice-chair: Thomas A. Cuquet, South Sutter Water District

David A. Drake, Rincon del Diablo Municipal Water District

Brent Hastey, Yuba County Water Agency, ACWA VP

David T. Hodgin, Scotts Valley Water District

W.D. "Bill" Knutson, Yuima Municipal Water District

Melody A. McDonald, San Bernardino Valley Water Conservation District

J. Bruce Rupp, Humboldt Bay Municipal Water District

Kathy Tiegs, Cucamonga Valley Water District



EXECUTIVE COMMITTEE MEETING

AGENDA

ANAHEIM MARRIOTT
Grand Ballroom F
700 Convention Way, Anaheim CA 92802
(714) 750-8000

Monday – November 27, 2017 – 10:15 AM

WELCOME

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

PLEDGE OF ALLEGIANCE

EVACUATION PROCEDURES

ANNOUNCEMENT RECORDING OF MEETING This meeting may be recorded to assist in preparation of minutes. Recordings will only be kept 30 days following the meeting, as mandated by the California Brown Act.

PUBLIC COMMENT Members of the public will be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on the item. They will also be allowed to comment on any issues that they wish which may or may not be on the agenda. If anyone present wishes to be heard, please let the Chairman know.

INTRODUCTIONS

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Presenter

Page#

I. CONSENT AGENDA

Gladbach

- * A. Approve the minutes of October 31, 2017 meeting.

1

B. Approve the JPIA disbursements of:

- Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers Compensation Programs:
October 1-15, 2017; October 16-31, 2017.

Gladbach

- C. Approve an excused absence for any Executive Committee member.

II. ADMINISTRATION

Gladbach

- A. Report on meetings attended on behalf of the JPIA.

Gladbach

- * B. Review and take action on recommendations of the Personnel Committee from its meeting of November 13, 2017. Action item(s) from this meeting include:
- Staffing
 - Retiree Medical Benefit changes
 - Employee Handbook changes

III. FINANCE

Scaglione

- * A. Report of the Finance & Audit Committee from its meeting of November 27, 2017.

IV. MISCELLANEOUS

- A. Discuss future agenda items.

Gladbach

- * B. Review the availability of the Committee members for next meeting on Tuesday, January 30, 2018.

V. CLOSED SESSION

Greenfield

Announcement of items to be discussed in closed session.

Conference with Legal Counsel (tort liability losses, public liability losses/claims, or workers' compensation liability claims) – Pursuant to Government Code Sec. 54956.95.

Sells

1. Watson vs. Calaveras County Water District

ADJOURN

*Related items enclosed.

Americans With Disabilities Act – *The JPIA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the JPIA, shall be made to: Bobbette Wells, Executive Assistant to the CEO, ACWA JPIA, PO Box 619082, Roseville, CA 95661-9082; telephone (916) 786-5742. The JPIA's normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m. (Government Code Section 54954.2, subdivision. (a)(1).)*

Written materials relating to an item on this Agenda that are distributed to the JPIA's Executive Committee within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661-3700; telephone (916) 786-5742. The JPIA's normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m.



Unapproved Minutes

Executive Committee Meeting

ACWA JPIA Executive Conference Room
2100 Professional Drive
Roseville, CA 95661
(800) 231-5742

October 31, 2017

This meeting consisted of a simultaneous WebEx teleconference call at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and the following remote sites:

- Knutson – 15426 Stillbrook Lane, Pauma Valley

MEMBERS PRESENT

Chairman: E.G. “Jerry” Gladbach, Castaic Lake Water Agency

Vice-chair: Thomas A. Cuquet, South Sutter Water District

David Drake, Rincon del Diablo Municipal Water District

Brent Hastey, Yuba County Water Agency, ACWA Vice President

David T. Hodgins, Scotts Valley Water District

W.D. “Bill” Knutson, Yuima Municipal Water District (*via WebEx*)

Melody A. McDonald, San Bernardino Valley Water Conservation District

J. Bruce Rupp, Humboldt Bay Municipal Water District

Kathleen Tiegs, Cucamonga Valley Water District

MEMBERS ABSENT

None.

STAFF PRESENT

Chief Executive Officer/Secretary: Walter “Andy” Sells

Linda Craun, Administrative Assistant II (*WebEx Coordinator*)

David deBernardi, Director of Finance

Robin Flint, Sr. Risk Management Consultant

Robert Greenfield, General Counsel

Debbie Kyburz, Lead Member Services Representative

Jennifer Nogosek, Liability/Property Claims Manager

Sylvia Robinson, Publications & Web Editor

Patricia Slaven, Director of Administration

Sandra Smith, Employee Benefits Manager

Dianna Sutton, Finance Manager

Karen Thesing, Director of Insurance Services

Melody Tucker, Workers’ Compensation Claims Manager

Chuck Wagenseller, Cost Estimator/Risk Management Advisor

Nidia Watkins, Member Services Representative II

Bobbette Wells, Executive Assistant to the CEO (*Recording Secretary*)

OTHERS IN ATTENDANCE

Tiffany Giammona, ACWA Director of Member Outreach & Engagement

WELCOME

Chairman Gladbach welcomed everyone in attendance.

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

Chairman Gladbach called the meeting to order at 8:36 a.m. He announced there was a quorum.

PLEDGE OF ALLEGIANCE/EVACUATION PROCEDURES

Chairman Gladbach led the Pledge of Allegiance and Mr. Sells gave the evacuation procedure instructions.

ANNOUNCEMENT RECORDING OF MEETING

Chairman Gladbach announced that the meeting would be recorded to assist in preparation of minutes. Recordings are only kept 30 days following the meeting, as mandated by the California Brown Act.

PUBLIC COMMENT

Chairman Gladbach noted that, as the agenda stated, members of the public would be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. No comments were brought forward.

INTRODUCTIONS

Chairman Gladbach asked all in attendance to introduce themselves.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Chairman Gladbach asked for any additions to, or deletions from, the agenda; in closed session. Watson vs. Calaveras County Water District was pulled from the agenda.

CONSENT AGENDA

Chairman Gladbach called for approval of the Consent Agenda:

M/S/C (Hastey/McDonald) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgins-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the minutes of the August 30, 2017 meeting; and approve the JPIA disbursements of:

Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: August 1-15, 2017; August 16-31, 2017; September 1-15, 2017; September 16-30, 2017.

ADMINISTRATION

Meetings attended on behalf of the JPIA
None reported.

Calendar of Meeting Dates for 2018

The proposed Calendar of Meeting Dates for 2018 was included in the packet for review and approval.

M/S/C (McDonald/Hodgin) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the Calendar of Meeting Dates for 2018 as presented.

PROGRAMS

Employee Benefits Program Committee

Committee Chairman Rupp reported on the recommendations of the Employee Benefits Program Committee's meeting on October 25, 2017. The following action item was presented to the Executive Committee for approval:

M/S/C (Rupp/Hastey) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes):
That the Executive Committee accept the recommendation of the Employee Benefits Program Committee to approve the recommended changes to out-of-network claims processed on the Anthem PPO plans:

1. Out-of-network outpatient surgical center benefit limited to \$350.
2. Out-of-network diagnostic and lab benefit limited to \$350.
3. Out-of-network advanced imaging benefit limited to \$800.
4. Out-of-network hemodialysis benefit limited to \$350.
5. Out-of-network inpatient hospitalization benefit limited to \$600 per day.
6. Out-of-network inpatient substance abuse and mental health benefit limited to \$600 per day.
7. The non-participating fee schedule will be used to process all remaining out-of-network facility charges.

M/S/C (Rupp/McDonald) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes):
That the Executive Committee approve that the plan changes to the Anthem PPO out-of-network claims be implemented as soon as administratively possible.

Significant Claims Report

Ms. Nogosek relayed that the Executive Committee has requested to be kept abreast of claims that had been previously presented for authority. The following claims were reviewed:

- Nash et al vs. Cachuma Operation & Maintenance Board
- Toprani vs. Purissima Hills Water District
- Long vs. Butte Water District
- Whelan et al vs. Tahoe City Public Utility District

MEMBERSHIP

South Valley Water Association

Ms. Watkins presented South Valley Water Association's application into the Liability Program. Lower Tule Irrigation District and Pixley Irrigation Districts are the fiscal agents and administrators per the Joint Powers Agreement. The Association is governed by its member agencies, the Board of Directors makes administrative and fiscal decisions, and sends policy level recommendations to the Member Boards for approval.

M/S/C (Hastey/Hodgin) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes):
That the Executive Committee approve South Valley Water Association's application for admission into the Liability Program.

Delano-Earlimart Irrigation District Groundwater Sustainability Agency

Ms. Watkins presented Delano-Earlimart Irrigation Groundwater Sustainability Agency's application into the Liability Program.

M/S/C (McDonald/Hodgin) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve Delano-Earlimart Irrigation District Groundwater Sustainability Agency's application for admission into the Liability Program.

North Kings Groundwater Sustainability Agency

Ms. Watkins presented North Kings Groundwater Sustainability Agency's application into the Liability Program.

M/S/C (Hastey/McDonald) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve North Kings Groundwater Sustainability Agency's application for admission into the Liability Program.

CLOSED SESSION

Before proceeding into closed session, General Counsel announced the items to be discussed.

M/S/C (Rupp/McDonald) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgins-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes):
That the Executive Committee adjourn to closed session.

At approximately 9:43 a.m., the Executive Committee, upon advice of General Counsel, adjourned to closed session pursuant to Government Code(s) Section 54956.95 to discuss Liability claims in:

1. Parker vs. Corcoran Irrigation District
2. Forstner vs. Richvale Irrigation District
3. Torres vs. Upper San Gabriel Valley Municipal Water District

M/S/C (McDonald/Rupp) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgins-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes):
That the Executive Committee reconvene to open session.

The Committee returned to open session at approximately 10:07 a.m. General Counsel reported:

- Closed session item #1: No reportable action, instructions given to staff.
- Closed session item #2: No reportable action, instructions given to staff.
- Closed session item #3: No reportable action, instructions given to staff

MISCELLANEOUS

Future agenda items

- None stated

CEO Update

Mr. Sells and staff updated the Committee on relevant current issues. Those discussed were:

- Captive update
- Leadership Program
- HR meeting
- Open Enrollment for Employee Benefits
- GSA update
- Cyber Security webinar
- Conference update

Availability for next meeting: November 27, 2017, no conflicts noted.

The Executive Committee meeting adjourned at 10:33 a.m.

Attest:

X

E. G. "Jerry" Gladbach
Chairman

X

Walter A. Sells
Secretary



PERSONNEL COMMITTEE MEETING

AGENDA

Radisson, Ontario Airport
2200 E. Holt Boulevard
Ontario, CA 91761
(909) 975-5000

Monday, November 13, 2017, 12:30 PM

WELCOME

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

EVACUATION PROCEDURES

PUBLIC COMMENT Members of the public will be allowed to address the Personnel Committee on any agenda item prior to the Committee's decision on the item. They will also be allowed to comment on any issues that they wish which may or may not be on the agenda. If anyone present wishes to be heard, please let the Chairman know.

INTRODUCTIONS

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Presenter

Page#

- | | | | |
|--------------|---|------|---|
| Gladbach | * | I. | Approve the meeting minutes of August 29, 2017. |
| Sells | * | II. | Review 2018 Goals and Objectives. |
| Sells/Slaven | * | III. | Discuss staffing status and possible recommendations to the Executive Committee. |
| Sells | * | IV. | Discuss Retiree Medical Benefit changes and possible recommendation to the Executive Committee. |
| Slaven | * | V. | Discuss Employee Handbook changes and possible recommendation to the Executive Committee. |
| Sells/Slaven | * | VI. | Discuss possible future changes in/addition to benefits. |

PresenterPage#

Sells/Slaven * VII. Discuss staff activities.

Gladbach * VIII. Discuss next meeting date in 2018.

ADJOURN

*Related items enclosed.

Americans With Disabilities Act – The ACWA JPIA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the ACWA JPIA, shall be made to: Patricia Slaven, Director of Administration, ACWA JPIA, P.O. Box 619082, Roseville, CA 95661-9082; telephone (916) 786-5742. ACWA JPIA's normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m. (Government Code Section 54954.2, subdivision. (a)(1).)

Written materials relating to an item on this Agenda that are distributed to the ACWA JPIA Personnel Committee within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661-3700; telephone (916) 786-5742. ACWA JPIA's normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m.



FINANCE & AUDIT COMMITTEE MEETING

AGENDA

Anaheim Marriott
700 West Convention Way
Anaheim, CA 92802
(714) 750-8000

Monday, November 27, 2017, 8:30 A.M.

WELCOME

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

ANNOUNCEMENT RECORDING OF MEETING This meeting may be recorded to assist in preparation of minutes. Recordings will only be kept 30 days following the meeting, as mandated by the California Brown Act.

EVACUATION PROCEDURES

PUBLIC COMMENT Members of the public will be allowed to address the Finance and Audit Committee on any agenda item prior to the Committee's decision on the item. They will also be allowed to comment on any issues that they wish which may or may not be on the agenda. If anyone present wishes to be heard, please let the Chairman know.

INTRODUCTIONS

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Presenter

Page#

Scaglione

I. *Approve the minutes of the meeting of August 29, 2017.

All

II. Report on meetings attended on behalf of the JPIA.

Datoo

III. Review Actuary Reports.

Sells/
deBernardi

IV. Update potential Creation of Captive Insurance Company.

Scaglione

V. Announce next meeting date: March 19, 2018.

ADJOURN

*Related items enclosed.

Two-party: \$8,000 Two-party: \$10,4800
Family: \$8,000 Family: \$10,4800

Calculating the “Balance”

To allow eligible participants to contribute to the HSA without reducing JPIA contributions, the “balance” used to determine the JPIA's contribution will not be the actual balance in the HSA, but will be calculated this way:

2016 “balance”: 2015 Employer contribution minus 2015 withdrawals
2017 “balance”: 2016 “balance” plus 2016 employer contribution minus 2016 withdrawals
and so on...

When “balance” nears twice the maximum-out-of-pocket, prorating will apply. JPIA's contribution will be *between* the full contribution and half of the deductible.

In the third year enrolled in the Kaiser CDHP or the fourth year enrolled in the Anthem CDHP, it is possible that the HSA “balance” could reach twice the maximum out of pocket. That is the point at which the employer HSA contribution is reduced. Therefore, from those years forward (and for every year since enrollment for calculation purposes) eligible participants will need to provide documentation showing total distributions from the HSA. In early January, JPIA will deposit half of the annual deductible into the eligible participant's HSA.

IRS Form 1099-SA or the HSA Year End Statement must be submitted to the Finance department by the second week of February at the latest, to document annual distributions from the HSA. The balance of the employer contribution, if any, will be deposited in the eligible participant's HSA by the third week of February.

Recipients must be eligible to contribute to an HSA, in order to receive the employer contribution. Due to IRS restrictions, those enrolled in Medicare may not contribute to an HSA. See IRS Publication 969 for detailed information about Health Savings Accounts.

Participants have the option to switch medical plans each year during Open Enrollment.

JPIA contributions to HSAs shall not exceed the difference in annual cost between the traditional Kaiser HMO or Classic PPO plans and the corresponding CDHP. The Executive Committee reserves the right to review, revise and alter the JPIA's contribution to HSAs, depending on the cost of the program and the fiscal condition of the JPIA.

- f. Providers: As provided by the JPIA.
- g. Benefits Provided: See information provided for details.

2. Retiree Health Benefits

a. Eligibility for Participation

Employees hired after January 1, 2018 will not be eligible to participate in the JPIA's Retiree Health Benefit Plan (RHBP).

All regular full-time employees hired before January 1, 2018 are eligible for participation in the JPIA's Retiree Health Benefit Plan (RHBP). Regular full-time eligible employees will require a minimum age of 55 years and a minimum ten years of employment upon retirement of active employment with the JPIA. Regular full-time eligible employees working less than 40 hours per week and more than 30 hours per week will be eligible when they have reached a minimum age of 55 years and a minimum of 20,800 hours of service (2,080 hours = 1 year of service). Changes in employment status will be pro-rated accordingly. The following schedule should be followed:

Age + Years of Service	=	JPIA's Percentage of Premium Payment
65	=	50%
66	=	55%
67	=	60%
68	=	65%
69	=	70%
70	=	75%
71	=	80%
72	=	85%
73	=	90%
74	=	95%
75+	=	100%

For example, the combination of age (minimum 55) plus years of service with the JPIA (minimum 10) equals 65 points, which would make the employee eligible for 50% of his/her benefits to be paid for by the JPIA upon retirement from the JPIA. Points will be added in increments of five percent for each additional year of service with the JPIA until the combination of age and of JPIA service reaches 75 points (maximum number), at which time the employee would be eligible for 100 percent of his/her benefits being paid for by the JPIA upon normal retirement from the JPIA.

b. Participation in the Retiree Health Benefit Plan (RHBP)

Eligible retirees may participate in the RHBP, as well as eligible dependents, as defined in Section B above, and in accordance with current law. It is the retiree's responsibility to notify the JPIA in writing of any changes.

Spouse/~~Domestic Partner~~ Domestic Partner

An eligible and enrolled spouse/~~dDomestic~~ pPartner of an eligible employee may enroll in the RHBP, with premiums being paid according to the eligible employee's status on the matrix provided, regardless of the dependent's age.

- e. Provider: As provided by the JPIA.
- f. Benefits Provided: See information provided for details.
- g. Where To File Claims: As provided by the carrier or see the Director of Administration.

4. Vision Plan

~~The JPIA offers VSP to cover many expenses related to vision needs.'s Vision Care Plan is designed to aid you in the purchase of a broad range of necessary vision care services and treatments. For the plan to work successfully, it is important that costs be kept reasonable. The costs are governed by the claims that employees submit.~~

~~When arranging vision care, discuss the charges with the eye care provider. Be sure you are satisfied that the charges are no more than you would pay if you did not have the vision plan and not more than is generally charged in your area for similar services. Also, be sure only necessary services are ordered.~~

- a. Persons Eligible: Regular full-time employees and their eligible dependents.
- b. Waiting Period: First day of the month following one month of continuous employment.
- c. Employee Contribution: None.
- d. Employer Contribution: Total cost for employee and eligible dependents.
- e. Benefits Provided:

VSP provides access to care from great eye doctors, quality eyewear, and affordability, all at the lowest out-of-pocket costs to the employee. See the VSP Benefits Summary for details.
~~You and your dependents will each be entitled to \$500 every two years in necessary vision care services and treatments as prescribed by an eye care provider. The "two year window" begins when you submit your first claim or would go back to the date you submitted your last claim (providing that was within the past two years) and "roll" for a two-year period. This includes all vision exams, prescription lenses, frames, contacts, and other services. It will be your responsibility to keep track of these expenses.~~

~~It is expected, however, that you will first purchase any vision/eye care products needed to perform your job duties (i.e., computer use, safety glasses, etc.). Other needs, such as an extra pair of prescription glasses/sunglasses, special products, should be secondary when considering the \$500 benefit described above.~~

- ~~f. Where To File Claims: Request a copy of your vision care summary from Finance; fill out a "Check Request Form", attach all original receipts and your vision care summary, sign it and give it to your manager for approval. Your manager should forward the approved~~

~~request to the CEO for approval; he will direct it to Finance. Finance keeps a running log of your expenditures to date.~~

5. Life

- a. Persons Eligible: Regular full-time employees (must be actively employed) and their eligible dependents.
- b. Waiting Period: First day of the month following one month of continuous employment.
- c. Employee Contribution: None. Supplemental coverage, including dependent, is optional and at your own expense.
- d. Employer Contribution: Total cost for employee and eligible dependents.
- e. Provider: As provided by the JPIA.
- f. Benefits Provided: Two times annual regular gross earnings to a maximum of \$300,000 payable to your designated beneficiary(s). Employees who have additional supplemental coverage are bound to the same maximum as the base coverage. For disability and dismemberment insurance limits, please see the policy.
- g. Where To File Claims: As provided by carrier or see the Director of Administration.

6. Short Term Disability

- a. Persons Eligible: Regular full-time employees.
- b. Waiting Period: First of the month following date of employment.
- c. Employee Contribution: None.
- d. Employer Contribution: Total cost for employee.
- e. Provider: As provided by the JPIA.
- f. Benefits Provided: Short term disability insurance provides you with income protection if you become temporarily totally disabled from a covered sickness, accident, or pregnancy. The waiting period is 14 days from disability (accumulative sick time may be used during this time). The maximum benefit period is 11 weeks. Check policy for detailed information. Note these benefits are taxable. Any overpayment of benefits will require reimbursement.

See long term disability for continued coverage.

- g. Where to File Forms: As provided by the carrier or see the Director of Administration.
- h. Note: The JPIA does not pay into SDI and provides employees with a superior disability plan

Section VIII — Around The Office

A. Dress & Grooming Standards

JPIA employees contribute to the organization culture and reputation by the way they present themselves. Good grooming and appropriate dress reflect employee pride and inspire confidence on the part of members and vendors.

1. Procedures

JPIA department managers may exercise reasonable discretion to determine appropriateness in employee dress and appearance. Employees who do not meet a professional standard may be sent home to change, and nonexempt employees will not be paid for that time off. Reasonable accommodations will be made where required.

2. ~~Basic~~ General guidelines for appropriate ~~business~~ workplace attire

Basic elements for appropriate and professional business attire include clothing that is in neat and clean condition, not torn, ripped or frayed. Basic guidelines for appropriate workplace dress do not include tight or short pants (unless walking-length), tank tops, halter tops, low-cut blouses or sweaters, mini-skirts, sheer clothing, visible undergarments, athletic clothing, or hats.

Although it is impossible and undesirable to establish an absolute dress and appearance code, the JPIA will apply a reasonable and professional workplace standard to individuals on a case-by-case basis. Management may make exceptions for special occasions. An employee unsure of what is appropriate should check with his or her manager or the Director of Administration before wearing the item.

If a supervisor or manager decides that an employee's dress or appearance is not appropriate as outlined in this policy, he or she may take corrective action and require the employee to leave the work area and make the necessary changes to comply with the policy.

a. Basic guidelines for ~~appropriate~~ business casual attire

Business casual dress ~~will be permitted on Fridays~~ is the standard dress code, except during specified and announced periods when casual ~~days attire~~ will be suspended. Employees who must leave work to change clothes for business reasons will use personal time or vacation time to do so. ~~When meeting members, vendors, etc., on Fridays, business dress attire guidelines must be observed, unless the client has specifically requested otherwise.~~

~~Business casual for Fridays is defined as follows:~~

Casual shirts: All shirts with collars, business casual crewneck or V-neck shirts, blouses, golf and polo shirts. Examples of inappropriate

shirts include shirts with inappropriate slogans, tank tops, muscle shirts, camouflage and crop tops.

Pants: Casual slacks and trousers, jeans without holes, frays, etc., and capri pants. Examples of inappropriate pants include short shorts (walking-length shorts are permissible) and pants worn below the waist or hip line.

Footwear: Casual slip-on or tie shoes, dress sandals and athletic shoes. Examples of inappropriate footwear include floppy sandals and construction or hunting boots.

When meeting members, vendors, etc., no jeans, shorts or athletic shoes will be worn.

b. Basic guidelines for appropriate professional ~~dress~~attire

Professional clothing should be worn on days when professional contact is expected, including committee meeting days; this includes ties, dress shirts, dress slacks, skirts and blouses.

B. Telephone Calls

The JPIA understands that you may need to speak with your family or tend to non-business activities at times, but requests cooperation in keeping personal calls to reasonable levels. Please note, all phone calls should be considered public information and subject to surveillance. Any confidential calls should be conducted elsewhere. All communication can be disclosed to law enforcement or other third parties without prior consent of the sender and/or receiver.

If you travel on a regular basis, you will be issued a cellular phone.

C. Electronic Communications Policy

The JPIA uses various forms of electronic communications including, but not limited to, communications via computers, email, telephones, mobile phones, smart phones, text messaging, internet, PDAs, etc. All electronic communications are official JPIA records and are the property of the JPIA. The JPIA reserves the right to access and disclose all messages sent through its system for any purpose.

Messages transmitted over the electronic communications system should be limited to JPIA business activities, for the accomplishment of business related tasks, or communications directly related to JPIA business, administration, or practices. The following general policies apply:

The following general policies apply:

- Computers and all data transmitted through JPIA servers are JPIA property owned by the JPIA for the purpose of conducting JPIA business. These items must be maintained according to JPIA rules and regulations. Computers must be kept clean and employees must exercise care to prevent loss and

From 10/01/2017
to 10/15/2017

ACWA Joint Powers Insurance Authority

Sorted By Check Number

Vendor Payment Report

<u>Check Number</u>	<u>Check Date</u>	<u>Name</u>	<u>Invoice Description</u>	<u>Amount</u>	<u>Batch ID</u>
53740	10/05/2017	ARVIN-EDISON WATER STORAGE DISTRICT	RPA Fund Refund for ARVIN-EDISON WATER STORAGE DISTRICT VOID DUE TO NOT RECEIVING AS OF 10/5/17	22,979.41	5838
53872	10/05/2017	SOLANO IRRIGATION DISTRICT	RPA Fund Refund for SOLANO IRRIGATION DISTRICT VOID CHECK DUE TO NOT RECEIVING AS OF 10/5/17	51,293.29	5839
54450	10/04/2017	LINDA S. CRAUN	VISION REIMBURSEMENT-LINDA	379.37	5827
54451	10/04/2017	ROBIN T. HUDSON	STAFF TRAVEL 8/31-9/26/17	8.13	5827
54452	10/04/2017	KAREN THESING	STAFF TRAVEL 9/28/17	111.28	5827
54453	10/04/2017	SAN GABRIEL BASIN WATER QUALITY	LIABILITY PREMIUM REFUND	1,487.00	5827
54454	10/04/2017	ACWA/JPIA	EMPLOYEE ASSISTACE PROGRAM PREMIUM OCTOBER 2017	94,601.90	5827
54455	10/04/2017	ACWA/JPIA EMPLOYEE FUND	7 BIRTHDAYS - 3RD QUARTER 2017	21.00	5827
54456	10/04/2017	CAL-OSHA REPORTER	SUBSCRIPTION RENEWAL 3-7 SAFETY PROS	795.00	5827
54457	10/04/2017	FIRST ALARM SECURITY AND PATROL	PATROL SERVICE FOR OCTOBER 2017	37.79	5827
54458	10/04/2017	STANDARD INSURANCE COMPANY 1	LONG TERM DISABILITY OCTOBER 2017	3,232.63	5827
54459	10/04/2017	TOTALFUNDS BY HASLER	ACCT# 7900 0110 0257 9335 POSTAGE	1,000.00	5827
54460	10/04/2017	UNITED PARCEL SERVICE	DELIVERY SERVICE 9/26-30/17	175.89	5827
54461	10/04/2017	VALLEY FIRE AND SECURITY ALARMS,INC	SECURITY SYSTEM AND FIRE SPRINKLER MONITORING OCTOBER 2017	70.00	5827
54462	10/12/2017	ARVIN-EDISON WATER STORAGE DISTRICT	REPLACEMENT OF RPA FUND REFUND CHECK. ORIGINAL CHECK NOT RECEIVED	22,979.41	5854
54463	10/12/2017	SOLANO IRRIGATION DISTRICT	REPLACEMENT OF RPA FUND REFUND CHECK. ORIGINAL CHECK NOT RECEIVED	51,293.29	5854
54464	10/12/2017	ALHAMBRA	COFFEE SERVICE AND RENTAL	260.99	5854
54465	10/12/2017	BELLA VISTA WATER DISTRICT	SHP CLASS REFRESHMENTS REIMBURSEMENT 9/28/17	26.01	5854

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54466	10/12/2017	BURKETTS OFFICE SUPPLIES, INC.	OFFICE SUPPLIES	1,961.36	5854
54467	10/12/2017	CLARK PEST CONTROL	PEST CONTROL SERVICE 10/5/17	78.00	5854
54468	10/12/2017	CREATIVE PLANT DESIGNS	MONTHLY MAINTENANCE FEE PLUS 2 PLANTS	260.28	5854
54469	10/12/2017	EMPLOYMENT DEVELOPMENT DEPARTMENT	EDD PAYROLL DEDUCTION AGREEMENT FOR PAYROLL 10/13/17	120.00	5854
54470	10/12/2017	HI-DESERT WATER DISTRICT	SMALL CLAIM ADMIN FEES CLAIMS #18-0207, 18-0208, 18-0209	300.00	5854
54471	10/12/2017	HUB INTERNATIONAL INSURANCE SERVICE	SPECIAL EVENT LIABILITY PROGRAM CLIENT CODE #ASS00FC-01 MONTHLY REPORT FOR SEPT 2017 CERTIFICATE 70116	444.86	5854
54472	10/12/2017	ISO SERVICES, INC.	UF CLAIMS MONO-LINE SEPTEMBER 2017	236.50	5854
54473	10/12/2017	LEVEL 3 COMMUNICATIONS, LLC	CONFERENCING CHARGES 8/28/17 TO 9/18/17	13.82	5854
54474	10/12/2017	MEYERS FOZI, LLP	REF: LUCERO FARMS V SEMITROPIC WATER SD #14-0779	1,117.50	5854
54475	10/12/2017	PACIFIC STANDARD PRESS	JPIA NEWSLETTER	3,451.68	5854
54476	10/12/2017	REGENTS OF THE UNIVERSITY OF CALIFORNIA	CA MUNICIPAL LAW HANDBOOK 2017 ROBERT GREENFIELD ACCT#114500	408.44	5854
54477	10/12/2017	SOUTHTECH SYSTEMS, INC.	DISCLOSUREDOCS/DISCL OSURE ANNUAL SOFTWARE SUBSCRIPTION AND HOSTING FEE 11/6/17-11/5/18	8,907.82	5854
54478	10/12/2017	KEVIN J. CUTIGNI	MAINTENANCE REPAIRS 9/22/17	1,519.27	5854
54479	10/12/2017	UNITED STATES TREASURY	IRS PAYROLL DEDUCTION AGREEMENT FOR PAYROLL 10/13/17	145.00	5854
54480	10/12/2017	VALLECITOS WATER DISTRICT	FINCO MEETING MEALS/MISC 8/29-30/17 TOM SCAGLIONE	1,771.35	5854
54481	10/12/2017	WORKCOMPEDI, INC.	CLEARINGHOUSE MONTHLY MINIMUM SEPTEMBER 2017	300.00	5854

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54482	10/12/2017	XEROX CORPORATION	W7845PT W7845PT TANDEM BASE CHARGE AND METER USUAGE SEPT 2017	6,534.33	5854
ACH: 0004090	10/02/2017	BLUEPAY	CREDIT CARD PROCESSING FEES FOR SEPTEMBER 2017	50.25	5826
ACH: 0004091	10/04/2017	AON RISK INSURANCE SERVICES WEST	DIC PT/BOND POLICY #MKLV14XP007859 FRIANT PA 1/14/17-1/14/18	1,652.23	5833
ACH: 0004092	10/04/2017	AON RISK INSURANCE SERVICES WEST	BOP JPIA PY 10/17-18 POLICY #72SBAIB6280SC	2,385.95	5834
ACH: 0004093	10/04/2017	AON RISK INSURANCE SERVICES WEST	DIC PT/BOND FRIANT PA 1/14/17 TO 1/14/18 POLICY #LHQ422505	6,712.13	5835
ACH: 0004094	10/04/2017	AON RISK INSURANCE SERVICES WEST	CYBER LIABILITY JPIA 10/1/17 TO 10/1/18 POLICY #MTP903397601	94,882.08	5836
ACH: 0004095	10/04/2017	CAROL BARAKE	MEMBER TRAINING MEALS/MISC 9/26-27/17	114.68	5837
ACH: 0004096	10/04/2017	KRISTAN ERICA BROWN	STAFF TRAVEL 9/18-27/17	5.08	5837
ACH: 0004097	10/04/2017	CHIMENE CAMACHO	VISION CARE REIMBURSEMENT-ALYSS A	200.00	5837
ACH: 0004098	10/04/2017	VERONICA R. COBIAN	HEALTH FAIR TRAVEL 9/26-28/17	137.55	5837
ACH: 0004099	10/04/2017	SARAH CRAWFORD	MEMBER TRAINING TRAVEL 9/27-28/17	202.37	5837
ACH: 0004100	10/04/2017	KEITH FORBES	KEITH FORBES-STAFF MEALS/MISC 9/18/17	150.89	5837
ACH: 0004101	10/04/2017	BEN HAYDEN	CDHP TRAVEL 9/28/17	153.49	5837
ACH: 0004102	10/04/2017	PETER KUCHINSKY II	INTERNET REIMBURSEMENT 8/17/17 TO 9/6/17	51.50	5837
ACH: 0004103	10/04/2017	CHRIS MIZUNO	STAFF TRAVEL 9/21/17	8.03	5837
ACH: 0004104	10/04/2017	JENNIFER LYNN NOGOSEK	MEDIATION TRAVEL 9/25/17	207.18	5837
ACH: 0004105	10/04/2017	LEE S. PATTON	RAS TRAVEL 9/19-21/17	669.56	5837
ACH: 0004106	10/04/2017	CECELIA C. REYNOLDS	STAFF TRAVEL 9/28/17	7.38	5837
ACH: 0004107	10/04/2017	PATTI RIDER	VISION CARE REIMBURSEMENT - SELF	85.79	5837
ACH: 0004108	10/04/2017	PATRICIA SLAVEN-IRVIN	STANDING MAT	598.10	5837
ACH: 0004109	10/04/2017	DANIEL STEELE	STAFF TRAVEL 9/28/17	7.38	5837
ACH: 0004110	10/04/2017	CHARLES P. WAGENSELLER	STAFF MEALS/MISC 9/26-28/17	54.48	5837
ACH: 0004111	10/04/2017	BOBBETTE WELLS	WELLNESS COMMITTEE EXPENSE-MINERAL WATER	21.94	5837

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ACH: 0004112	10/05/2017	CITY OF ROSEVILLE	UTILITY BILLING FOR 8/8/17 TO 9/7/17	3,857.63	5843
ACH: 0004113	10/09/2017	BLUEPAY	MONTHLY FEE FOR SEPTEMBER 2017	10.00	5850
ACH: 0004114	10/09/2017	CONSOLIDATED COMMUNICATIONS	LONG DISTANCE SERVICE 8/11/17-9/9/2017	1,999.35	5851
ACH: 0004115	10/02/2017	SAM'S CLUB	KITCHEN SUPPLIES	259.53	5855
ACH: 0004116	10/10/2017	KRONICK, MOSKOVITZ, TIEDEMANN AND GIRARD	RECORD STORAGE FOR OCTOBER 2017	50.00	5856
ACH: 0004117	10/10/2017	PG and E	GAS CHARGES FOR 8/18/17 TO 9/18/17	296.07	5857
ACH: 0004118	10/10/2017	DOUGLAS PROFESSIONAL OWNERS ASSOC.	4TH QUARTER ASSESSMENT ACCT# RM 1601	2,249.75	5858
ACH: 0004119	10/11/2017	VISION SERVICE PLAN	CLAIM PAYMENTS SEPTEMBER 2017	116,196.09	5862
ACH: 0004120	10/12/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EGWP PREMIUM PAYMENT PPO OCT 2017	3,798.48	5866
ACH: 0004121	10/12/2017	MHN MANAGED HEALTH NETWORK	MHN PREMIUM PAYMENT OCT 2017	6,209.44	5867
ACH: 0004122	10/12/2017	DeltaCare USA	PREMIUM PAYMENT OCT 2017	7,923.10	5868
ACH: 0004123	10/12/2017	VISION SERVICE PLAN	PREMIUM PAYMENT FOR OCT 2017	14,834.16	5869
ACH: 0004124	10/12/2017	STANDARD LIFE INSURANCE COMPANY	LIFE INSURANCE PREMIUM PAYMENT FOR OCT 2017	56,236.54	5870
ACH: 0004125	10/12/2017	STEALTH BENEFIT SOLUTIONS	STEALTH PREMIUM PAYMENT FOR OCT 2017	135,031.00	5871
ACH: 0004126	10/12/2017	ANTHEM BLUE CROSS OF CALIFORNIA	PPO PREMIUM PAYMENT FOR OCT 2017	182,236.60	5872
ACH: 0004127	10/12/2017	KAISER PERMANENTE - NORTH	PREMIUM PAYMENT FOR OCT 2017	479,644.18	5873
ACH: 0004128	10/12/2017	KAISER PERMANENTE - SOUTH	PREMIUM PAYMENT FOR OCT 2017	1,120,419.70	5874
ACH: 0004129	10/12/2017	ANTHEM BLUE CROSS OF CALIFORNIA	PREMIUM PAYMENT FOR OCT 2017	2,306,834.87	5875
ACH: 0004130	10/12/2017	LINCOLN FINANCIAL GROUP	LINCOLN 457 CONTRIBUTIONS FOR STAFF PAYROLL 10/13/17	2,221.07	5876
ACH: 0004131	10/12/2017	EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE PAYROLL TAXES FOR STAFF PAYROLL 10/13/17	7,120.49	5877
ACH: 0004132	10/12/2017	PUBLIC EMPLOYEES RETIREMENT SYSTEM	STAFF 457 CONTRIBUTIONS FOR 10/13/17 PAYROLL	8,161.08	5878
ACH: 0004133	10/12/2017	INTERNAL REVENUE SERVICE	FEDERAL PAYROLL TAXES FOR STAFF PAYROLL 10/13/17	25,797.08	5879

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ACH: 0004134	10/12/2017	Payroll Clearing Account	STAFF PAYROLL 10/13/17	119,000.86	5880
ACH: 0004135	10/12/2017	HEALTH EQUITY	HSA ADMIN FEE FOR OCTOBER 2017	91.45	5881
ACH: 0004136	10/11/2017	AMERICAN FUNDS GROUP	STAFF ROTH IRA CONTRIBUTIONS FOR 10/13/17 PAYROLL	511.50	5882
ACH: 0004137	10/12/2017	HEALTH EQUITY	STAFF HSA CONTRIBUTIONS FOR 10/13/17 PAYROLL	3,016.17	5883
ACH: 0004138	10/12/2017	CHIMENE CAMACHO	SOCIAL COMMITTEE SUPPLIES-UNBIRTHDAY	14.98	5884
ACH: 0004139	10/12/2017	ROBIN FLINT	JULY-AUG-SEPT 2017 CELL PHONE REIMBURSEMENT	630.92	5884
ACH: 0004140	10/12/2017	KEITH FORBES	CELL PHONE AND INTERNET REIMBURSEMENT OCT 2017	613.90	5884
ACH: 0004141	10/12/2017	ALLISON L. HARTILL	HEALTH FAIR MEALS/MISC 9/26-28/17	60.18	5884
ACH: 0004142	10/12/2017	LINDSEY D. JOHNSON	20 YEAR ANNIVERSARY GIFT	200.00	5884
ACH: 0004143	10/12/2017	PETER KORFHAGE	PARKING TEAM BUILDING EVENT 10/4/17	20.00	5884
ACH: 0004144	10/12/2017	ERIK KOWALEWSKI	DSL REMOTE ACCESS 4/26/17 TO 9/25/17	248.00	5884
ACH: 0004145	10/12/2017	JENNIFER LYNN NOGOSEK	CELL PHONE REIMBURSEMENT 9/4-10/3/17	50.00	5884
ACH: 0004146	10/12/2017	LEE S. PATTON	OFFICE SUPPLIES	517.25	5884
ACH: 0004147	10/12/2017	SYLVIA ROBINSON	SOCIAL COMMITTEE SUPPLIES-UNBIRTHDAY	25.59	5884
ACH: 0004148	10/12/2017	RICHARD SCOTT WOOD	MEMBER TRAINING TRAVEL 10/4-5/17	499.85	5884
ACH: 0004149	10/12/2017	CECILIA M. WUCHTER	CELL PHONE REIMBURSEMENT 9/2-10/1/17	50.00	5884
EBC: 0001789	10/02/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#635001-CK#635088	19,648.68	5828
EBC: 0001790	10/02/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30292731-EG30292827	50,968.76	5829
EBC: 0001791	10/03/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#635089-CK#635187	32,159.16	5830
EBC: 0001792	10/03/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30304744-EG30304894	91,079.14	5831
EBC: 0001793	10/04/2017	DELTA DENTAL INSURANCE COMPANY	DELTA DENTAL EB CLAIM PAYMENTS SEPT 22 TO SEPT 28,2017	155,968.22	5832

From 10/01/2017
to 10/15/2017

ACWA Joint Powers Insurance Authority
Vendor Payment Report

Sorted By Check Number

<u>Check Number</u>	<u>Check Date</u>	<u>Name</u>	<u>Invoice Description</u>	<u>Amount</u>	<u>Batch ID</u>
EBC: 0001794	10/04/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#635188-CK#635368	35,458.26	5840
EBC: 0001795	10/04/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30319249-EG30319534	203,739.61	5841
EBC: 0001796	10/05/2017	ANTHEM BLUE CROSS OF CALIFORNIA	RX/OUT OF AREA CLAIMS FOR SEPT 25 TO SEPT 30,2017	446,475.35	5842
EBC: 0001797	10/05/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#635369-CK#635474	23,066.66	5844
EBC: 0001798	10/05/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30333922-EG30334130	239,289.32	5845
EBC: 0001799	10/09/2017	ANTHEM BLUE CROSS OF CALIFORNIA	ANTHEM BLUE CROSS OF CALIFORNIA-EB CLIAM PAYMENTS CK#635475-CK#635604	22,605.51	5846
EBC: 0001800	10/09/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30349859-EG30350090	240,651.44	5847
EBC: 0001801	10/09/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#635605-CK#635658	6,863.57	5848
EBC: 0001802	10/09/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EB30362756-EB30362865	212,049.54	5849
EBC: 0001803	10/09/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#635659-CK#635764	19,683.99	5852
EBC: 0001804	10/09/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30378912-EG30379067	160,281.40	5853
EBC: 0001805	10/10/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#635765-CK#635901	40,977.14	5859
EBC: 0001806	10/10/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30391051-EG30391263	77,933.64	5860
EBC: 0001807	10/11/2017	DELTA DENTAL INSURANCE COMPANY	DELTA DENTAL EB CLAIM PAYMENTS OCT 1-5,2017	182,369.97	5861
EBC: 0001808	10/11/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#635902-CK#636060	37,799.06	5863
EBC: 0001809	10/11/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30405795-EG30406043	178,282.14	5864
EBC: 0001810	10/12/2017	ANTHEM BLUE CROSS OF CALIFORNIA	RX/OUT OF AREA CLAIMS FOR OCTOBER 1 TO OCTOBER 8,2017	263,404.12	5865
EBC: 0001811	10/12/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#636061-CK#636165	115,561.30	5885
EBC: 0001812	10/12/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30420234-EG30420399	85,214.94	5886

From 10/01/2017
to 10/15/2017

ACWA Joint Powers Insurance Authority

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<u>Check Number</u>	<u>Check Date</u>	<u>Name</u>	<u>Invoice Description</u>	<u>Amount</u>	<u>Batch ID</u>
			Total	7,935,148.42	

Liability, Property, & Work Comp Claims Payments
for this period:
\$802,273.81

From 10/16/2017
to 10/31/2017

ACWA Joint Powers Insurance Authority

Sorted By Check Number

Vendor Payment Report

<u>Check Number</u>	<u>Check Date</u>	<u>Name</u>	<u>Invoice Description</u>	<u>Amount</u>	<u>Batch ID</u>
54483	10/18/2017	RIO LINDA/ELVERTA COMMUNITY	REFUND OVERPAYMENT OF LIABILITY PREMIUM PY 2017/2018	20.00	5892
54484	10/18/2017	CAGWIN AND DORWARD	LANDSCAPE MAINTENANCE FOR OCTOBER 2017	218.00	5892
54485	10/18/2017	CUCAMONGA VALLEY WATER DISTRICT	EXCO MEETING LODGING 8/28-29/17 KATHLEEN TIEGS	544.38	5892
54486	10/18/2017	DEPARTMENT OF CONSUMER AFFAIRS	CPA LICENSE RENEWAL-DAVID DEBERNARDI LICENSE #CPA 76994	120.00	5892
54487	10/18/2017	GOVERNMENT FINANCE OFFICERS ASSOCIATION	MEMBERSHIP #300069157 RENEWAL 11/01/17 TO 10/31/18	310.00	5892
54488	10/18/2017	LEADERSHIP DEVELOPMENT NETWORK, LLC.	SESSION ONE OF LEADERSHIP ESSENTIALS FOR THE WATER INDUSTRY-SOCAL LOCATION	5,791.00	5892
54489	10/18/2017	MAILFINANCE, INC.	LEASE #H12011977 CUSTOMER #00866461 PROPERTY TAX	743.19	5892
54490	10/18/2017	XEROX CORPORATION	WC4260X PERIODIC PAYMENT	90.42	5892
54491	10/25/2017	KAREN THESING	STAFF TRAVEL 10/19/17	84.77	5911
54492	10/25/2017	SUSAN MARIE OFFERMAN	HEALTH FAIRS MEALS/MISC 10/2-3/17	48.88	5911
54493	10/25/2017	TANDRA L. VAUGHAN	CSIA 2017 FALL CONFERENCE TRAVEL 10/19/17	94.59	5911
54494	10/25/2017	ACWA/JPIA	ACWA EAP PREMIUM NOVEMBER 2017	96,042.65	5911
54495	10/25/2017	AMADOR WATER AGENCY	REIMBURSEMENT HR GROUP MEETING 10/18/17 2 EMPLOYEES	40.00	5911
54496	10/25/2017	AON RISK CONSULTANTS, INC	ACTUARIAL LI,WC AND PR 2017 CUSTOMER #2595595	15,000.00	5911
54497	10/25/2017	CARMICHAEL WATER DISTRICT	REIMBURSEMENT FOR UNDERGROUND UTILITY LINE LOCATOR CLASS REFRESHMENTS 10/12/17	30.87	5911
54498	10/25/2017	Cisco WebEx, LLC	TELECONFERENCE BILLING 9/8/17 TO 10/7/17 ACCT# 219141	912.84	5911
54499	10/25/2017	EMPLOYMENT DEVELOPMENT DEPARTMENT	EDD PAYROLL DEDUCTION AGREEMENT FOR PAYROLL 10/27/17	120.00	5911

From 10/16/2017
to 10/31/2017

ACWA Joint Powers Insurance Authority
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Sorted By Check Number

<u>Check Number</u>	<u>Check Date</u>	<u>Name</u>	<u>Invoice Description</u>	<u>Amount</u>	<u>Batch ID</u>
54500	10/25/2017	MICHAEL GROFF, JD,ARM	MICHAEL GROFF, JD,ARM-CONSULTANT AND MENTORING SERVICES 8/15/17 TO 10/3/17	260.00	5911
54501	10/25/2017	PFM ASSET MANAGEMENT, LLC.	ACWA/JPIA EMPLOYEE BENEFITS SEPTEMBER 2017	7,957.72	5911
54502	10/25/2017	RALPH SCOTT	MONTHLY SERVICE AND SUPPLIES FOR OCTOBER 2017	2,188.08	5911
54503	10/25/2017	THE RAPID GROUP LLC	SHREDDING SERVICE 10/16/17	75.00	5911
54504	10/25/2017	SCOTTS VALLEY WATER DISTRICT	REIMBURSEMENT FOR REFRESHMENTS CAL OSHA SAFETY CLASSES 9/28-29/17	683.94	5911
54505	10/25/2017	SHARON CAMACHO-HOYT	BUSINESS HEADSHOT-M TUCKER	125.00	5911
54506	10/25/2017	SOQUEL CREEK WATER DISTRICT	SMALL CLAIM ADMIN FEES CLAIMS# 18-0240 AND 18-0241	200.00	5911
54507	10/25/2017	UNITED STATES TREASURY	IRS PAYROLL DEDUCTION AGREEMENT FOR PAYROLL 10/27/17	145.00	5911
54508	10/25/2017	UNITED PARCEL SERVICE	DELIVERY SERVICE 10/2/17 TO 10/06/17	487.22	5911
54509	10/25/2017	WESTERN CANAL WATER DISTRICT	REIMBURSEMENT FOR HR MEETING - R RAVERT	20.00	5911
54510	10/31/2017	MELODY A TUCKER	PARMA CHAPTER MEETING TRAVEL 10/25/17	29.75	5951
54511	10/31/2017	DENISE J. DURAN-HANRATTY	CHECK ORDER #171601-174600	54.00	5951
54512	10/31/2017	RIO ALTO WATER DISTRICT	CONFINED SPACE ENTRY CLASS REFRESHMENTS 10/26/17	28.30	5951
54513	10/31/2017	STANDARD INSURANCE COMPANY 1	LONG TERM DISABILITY NOVEMBER 2017	3,367.98	5951
54514	10/31/2017	KEVIN J. CUTIGNI	BUILDING MAINTENANCE AND SIT/STAND STATIONS INSTALLED	1,173.24	5951
54515	10/31/2017	UNITED PARCEL SERVICE	DELIVERY SERVICE 10/16/17 TO 10/20/17	304.08	5951
54516	10/31/2017	WEST VALLEY WATER DISTRICT	DEFENSIVE DRIVER CLASS REFRESHMENTS REIMBURSEMENT 10/17/17	70.71	5951
ACH: 0004151	10/16/2017	WALTER A SELLS	CEO AUTO ALLOWANCE FOR OCTOBER 2017	1,000.00	5893

From 10/16/2017
to 10/31/2017

ACWA Joint Powers Insurance Authority
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<u>Check Number</u>	<u>Check Date</u>	<u>Name</u>	<u>Invoice Description</u>	<u>Amount</u>	<u>Batch ID</u>
ACH: 0004152	10/16/2017	PUBLIC EMPLOYEES RETIREMENT SYSTEM	EMPLOYER CONTRIBUTIONS CLASSIC FOR 10/13/17 PAYROLL	27,196.50	5896
ACH: 0004154	10/19/2017	ROBIN FLINT	TRAINING 10/2-6/17 MEALS/MISC	271.74	5901
ACH: 0004155	10/19/2017	PETER KUCHINSKY II	STAFF MEALS/MISC 10/4/17	470.00	5901
ACH: 0004156	10/19/2017	LEE S. PATTON	MEMBER TRAINING 10/12/17 MEALS/MISC	187.36	5901
ACH: 0004157	10/19/2017	DIANNA SUTTON	20TH ANNIVERSARY GIFT	200.00	5901
ACH: 0004158	10/19/2017	CECILIA M. WUCHTER	STAFF TRAVEL 10/12/17	9.10	5901
ACH: 0004160	10/19/2017	BANK CARD CENTER	VISA CARD PAYMENT FOR STATEMENT CLOSING SEPTEMBER 28,2017	34,766.98	5906
ACH: 0004161	10/25/2017	ACCESS	EB STORAGE SEPTEMBER 2017	112.93	5916
ACH: 0004162	10/25/2017	bswift	ONLINE SERVICE FEES FOR OCTOBER 2017	30,645.36	5917
ACH: 0004163	10/25/2017	AON RISK INSURANCE SERVICES WEST	EXCESS LIABILITY ACWA OCT-01-2017 TO OCT-01-2018 POLICY# EXC1615068	59,211.00	5919
ACH: 0004164	10/25/2017	AON RISK INSURANCE SERVICES WEST	EXCESS LIABILITY ACWA OCT-01-17 TO OCT-01-18 POLICY #3342492	64,923.12	5920
ACH: 0004165	10/25/2017	AON RISK INSURANCE SERVICES WEST	EXCESS LIABILITY ACWA OCT-01-17 TO OCT-01-18 POLICY #FA002423620171	101,923.92	5921
ACH: 0004166	10/25/2017	AON RISK INSURANCE SERVICES WEST	EXCESS LIABILITY ACWA OCT-01-17 TO OCT-01-18 POLICY #EXC10007886202	119,606.05	5922
ACH: 0004167	10/25/2017	AON RISK INSURANCE SERVICES WEST	EXCESS LIABILITY DAM ACWA OCT-01-17 TO OCT-01-18 POLICY #5144000702	250,000.00	5923
ACH: 0004168	10/25/2017	AON RISK INSURANCE SERVICES WEST	EXCESS LIABILITY ACWA OCT-01-17 TO OCT-01-18 POLICY#EXC1615067	291,847.50	5924
ACH: 0004169	10/25/2017	AON RISK INSURANCE SERVICES WEST	EXCESS LIABILITY ACWA OCT-01-17 TO OCT-01-18 POLICY #MPEREV0057134	380,947.05	5925
ACH: 0004170	10/25/2017	AON RISK INSURANCE SERVICES WEST	EXCESS LIABILITY ACWA OCT-01-17 TO OCT-01-18 POLICY #1827291	403,355.70	5926
ACH: 0004171	10/25/2017	AON RISK INSURANCE SERVICES WEST	EXCESS LIABILITY ACWA OCT-01-17 TO OCT-01-18 POLICY #5144000702	1,329,087.20	5927
ACH: 0004172	10/25/2017	ALLISON L. HARTILL	HEALTH FAIR MEALS/MISC 10/1-7/17	143.74	5928

From 10/16/2017
to 10/31/2017

ACWA Joint Powers Insurance Authority
Vendor Payment Report

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<u>Check Number</u>	<u>Check Date</u>	<u>Name</u>	<u>Invoice Description</u>	<u>Amount</u>	<u>Batch ID</u>
ACH: 0004173	10/25/2017	BEN HAYDEN	EB PRESENTATION TRAVEL 10/5/17	159.49	5928
ACH: 0004174	10/25/2017	PETER KUCHINSKY II	MEMBER TRAINING MEALS 10/12/17	154.54	5928
ACH: 0004175	10/25/2017	JENNIFER LYNN NOGOSEK	STAFF TRAVEL 10/12/17	12.84	5928
ACH: 0004176	10/25/2017	PATRICIA SLAVEN-IRVIN	MEMBER TRAINING TRAVEL 10/11-13/17	103.26	5928
ACH: 0004177	10/25/2017	AMERICAN FUNDS GROUP	STAFF ROTH IRA CONTRIBUTIONS FOR 10/27/17 PAYROLL	511.50	5930
ACH: 0004178	10/23/2017	LINCOLN FINANCIAL GROUP	LINCOLN 457 CONTRIBUTIONS FOR INCENTIVE AWARDS PAYROLL 10/18/17	300.00	5931
ACH: 0004179	10/26/2017	LINCOLN FINANCIAL GROUP	LINCOLN 457 CONTRIBUTIONS FOR STAFF PAYROLL 10/27/17	2,221.07	5932
ACH: 0004180	10/26/2017	Payroll Clearing Account	STAFF PAYROLL 10/27/17	122,012.82	5933
ACH: 0004181	10/23/2017	EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE PAYROLL TAXES FOR INCENTIVE AWARDS PAYROLL 10/18/17	5,276.67	5936
ACH: 0004182	10/23/2017	INTERNAL REVENUE SERVICE	FEDERAL PAYROLL TAXES FOR INCENTIVE AWARDS PAYROLL 10/18/17	20,352.86	5937
ACH: 0004183	10/25/2017	SAM'S CLUB	CUEMA MEETING MEALS AT JPIA 10/26/17	73.48	5940
ACH: 0004184	10/27/2017	ALLIANT INSURANCE SERVICES INC-8377	BENEFITS CONSULTING FEE FOR OCTOBER 2017	5,000.00	5941
ACH: 0004185	10/27/2017	PUBLIC EMPLOYEES RETIREMENT SYSTEM	EMPLOYER CONTRIBUTIONS CLASSIC FOR 10/27/17 PAYROLL	27,772.92	5942
ACH: 0004186	10/27/2017	PUBLIC EMPLOYEES RETIREMENT SYSTEM	EMPLOYER CONTRIBUTIONS CLASSIC FOR 10/18/17 PAYROLL 101817	14,727.31	5943
ACH: 0004187	10/27/2017	PUBLIC EMPLOYEES RETIREMENT SYSTEM	STAFF 457 CONTRIBUTIONS FOR 10/27/17 PAYROLL INCENTIVE AWARD PAYROLL	10,925.08	5944
ACH: 0004188	10/27/2017	EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE PAPPYROLL TAXES FOR STAFF PAYROLL 10/27/17	7,645.02	5945
ACH: 0004189	10/27/2017	INTERNAL REVENUE SERVICE	FEDERAL PAYROLL TAXES FOR STAFF PAYROLL 10/27/17	27,626.48	5946

From 10/16/2017
to 10/31/2017

ACWA Joint Powers Insurance Authority
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<u>Check Number</u>	<u>Check Date</u>	<u>Name</u>	<u>Invoice Description</u>	<u>Amount</u>	<u>Batch ID</u>
ACH: 0004190	10/31/2017	HEALTH EQUITY	STAFF HSA CONTRIBUTIONS FOR 10/27/17 PAYROLL	3,016.17	5952
EBC: 0001817	10/16/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#636325-CK#636485	28,486.32	5894
EBC: 0001818	10/16/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30464014-EG30464244	112,974.20	5895
EBC: 0001819	10/17/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#636486-CK#636619	21,014.31	5897
EBC: 0001820	10/17/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30478293-EG30478508	146,730.05	5898
EBC: 0001821	10/18/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#636620-CK#636753	23,587.26	5899
EBC: 0001822	10/18/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30492188-EG30492377	69,679.53	5900
EBC: 0001823	10/18/2017	DELTA DENTAL INSURANCE COMPANY	DELTA DENTAL EB CLAIM PAYMENTS OCT 6 TO OCT 12, 2017	155,091.81	5902
EBC: 0001824	10/19/2017	ANTHEM BLUE CROSS OF CALIFORNIA	RX/OUT OF AREA CLAIMS FOR OCT 9 TO OCT 15, 2017	602,205.40	5903
EBC: 0001825	10/19/2017	ANTHEM BLUE CROSS OF CALIFORNIA	ANTHEM BLUE CROSS OF CALIFORNIA-EB CLAIM PAYMENTS CK#636754-CK#636879	30,104.58	5904
EBC: 0001826	10/19/2017	ANTHEM BLUE CROSS OF CALIFORNIA	ANTHEM BLUE CROSS OF CALIFORNIA-EB ELECTRONIC CLAIM PAYMENTS EG30508095-EG30508270	90,999.38	5905
EBC: 0001827	10/20/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#636880-CK#637033	34,410.53	5907
EBC: 0001828	10/20/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30524229-EG30524460	93,652.27	5908
EBC: 0001829	10/21/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#637034-CK#637117	13,699.41	5909
EBC: 0001830	10/21/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30537303-EG30537414	128,810.33	5910
EBC: 0001831	10/23/2017	ANTHEM BLUE CROSS OF CALIFORNIA	ANTHEM BLUE CROSS OF CALIFORNIA-EB CLAIM PAYMENTS CK#637118-CK#637236	56,396.40	5912
EBC: 0001832	10/23/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30553684-EG30553818	64,875.53	5913
EBC: 0001833	10/24/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#637237-CK#637347	38,218.41	5914

From 10/16/2017
to 10/31/2017

ACWA Joint Powers Insurance Authority
Vendor Payment Report

Sorted By Check Number

<u>Check Number</u>	<u>Check Date</u>	<u>Name</u>	<u>Invoice Description</u>	<u>Amount</u>	<u>Batch ID</u>
EBC: 0001834	10/24/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30567159-EG30567344	86,069.75	5915
EBC: 0001835	10/25/2017	DELTA DENTAL INSURANCE COMPANY	DELTA DENTAL EB CLAIM PAYMENTS OCTOBER 13 TO OCTOBER 19,2017	170,457.21	5918
EBC: 0001836	10/26/2017	ANTHEM BLUE CROSS OF CALIFORNIA	RX/OUT OF AREA CLAIMS FOR OCTOBER 16 TO OCTOBER 22,2017	414,047.48	5929
EBC: 0001837	10/25/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#637348-CK#637505	83,155.74	5934
EBC: 0001838	10/25/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30581572-EG30581811	182,562.77	5935
EBC: 0001839	10/26/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#637506-CK#637609	32,754.74	5938
EBC: 0001840	10/26/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30596698-EG30596881	145,015.56	5939
EBC: 0001841	10/27/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#637610-CK#637710	28,906.08	5947
EBC: 0001842	10/27/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30612236-EG30612389	67,256.74	5948
EBC: 0001843	10/28/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB CLAIM PAYMENTS CK#637711-CK#637797	13,995.32	5949
EBC: 0001844	10/28/2017	ANTHEM BLUE CROSS OF CALIFORNIA	EB ELECTRONIC CLAIM PAYMENTS EG30626663-EG30626791	43,517.03	5950
Total				6,459,852.51	

Liability, Property, & Work Comp Claims Payments
for this period:
\$1,101,779.42



Board of Directors' Meeting

Anaheim Marriott
700 West Convention Way
Anaheim, CA 92802
(714) 750-8000

Monday
November 27, 2017
1:30 PM

BOARD PRESIDENT:
E.G. "Jerry" Gladbach, Castaic Lake Water Agency

VICE PRESIDENT:
Thomas A. Cuquet, South Sutter Water District



JPIA Voting Procedures

Test voting will be conducted prior to the start of the Board meeting

The California Brown Act amendment requires public agencies to publicly report how each member of a governing board votes on each item of business.

Each voting member of the Board of Directors will be provided a voting device. Every device is numbered on the back, and that number will be assigned to you as you check in at the registration desk.

INSTRUCTIONS

When the Board is ready to vote, the President will announce that it is time to vote (instructions will appear on the projection screen at the front).

Voting Keys

1 = Yes
2 = No
3 = Abstain
PRESS SEND



HOW DO I SUBMIT MY VOTE? Press **1**, **2**, or **3** to cast your vote; then press **SEND**.

WHAT HAPPENS IF I MAKE A MISTAKE? Re-submit your vote (press **1**, **2**, or **3** and send).

WHAT IF I ARRIVE LATE? Your vote will be cast from the time you arrive at the meeting; prior to that your vote will register as “absent”.

WHAT HAPPENS IF I AM OUT OF THE ROOM OR HAVE TO LEAVE EARLY? Your vote will be recorded as “absent” for that vote.

CHECK YOUR DEVICE TO MAKE SURE THAT IT IS WORKING PROPERLY – PRESS ANY BUTTON AND IT WILL LIGHT UP. ALL DEVICES WERE TESTED PRIOR TO THE MEETING.

IF IT DOES NOT LIGHT UP: Take it back to the registration desk and ask for another keypad and make sure that they make a note of the numeric change (we are new to this too!).

RETURN YOUR KEYPAD TO ANY STAFF MEMBER



BOARD OF DIRECTORS' MEETING

AGENDA

ANAHEIM MARRIOTT
Grand Ballroom E
700 Convention Way, Anaheim CA 92802
(714) 750-8000

MONDAY – NOVEMBER 27, 2017 – 1:30 PM

WELCOME

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

PLEDGE OF ALLEGIANCE

EVACUATION PROCEDURES

PUBLIC COMMENT Members of the public will be allowed to address the Board of Directors on any agenda item prior to the Board's decision on the item. They will also be allowed to comment on any issues that they wish which may or may not be on the agenda. If anyone present wishes to be heard, please let the Chairman know.

INTRODUCTION OF GUESTS

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Presenter

Page#

I. CONSENT CALENDAR

Gladbach * A. Approve the minutes of the meeting of May 8, 2017.

II. ADMINISTRATION

Gladbach * A. Glossary of Terms.

Quinn B. ACWA Presentation.

Gladbach * C. Ratify Executive Committee's acceptance of new agencies.

Gladbach * D. Calendar of meeting dates for 2018.

III. FINANCIAL

- Gladbach * A. Presentation of the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada for its comprehensive annual financial report.
- deBernardi * B. Review and take action on the Investment Policy.

IV. PROGRAMS

- Sells * A. Pooled Program Updates:
- Liability Program
 - Property Program
 - Workers' Compensation Program
 - Employee Benefits Program
- Sells * B. Announce the President's Special Recognition Award recipients for the Liability, Property, and Workers' Compensation Programs.

V. MEMBERSHIP BENEFITS

- Barake * A. Announce the winners of the H.R. LaBounty Safety Award Program.
- Slaven * B. Training and Leadership updates.
- Thesing * C. Member Service – Service Excellence.

VI. CEO UPDATE

- Sells * A. Year in review.

VII. OTHER BUSINESS

- Greenfield A. Briefly review pending lawsuits directly involving the JPIA.
- Gladbach B. Open discussion.
- Gladbach C. Announce the Board of Directors Reception at 5:00 p.m. following the Town Hall meeting and introduce sponsors in attendance.

ADJOURNMENT

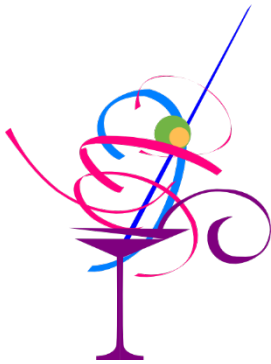
*Related items enclosed.

MISSION STATEMENT: ACWA JPIA is dedicated to consistently and cost effectively providing the broadest possible affordable insurance coverages and related services to its member agencies.

BOARD OF DIRECTORS RECEPTION

5:00 to 6:00 PM – Platinum Ballroom 1-3

Many thanks to our Reception Sponsors:



Alliant Insurance Services

Aon

Barber & Bauermeister

bswift

Cohen & Burge, LLP

Donahue Davies

Law Offices of Robert Gokoo

LaMore, Brazier & Oneal

Meyers Fozi, LLP

MHN

Target Solutions

Vision Service Plan – VSP

Americans With Disabilities Act – ACWA JPIA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the JPIA, shall be made to: Bobbette Wells, Executive Assistant, ACWA JPIA, P. O. Box 619082, Roseville, CA 95661-9082; telephone (916) 786-5742. The JPIA's normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m. (Government Code Section 54954.2, subdivision. (a)(1).)

Written materials relating to an item on this Agenda that are distributed to the JPIA within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661-3700; telephone (916) 786-5742. The JPIA's normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m.



YOUR BEST PROTECTION

Unapproved Minutes

Board of Directors' Meeting

Hyatt Regency Monterey
One Old Golf Course Road
Monterey, CA 93940
(831) 372-1234

May 8, 2017

VOTING REPORT

See the list following the minutes.

NON-VOTING PARTICIPANTS

See the list of attendees.

STAFF PRESENT

Chief Executive Officer/Secretary: Walter "Andy" Sells
Carol Barake, Risk Management Program Manager
Chimene Camacho, Human Resources Coordinator
David deBernardi, Director of Finance
Robert Greenfield, General Counsel
Robin Hudson, Receptionist/Office Assistant
Sylvia Robinson, Publications & Web Editor
Patricia Slaven, Director of Administration
Sandra Smith, Employee Benefits Manager
Dianna Sutton, Finance Manager
Karen Thesing, Director of Insurance Services
Bobbette Wells, Executive Assistant to the CEO (Recording Secretary)

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

President Gladbach called the meeting to order at 1:30 p.m., welcomed everyone to Spring Conference in Monterey, and announced that a quorum was present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Gladbach.

ANNOUNCEMENT RECORDING OF MEETING

President Gladbach announced that the meeting was being recorded to assist in preparation of minutes and that the recording would only be kept 30 days following the meeting, as mandated by the California Brown Act.

EVACUATION PROCEDURES

Mr. Sells reviewed the building evacuation procedures.

PUBLIC COMMENT

As stated in the agenda, members of the public would be allowed to address the Board of Directors on any agenda item prior to the Board's decision on that item. Comments on any issues which may or may not be on the agenda were also welcome. No members of the public requested to be heard.

WELCOME AND INTRODUCTION OF GUESTS

President Gladbach welcomed all in attendance and introduced the Executive Committee members, consultants, past presidents, panel attorneys, and JPIA staff in attendance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

President Gladbach asked for any additions to or deletions from the agenda; none were noted.

Before any voting began, the electronic voting system was tested and failed to operate. It was decided that manual voting would be implemented. President Gladbach instructed the Board that he would verbally ask for approval of action items, and those approved would said "aye". Any opposed or "nay" were asked to stand, give their name and district, and be recorded for their opposition.

CONSENT CALENDAR

President Gladbach called for approval of the Consent Calendar.

Motion: That the Board of Directors approve the minutes of the November 28, 2016 meeting, as presented.

Motioner: Melody McDonald, San Bernardino Valley Water Conservation District

Seconder: Neil Schild, Sacramento Suburban Water District
(131-Yes; 0-No; 1-Abstain)

** See voting tally following the minutes.*

ELECTION

Voting Procedures and List of Qualified Candidates

Mr. Sells reviewed the manual paper balloting procedures and explained that this election will fill four Executive Committee member positions for their complete terms of four years each. The written ballots were marked and tallied during open session. Ballots are disclosable public records available by request. The qualified candidates are as follows.

- Fred Adjarian, El Toro Water District
- Tom Cuquet, South Sutter Water District (*Incumbent*)
- Paul Dorey, Vista Irrigation District
- David Drake, Rincon del Diablo Municipal Water District (*Incumbent*)
- Scott Quady, Calleguas Municipal Water District

- Melody McDonald, San Bernardino Valley Water Conservation District
(Incumbent)
- Kathy Tiegs, Cucamonga Valley Water District

Each candidate was given two minutes to address the Board before the votes were cast. The election officials were announced: Patricia Slaven, Director of Administration; Wayne Nygaard, Palm Ranch Irrigation District; Jack Burgett, North Coast Water District; and Paul Green, Rio Linda/Elverta Community Water District.

ADMINISTRATION

Glossary of Terms

Mr. Sells directed the Board to the Glossary of Terms at the beginning of the conference packet. It was suggested that they become acquainted with the terms used in this meeting and to inform staff of any other terms used in this meeting that need to be included.

New Member Agencies

Ms. Thesing noted that at each Board meeting, a list of new members is provided for membership ratification. Two new agencies have become members of the JPIA: Chino Basin Desalter Authority and Yuba County Water Agency.

The Executive Committee recommended that the Board of Directors ratify the acceptance of the two members, as presented.

Motion: That the Board of Directors ratify the acceptance of Chino Basin Desalter Authority and Yuba County Water Agency presented as members of the JPIA.

Motioner: Phil Anthony, Orange County Water District

Seconder: Bruce Dandy, United Water Conservation District
(132-Yes; 0-No; 0-Abstain)

** See voting tally following the minutes.*

ACWA Presentation

Mr. Tim Quinn, Executive Director of ACWA, demonstrated the continued working relationship between ACWA and the JPIA in meeting members' needs. He went on to give an overview of ACWA's core values, Board identified priorities for 2017, along with their long-term conservation policy and water storage investments. He also touched on ACWA's plans to attract the next generation of water professionals.

JPIA Conflict of Interest Code

Mr. Sells stated that the JPIA received accreditation with the California Association of Joint Powers Authorities (CAJPA) in 2015. CAJPA is a self-governed association of public risk sharing pools in the state of California. The accreditation process is an in depth peer review of the JPIA's policies, procedures and practices.

As part of the accreditation process, the JPIA's Conflict of Interest Code is to be reviewed and approved by the Board of Directors every two years. The code is submitted to the FPPC whenever any changes are made. In the event there are no changes, the code is submitted to the FPPC for approval every two years.

Staff recommended that the Board of Directors approve the Conflict of Interest Code, as submitted.

Motion: That the Board of Directors approve the JPIA Conflict of Interest Code, as presented.

Motioner: Neil Schild, Sacramento Suburban Water District

Seconders: Fred Bockmiller, Mesa Water District

(132-Yes; 0-No; 0-Abstain)

**See voting tally following the minutes.*

FINANCIAL

Audited Financial Statements

Mr. deBernardi reported that each year, the JPIA provides for an independent audit of the JPIA's financial statements. Gilbert Associates performed the annual audit of the JPIA for the fiscal year of October 1, 2015 through September 30, 2016.

The JPIA received an unmodified opinion. The opinion states that the financial statements present fairly, in all material respects, the financial position of the JPIA as of September 30, 2016, and the results of its operations and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As in previous years, the JPIA prepared a Comprehensive Annual Financial Report (CAFR) in accordance with the Government Finance Officers Association (GFOA) standards.

Motion: That the Board of Directors approve the Audited Financial Statements for fiscal year of October 1, 2015 through September 30, 2016, as presented.

Motioner: Fred Bockmiller, Mesa Water District

Seconders: Jace Schwarm, San Dieguito Water District

(132-Yes; 0-No; 0-Abstain)

**See voting tally following the minutes.*

Operating Budget

Mr. deBernardi reported that in March of each year, a proposed Operating Budget is submitted to the Finance & Audit Committee and then to the Executive Committee for review. At the Spring conference, the proposed Operating Budget is presented for approval to the Board of Directors. The budget covers General & Administrative (G&A) Expenses for the fiscal year ending September 30, 2018.

The most significant changes to the G&A budget for the fiscal year are computer equipment, software, office furniture, and external claims administration. Computer equipment software, office furniture encompasses increases due to Castlight and Ventiv software. Castlight is software used in the Employee Benefits Program to help users make informed decisions about pricing. Ventiv is software being customized for the JPIA to assist with the member database while integrating it with member districts. Collectively, these software programs make up just under \$430,000 of the budget.

The decrease of external claims administration is due to the JPIA no longer expected to pay amounts related to the Affordable Care Act which encompasses just under \$300,000 in the previous budget.

The overall increase in the operating budget is 2.5%. Salaries remain the largest line item in the budget.

Motion: That the Board of Directors approve the Operating Budget for fiscal year ending September 30, 2018, as presented.

Motioner: Fred Adjarian, El Toro Water District

Seconder: Rick Gilmore, Byron-Bethany Irrigation District
(132-Yes; 0-No; 0-Abstain)

**See voting tally following the minutes.*

PROGRAMS

Pooled Programs

Mr. Sells reported the highlights of the JPIA's four major pooled programs for the respective 2016-2017 policy year. The Liability Program began in 1979, the Property Program began in 1982, and the Workers' Compensation Program began in 1984. Administration of the Employee Benefits Program by the JPIA became effective July 2012. Each program is administered as a separate program and members choose in which programs they wish to participate. Most members participate in all four programs.

ELECTION

Election Results

Mr. Sells reported the results of the election. The following four candidates have been elected to a four-year term on the Executive Committee¹:

- Thomas Cuquet (*incumbent*)
- David Drake (*incumbent*)
- Melody McDonald (*incumbent*)
- Kathy Tiegs

MEMBERSHIP BENEFITS

H.R. LaBounty Safety Awards Program

Ms. Barake reported that the JPIA selected nominees demonstrating proactive safety contributions. The winners of the awards were noted in the packet and a few examples of the winning safety contributions were shown at the meeting.

Risk Management Program Update

Ms. Barake reported that she had assumed the position of Risk Management Program Manager, following the retirement of John Haaf. As a result of the organizational changes, a strategic planning session was held with the Risk Management Advisors in February to obtain their input regarding the delivery of core services to members.

At the conclusion of the meeting, the Risk Management team focus for 2017 was established. Highlights of that meeting were provided to the Board.

An additional summary detail on the Commitment to Excellence Program status, and the alignment of Risk Management trainings with the significant loss areas, was provided.

Human Resources, Training, and Leadership Program Updates

Ms. Slaven reported that she had been promoted to Director of Administration, following the retirement of Nancy Stangel. The support of the Human Resource function continues to be popular resource of which JPIA members take advantage. Participation in regional in-person meetings remains strong, while informational webinars and conference calls also attract large numbers of attendees. The Hotline has served the pool well, fielding numerous calls each week and preventing escalation of all issues addressed except one.

The JPIA recently announced the 2017 version of the Professional Development Program, updated with course requirements that meet the ever changing workplace dynamics. In the coming months, the JPIA will introduce a re-certification program where those who have completed a Specialty Program can keep current in the topic through additional classes and a project. The number of staff attending JPIA training whether in-person, on-line or by webinar, continues to increase, as more districts take advantage of this added benefit. Many member agencies were recognized for hosting training and opening training classes to other neighboring JPIA agencies.

Leadership Essentials for the Water Industry Program rolled out in October of 2015 with 21 districts sending senior managers to participate in this intensive leadership development program. The JPIA has been focusing on the professional development at the senior staff level because motivated and engaged employees perform at higher levels, tend to have fewer accidents and make fewer claims against the organization.

CEO UPDATE

Mr. Sells updated the Board of Directors on relevant current issues, and potential future opportunities and challenges which included: Central Basin Municipal Water District, \$4.5 million refunded to member agencies from the Rate Stabilization Fund, staffing, and program enhancements/challenges.

OTHER BUSINESS

Mr. Greenfield conveyed that there is one action pending against the JPIA. The case is Dual Diagnostics vs. ACWA JPIA. Anthem is defending the case on behalf of the JPIA and at no cost to the JPIA.

President Gladbach announced that there would be a reception following the Town Hall meeting in the Regency Foyer. He made a special note of the reception sponsors: Alliant Insurance Services; AON; Anthem; Barber & Bauermeister; Castlight Health; Cohen & Burge, LLP; Donahue Davies, LLP; LaMore, Brazier & Oneal; Law Offices of Robert Gokoo; Meyers Fozi, LLP; Occu-Med; and Target Solutions.

The Board of Directors' meeting adjourned at 3:47 p.m.

Attest:

X

E. G. "Jerry" Gladbach
Chairman

X

Walter A. Sells
Secretary

JPIA BOARD OF DIRECTORS MEETING, MAY 8, 2017
LIST OF NON-VOTING ATTENDEES

<u>District / Organization</u>	<u>Name</u>	<u>Position</u>
ACWA	Vice President	Brent Hastey
ACWA	Jennifer Persike	Deputy Exec. Director
ACWA	Tim Quinn	Executive Director
Central Basin Municipal Water District	Dina Hidalgo	HR Director
Central California Irrigation District	Marianne Martin	Controller
Del Paso Manor Water District	Debra Sedwick	General Manager
Golden Hills Community Services District	William Fisher	General Manager
Golden Hills Community Services District	Joe King	Director
Helix Water District	Lisa Stoia	Director of Admin
Humboldt Bay Municipal Water District	John Friedenbach	General Manager
Main San Gabriel Basin Watermaster	Tony Zampello	Alternate Director
Pacheco Water District	Rodney Percoats	Human Resources
Panoche Drainage District	Rodney Percoats	Human Resources
Panoche Water District	Rodney Percoats	Human Resources
Rancho California Water District	Eva Plajzer	Assist. General Manager
San Luis Water District	Janet Gutierrez	Watermaster
Scotts Valley Water District	Piret Harmon	General Manager
South Tahoe Public Utility District	Shannon Cotella	Asst. General Manager
Vallecitos Water District	Thomas Scaglione	Finance Chairman

¹ Election voting results available upon request

ACWA JPIA
Voting Tally
May 8, 2017

Member	First	Last	Consent Agenda	New Members	Conflict Code	Audited Financial	Budget
Alameda County Water District	John	Weed	Yes	Yes	Yes	Yes	Yes
Alta Irrigation District	Irma	Faria	Yes	Yes	Yes	Yes	Yes
Angiola Water District	Matthew	Hurley	Yes	Yes	Yes	Yes	Yes
Antelope Valley State Water Contractors Association	Kathryn	MacLaren	Yes	Yes	Yes	Yes	Yes
Antelope Valley-East Kern Water Agency	Robert	Parris	Yes	Yes	Yes	Yes	Yes
Bard Water District	Gus	Nunez	Yes	Yes	Yes	Yes	Yes
Bay Area Water Supply & Conservation Agency	Nicole	Sandkulla	Yes	Yes	Yes	Yes	Yes
Bella Vista Water District	James	Smith	Yes	Yes	Yes	Yes	Yes
Berrenda Mesa Water District	Rob	Goff	Yes	Yes	Yes	Yes	Yes
Big Bear City Community Services District	Lawrence	Walsh	Abstain	Yes	Yes	Yes	Yes
Bolinas Community Public Utility District	Jennifer	Blackman	Yes	Yes	Yes	Yes	Yes
Borrego Water District	Harry	Ehrlich	Yes	Yes	Yes	Yes	Yes
Byron-Bethany Irrigation District	Rick	Gilmore	Yes	Yes	Yes	Yes	Yes
Calaveras County Water District	David	Eggerton	Yes	Yes	Yes	Yes	Yes
Calleguas Municipal Water District	Scott	Quady	Yes	Yes	Yes	Yes	Yes
Camrosa Water District	Eugene	West	Yes	Yes	Yes	Yes	Yes
Carmichael Water District	Mark	Emmerson	Yes	Yes	Yes	Yes	Yes
Carpinteria Valley Water District	Alonzo	Orozco	Yes	Yes	Yes	Yes	Yes
Castaic Lake Water Agency	E.G. "Jerry"	Gladbach	Yes	Yes	Yes	Yes	Yes
Central California Irrigation District	Gregg	Rice	Yes	Yes	Yes	Yes	Yes
Central Coast Water Authority	Richard	Shaikewitz	Yes	Yes	Yes	Yes	Yes
Chino Basin Desalter Authority	Curtis	Paxton	Yes	Yes	Yes	Yes	Yes
Chino Basin Watermaster	Bob	Kuhn	Yes	Yes	Yes	Yes	Yes
Crescenta Valley Water District	Judy	Tejeda	Arrived after voting				
Crestline Village Water District	Steven	Farrell	Yes	Yes	Yes	Yes	Yes
Cucamonga Valley Water District	Kathy	Tiegs	Yes	Yes	Yes	Yes	Yes
Del Paso Manor Water District	Roy	Wilson	Yes	Yes	Yes	Yes	Yes
Desert Water Agency	James	Cioffi	Yes	Yes	Yes	Yes	Yes
Devil's Den Water District	E.G. "Jerry"	Gladbach	Yes	Yes	Yes	Yes	Yes
El Dorado Irrigation District	Michael	Raffety	Yes	Yes	Yes	Yes	Yes
El Toro Water District	Frederick	Adjarian	Yes	Yes	Yes	Yes	Yes
Elsinore Valley Municipal Water District	Phil	Williams	Yes	Yes	Yes	Yes	Yes
Florin Resource Conservation District	Tom	Nelson	Yes	Yes	Yes	Yes	Yes
Foothill Municipal Water District	Melvin	Matthews	Yes	Yes	Yes	Yes	Yes
Fresno Irrigation District	George	Porter	Yes	Yes	Yes	Yes	Yes
Fresno Metropolitan Flood Control District	Ken	Groom	Yes	Yes	Yes	Yes	Yes
Friant North Authority	George	Porter	Yes	Yes	Yes	Yes	Yes
Friant Power Authority	Carl	Janzen	Yes	Yes	Yes	Yes	Yes
Glenn-Colusa Irrigation District	Dennis	Michum	Yes	Yes	Yes	Yes	Yes
Glide Water District	Michael	Alves	Yes	Yes	Yes	Yes	Yes
Golden Hills Community Services District	Marilyn	White	Yes	Yes	Yes	Yes	Yes
Goleta Water District	William	Rosen	Yes	Yes	Yes	Yes	Yes
Helix Water District	DeAna	Verbeke	Yes	Yes	Yes	Yes	Yes
Henry Miller Reclamation District No. 2131	Palmer	McCoy	Yes	Yes	Yes	Yes	Yes
Hi-Desert Water District	Roger	Mayes	Yes	Yes	Yes	Yes	Yes
Humboldt Bay Municipal Water District	J. Bruce	Rupp	Yes	Yes	Yes	Yes	Yes
Idyllwild Water District	John E	Hoagland	Yes	Yes	Yes	Yes	Yes
Indian Wells Valley Water District	Don	Cortichiato	Yes	Yes	Yes	Yes	Yes
Irvine Ranch Water District	Peer	Swan	Yes	Yes	Yes	Yes	Yes
Joshua Basin Water District	Mickey	Luckman	Yes	Yes	Yes	Yes	Yes
Kanawha Water District	Michael	Alves	Yes	Yes	Yes	Yes	Yes
Kings River Conservation District	Randy	Shilling	Yes	Yes	Yes	Yes	Yes
Kinneloa Irrigation District	Timothy	Eldridge	Yes	Yes	Yes	Yes	Yes

ACWA JPIA
Voting Tally
May 8, 2017

Member	First	Last	Consent Agenda	New Members	Conflict Code	Audited Financial	Budget
La Habra Heights County Water District	Pam	McVicar	Yes	Yes	Yes	Yes	Yes
La Puente Valley County Water District	William R.	Rojas	Yes	Yes	Yes	Yes	Yes
Laguna Beach County Water District	Deborah	Neev	Yes	Yes	Yes	Yes	Yes
Las Virgenes Municipal Water District	Glen	Peterson	Yes	Yes	Yes	Yes	Yes
Madera Irrigation District	Carl	Janzen	Yes	Yes	Yes	Yes	Yes
Madera-Chowchilla Water & Power Authority	Carl	Janzen	Yes	Yes	Yes	Yes	Yes
Main San Gabriel Basin Watermaster	Dan	Arrighi	Yes	Yes	Yes	Yes	Yes
Marina Coast Water District	Janet	Shriner	Yes	Yes	Yes	Yes	Yes
Mesa Water District	Fred	Bockmiller	Yes	Yes	Yes	Yes	Yes
Mid-Peninsula Water District	Albert	Stuebing	Yes	Yes	Yes	Yes	Yes
Mission Springs Water District	Nancy	Wright	Yes	Yes	Yes	Yes	Yes
Montecito Water District	Richard	Shaikewitz	Yes	Yes	Yes	Yes	Yes
Newhall County Water District	B.J.	Atkins	Yes	Yes	Yes	Yes	Yes
North Coast County Water District	Jack	Burgett	Yes	Yes	Yes	Yes	Yes
Oakdale Irrigation District	Steve	Webb	Yes	Yes	Yes	Yes	Yes
Olivenhain Municipal Water District	Lawrence	Watt	Yes	Yes	Yes	Yes	Yes
Orange County Water District	Philip	Anthony	Yes	Yes	Yes	Yes	Yes
Orange Cove Irrigation District	H.A.	Collin, III	Yes	Yes	Yes	Yes	Yes
Orchard Dale Water District	Edward	Castaneda	Yes	Yes	Yes	Yes	Yes
Palm Ranch Irrigation District	Wayne D.	Nygaard	Yes	Yes	Yes	Yes	Yes
Palmdale Water District	Joe	Estes	Yes	Yes	Yes	Yes	Yes
Paradise Irrigation District	Kevin	Phillips	Yes	Yes	Yes	Yes	Yes
Patterson Irrigation District	Toni	Russell	Yes	Yes	Yes	Yes	Yes
Pomona-Walnut-Rowland JWLC	Michael	Holmes	Yes	Yes	Yes	Yes	Yes
Puente Basin Water Agency	Tom	Coleman	Yes	Yes	Yes	Yes	Yes
Purissima Hills Water District	Robert	Anderson	Yes	Yes	Yes	Yes	Yes
Rancho California Water District	John E.	Hoagland	Yes	Yes	Yes	Yes	Yes
Regional Water Authority	Pam	Tobin	Yes	Yes	Yes	Yes	Yes
Rincon Del Diablo Municipal Water District	Gregory	Thomas	Yes	Yes	Yes	Yes	Yes
Rio Alto Water District	Mark	Reese	Yes	Yes	Yes	Yes	Yes
Rio Linda/Elverta Community Water District	Paul R	Green, Jr.	Yes	Yes	Yes	Yes	Yes
Rosamond Community Services District	Morrison	MacKay	Yes	Yes	Yes	Yes	Yes
Rosedale-Rio Bravo Water Storage District	Roy	Pierucci	Yes	Yes	Yes	Yes	Yes
Rowland Water District	Robert W.	Lewis	Yes	Yes	Yes	Yes	Yes
Sacramento Groundwater Authority	Pam	Tobin	Yes	Yes	Yes	Yes	Yes
Sacramento Suburban Water District	Neil	Schild	Yes	Yes	Yes	Yes	Yes
San Bernardino Valley Municipal Water District	Steven	Copelan	Yes	Yes	Yes	Yes	Yes
San Bernardino Valley Water Conservation District	Melody A.	McDonald	Yes	Yes	Yes	Yes	Yes
San Dieguito Water District	Jace	Schwarm	Yes	Yes	Yes	Yes	Yes
San Gabriel Basin Water Quality Authority	Bob	Kuhn	Yes	Yes	Yes	Yes	Yes
San Geronio Pass Water Agency	Leonard	Stephenson	Yes	Yes	Yes	Yes	Yes
San Juan Water District	Pam	Tobin	Yes	Yes	Yes	Yes	Yes
San Luis & Delta-Mendota Water Authority	Sally	Arambel	Yes	Yes	Yes	Yes	Yes
Santa Margarita Water District	Saundra	Jacobs	Yes	Yes	Yes	Yes	Yes
Santa Rosa Regional Resources Authority	John	Hoagland	Yes	Yes	Yes	Yes	Yes
Santa Ynez River Water Conservation District Improve	Kevin	Walsh	Yes	Yes	Yes	Yes	Yes
Scotts Valley Water District	David T.	Hodgin	Yes	Yes	Yes	Yes	Yes
Semitropic Water Storage District	Jason	Gianquinto	Yes	Yes	Yes	Yes	Yes
Semitropic-Rosamond Water Bank Authority	Jason	Gianquinto	Yes	Yes	Yes	Yes	Yes
Solano County Water Agency	Pete	Sanchez	Yes	Yes	Yes	Yes	Yes
Solano Irrigation District	Lance	Porter	Yes	Yes	Yes	Yes	Yes
South Coast Water District	Dennis	Erdman	Yes	Yes	Yes	Yes	Yes
South San Joaquin Irrigation District	Ralph	Roos	Yes	Yes	Yes	Yes	Yes

ACWA JPIA
Voting Tally
May 8, 2017

Member	First	Last	Consent Agenda	New Members	Conflict Code	Audited Financial	Budget
South Sutter Water District	Thomas A.	Cuquet	Yes	Yes	Yes	Yes	Yes
South Tahoe Public Utility District	James R.	Jones	Yes	Yes	Yes	Yes	Yes
Sunnyslope County Water District	Judi	Johnson	Yes	Yes	Yes	Yes	Yes
Sweetwater Authority	James	Smyth	Yes	Yes	Yes	Yes	Yes
Tahoe City Public Utility District	John	Pang	Yes	Yes	Yes	Yes	Yes
Tehachapi-Cummings County Water District	Jonathan	Hall	Yes	Yes	Yes	Yes	Yes
The West Side Irrigation District	Rick	Gilmore	Yes	Yes	Yes	Yes	Yes
Three Valleys Municipal Water District	Brian	Bowcock	Yes	Yes	Yes	Yes	Yes
Trabuco Canyon Water District	Mike	Safranski	Yes	Yes	Yes	Yes	Yes
Tulare Irrigation District	David	Bixler	Yes	Yes	Yes	Yes	Yes
United Water Conservation District	Bruce E.	Dandy	Yes	Yes	Yes	Yes	Yes
Upper San Gabriel Valley Municipal Water District	Alfonso C.	Contreras	Yes	Yes	Yes	Yes	Yes
Upper Santa Clara Valley Joint Powers Authority	E.G. "Jerry"	Gladbach	Yes	Yes	Yes	Yes	Yes
Vallecitos Water District	Hal	Martin	Yes	Yes	Yes	Yes	Yes
Valley Center Municipal Water District	Merle J.	Aleshire	Yes	Yes	Yes	Yes	Yes
Valley County Water District	Lenet	Pacheco	Yes	Yes	Yes	Yes	Yes
Vista Irrigation District	Paul E.	Dorey	Yes	Yes	Yes	Yes	Yes
W.H. Wilbur Reclamation District No. 825	Matt	Hurley	Yes	Yes	Yes	Yes	Yes
Walnut Valley Water District	Michael	Holmes	Yes	Yes	Yes	Yes	Yes
West Stanislaus Irrigation District	Robert	Pierce	Yes	Yes	Yes	Yes	Yes
West Valley Water District	Matthew	Litchfield, P.E.	Yes	Yes	Yes	Yes	Yes
Westborough Water District	Janet	Medina	Yes	Yes	Yes	Yes	Yes
Western Municipal Water District	S.R. Al	Lopez	Yes	Yes	Yes	Yes	Yes
Wheeler Ridge-Maricopa Water Storage District	James	Smith	Yes	Yes	Yes	Yes	Yes
Yuba County Water Agency	Randy	Fletcher	Yes	Yes	Yes	Yes	Yes
Yuima Municipal Water District	W.D. Bill	Knutson	Yes	Yes	Yes	Yes	Yes
			Yes:	131	132	132	132
			No:	0	0	0	0
			Abstain:	1	0	0	0

ACWA JPIA
Glossary of Terms
November 27, 2017

BACKGROUND

Communications and documents prepared by the JPIA frequently used words, phrases, and acronyms that may not be familiar to many readers. These terms might be unique to the JPIA, to public entity risk-sharing pools, or to the insurance industry.

PRESENT SITUATION

In order to eliminate confusion and to better help members understand the material presented by the JPIA, the following “Glossary of Terms” has been prepared. This is also included in the JPIA’s Board of Directors’ Manual, which is available to each Director appointed to the Board of Directors on the JPIA website, www.acwajpia.com.

Members are requested to let the staff know if there is a term, abbreviation, or acronym that needs to be included in the future.

RECOMMENDATION

None, informational only.

Glossary of Terms

ACA (Affordable Care Act) – The federal statute signed into law in March 2010. Signed under the title of The Patient Protection and Affordable Care Act, the law includes multiple provisions that will take effect over a matter of years.

ACOEM Guidelines (American College of Occupational and Environmental Medicine) – A medical utilization review system of evidence-based, nationally recognized standards of medical care. Utilization of ACOEM Guidelines is intended to control over-utilization and end unreasonable medical care.

ACV (Actual Cash Value) – Value of property at the time of its loss or damage, determined by subtracting depreciation of the item from its replacement cost. Applies to vehicles and mobile (contractor's) equipment covered under the JPIA's MOPC, hypalon reservoir covers, hypalon bladder tanks, and other property subject to a higher rate of depreciation than the typical property types.

AD&D (Accidental Death and Dismemberment) – A life insurance benefit that pays a claim in the event of accidental death or loss physical functionality. Basic Life is often mirrored by an identical amount of AD&D, resulting in benefit doubling in the case of accidental death.

Adverse Selection – It is a term used in economics, insurance, risk management, and statistics. It refers to a market process in which undesired results occur when buyers and sellers have asymmetric information (access to different information); the "bad" products or services are more likely to be selected. For example, a bank that sets one price for all of its checking account customers runs the risk of being adversely selected against by its low-balance, high activity (and hence least profitable) customers. Two ways to model adverse selection are to employ signaling games and screening games.

Aggregate – The term used to describe the cumulative amount of all losses for a period of time.

AGRIP (Association of Governmental Risk Pools) – A national organization of JPAs and public agency insurance pools. Formed for educational, information gathering and political lobbying purposes. Affiliated with PRIMA.

AIS – Associate in Insurance Services.

ALCM – Associate in Loss Control Management.

APIP – Alliant Property Insurance Program.

ARM – Associate in Risk Management.

ARM-P – Public risk management designation.

ASO (Administrative Services Only) – This refers to what self-funded plans pay to a medical claims administrator, which includes use of that claims administrator's network of providers. Providers have agreed to accept negotiated rates for services in exchange for participation in the network.

ASP – Associate Safety Professional.

Attachment Point – The dollar amount of a loss where the next layer of insurance begins to pay for the loss.

Automobile Liability – Designed to afford bodily injury and property damage liability coverage associated with owned, non-owned and hired vehicles.

Automobile Physical Damage – Usually a first party coverage; however, some entities have "Bailment" or "care, custody and control" liability exposures such as garages, maintenance facilities that service vehicles of others, and parking lots.

BI – Bodily injury.

C&R (Compromise and Release) – A final settlement in workers' compensation.

CAFR (Comprehensive Annual Financial Report) – An award program established by the GFOA to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal.

CAJPA (California Association of Joint Powers Authorities) – It is pronounced ka jaup' a. Performs regulatory and legislative lobbying as well as accreditation of Joint Powers Authorities to promote the financial stability of JPAs.

CAMP (California Asset Management Program) – A California Joint Powers Authority ("JPA") established in 1989 to provide California public agencies with professional investment services. JPIA sometimes uses it as a short term investment vehicle.

CAT Fund (Catastrophic Loss Reserve Fund) – A separate JPIA reserve account designated to pay losses without additional premium assessments to members. The Fund can be used when actual incurred losses for a given coverage year exceed 150% of projected losses. A portion (currently 10%) of each member's annual deposit premium is set aside in this fund. The monies are held, earning interest, until all claims for that coverage year are closed. At that time, the money is refunded to members or credited to their Retrospective Premium Adjustment Fund account.

CIGA (California Insurance Guarantee Association) – A state agency that administers and pays claims on behalf of admitted insurance carriers that have been declared insolvent. Since the JPIA is not an insurance company, it does not participate in CIGA, which is funded by a surcharge on premiums. However, some of the carriers that provide excess coverage to the JPIA do participate in CIGA.

CIH – Certified Industrial Hygienist.

CIPRA (California Institute for Public Risk Analysis) – Organized to develop, analyze and disseminate information on risk management in California's public sector, especially self-insured entities and Joint Powers Authorities.

Claim – A demand of a right. In general a demand for compensatory damages resulting from the actions of another.

Claims Made – A provision of an insurance policy that requires it to pay only for claims presented during the policy period with no regard for when the action causing the claim took place. (See "Occurrence")

CNP (Closed No Payment) – Status of a claim that was closed out without any claim payments having been made.

COB (Coordination of Benefits) – When a participant is covered by two health plans, the manner in which benefits are determined. This determination includes which plan pays first, and how benefits are calculated once the primary plan has made payment.

Consumer Driven Health Plan (CDHP) - a health plan in which the full deductible applies to all medical and prescription services, with the only exception being preventive care. These plans must have a minimum deductible set by the IRS each year. The plans are designed to comply with IRS regulations governing Health Savings Accounts (HSAs), which allow participants to set aside tax-advantaged funds in a Health Savings Account to pay for medical expenses.

Co-insurance – The percentage cost sharing split between a plan and participant, which takes effect once the Deductible is met. Typically part of a PPO plan benefit design.

Co-pay – The flat dollar amount owed by a participant for medical plan benefits. Typically part of an HMO plan design, but applicable to certain benefits in PPO plan designs, e.g. office visits.

CPCU – Chartered Property and Casualty Underwriter.

CPRA (California Public Records Act) – a law passed by the California State Legislature and signed by the governor in 1968 requiring inspection or disclosure of governmental records to the public upon request, unless exempted by law.

CSP – Certified Safety Professional.

DDC – Defensive Driving Class.

Deductible (Employee Benefits) – The amount a participant must pay in full before Co-Insurance cost sharing begins. Typically associated with PPO medical plans. Some services, like office visits, are often subject to Co-pays prior to the Deductible being met.

Deductible (Liability) – It is that portion of each claim that is paid by the member at the time of loss. It is in addition to any premium already paid. Only the JPIA's Property Program uses a deductible.

Defense – A defendant's denial to a complaint or cause of action.

Deposit Premium – Premium required at the beginning of a policy period based on estimated costs.

DIC (Difference In Conditions) – A specialized property insurance policy written to provide coverage for perils not covered in a standard property policy or in the JPIA's Memorandum of Property Coverage. In particular, it is most often used to provide coverage for earthquake and/or flood losses.

Directors, Officers and Trustees Liability – Intended to protect nonprofit board members, officers, and directors for faulty decisions which imperil the entity. Usually written to include entity reimbursement for legal actions and personal liability of specific wrong-doers.

EAP (Employee Assistance Program) – A benefit that provides numerous services to covered employees and eligible members of their household and/or dependents (as determined by the plan). The programs are designed to help employees manage the health of their personal lives, allowing them to be productive and focused at work.

EE – Employee.

EGWP (Employer Group Wavier Plan) – Retiree benefit plan design that embeds Medicare Part D benefits, resulting in reimbursement for a portion of the cost of prescriptions.

E-mod – See Experience Modification.

Employers' Liability – Included as part of a worker's compensation insurance policy. Covers liability for losses arising out of injuries to employees that are not covered by statutory workers' compensation benefits.

Environmental Impairment Liability (EIL) – Also referred to as "Pollution" and "Pollution Legal" Liability; can be written to protect an entity from actions resulting from contamination of air, water, property. First-party (damage to owned property) and third-party (liability for damage to others) protection can often be combined.

EOB (Explanation of Benefits) – A statement issued by a PPO claims administrator for each claim that details costs for services, broken down by: full cost, network negotiated rate, ineligible amount (if any), plan responsibility and participant responsibility.

EOC (Evidence of Coverage) – The detailed document that describes a medical plan's coverage provisions.

EPL (Employment Practices Liability) – Written to protect an entity from liabilities arising from allegations of discrimination, failure to promote or hire, harassment, ADA responsibilities, wrongful termination, etc. A relatively new coverage, this is one of the fastest growing areas of litigation.

ER – Employer.

Errors and Omissions Liability – Excludes bodily injury and property damage; intended to afford protection for the “misfeasance, malfeasance or non-feasance” of public officials, employees and volunteers. May also include incidental medical personnel (paramedics), police and fire personnel, architects and plan checkers, engineers, and on-staff attorneys.

Excess Insurance – Insurance that is purchased to provide higher limits than the primary policy provides.

Excess Loss – The portion of a loss that is allocated to, or paid by, excess insurance. The JPIA Liability Program self-insures, through a pool, the first \$1 million of each occurrence. Losses in excess of that amount are paid by an excess liability insurance policy purchased by the JPIA on behalf the Program members.

Experience Modification – A mathematical factor used to modify a member’s premium in both the JPIA Liability Program and the Workers’ Compensation Program. It is based on a member’s previous actual loss experience compared to the average or expected loss experience. A calculated factor of greater than 1.0 is a debit and reflects higher than expected loss experience. Conversely, a factor of less than 1.0 is a credit and reflects more favorable loss experience. Also known as **E-mod**, **Ex-mod**, and **X-mod**.

Experience Modifier – A numerical factor developed by measuring the difference between a member’s actual loss experience and the expected losses of the payroll classifications (for workers’ compensation) or the average losses of the pool (for liability). The experience period used is the earliest three of the last four years. The factor may increase or decrease a member’s standard premium in response to their past loss experience. Members with a favorable loss record will have a factor lower than 1.0 and will pay a lower premium. Member with a poorer loss record will have a factor greater than 1.0 and will pay a higher premium. Also known as **experience modification factor**, **e-mod**, **ex-mod**, and **X-mod**.

FASB – Financial Accounting Standards Board.

Fidelity Bonds – Written as financial guarantees of employees’ honesty. Personnel with money-handling responsibilities are considered exposures to loss.

Fiduciary Liability – Covers board members, executives and other decision-making personnel with responsibilities for pension funds, retirement plans and employee benefit monies for negligent decisions that result in losses to such funds.

FLSA (Fair Labor Standards Act) – The FLSA establishes minimum wage, overtime pay, recordkeeping, and youth employment standards affecting employees in the private sector and in Federal, State, and local governments.

FPPC (Fair Political Practices Commission).

FSA (Flexible Spending Account) – An account to which an employee contributes a portion of earnings to pay for certain expenses such as medical or dependent care. Contributions are exempt from payroll taxes.

FSC (Family Status Change) – See Qualifying Event.

Fully Insured Plan – A plan for which premiums are paid to an insurance company, who in turn pays claims. These plans are referred to as pass through plans in associations, because premiums are collected and remitted directly to the insurer.

Full Value – A term used in the JPIA's MOPC to provide “guaranteed” replacement cost coverage, which will pay the full cost to replace damaged property regardless of the “limit” carried. Applies to buildings and personal property.

G&A – General & Administrative.

GAAP – Generally Accepted Accounting Principles.

GASB – Governmental Accounting Standards Board.

General Liability – Written to protect the member's assets against liability for property damage of or bodily injury to third parties (see definition of parties).

GFOA (Government Finance Officers' Association) – International association whose purpose is to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and best practices and promoting their use through education. The GFOA is the organization that oversees the CAFR Program.

HCR (Health Care Reform) – See Affordable Care Act.

Health Plan – May be used to reference a medical plan, but also often refers to medical, dental and vision plans.

Health Savings Account (HSA) - a triple tax-advantaged account that allows contributions, investment growth and withdrawals for medical, dental and vision expenses, free from Federal taxes. To contribute to an HSA, an individual must be enrolled in a Consumer Driven Health Plan (CDHP). An individual does not need to be enrolled in a CDHP to withdraw the funds. Before age 65 the withdrawals must be for health expenses to avoid penalties and taxation. Upon reaching age 65, funds can be withdrawn as taxable income free from penalty. These accounts are governed by IRS Publication 969.

High Deductible Health Plan (HDHP) - see Consumer Driven Health Plan (CDHP).

HIPAA (Health Insurance Portability and Accountability Act) – Federal legislation that, among other things, establishes standards for electronic medical records, and protects the privacy of a patient's protected health information. See PHI.

HMO (Health Maintenance Organization) – A plan whose benefits are limited solely to a participating network of providers, for which capitation (per head) payment is made to the participant's assigned provider, regardless of whether the participant seeks services. Claims payments are also made for services exceeding those deemed to be covered by capitation. Deductibles are not often part of an HMO plan design, with the exception of ABHPs, which utilize the network and certain elements of plan design of traditional HMOs.

HRCP (Human Resources Certification Program) – One of the professional certification "tracks" within the JPIA's Professional Development Program (PDP).

IBNR (Incurred But Not Reported) – This is a claim term. It is that part of the total claims that is unknown at any point in time. When a claim is reported, its final value must be estimated. The JPIA tracks how accurately it estimates and knows that historically the average claims' value will grow over time. The JPIA also understands that at any point in time occurrences have taken place that will certainly generate claims that have not yet been reported.

Incurred Loss – This is the ultimate expected total value of any claim. It includes the amount already paid, plus the estimated amount yet to be paid (reserves).

Inverse Condemnation – Both the United States Constitution and the California Constitution require that a private citizen be compensated if property is "taken" by a public entity. When the property is taken proactively it is called eminent domain. When the property is taken "accidentally," without due course, it is called inverse condemnation. Negligence need not be proven. The claimant's legal expenses are payable in addition to actual damages.

LAIF (Local Agency Investment Fund) – It is part of the California State Pooled Money Investment Account (PMIA), sometimes used by JPIA as a short-term investment vehicle.

LMS (Learning Management System) - a software application for the administration, documentation, tracking, reporting and delivery of education courses or training programs.

Lending Library – Library of videos, tapes, DVDs, and booklets available for borrowing by members to use in their training efforts.

Limit – The most that will be paid in a loss.

MOLC (Memorandum of Liability Coverage) – The JPIA's agreement providing liability coverage to Member Agencies.

MOPC (Memorandum of Property Coverage) – The JPIA's agreement providing property coverage to Member Agencies.

NRSRO – Nationally Recognized Statistical Rating Organization.

Occu-Med – Providers of a service program for members in the JPIA's Workers' Compensation Program, which assists in facilitating pre-employment physicals, fit-for-duty exams, etc.

Occurrence – A) In order for the JPIA to pay a liability claim, it must arise out of an occurrence. This is an accident, event, act or omission to act, which results in "damages", "bodily injury", or "property damage" neither expected nor intended from the covered parties' conduct. B) A provision of an insurance policy that requires it to pay for a claim caused during the policy period regardless of when it is presented. (See "claims made")

Open Enrollment – The annual opportunity to make changes to benefits enrollment selections. ACWA JPIA health plans renew January 1st. Each October through November, employees may choose to add or delete dependents, and/or switch between the available health plans. Retirees of members who choose to offer retiree open enrollment may also change plans during this period, but may not add dependents.

OOPM (Out of Pocket Maximum) – The maximum a participant will pay for covered services in a plan year.

PARMA (Public Agency Risk Managers Association) – A state-wide association for risk managers in the public sector. Educational and lobbying activities.

Parties – The participants in any claim or suit are referred to as the "parties" to the action. When dealing with insurance claims, the following terms are used: **First Party** - This is the member district; **Second Party** - This is the ACWA JPIA; and **Third Party** - This is anyone other than the member or ACWA JPIA.

PCORI (Patient Centered Outcomes Research Institute) – A consortium put together by the Affordable Care Act to study health treatments and outcomes to identify cost effective treatments that result in long term health and savings. This is funded by fees charged to health plans.

PD – Property damage.

PD (Permanent Disability) – Results when an injury diminishes a worker's future earning capacity. Permanent disability is essentially the disability that remains once the employee's condition has become permanent and stationary. A worker's medical condition is considered permanent and stationary after it has reached maximum medical improvement.

PDP (Professional Development Program) – The framework for JPIA's training program, providing members' employees with opportunities to learn or refine job-related skills while pursuing certifications in their fields of interest.

PE – Registered Professional Engineer.

PEPM (Per Employee Per Month) – Refers to a cost based on the primary enrollee only in a health plan.

PHI (Protected Health Information) – Protected health information (PHI), as defined by HIPAA, is any individually identifiable information about health status, provision of health care, or payment for health care that can be linked to a specific individual. This is interpreted rather broadly and includes any part of a patient's medical record or payment history. This includes health information with data items which reasonably could be expected to allow individual identification. HIPAA applies to health information exchanged or stored electronically, to data transmitted or maintained in any other form or medium, which includes paper records, fax documents and oral communications.

Plaintiff – The party who complains or sues in a personal action. A claimant becomes a plaintiff by filing suit.

PMPM (Per Member Per Month) – Refers

to a cost based on each person enrolled in a health plan, including dependents.

Pooled Loss – The portion of a loss that is allocated to, or paid by, the self-insured pool. The JPIA Liability Program pools, or self-insures, the first \$1 million of each occurrence. Loss costs exceeding this amount are paid by excess insurance.

PPACA (Patient Protection and Affordable Care Act) – This is now commonly referred to as the Affordable Care Act. See Affordable Care Act.

PPD (Permanent Partial Disability) – A permanent disability rating from 1% to 99.75%. It is possible for the worker to be permanently partial disabled, even if the worker has returned to the previous job and is doing the same work as before the injury.

PPO (Preferred Provider Organization) – A type of plan design that utilizes a network of providers to provide significant discounts to participants, yet allows the participant to seek out of network services at a reduced benefit. These plans typically have a Deductible. Once the Deductible is met, Co-insurance applies, resulting in cost sharing between the plan and participant at a predetermined percentage.

PRIMA (Public Risk Management Association) – A national association for risk managers in the public sector. Formed for educational, information gathering and political lobbying purposes.

Property Insurance – This covers the member for damage to its own property, sometimes called first-party coverage.

PTD (Permanent Total Disability) – A permanent disability rating of 100%.

QE (Qualifying Event) – An event like marriage, birth, adoption, that allows a mid-year change to benefits enrollment.

QME (Qualified Medical Evaluator) – A doctor selected from a State panel to address medical, disability, and compensability disputes between the parties.

RAP (Retrospective Allocation Point) – In the JPIA's liability and workers' compensation programs, it is that portion of each claim that the member will be responsible for when the RPA is made. The deposit premium includes an estimate of the expected losses below the RAP. It is not a deductible; the member does not pay additional money at the time of loss. RAP losses are included in the RPA calculation. Members share in the pooled losses of other members only for losses above their RAP. The Liability Program offers RAPs of \$2,500; \$5,000; \$10,000; \$25,000; and \$50,000. Retentions above these amounts are treated differently; they are considered SIRs.

REA – Registered Environmental Assessor.

REHS – Registered Environmental Health Specialist.

Reinsurance – Insurance that is purchased by an insurance company (*insurer*) from another insurance company (*reinsurer*) as a means of risk management, to transfer risk from the *insurer* to the *reinsurer*. The JPIA uses a mix of both reinsurance and excess insurance in its pooled coverage programs.

RC (Replacement Cost) – The cost to replace damaged property with like kind and quality, with no deduction for depreciation.

RDP (Registered Domestic Partner) – A couple registered with the State of California that is same gender of any age, or opposite gender and age 62 or above.

Reserve – In order to budget for its expected costs, the JPIA estimates the ultimate expected total value of each claim and "reserves" part of the deposit premium to pay for it. As moneys are paid out for a claim, the reserve amount is decreased.

RIMS (Risk and Insurance Management Society) – National professional organization to promote principles of risk management and assist risk managers in their daily activities.

Risk Control – Those risk management techniques designed to minimize the frequency and/or severity of claims. Risk control techniques include exposure avoidance, loss prevention, loss reduction, segregation of loss exposures, and contractual transfer to shift losses to others.

Risk Financing – Techniques for generating funds to pay for losses that risk control methods do not entirely eliminate. There are two types of risk financing techniques - retention and transfer. Retention involves paying for losses using an organization's own assets; transfer involves covering losses using an outside intermediary for a consideration (such as a payment of a premium). Each agency that participates in the JPIA practices these techniques. Losses are retained to the extent of an agency's RAP; they are transferred to the JPIA pool in excess of this amount.

Risk Management – One of the specialties within the general field of management, the process of managing an organization's activities to minimize the adverse effects of accidental losses on a cost-effective basis. Risk management has two components -- risk control and risk financing.

RPA (Retrospective Premium Adjustment) – At the beginning of each policy period, the JPIA collects a deposit premium representing the estimated costs for that year. Forty-five months after its inception, the JPIA looks back at that estimate and determines how accurate it was and makes an RPA. If it collected too much, a refund is made. If it collected too little, the member is charged for the difference. The process is repeated annually for each coverage year until all claims for that year are closed out.

RPA Fund (Retrospective Premium Adjustment Stabilization Fund) – A separate JPIA fund designed to stabilize the RPA process. A member's refunds from the Catastrophic Loss Fund and from the RPA process are credited to this fund. Any RPAs resulting in additional premiums due will be charged against this fund. When a member's Fund balance exceeds 60 percent of its basic premium, the excess money will be refunded. Members will not be billed for additional premiums unless they have a negative balance in the Fund exceeding 40 percent of their basic premium.

RTW – Return to work.

RX – Prescription.

SBC (Summary of Benefits and Coverage) – A plan summary that utilizes a specific format, required and set forth by the Affordable Care Act. This allows apples to apples comparison of different medical plans, based on the standardized format. These must be distributed to participants becoming newly eligible for coverage and annually.

SCIF (State Compensation Insurance Company) – A state agency that provides workers' compensation insurance to California employers.

SCP (Supervisor Certification Program) – One of the professional certification "tracks" within the JPIA's Professional Development Program (PDP).

Self-Funded Plan – A plan which collects payment from participants and pays claims directly, often utilizing a third party claims administrator. Funds left over can be used to offset future premium increases. Costs for participation are directly tied to the claims cost for the specific group of participants' utilization.

SIEF – Self Insured Excess Fund.

SIR (Self Insured Retention) – In the JPIA's liability program, members may choose SIRs of \$100,000, \$300,000 or \$500,000. This is the amount of each loss the member will be responsible for. It is payable at the time of the loss. An up-front premium credit is given to members selecting these high SIRs. Retentions below these levels are treated differently; they are considered RAPs.

Special Events – Designed to cover your sponsorship of events, such as fireworks shows, festivals, community/entity celebrations; often written to protect other policies' loss integrity. Another type of special event coverage, known as a "tenants' and users'" policy, can be issued for third parties who rent or use your owned facilities.

SPD (Summary Plan Description) – The detailed document that describes a medical plan's coverage provisions.

Supranationals - United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States.

TD (Temporary Disability) – An impairment of bodily function, or physical incapacity that is reasonably expected to be cured or materially improved with proper medical care. This is the healing period following an injury. Temporary disability benefits are intended to be a substitute for lost wages (subject to minimums and maximums) during a period of temporary incapacity.

TIV (Total Insured Values) – The values shown on a Member Agency's schedule or appraisal for property coverage. Only those items shown on the schedule are covered for loss.

UST (Underground Storage Tanks) – Refers primarily to underground fuel tanks; used most often in reference to the JPIA's Memorandum of Underground Storage Tank Pollution Liability Program. This program protects member agencies against third-party claims for bodily injury and property damage caused leaks from USTs. It also includes coverage for government mandated clean-up costs.

UTEL – JPIA's Memorandum of UTEL Liability Coverage; a separate JPIA liability program for private, not-for-profit water mutuals as well as public entities associated with the water industry but that do not primarily purvey water. The UTEL Program is not currently active.

Workers' Compensation – A statutory coverage designed as the "sole remedy" for workers injured in the course and scope of their duties.

ACWA JPIA
New JPIA Member Agencies
November 27, 2017

BACKGROUND

At each Board meeting, a list of new members is provided for membership ratification.

CURRENT SITUATION

The report on the following page lists the member agencies that have joined the JPIA since the last meeting.

RECOMMENDATION

That the Board of Directors ratify the Executive Committee's acceptance of the agencies presented into JPIA.

ACWA JPIA
New Member Agencies

Agency: Tri-County Water Authority
Effective Date: July 1, 2017
Program: Liability
Director: Matthew Hurley

Agency: Sonoma Valley Groundwater Sustainability Agency
Effective Date: July 1, 2017
Program: Liability
Director: TBD

Agency: Deer Creek Storm Water District
Effective Date: August 1, 2017
Program: Liability
Director: Kayode Kadara

Agency: El Rico Groundwater Sustainability Agency
Effective Date: September 1, 2017
Program: Liability
Director: Jeof Wyrick

Agency: Santa Cruz Mid-County Groundwater Agency
Effective Date: September 21, 2017
Program: Liability
Director: TBD

Agency: Arroyo Santa Rosa Basin Groundwater Sustainability Agency
Effective Date: October 1, 2017
Program: Liability
Director: TBD

Agency: Green Valley Water District
Effective Date: October 1, 2017
Program: Liability
Director: R. Patrick McCarthy

Agency: Yolo Subbasin Groundwater Agency
Effective Date: October 1, 2017
Program: Liability
Director: TBD

Agency: Kings River East Groundwater Sustainability Agency
Effective Date: October 20, 2017
Program: Liability
Director: Steven Worthley

ACWA JPIA
Calendar of Meeting Dates for 2018
November 27, 2017

BACKGROUND

A "Calendar of Meeting Dates" is prepared each year for approval by the Executive Committee.

Executive Committee – meets six or more times a year, including semi-annual conferences. At Conference, both the Executive Committee and the Board of Directors meetings are scheduled for Monday of Conference week.

Finance & Audit Committee – meets three to four times a year.

Personnel Committee – meets three to four times a year.

Employee Benefits / Liability / Property / Workers' Compensation Programs and Risk Management Committees – meet one to three times a year (usually the day prior to an Executive Committee meeting or Monday at Conference).

CURRENT SITUATION

Before presenting the proposed calendar to the Executive Committee for approval, the Committee's own Board meetings, ACWA meetings, and other selected group and annual conferences have been checked to keep conflicts to a minimum.

The JPIA Calendar of Meeting Dates for 2018 has been provided for your information. It is also available on the JPIA website: www.acwajpia.com.

RECOMMENDATION

None, informational only.



JPIA MEETING & CONFERENCE CALENDAR – 2018

MEETING DATES	BOARD OF DIRECTORS	EXECUTIVE	PERSONNEL	FINANCE & AUDIT	PROGRAMS				RISK MGMT
					Emp. Benefits	Liability	Property	Work Comp	
JAN 18			11:00 AM ONTARIO						
JAN 30		1:00 PM					10:00 AM		
MAR 19				1:00 PM					3:00 PM
MAR 20		8:30 AM							
APR 4					10:00 AM				
MAY 7	1:30 PM	11:00 AM				9:45 AM		8:30 AM	
MAY 8	ACWA CONFERENCE MAY 8 TO 11 – SACRAMENTO								
JUN 7			11:00 AM ONTARIO						
JUL 9		1:00 PM			9:00 AM				
	CAJPA CONFERENCE SEPTEMBER 12 TO 14 – SOUTH LAKE TAHOE CA								
SEP 17				1:00 PM		3:00 PM			
SEP 18		8:30 AM							
Nov 26	1:30 PM	10:30 AM							
Nov 27	ACWA CONFERENCE NOVEMBER 27 TO NOVEMBER 30 – SAN DIEGO								

2018

ACWA JPIA
Certificate of Achievement for
Excellence in Financial Reporting
November 27, 2017

BACKGROUND

The Government Finance Officers Association (GFOA) established the Certificate of Achievement for Excellence in Financial Reporting (CAFR) program in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal.

Reports submitted to the CAFR program are reviewed by selected members of the GFOA professional staff and the GFOA Special Review Committee, which is comprised of individuals with expertise in public-sector financial reporting and includes financial statement preparers, independent auditors, academics, and other finance professionals.

The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by government and its management.

The JPIA submitted for review its recent comprehensive annual financial report to the GFOA in March of 2017.

CURRENT SITUATION

The JPIA was notified in September of 2017 that the CAFR for the fiscal year ended September 30, 2016, qualified for a Certificate of Achievement for Excellence in Financial Reporting. This is the eighth year in a row that the JPIA has received this esteemed award.

RECOMMENDATION

None, informational only.



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Association of California
Water Agencies Joint Powers
Insurance Authority**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

September 30, 2016

Christopher P. Morill

Executive Director/CEO

ACWA JPIA
Investment Policy Update
November 27, 2017

BACKGROUND

The JPIA's current Investment Policy had been approved by the Board of Directors in November 2016. Every year, per the JPIA Bylaws, the Investment Policy must be approved by the Board of Directors.

CURRENT SITUATION

After review by staff and the JPIA's investment advisor, PFM Asset Management, proposed changes are summarized in the attached memo from PFM Asset Management, the JPIA's investment advisor.

The Investment Policy has been reviewed and recommended for approval by the Finance & Audit Committee and the Executive Committee.

RECOMMENDATION

That the Board of Directors approve the Investment Policy as presented.



June 19, 2017

Memorandum

To: David deBernardi, Director of Finance
Dianna Sutton, Finance Manager
Association of California Water Agencies Joint Powers Insurance Authority

From: Sarah Meacham, Managing Director
Meghna Purkayastha, Analyst
PFM Asset Management LLC

Re: Investment Policy Review

We have completed our annual review of the Authority's Investment Policy (the "Policy"). As written, the Policy is in compliance with the sections of the California Government Code (the "Code") that govern the investment of public funds. We do, however, recommend that the Authority make a few changes to the Policy to incorporate a recent update to the Code. We have also reviewed the Authority's Investment Policy to qualify it for the California Municipal Treasurer's Investment Policy Certification Program and Application Process (CMTA). This memorandum explains our recommended revisions to the Policy. We have also attached a marked-up version of the Policy illustrating our recommendations.

Recommendations

CMTA Investment Policy Certification

We recommend changing or adding some sections, section titles, and language to align the Policy with CMTA's guidelines for certification. This will help CMTA's reviewers score the Authority's Policy. We recommend the following changes:

- Add to the Scope section that "retirement funds held in trust accounts" are exempt for this Policy.
- Add a section for due diligence of investment pools.
- Include language that specifies an annual process of independent review by an external auditor to ensure internal control and compliance.
- Repurchase agreements and non-negotiable certificates of deposit are included in Permissible Investments. Therefore, the Policy should address collateralization of these investment types.
- Make explicit in the Safekeeping/Custody section that securities should be traded delivery vs payment (DVP) method.



- Add a section for Performance Standards stating that the Authority will establish a benchmark to measure investment performance benchmarks.
- Incorporate language stating that the Treasurer shall review the Authority's portfolio and report any findings of noncompliance to the Finance Committee on at least an annual basis.
- Add a section on the process for the annual investment policy adoption.

Code Update

We recommend that the Authority update the credit rating language used in the Policy under the Permissible Investment section to reflect a recent revision to the Code. Senate Bill 974, which took effect on January 1, 2017, modified Code Sections 53601 et seq. to clarify that the Code's rating requirements specify the minimum credit rating category required at purchase, without regard to "+", "-", or 1, 2, 3 modifiers.

This Code change simply codified the credit rating interpretation already used by most public agencies, including the Authority. This revision did not change the minimum ratings required by the Code for the different investment types. This revision applies to all of the Policy's sections that specify a credit rating requirement for purchase.

We would be happy to discuss any questions regarding our recommended changes to the Policy.

**ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY**

INVESTMENT POLICY

Revised: ~~04/11/2017~~09/2017 - Approved: ~~XX/11/2016~~11/2017

INVESTMENT POLICY

OBJECTIVE:

The objectives of the Investment Policy of the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA or Authority) are as follows, in order of priority.

- (1) Safeguard the principal of the funds under its control by maintaining an appropriate risk level.
- (2) Meet the liquidity needs of the Authority.
- (3) Achieve an optimum rate of return (defined as income plus realized and unrealized capital gains and losses) on available assets (not required for current operating needs), commensurate with an appropriate level of risk.

SCOPE:

Except for funds held in ACWA JPIA's working bank accounts used for the daily operations [and any retirement funds held in a trust](#), it is intended that this policy cover investment funds and activities of the Authority.

DELEGATION OF AUTHORITY:

Section 53600, et seq. of the Government Code provide legal authorization and reporting requirements for the investment of funds of local agencies when applicable. All investments of the ACWA JPIA shall conform to the restrictions of these laws. In accordance with Section 53607 the authority to invest or reinvest the funds of the Authority is delegated to the Treasurer of ACWA JPIA for a one-year period. Each year the Authority's Board of Directors meets at the ACWA Spring Conference and therein delegates its authority to invest funds to the Authority's Treasurer, who shall thereafter assume full responsibility for those transactions until the delegation of authority is revoked or expires.

PRUDENCE:

All participants in the investment process shall recognize that the investment portfolio is subject to the prudent investor standard as set forth by California Government Code and to public review and evaluation and shall seek to act responsibly as fiduciaries of the public trust. The prudent investor standard states that when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the Authority, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like, aims, to safeguard the principal and maintain the liquidity needs of the Authority.

ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions.

PERMISSIBLE INVESTMENTS:

An appropriate risk level shall be maintained by primarily purchasing securities that are of high quality, liquid, and marketable. See table on page 6 for further limits.

The classes of investments that most adequately meet the criteria for purchases are listed as follows.

1. United States Treasury notes, bonds, bills, or certificates of indebtedness, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.
2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

No more than 50% of the Authority's investment portfolio may be invested in any one federal agency.

3. Registered state warrants or treasury notes or bonds of this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state. Obligations eligible for investment under this subdivision must be rated [in a rating category](#) "A-" or its equivalent or better by a Nationally Recognized Statistical Rating Organization (NRSRO).
4. Registered treasury notes or bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California. Obligations eligible for investment under this subdivision must be rated [in a rating category](#) "A-" or its equivalent or better by a NRSRO.
5. Bonds, notes, warrants, or other evidences of indebtedness of a local agency within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency. Obligations eligible for investment under this subdivision must be rated [in a rating category](#) "A-" or its equivalent or better by a NRSRO.
6. Bankers' Acceptances issued by domestic or foreign banks, which are eligible for purchase by the Federal Reserve System, the short-term paper of which is rated in the highest rating category as provided for by a NRSRO.

Purchases of Bankers' Acceptances may not exceed 180 days maturity or 20 percent of the Authority's investment portfolio.
7. Commercial paper rated in the highest letter and number rating as provided for by a nationally recognized statistical rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the conditions in either paragraph (a) or (b):

- a. The entity meets the following criteria:
 - (i) Is organized and operating in the United States as a general corporation.
 - (ii) Has total assets in excess of five hundred million dollars (\$500,000,000).
 - (iii) Has debt other than commercial paper, if any, that is rated [in a rating category "A-," its equivalent](#) or higher by a nationally recognized statistical rating organization.
- b. The entity meets the following criteria:
 - (i) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
 - (ii) Has program wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or surety bond.
 - (iii) Has commercial paper that is rated [in a rating category "A-1" or higher](#), or the equivalent, by a nationally recognized statistical-rating organization (NRSRO).

Purchases of eligible commercial paper may not exceed 270 days maturity and may not represent more than 10 percent of the outstanding paper of an issuing corporation.

Purchases of commercial paper may not exceed 25 percent of the Authority's investment portfolio.

- 8. Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Medium-term corporate notes shall be rated in a rating category "A-", its equivalent, or better by a nationally recognized statistical-rating service.

Purchase of medium-term corporate notes may not exceed 30 percent of the Authority's investment portfolio.

- 9. Negotiable certificates of deposit or deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a federally- or state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated [in a rating category "A-," its equivalent](#), or better by a nationally recognized statistical-rating service.

Purchase of negotiable certificates of deposit may not exceed 30 percent of the Authority's investment portfolio.

- 10. FDIC insured or fully collateralized time certificates of deposit (Time CDs) in financial institutions located in California, including U.S. branches of foreign banks licensed to do business in California. All time deposits must be collateralized in accordance with California Government Code section 53561.

No more than the FDIC-insured amount may be invested in the Time CDs of one financial institution.

11. Local Government Investment Pools (LGIP). Shares of beneficial interest issued by a joint powers authority organized pursuant to Government Code Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (o) of Government Code Section 53601, inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:
 - a. The adviser is registered or exempt from registration with the Securities and Exchange Commission.
 - b. The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (o) Government Code Section 53601, inclusive.
 - c. The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

The purchase price of shares shall not exceed 50 percent of the investment portfolio of the Authority.

12. State of California's Local Agency Investment Fund (LAIF). Investment in LAIF may not exceed the lesser of the limit established by LAIF or 50% of the portfolio and should be reviewed periodically. (Government Code § 16429.1)
13. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1, et seq.). To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered or exempt from registration with the Securities and Exchange Commission with not less than five years experience managing money market mutual funds and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 20 percent of the investment portfolio of the Authority.

14. Repurchase Agreements used solely as short-term investments not to exceed 92 days.

The Authority may enter into Repurchase Agreements with primary dealers in U.S. Government securities who are eligible to transact business with, and who report to, the Federal Reserve Bank of New York.

The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities, as described in this section, will be acceptable collateral. All securities underlying Repurchase Agreements must be

delivered to the Authority's custodian bank versus payment or be handled under a properly executed tri-party repurchase agreement. The total market value of all collateral for each Repurchase Agreement must equal or exceed, 102 percent of the total dollar value of the money invested by the Authority for the term of the investment. For any Repurchase Agreement with a term of more than one day, the value of the underlying securities must be reviewed at least weekly. Since the market value of the underlying securities is subject to daily market fluctuations, the investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102 percent no later than the next business day.

Market value must be calculated each time there is a substitution of collateral.

The Authority or its trustee shall have a perfected first security interest under the Uniform Commercial Code in all securities subject to Repurchase Agreement.

The Authority will have properly executed a Public Securities Association (PSA) agreement with each counter party with which it enters into Repurchase Agreements.

15. Supranationals. United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated "AAA", its equivalent, or better by an NRSRO.

Purchases of supranationals shall not exceed 20 percent of the investment portfolio of the Authority.

16. Asset-Backed Securities. Mortgage pass-through securities, collateralized mortgage obligations, mortgage-backed or other pay-through bonds, equipment lease-backed certificates, consumer receivable pass-through certificates, or consumer receivable-backed bonds of a maximum of five years' maturity. Securities eligible for investment under this subdivision shall be issued by an issuer rated in a rating category ~~having an "A₁-"~~ its equivalent, or higher rating for the issuer's debt as provided and rated in a rating category ~~"AA-"~~ or its equivalent or better by at least one NRSRO. Purchase of securities authorized by this subdivision may not exceed 20 percent of the Authority's total portfolio.

ACWA JPIA shall also have the option of depositing funds with banks (Government Code § 16500-16510), savings and loans, and credit unions (Government Code § 16600-16609) as a means to complement the investment program when appropriate. The financial institutions shall have received an overall rating of not less than "satisfactory" in its most recent evaluation by the appropriate federal financial supervisory agency of its record of meeting the credit needs of California's communities as required by (Government Code § 53635.2).

LIMITATIONS/DIVERSIFICATION:

Below is a table summarizing the maximum percentage and minimum credit quality required for each permissible investment [type](#). Percent limitations shown are based on book value at time of purchase. Percentages may change after purchase as a result of withdrawals from the portfolio. Credit quality refers to the credit rating at the time the security is purchased. If an investment's credit rating falls below the minimum rating, the Treasurer will perform a timely review and decide whether to sell or hold the investment.

The average life of the total portfolio at any time shall not exceed four years. The maximum maturity for all investments, unless otherwise noted, is 5 years. U.S. Treasuries and Federal Agencies with maturities longer than 5 years may be purchased for specific purposes with the prior approval by the Executive Committee at least 90 days in advance of the purchase.

No more than 5% of the portfolio will be invested in any one issuer excluding U.S. Treasuries, Federal Agencies, supranationals, and investment pools (LAIF, LGIPs, and money market funds).

INVESTMENT TYPE	% OF INVESTMENT PORTFOLIO	% OF ISSUER REGARDLESS OF SECTOR	MAXIMUM MATURITY	MINIMUM CREDIT RATING CATEGORY
US TREASURY	100%	100%	5 YEARS	
FEDERAL AGENCY	100%	50%	5 YEARS	
CALIFORNIA STATE OBLIGATIONS	100%	5%	5 YEARS	A-
CALIFORNIA LOCAL GOVERNMENT OBLIGATIONS	100%	5%	5 YEARS	A-
OTHER STATE OBLIGATIONS	100%	5%	5 YEARS	A-
BANKERS' ACCEPTANCES	20%	5%	180 DAYS	Highest by NRSRO
COMMERCIAL PAPER	25%	5%	270 DAYS	Highest by NRSRO
MEDIUM TERM NOTES	30%	5%	5 YEARS	A-
NEGOTIABLE CD'S	30%	5%	5 YEARS	A-
TIME CDS	30%	FDIC/NCUA LIMITS	5 YEARS	BANKS/S&I/CU INSURED
LGIP	50%	N/A	-	AAAm
LAIF	50%	N/A	DAILY	N/A
MONEY MARKET FUNDS	20%	20%	-	TREASURY/ AGENCY ONLY
REPURCHASE AGREEMENTS	20%	20%	92 DAYS	Primary Dealer
SUPRANATIONALS	20%	20%	5 YEARS	AAA
ASSET-BACKED SECURITIES	20%	5%	5 YEARS	AA-

INVESTMENT POOLS

[The Authority shall perform an annual review of the investment policy and portfolio of any investment pools in which the Authority invests, including LAIF and LGIPs.](#)

PROHIBITED INVESTMENTS:

The Authority shall not invest in inverse floaters, range notes, mortgage derived interest-only strips, or in any security that could result in zero earnings accrual if held to maturity, and any investment not expressly authorized in the Government Code.

The Authority is prohibited from investing in securities unless specifically permitted by this Investment Policy.

TRADING:

The Authority shall not make investments for the purpose of trading or speculation as the dominant criterion such as anticipation of appreciation of capital value through changes in market rates.

BORROWING:

Any borrowing in the amount of one hundred thousand dollars or more shall be considered and deliberated as a separate item of business on the agenda of ACWA JPIA's Executive Committee. Borrowing does not include bank overdrafts.

CONTROLS:

The Treasurer shall establish and maintain a system of internal controls.

Accordingly, the Treasurer shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

COLLATERALIZATION

Collateralization for repurchase agreements and non-negotiable Certificates of Deposit shall be required in accordance with state law.

SAFEKEEPING/CUSTODY:

Investment securities are to be purchased when possible in book-entry form in the Authority's name. Investments shall be held in safekeeping at the designated third-party financial institution where the Authority has established a safekeeping account. All investment transactions require the bank to provide a safekeeping receipt or acknowledgment generated from the trade. All security transactions, including collateral for repurchase agreements, entered into by the Authority shall be conducted on a delivery-versus-payment (DVP) basis. The safekeeping institution is required to provide a listing all securities held in safekeeping with current market data and other information on a monthly basis.

The Executive Committee authorized Term and non-negotiable instruments, such as certificates of deposit, to be held by the Treasurer, or in safekeeping as the Treasurer deems appropriate.

PERFORMANCE STANDARDS

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs of the Authority. The Authority shall establish a performance benchmark. Benchmarks may change over time based on changes in market conditions, investment preferences, or cash flow requirements.

AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS **BROKERS/DEALERS:**

If an investment advisor is authorized to initiate investment transactions on the Authority's behalf, the investment advisor may use its own list of approved broker/dealers and financial institutions for investment purposes. The investment advisor's approved list must be made available to Authority upon request.

For any investment transactions conducted by the Treasurer, a list will be maintained of approved security broker/dealers selected by creditworthiness (e.g., a minimum capital requirement of \$10,000,000 and at least five years of operation). These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

All broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

- Audited financial statements demonstrating compliance with state and federal capital adequacy guidelines
- Proof of Financial Industry Regulatory Authority (FINRA) certification (not applicable to Certificate of Deposit counterparties)
- Proof of state registration
- Completed broker/dealer questionnaire (not applicable to Certificate of Deposit counterparties)
- Certification of having read and understood and agreeing to comply with the Authority's investment policy.
- Evidence of adequate insurance coverage.

An annual review of the financial condition and registration of all qualified financial institutions and broker/dealers will be conducted.

For all investment transactions, the Authority or its investment advisor shall seek a minimum of three bids/offers from brokers and dealers on the Authority's or investment advisor's list of approved broker/dealers.

ADVISORS:

ACWA JPIA's Executive Committee shall pre-approve investment advisors given the authority to manage all or part of the ACWA JPIA investment portfolio prior to establishing a relationship.

REPORTING/REVIEW:

~~The Treasurer shall render annually a statement of investment policy to ACWA JPIA's Executive Committee for consideration and approval.~~ The Treasurer shall render a monthly list of investment transactions to the Chief Executive Officer, the ACWA JPIA's Executive, and Finance & Audit Committees as required by the California Government Code §53607 when investment authority has been delegated by the Executive Committee. [The Treasurer shall render a quarterly report incorporating the following:](#)

- (1) For each investment, the report will describe the type of investment, issuer, date of maturity, par and dollar amount invested, yield to maturity, credit quality, duration and current market value as of the date of the report. Any managed funds shall be described in the quarterly report.

- (2) The quarterly report shall state compliance of the portfolio to the statement of the investment policy, or manner in which the portfolio is not in compliance.
- (3) The quarterly report shall include a statement denoting the ability of the Authority to meet its expenditure requirements for the next six months, or provide an explanation as why sufficient money shall, or shall not, be available.

The Treasurer shall review the Authority's portfolio for compliance at least annually. The Treasurer shall establish procedures to report to the Finance Committee ~~major~~ incidences of noncompliance through the review of the portfolio.

NON-COMPLIANCE ISSUES:

It is the intent of the ACWA JPIA that the Policy will be followed at all times. If a non-compliance issue has been identified it shall be taken to ACWA JPIA's Finance or Executive Committee at the next scheduled meeting. The Committee will determine if any action is needed. Investments or securities found not to be in compliance with this Investment Policy do not necessarily require immediate action.

INVESTMENT POLICY ADOPTION

The Treasurer shall render annually a statement of investment policy to ACWA JPIA's Executive Committee for consideration and approval.

Glossary

Asset-backed securities (ABS) are securities whose income payments and hence value is derived from and collateralized (or "backed") by a specified pool of underlying assets which are receivables. Pooling the assets into financial instruments allows them to be sold to general investors, a process called securitization, and allows the risk of investing in the underlying assets to be diversified because each security will represent a fraction of the total value of the diverse pool of underlying assets. The pools of underlying assets can comprise common payments credit cards, auto loans, mortgage loans, and other types of assets. Interest and principal is paid to investors from borrowers who are paying down their debt.

Bankers' Acceptances are short-term credit arrangements to enable businesses to obtain funds to finance commercial transactions. They are time drafts drawn on a bank by an exporter or importer to obtain funds to pay for specific merchandise. By its acceptance, the bank becomes primarily liable for the payment of the draft at maturity. An acceptance is a high-grade negotiable instrument.

Broker-Dealer is a person or a firm who can act as a broker or a dealer depending on the transaction. A broker brings buyers and sellers together for a commission. They do not take a position. A dealer acts as a principal in all transactions, buying and selling for his own account.

Certificates Of Deposit

1. **Negotiable Certificates of Deposit** are large-denomination CDs issued in \$1 million increments. These securities have average trades in the secondary market of \$5 million to \$10 million. They are issued at face value and typically pay interest at maturity, if maturing in less than 12 months. CDs that mature beyond this range pay interest semi-annually. Negotiable CDs are issued by U.S. banks (domestic CDs), U.S. branches of foreign banks (Yankee CDs), and thrifts. There is an active secondary market for negotiable domestic and Yankee CDs. However, the negotiable thrift CD secondary market is limited. Yields on CDs exceed those on U.S. treasuries and agencies of similar maturities. This higher yield compensates the investor for accepting the risk of reduced liquidity and the risk that the issuing bank might fail. State law does not require the collateralization of negotiable CDs.
2. **Non-negotiable Certificates of Deposit** are time deposits with financial institutions that earn interest at a specified rate for a specified term. Liquidation of the CD prior to maturity incurs a penalty. There is no secondary market for those instruments, therefore, they are not liquid. They are classified as public deposits and financial institutions are required to collateralize them. Collateral may be waived for the portion of the deposits that are covered by FDIC insurance.

Collateral is securities, evidence of deposits, or other property that a borrower pledges to secure repayment of a loan. It also refers to securities pledged by a bank to secure deposits. In California, repurchase agreements, reverse repurchase agreements, and public deposits must be collateralized.

Commercial Paper is a short term, unsecured, promissory note issued by a corporation to raise working capital.

Delivery versus Payment (DVP) is a settlement system in which the transfer of securities and associated payment occur simultaneously. This ensures that the final transfer of the security occurs, if and only if, the final transfer of the associated payment (or other assets) occurs.

Federal Agency Obligations are issued by U.S. Government Agencies or Government Sponsored Enterprises (GSE). Although they were created or sponsored by the U.S. Government, most Agencies and GSEs are not guaranteed by the United States Government. Examples of these securities are notes, bonds, bills and discount notes issued by Fannie Mae (FNMA), Freddie Mac (FHLMC), the Federal Home Loan Bank system (FHLB), and Federal Farm Credit Bank (FFCB). The Agency market is a very large and liquid market, with billions traded every day.

Issuer means any corporation, governmental unit, or financial institution that borrows money through the sale of securities.

Liquidity refers to the ease and speed with which an asset can be converted into cash without loss of value. In the money market, a security is said to be liquid if the difference between the bid and asked prices is narrow and reasonably sized trades can be done at those quotes.

Local Agency Investment Fund (LAIF) is a special fund in the State Treasury that local agencies may use to deposit funds for investment. There is no minimum investment period and the minimum transaction is \$5,000, in multiples of \$1,000 above that, with a maximum of \$50 million for any California public agency. It offers high liquidity because deposits can be converted to cash in twenty-four hours and no interest is lost. All interest is distributed to those agencies participating on a proportionate share determined by the amounts deposited and the length of time they are deposited. Interest is paid quarterly via direct deposit to the agency's LAIF account. The State keeps an amount for reasonable costs of making the investments, not to exceed one-quarter of one per cent of the earnings.

Local Government Investment Pool (LGIP) is a collection of funds from various governmental entities invested in a common portfolio. Each investor earns interest proportional to their investment in the overall pool.

Market Value is the price at which a security is trading and could presumably be purchased or sold.

Maturity is the date upon which the principal or stated value of an investment becomes due and payable.

Medium-Term Notes are debt obligations issued by corporations and banks, usually in the form of unsecured promissory notes. These are negotiable instruments that can be bought and sold in a large and active secondary market. For the purposes of California Government Code, the term “Medium Term” refers to a maximum remaining maturity of five years or less. They can be issued with fixed or floating-rate coupons, and with or without early call features, although the vast majority are fixed-rate and non-callable. Corporate notes have greater risk than Treasuries or Agencies because they rely on the ability of the issuer to make payment of principal and interest.

Money Market Fund is a type of safe investment comprising a variety of short-term securities with high quality and high liquidity. The fund provides interest to shareholders and must maintain a stable net asset value (NAV) of \$1 per share.

Municipal Obligations are debt instruments issued by a state or local government unit or public agency. The vast majority of municipals are exempt from state and federal income tax, although some non-qualified issues are taxable.

Principal describes the original cost of a security. It represents the amount of capital or money that the investor pays for the investment.

Repurchase Agreements are short-term investment transactions. Banks buy temporarily idle funds from a customer by selling him U.S. Government or other securities with a contractual agreement to repurchase the same securities on a future date at an agreed upon interest rate. Repurchase Agreements are typically for one to ten days in maturity. The customer receives interest from the bank. The interest rate reflects both the prevailing demand for Federal Funds and the maturity of the Repo. Repurchase Agreements must be collateralized.

Supranationals are United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB), with maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States.

U.S. Treasury Issues are direct obligations of the United States Government. They are highly liquid and are considered the safest investment security. U.S. Treasury issues include:

1. **Treasury Bills** that are non-interest-bearing discount securities issued by the U.S. Treasury to finance the national debt. Bills are currently issued in one, three, six, and twelve month maturities.

2. **Treasury Notes** that have original maturities of one to ten years.
3. **Treasury Bonds** that have original maturities of greater than 10 years.

Yield to Maturity is the rate of income return on an investment, minus any premium above par or plus any discount with the adjustment spread over the period from the date of the purchase to the date of maturity of the bond.

ACWA JPIA
Pooled Programs Update
November 27, 2017

BACKGROUND

The JPIA has four major pooled programs. The Liability Program began in 1979, the Property Program began in 1982, and the Workers' Compensation Program began in 1984. Administration of the Employee Benefits Program by the JPIA became effective July 2012. Each of the programs are administered as separate programs and members choose in which programs they wish to participate. Most members participate in all four programs.

CURRENT SITUATION

Staff will review highlights for each program for the respective 2017-2018 policy year.

RECOMMENDATION

None, informational only.

Pooled Program Highlights

LIABILITY PROGRAM

- \$5 million retention for 2017-18
- No change in rate for 2017-18
- Large claim impact

PROPERTY PROGRAM

- \$100,000 retention for 2017-18
- No change in rates for 2017-18
- Flood claims

WORKERS' COMPENSATION PROGRAM

- \$2 million retention for 2017-18
- No change in rates for 2017-18
- Legislative Changes

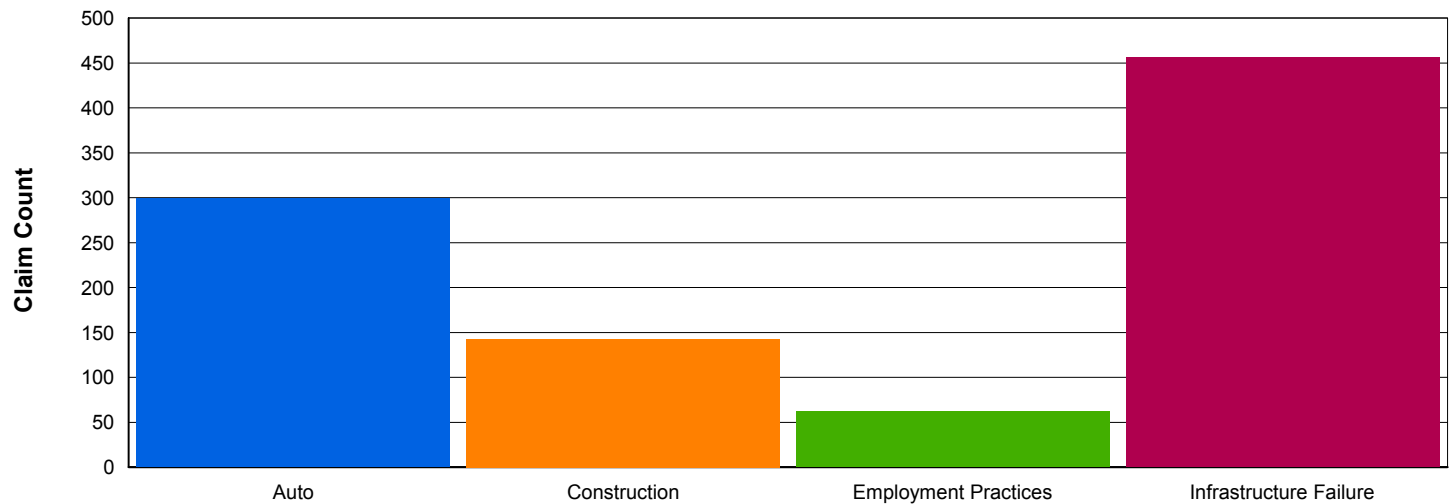
EMPLOYEE BENEFITS PROGRAM

- PPO self-insured program includes a 4.5% increase for 2018
- Potential changes to Affordable Care Act (ACA)
- Future changes in programs
 - Member disruption vs. cost shift
- Wellness Grants
- Consumer Driven Health Plan (CDHP)

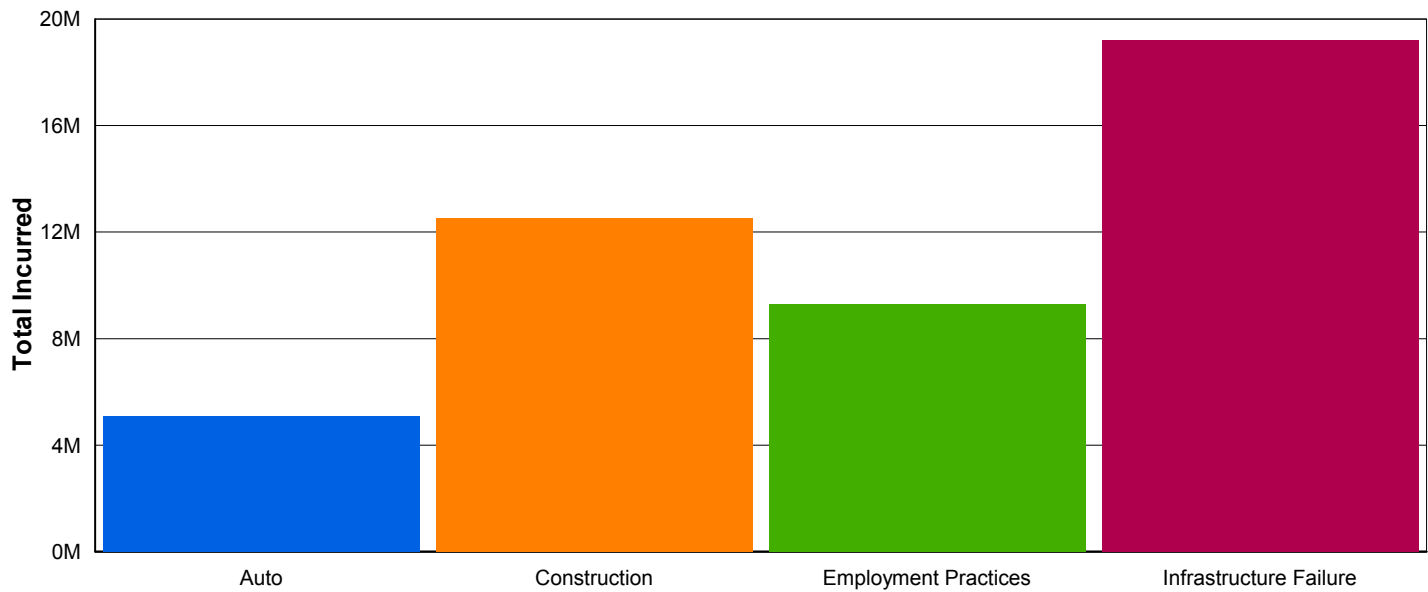
ACWA JPIA Liability Claims

66

Claim Count for Past 7 Years



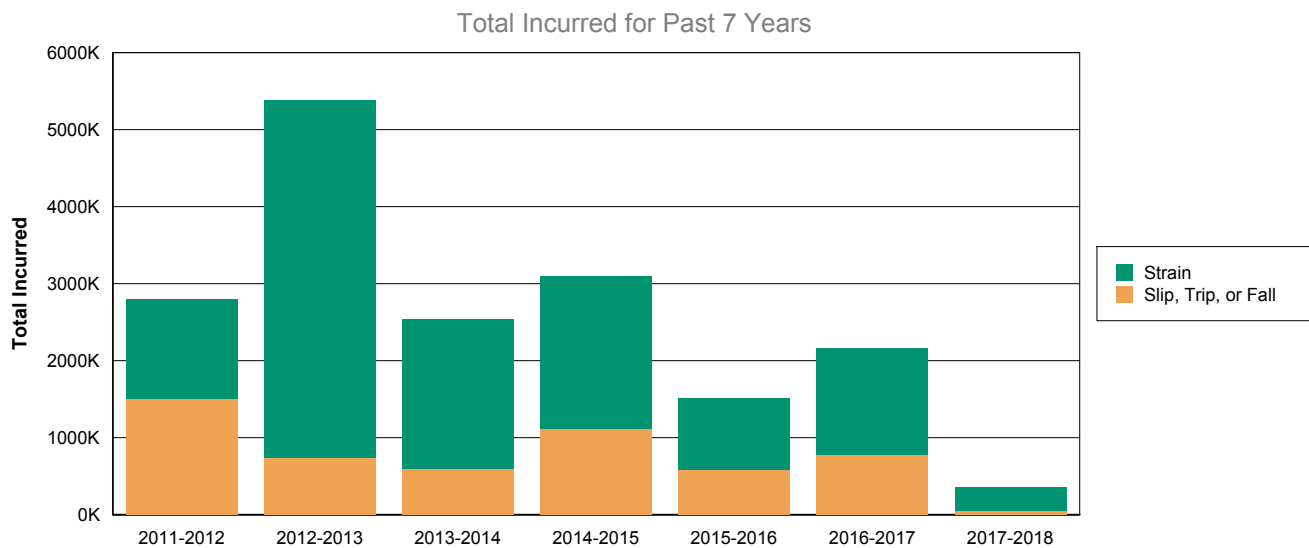
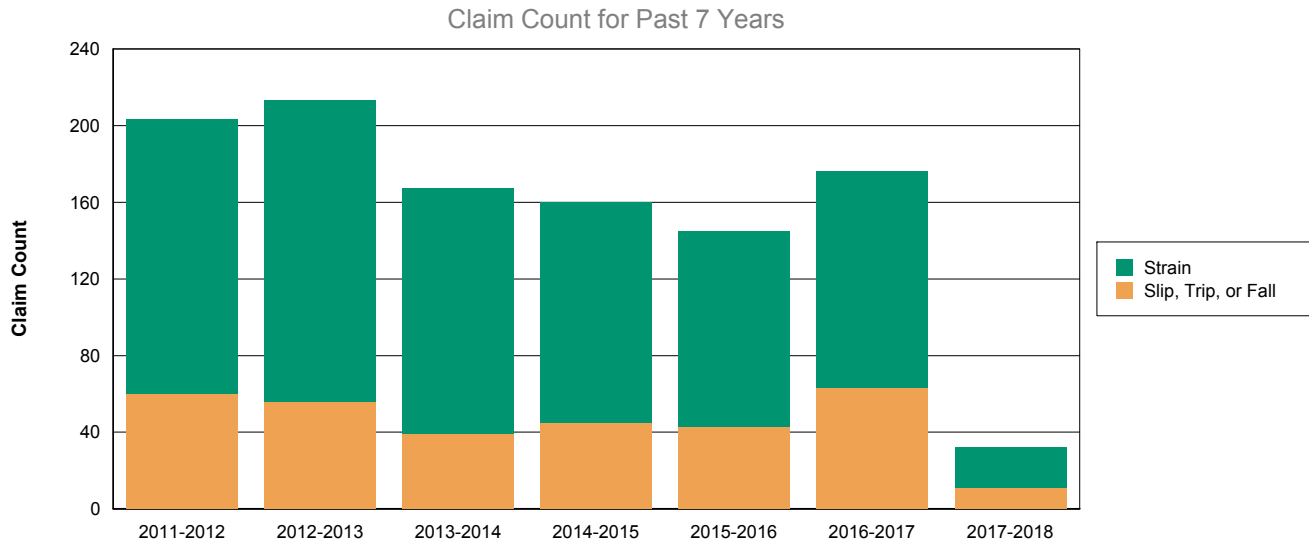
Total Incurred for past 7 years



<u>CLAIM CAUSE</u>	<u>COUNT</u>	<u>TOTAL INCURRED</u>	<u>AVERAGE</u>
Auto	299	5,086,722	17.012
Construction	143	12,514,092	87.511
Employment Practices	62	9,284,746	149.754
Infrastructure Failure	456	19,211,656	42.131
Totals	960	46,097,217	48.018

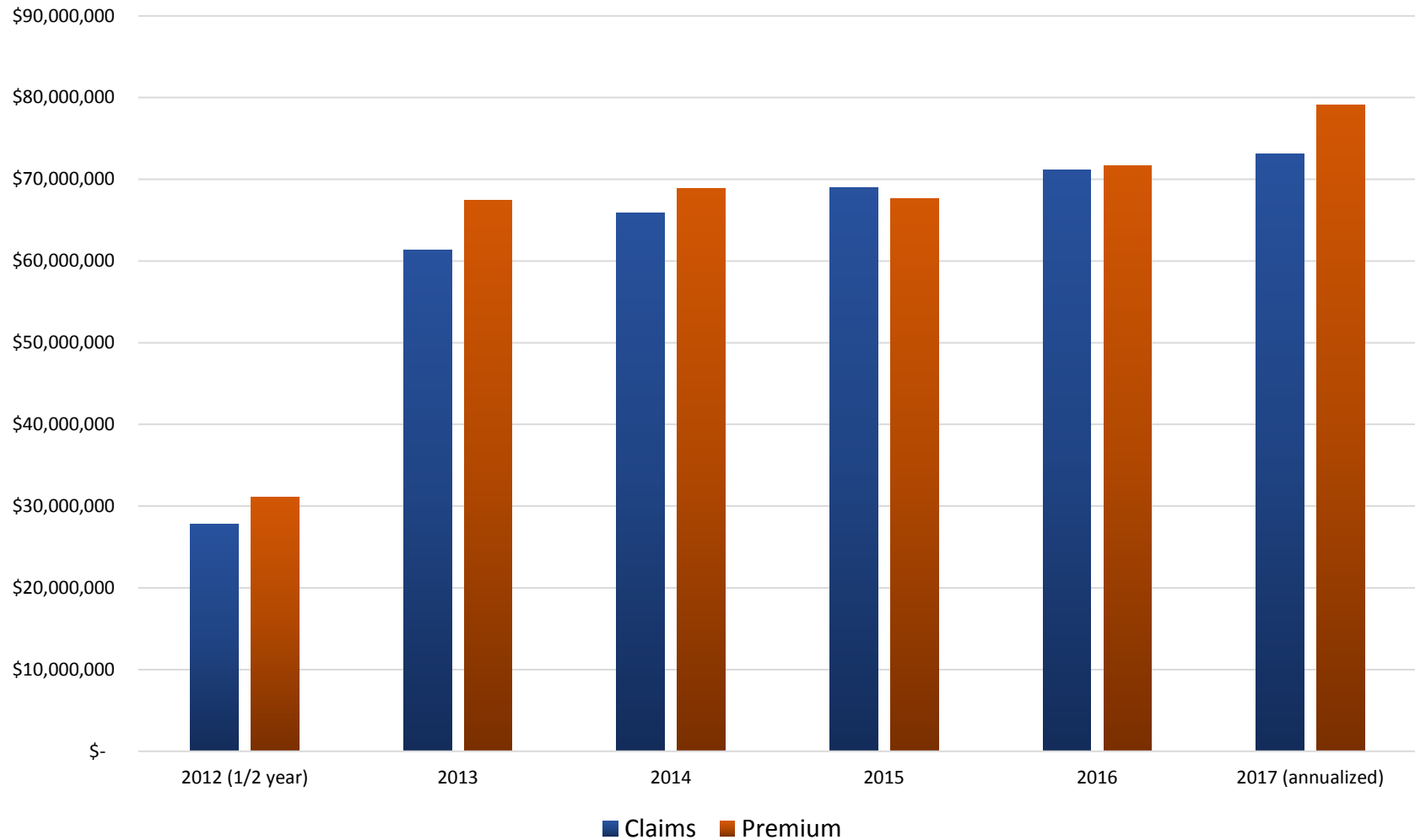
ACWA JPIA Workers' Compensation Claims

67

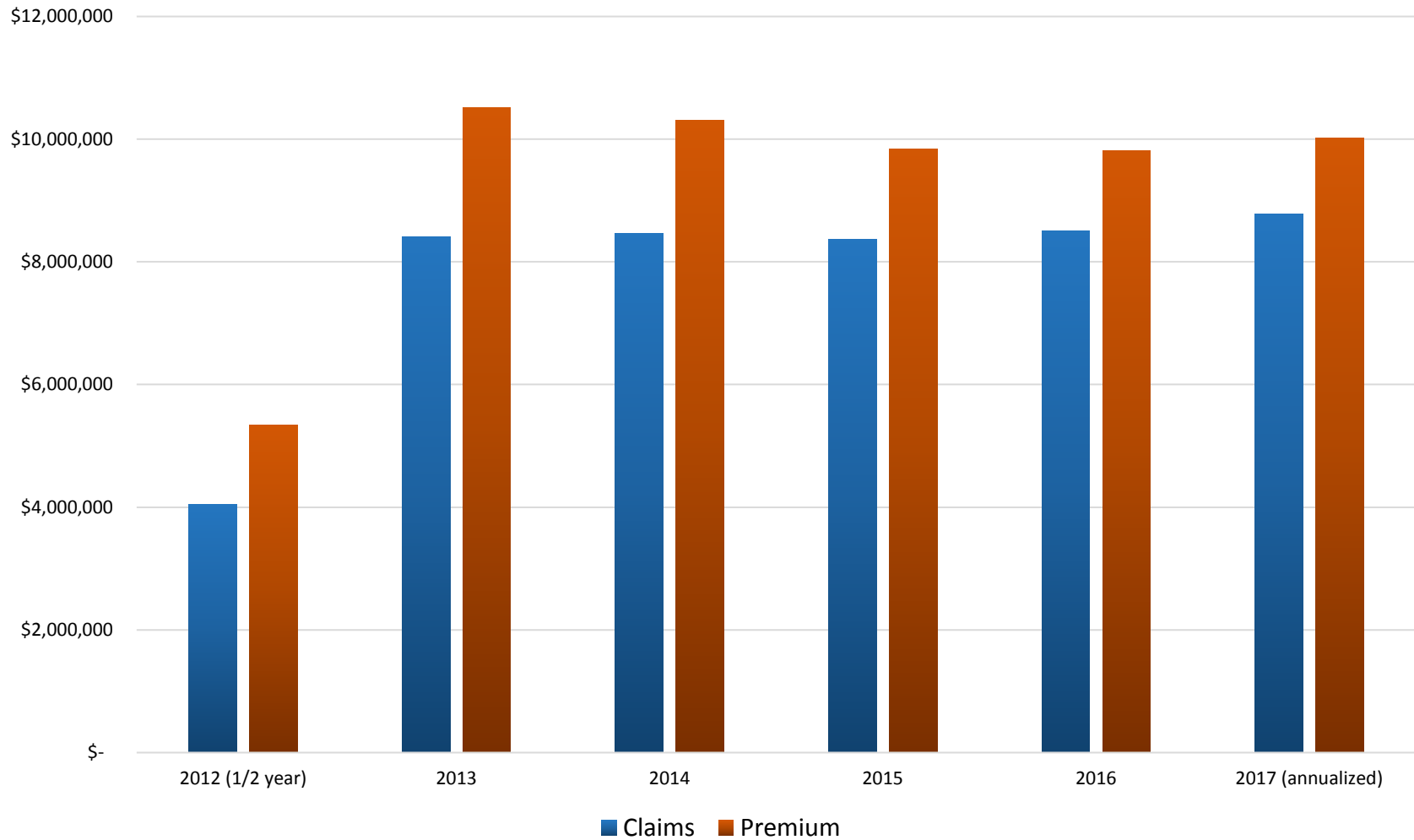


<u>Fiscal Year</u>	<u>CLAIM CAUSE</u>	<u>COUNT</u>	<u>TOTAL INCURRED</u>
2011-2012	Slip, Trip, or Fall	60	1,506,737.78
2011-2012	Strain	143	1,287,912.34
2012-2013	Slip, Trip, or Fall	56	748,301.29
2012-2013	Strain	157	4,638,769.11
2013-2014	Slip, Trip, or Fall	39	595,381.02
2013-2014	Strain	128	1,937,607.56
2014-2015	Slip, Trip, or Fall	45	1,121,243.89
2014-2015	Strain	115	1,983,726.31
2015-2016	Slip, Trip, or Fall	43	575,313.14
2015-2016	Strain	102	932,010.75
2016-2017	Slip, Trip, or Fall	63	776,791.27
2016-2017	Strain	113	1,377,722.37
2017-2018	Slip, Trip, or Fall	11	52,382.40
2017-2018	Strain	21	303,144.15
Totals		1,096	17,837,043.38

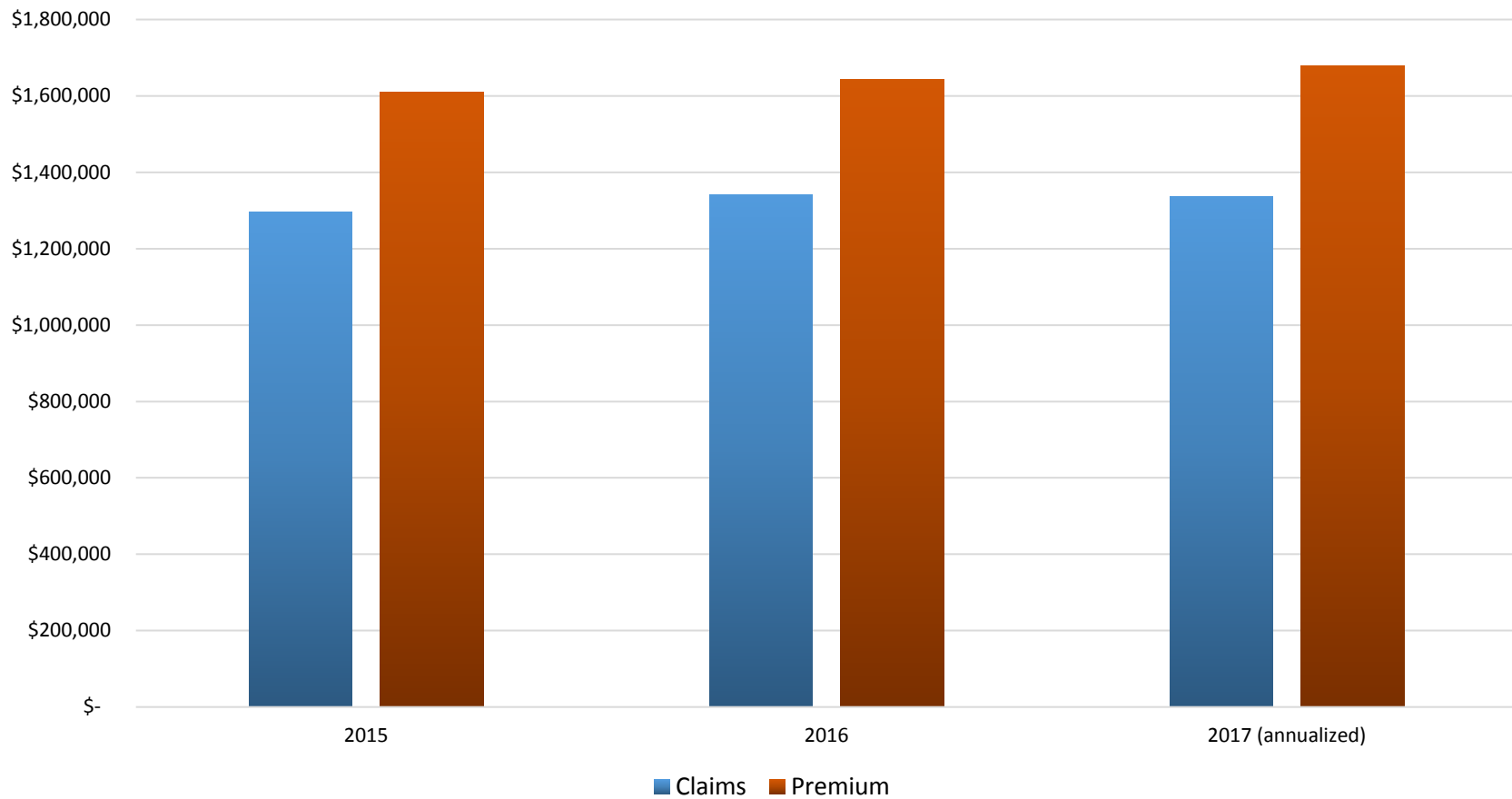
ACWA JPIA
Employee Benefits Program
Anthem PPO Program
Premiums vs. Claims (by policy year)
September 30, 2017



ACWA JPIA
Employee Benefits Program
Delta Dental PPO Program
Premiums vs. Claims (by policy year)
September 30, 2017



ACWA JPIA
Employee Benefits Program
Vision PPO Program
Premiums vs. Claims (by policy year)
September 30, 2017



ACWA JPIA
President's Special Recognition Award Recipients
November 27, 2017

BACKGROUND

Each year at its Fall Conference, the JPIA recognizes those members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation Programs. Those members receive the "President's Special Recognition Award".

CURRENT SITUATION

The following districts are receiving this special recognition. The districts with an asterisk next to their name were recognized in *all three categories*: Liability, Property, and Workers' Compensation. The data for this calculation is for a three-year period, 2013-2016, as of September 30, 2017. Printed awards will be mailed directly to the districts.

If your district is one of those receiving this special recognition...

.....



RECOMMENDATION

None, informational only.

Liability Program
President's Awards
November 27, 2017

Alpaugh Community Services District	Desert Water Agency
Alpaugh Irrigation District	Devil's Den Water District
Amador Water Agency*	Ducor Community Services District
American River Flood Control District	Dudley Ridge Water District
Antelope Valley State Water Contractors Association	Dunnigan Water District*
Antelope Valley-East Kern Water Agency*	East Contra Costa Irrigation District*
Apple Valley Foothill County Water District	Empire West Side Irrigation District
Apple Valley Heights County Water District	Fall River Valley Community Services District
Aromas Water District	Fallbrook Public Utility District
Banta Carbona Irrigation District	Feather Water District
Beaumont-Cherry Valley Water District	Florin Resource Conservation District
Bella Vista Water District	Foothill Municipal Water District*
Belridge Water Storage District*	Forestville Water District
Big Bear Municipal Water District	Free Water County Water District
Bodega Bay Public Utility District	Fresno Metropolitan Flood Control District
Bolinas Community Public Utility District*	Friant North Authority
Boron Community Services District	Friant Power Authority
Borrego Water District*	Glenn-Colusa Irrigation District
Brophy Water District	Glide Water District
Browns Valley Irrigation District*	Golden Hills Community Services District
Buena Vista Water Storage District	Goleta Water District
Calaveras County Water District*	Gravelly Ford Water District
Calpella County Water District	Humboldt Bay Municipal Water District
Camp Far West Irrigation District	Idyllwild Water District*
Carmichael Water District*	Ivanhoe Public Utility District
Carpinteria Valley Water District	James Irrigation District
Castroville Community Services District	Joshua Basin Water District*
Centerville Community Services District*	Kanawha Water District*
Central California Irrigation District	Kaweah Delta Water Conservation District
Central Coast Water Authority*	Kaweah River Power Authority
Central San Joaquin Water Conservation District	Kern Delta Water District
Central Water District	Kern Water Bank Authority*
Chino Basin Water Conservation District	Kern-Tulare Water District*
Chowchilla Water District*	Kings County Water District*
Circle Oaks County Water District	Kings River Conservation District
Clear Creek Community Services District	Kings River Water District
Clearlake Oaks County Water District	Kinneloa Irrigation District*
Coastside County Water District	Knights Landing Ridge Drainage District
Consolidated Irrigation District*	La Canada Irrigation District
Corning Water District	Lakeside Water District*
Cottonwood Water District	Laton Community Services District
Crestline Village Water District	Laytonville County Water District
Crestline-Lake Arrowhead Water Agency	Le Grand-Athlone Water District
Cucamonga Valley Water District*	Lindsay-Strathmore Irrigation District
Deer Creek & Tule River Authority	Littlerock Creek Irrigation District*
Del Puerto Water District*	Los Alamos Community Services District*
Delano-Earlimart Irrigation District	Lost Hills Water District*
	Lower Tule River Irrigation District

*awarded in all three programs

Liability Program
President's Awards
November 27, 2017

Madera Irrigation District	Reclamation District No. 2047
Madera-Chowchilla Water & Power Authority	Reclamation District No. 2068
Maine Prairie Water District	Reclamation District No. 307
Majestic Pines Community Services District*	Reclamation District No. 744
Marina Coast Water District*	Reclamation District No. 999
Maxwell Irrigation District	Redwood Valley County Water District
Merced Irrigation District	Regional Water Authority*
Midway Heights County Water District*	Rio Alto Water District*
Millview County Water District	Rio Linda/Elverta Community Water District
Mission Hills Community Services District	Riverdale Irrigation District
Mojave Public Utility District*	Root Creek Water District
Mojave Water Agency	Rosedale-Rio Bravo Water Storage District
Montague Water Conservation District*	Rural North Vacaville Water District
Montecito Water District*	Sacramento Groundwater Authority
Mountain Gate Community Services District	Sacramento River West Side Levee District
Municipal Water District of Orange County*	San Benito County Water District*
North County Joint Powers Authority	San Bernardino Valley Water Conservation District
North Delta Water Agency	San Dieguito Water District*
North San Joaquin Water Conservation District	San Gabriel Basin Water Quality Authority
North Yuba Water District	San Gabriel County Water District*
Omochumne-Hartnell Water District	San Gabriel Valley Municipal Water District
Orange County Water District	San Geronio Pass Water Agency
Orchard Dale Water District*	San Joaquin River Exchange Contractors Water Authority*
Orosi Public Utility District	San Juan Ridge County Water District
Pacheco Water District	San Juan Water District
Pajaro Valley Water Management Agency	San Luis Water District
Palmdale Water District	Santa Rosa Regional Resources Authority
Palo Verde Irrigation District	Santiago Aqueduct Commission
Panoche Water District	Saucelito Irrigation District*
Patterson Irrigation District	Scott Valley Irrigation District
Pebble Beach Community Services District*	Scotts Valley Water District*
Pinedale County Water District	Shafter-Wasco Irrigation District*
Pinyon Pines County Water District	Sierra County Waterworks District No. 1 (Calpine)
Pixley Irrigation District	Sierra Highlands Community Services District
Pleasant Valley County Water District	Sierra Lakes County Water District*
Pomona-Walnut-Rowland JWLC	Sites Project Joint Powers Authority
Porterville Irrigation District*	Solano County Water Agency*
Princeton-Codora-Glenn Irrigation District	Solano Irrigation District
Provident Irrigation District	Sonoma Mountain County Water District
Puente Basin Water Agency	South Sutter Water District*
Quartz Hill Water District*	South Valley Water Banking Authority
Ramirez Water District	South Yuba Water District
Ramona Municipal Water District*	Southern California Water Bank Authority
Rancho California Water District*	Southern San Joaquin Municipal Utility District
Rand Communities Water District	Stinson Beach County Water District*
Reclamation District No. 108	Stockton East Water District
Reclamation District No. 1500	Suisun-Solano Water Authority
Reclamation District No. 1606	

*awarded in all three programs

Liability Program
President's Awards
November 27, 2017

Sutter Extension Water District
Sweetwater Authority
Tahoe City Public Utility District*
Terra Bella Irrigation District
Thermalito Water and Sewer District
Three Valleys Municipal Water District*
Trabuco Canyon Water District
Tri-Valley Water District
Tulare Irrigation District*
Tulare Lake Basin Water Storage District
Twentynine Palms Water District
Upper Santa Clara Valley Joint Powers Authority
Utica Water & Power Authority
Valley County Water District
Valley of the Moon Water District
Vandenberg Village Community Services District*

W.H. Wilbur Reclamation District No. 825
Water Employee Services Authority*
Weaverville Community Services District*
West Basin Municipal Water District
West Orange County Water Board
West Stanislaus Irrigation District
Westborough Water District*
Western Canal Water District*
Wheeler Crest Community Services District
Wheeler Ridge-Maricopa Water Storage District
Woodbridge Irrigation District*
Wynola Water District
Yolo County Flood Control & Water Conservation District*
Yuima Municipal Water District

*awarded in all three programs

Property Program
President's Awards
November 27, 2017

Amador Water Agency*	East Contra Costa Irrigation District*
American River Flood Control District	East Orange County Water District
Angiola Water District	El Toro Water District
Antelope Valley-East Kern Water Agency*	Empire West Side Irrigation District
Apple Valley Foothill County Water District	Fall River Valley Community Services District
Aromas Water District	Fallbrook Public Utility District
Arvin-Edison Water Storage District	Feather Water District
Bard Water District	Foothill Municipal Water District*
Beaumont-Cherry Valley Water District	Forestville Water District
Belridge Water Storage District*	Frazier Park Public Utility District
Big Bear Municipal Water District	Fresno Irrigation District
Biggs-West Gridley Water District	Friant Power Authority
Bolinas Community Public Utility District*	Georgetown Divide Public Utility District
Boron Community Services District	Glenn-Colusa Irrigation District
Borrego Water District*	Golden Hills Community Services District
Browns Valley Irrigation District*	Goleta Water District
Buena Vista Water Storage District	Helix Water District
Byron-Bethany Irrigation District	Hi-Desert Water District
Cachuma Operation and Maintenance Board	Humboldt Bay Municipal Water District
Calaveras County Water District*	Humboldt Community Services District
Camrosa Water District	Idyllwild Water District*
Carmichael Water District*	Ivanhoe Irrigation District
Castaic Lake WA - Santa Clarita Water Division	Ivanhoe Public Utility District
Castaic Lake Water Agency	Joshua Basin Water District*
Castroville Community Services District	Kanawha Water District*
Centerville Community Services District*	Kaweah Delta Water Conservation District
Central Basin Municipal Water District	Kern Delta Water District
Central California Irrigation District	Kern Water Bank Authority*
Central Coast Water Authority*	Kern-Tulare Water District*
Central Water District	Kings County Water District*
Channel Islands Beach Community Services District	Kinneloa Irrigation District*
Chino Basin Water Conservation District*	Kirkwood Meadows Public Utility District
Chowchilla Water District*	La Canada Irrigation District
Circle Oaks County Water District	La Habra Heights County Water District
Citrus Heights Water District	La Puente Valley County Water District
Consolidated Irrigation District*	Laguna Beach County Water District
Corning Water District	Lakeside Irrigation Water District
Cottonwood Water District	Lakeside Water District*
Crestline-Lake Arrowhead Water Agency	Laton Community Services District
Cucamonga Valley Water District*	Laytonville County Water District
Del Paso Manor Water District	Le Grand-Athlone Water District
Del Puerto Water District*	Littlerock Creek Irrigation District*
Desert Water Agency	Los Alamos Community Services District*
Devil's Den Water District	Lost Hills Water District*
Ducor Community Services District	Lower Tule River Irrigation District
Dunnigan Water District*	Madera-Chowchilla Water & Power Authority

*awarded in all three programs

Property Program
President's Awards
November 27, 2017

Maine Prairie Water District
Majestic Pines Community Services District*
Mammoth Community Water District
Mariana Ranchos County Water District
Marina Coast Water District*
Maxwell Irrigation District
Mesa Water District
Mid-Peninsula Water District
Midway Heights County Water District*
Millview County Water District
Mission Springs Water District
Mojave Public Utility District
Mojave Water Agency*
Montague Water Conservation District*
Montecito Water District*
Moulton Niguel Water District
Mountain Gate Community Services District
Municipal Water District of Orange County*
North Coast County Water District
North County Joint Powers Authority
North San Joaquin Water Conservation District
Orange Cove Irrigation District
Orchard Dale Water District*
Pacheco Water District
Palmdale Water District
Palo Verde Irrigation District
Paradise Irrigation District
Pebble Beach Community Services District*
Pico Water District
Pinedale County Water District
Pixley Irrigation District
Placer County Water Agency
Porterville Irrigation District*
Princeton-Codora-Glenn Irrigation District
Provident Irrigation District
Puente Basin Water Agency
Purissima Hills Water District
Quartz Hill Water District*
Ramirez Water District
Ramona Municipal Water District*
Rancho California Water District*
Rand Communities Water District
Reclamation District No. 744
Reclamation District No. 999
Redwood Valley County Water District
Regional Water Authority*

Richvale Irrigation District
Rincon Del Diablo Municipal Water District
Rio Alto Water District*
Rio Linda/Elverta Community Water District
Riverdale Irrigation District
Rowland Water District
Rural North Vacaville Water District
Sacramento Groundwater Authority
Sacramento Suburban Water District
San Benito County Water District*
San Dieguito Water District*
San Gabriel Basin Water Quality Authority
San Gabriel County Water District*
San Gabriel Valley Municipal Water District
San Joaquin River Exchange Contractors Water Authority*
San Juan Water District
San Luis Water District
Santa Fe Irrigation District
Santa Ynez River Water Conservation District Improvement District No. 1
Santiago Aqueduct Commission
Saucelito Irrigation District*
Scotts Valley Water District*
Semitropic Water Storage District
Shafter-Wasco Irrigation District*
Sierra Cedars Community Services District
Sierra Lakes County Water District*
Solano County Water Agency*
Sonoma Mountain County Water District
Soquel Creek Water District
South Coast Water District
South Coast Water District-Joint Regional Water Supply
South Feather Water & Power Agency
South Sutter Water District*
Southern San Joaquin Municipal Utility District
Stinson Beach County Water District*
Stockton East Water District
Sweetwater Authority
Tahoe City Public Utility District*
Tehachapi-Cummings County Water District
Terra Bella Irrigation District
Three Valleys Municipal Water District*
Trabuco Canyon Water District
Tranquillity Irrigation District
Tulare Irrigation District*

*awarded in all three programs

Property Program
President's Awards
November 27, 2017

Upper San Gabriel Valley Municipal Water District	West Orange County Water Board
Upper Santa Clara Valley Joint Powers Authority	West Valley Water District
Utica Water & Power Authority	Westborough Water District*
Vallecitos Water District	Western Canal Water District*
Valley Center Municipal Water District	Western Municipal Water District
Valley of the Moon Water District	Westside Water District
Vandenberg Village Community Services District*	Woodbridge Irrigation District*
Water Employee Services Authority*	Wynola Water District
Water Replenishment District of Southern California	Yolo County Flood Control & Water Conservation District*
Weaverville Community Services District*	Yuima Municipal Water District
West Basin Municipal Water District	

*awarded in all three programs

Workers' Compensation Program
President's Awards
November 27, 2017

Alpaugh Irrigation District	Kern County Water Agency
Amador Water Agency*	Kern Water Bank Authority*
Angiola Water District	Kern-Tulare Water District*
Antelope Valley-East Kern Water Agency*	Kings County Water District*
Bard Water District	Kings River Conservation District
Bella Vista Water District	Kinneloa Irrigation District*
Belridge Water Storage District*	Kirkwood Meadows Public Utility District
Berrenda Mesa Water District	Lakeside Water District*
Bodega Bay Public Utility District	Littlerock Creek Irrigation District*
Bolinas Community Public Utility District*	Los Alamos Community Services District*
Borrego Water District*	Lost Hills Water District*
Browns Valley Irrigation District*	Madera Water District
Butte Water District	Majestic Pines Community Services District*
Byron-Bethany Irrigation District	Mariana Ranchos County Water District
Cachuma Operation and Maintenance Board	Marina Coast Water District*
Calaveras County Water District*	Merced Irrigation District
Camrosa Water District	Mesa Water District
Carmichael Water District*	Mid-Peninsula Water District
Carpinteria Valley Water District	Midway Heights County Water District*
Castaic Lake Water Agency	Mojave Public Utility District*
Centerville Community Services District*	Montague Water Conservation District*
Central Basin Municipal Water District	Montara Water and Sanitary District
Central Coast Water Authority*	Montecito Water District*
Channel Islands Beach Community Services District	Moulton Niguel Water District
Chino Basin Water Conservation District*	Municipal Water District of Orange County*
Chowchilla Water District*	Orange County Water District
Citrus Heights Water District	Orchard Dale Water District*
Clear Creek Community Services District	Orosi Public Utility District
Coastside County Water District	Pajaro Valley Water Management Agency
Consolidated Irrigation District*	Palm Ranch Irrigation District
Cucamonga Valley Water District*	Patterson Irrigation District
Del Paso Manor Water District	Pebble Beach Community Services District*
Del Puerto Water District*	Pico Water District
Diablo Water District	Pleasant Valley County Water District
Dunnigan Water District*	Porterville Irrigation District*
East Contra Costa Irrigation District*	Purissima Hills Water District
East Orange County Water District	Quartz Hill Water District*
Fair Oaks Water District	Ramona Municipal Water District*
Foothill Municipal Water District*	Rancho California Water District*
Fresno Metropolitan Flood Control District	Reclamation District No. 1004
Georgetown Divide Public Utility District	Reclamation District No. 108
Humboldt Community Services District	Reclamation District No. 2068
Idyllwild Water District*	Regional Water Authority*
Joshua Basin Water District*	Rio Alto Water District*
Kanawha Water District*	Rosedale-Rio Bravo Water Storage District
	Rowland Water District

*awarded in all three programs

Workers' Compensation Program
President's Awards
November 27, 2017

Sacramento Suburban Water District	Stinson Beach County Water District*
San Andreas Sanitary District	Sunnyslope County Water District
San Benito County Water District*	Sutter Extension Water District
San Bernardino Valley Water Conservation District	Tahoe City Public Utility District*
San Dieguito Water District*	Thermalito Water and Sewer District
San Gabriel County Water District*	Three Valleys Municipal Water District*
San Geronimo Pass Water Agency	Tulare Irrigation District*
San Joaquin River Exchange Contractors Water Authority*	Upper San Gabriel Valley Municipal Water District
Santa Ynez River Water Conservation District	Valley County Water District
Improvement District No. 1	Vandenberg Village Community Services District*
Saucelito Irrigation District*	Water Employee Services Authority*
Scotts Valley Water District*	Water Replenishment District of Southern California
Serrano Water District	Weaverville Community Services District*
Shafter-Wasco Irrigation District*	Westborough Water District*
Sierra Lakes County Water District*	Western Canal Water District*
Solano County Water Agency*	Woodbridge Irrigation District*
Soquel Creek Water District	Yolo County Flood Control & Water Conservation District*
South Coast Water District	Yorba Linda Water District
South Montebello Irrigation District	
South Sutter Water District*	

*awarded in all three programs

ACWA JPIA
H.R. LaBounty Safety Awards Program
November 27, 2017

BACKGROUND

The Safety Awards Program has been actively promoted by the JPIA to encourage safe workplace behavior, and to share loss prevention ideas among the membership. The intent of the program is to allow employees to be nominated, recognized, and rewarded for proactive safety behavior and action. Additionally, lessons learned, actions, and ideas receiving recognition are available to the entire JPIA membership through our website.

CURRENT SITUATION

The H.R. LaBounty Safety Awards Program are announced at the ACWA JPIA Spring and Fall Conferences, and periodically in the *Risk Control Bulletin* and the *Perspective*. The program continues to be promoted during risk assessment and training visits by Risk Management Advisors and other JPIA staff. Recently, a new field was included on the award nomination form to assign each nomination to one of the Commitment to Excellence (C2E) categories. Assigning a C2E category integrates the Safety Awards Program into the Risk Management Department focus on best practices to control losses, especially those related to Vehicle Operations, Construction, Infrastructure and Ergonomics/Falls.

RECOMMENDATION

None, informational only.

H.R. LaBounty Safety Award Winners – Fall 2017

Name	District
Chris Nelson	Carmichael Water District
Cody Brown	Carmichael Water District
David Biagi	Carmichael Water District
Gary Mills	Carmichael Water District
Matt Stacy	Carmichael Water District
Rob Crichton	Carmichael Water District
Scott Bair	Carmichael Water District
Shelby Kalisiak	Carmichael Water District
Alex Sandoval	Crescenta Valley Water District
David Gould	Crescenta Valley Water District
Jaysen Ortega	Crescenta Valley Water District
Daniel Lopez	El Toro Water District
Donnie Boyles	El Toro Water District
Eric Wilson	El Toro Water District
Jake Knobe	El Toro Water District
Matt Wagner	El Toro Water District
Rick Brown	El Toro Water District
Roman Kociban	El Toro Water District
Vinnie Coppla	El Toro Water District
Paul LaFalce	Helix Water District
Jason Tiffany	Midway Heights County Water District
Malachi Berard	Moulton Niguel Water District
Rudy Duarte	Moulton Niguel Water District
Collection Operations	Ramona Municipal Water District
Denise Bettencourt	San Andreas Sanitary District

Kendall Smith	San Juan Water District
Information System Staff	Sweetwater Authority
Watershed Caretaker Team	Sweetwater Authority
Wastewater Division	Valley Center Municipal Water District
Ray Stringer	Water Employee Services Authority
Don Azevedo	Western Municipal Water District
Mike Pilatti	Wheeler Ridge-Maricopa Water Storage District
Jorge Lopez	Yorba Linda Water District
Nick Hollon	Yorba Linda Water District
Production Staff	Yorba Linda Water District
Robert Cuellar	Yorba Linda Water District

ACWA JPIA
Training Update
November 27, 2017

BACKGROUND

The focus of JPIA's training is to support the organization's claims reduction and risk management efforts. Training facilitates the learning opportunities for member agency personnel through in-person sessions, virtual classroom training and on-line courses. In 1998, the Professional Development Program was developed to encourage skills development in the areas of Operations, Supervisor Basics and Human Resources. Today that program has grown to certify hundreds of staff in these three areas, and currently has over a thousand certifications in progress.

CURRENT SITUATION

The JPIA brought on board a new Training Specialist at the end of last year. Sarah Crawford brings a strong background in classroom training, along with curriculum and workshop development, and recently worked for Caltrans and CalPERS in leadership and training development. She has extensive experience in developing courses to meet the needs of stakeholders, designing appropriate learning materials, delivering engaging workshops, and evaluating the effectiveness of each piece. Sarah has the additional knowledge of how to create on-line learning modules, which will help JPIA expand its offerings in this area.

At the beginning of 2017, JPIA introduced the new, updated version of the Professional Development Program. Updated with classes that better meet the needs of today's agencies, the program continues to garner enrollees and contribute to loss reduction around the state. For the first ten months of the year, it has attracted over 100 enrollees in the three specialties – Operations, Supervisor and Human Resources.

This year, a new state law – AB 1661 – went in to effect which requires all elected officials to complete the same required two-hour Sexual Harassment Prevention training as managers in the state. To meet this increased need for such training, JPIA offered four webinars, reaching over 200 participants, and many on-site classes. The webinars allowed board members to attend the training as a group and led to discussions and learnings that complimented the online presentation. JPIA is proud to offer such services to assist its members in remaining compliant.

RECOMMENDATION

None, informational only.

Training Update

<i>Activity</i>	2016/2017	2015/2016	2014/2015	2013/2014
Classes Delivered	345	335	321	321
Class Participants	5,467	5,436	5,232	5,327
Training Conferences	1	2	2	3
Training Conference Participants	62	131	88	113
Live Webinars	31	11	21	20
Live Webinar Participants	663	311	863	908
Recorded Webinar Viewings	591	901	601	803
Host Facilities	105	102	104	101
Target Solutions Online – Districts Active	82	135	114	--
Target Solutions - Courses Completed	15,337	14,960	11,691	11,680
PDP Completions	36	36	33	53

The JPIA thanks the following Districts for opening their training rooms to other neighboring JPIA agencies. This collaborate assists all in the pool to obtain the information needed to reduce risk and comply with laws and regulations

ACWA	Alta Irrigation District	Amador Water Agency	American River Flood Control District
Antelope Valley East-Kern Water Agency	Banta-Carbona Irrigation District	Bella Vista Water District	Bodega Bay Public Utility District
Browns Valley Irrigation District	Byron-Bethany Irrigation District	Calaveras Public Utility District	Calleguas Municipal Water District
Camrosa Water District	Carmichael Water District	Carpinteria Valley Water District	Centerville Community Services District
Central California Irrigation District	Central Coast Water Agency	Chino Basin Water Conservation District	Citrus Heights Water District
Clear Creek Community Services District	Corcoran Irrigation District	Crescenta Valley Water District	Cucamonga Valley Water District
Delano-Earlimart Irrigation District	East Contra Costa Irrigation District	El Dorado Irrigation District	El Toro Water District
Elk Grove Water District	Elsinore Valley Municipal Water District	Fair Oaks Water District	Fallbrook Public Utility District
Forestville Water District	Fresno Irrigation District	Fresno Metropolitan Flood Control District	Hi-Desert Water District
Humboldt Community Services District	Idyllwild Water District	Kaweah Delta Water Conservation District	Kern County Water Agency
Kings River Conservation District	Kirkwood Meadows Public Utility District	La Habra Heights County Water District	Las Virgenes Municipal Water District
Lower Tule River Irrigation District	Marina Coast Water District	Merced Irrigation District	Mesa Water District
Mission Hills Community Services District	Mission Springs Water District	Montecito Water District	Moulton Niguel Water District

North Coast County Water District	North Yuba Water District	Oakdale Irrigation District	Orange County Water District
Orosi Public Utility District	Palmdale Water District	Panoche Water District	Pebble Beach Community Services District
Pixley Irrigation District	Quartz Hill Water District	Reclamation District #108	Rincon Del Diablo Municipal Water District
Rio Alto Water District	Rowland Water District	San Andreas Sanitary District	San Benito County Water District
San Dieguito Water District	San Gabriel Basin Water Quality Authority	San Juan Water District	San Luis & Delta-Mendota Water Authority
San Luis Water District	Santa Fe Irrigation District	Scotts Valley Water District	Semitropic Water Storage District
Solano Irrigation District	Soquel Creek Water District	South Coast Water District	South Feather Water & Power Agency
South Montebello Irrigation District	Southern San Joaquin Municipal Utility District	Stockton East Water District	Sweetwater Authority
Tahoe City Public Utility District	Tehachapi Cummings County Water District	Terra Bella Irrigation District	Thermalito Water Storage District
Trabuco Canyon Water District	Tranquility Irrigation District	Tulare Irrigation District	Vallecitos Water District
Valley Center Municipal Water District	Valley of the Moon Water District	Vista Irrigation District	Walnut Valley Water District
West Stanislaus Irrigation District	West Valley Water District	Western Canal WD	Western Municipal Water District
Wheeler Ridge-Maricopa WSD	Willow County Water District	Yorba Linda Water District	Yuba County Water Agency
Yuima Municipal Water District			

ACWA JPIA
Leadership Program Update
November 27, 2017

BACKGROUND

Leadership Essentials for the Water Industry Program was rolled out in 2015 with twenty one districts sending senior managers to participate in this intensive leadership training. Last fall saw twenty-three participants enter the program. The JPIA is focusing on the professional development of this staff level because motivated and engaged employees perform at higher levels, tend to have fewer accidents and make fewer claims against the organization. The only effective way to achieve such positive results is through the practiced actions of effective leadership.

CURRENT SITUATION

At this point in the year, the JPIA Leadership Essentials Program has graduated an additional twenty two participants and is welcoming new cohorts in north and south. For the 2017/18 session, southern California will have 14 participants and northern California will have 15. The Leadership Program is a deeply immersive experience which offers opportunity for collaboration and networking, and which balances theory with back-at-work action plans.

After completion of the year-long program which included four in person, 2-day sessions and nine webinars, the feedback from the graduates was overwhelmingly positive.

Overall effectiveness rating of the sessions	99%
Overall satisfaction with facilitator, materials and concepts	98%
Lessons presented will help participant be a more effective leader	4.9 (of 5.0)

Due to requests from current attendees, staff is looking at ways to help keep students connected and improving their leadership skills once they complete the program. Beginning earlier this year, a Leadership Essential Alumni meeting was held at conference where graduates met, networked and discussed leadership topics. Details will follow on this addition to our Conference offerings.

The JPIA congratulates those currently taking part in the program for dedication to their professional development, and applauds district leadership which approved staff participation. Together we will create more positive and productive organizations. The following pages list the new graduates of the program along with the new participants. Further information on the Program is available on our website; click Leadership in the left column on the front page.

RECOMMENDATION

None, informational only.

2016/2017 Southern California Graduates

Name	Title	District
Tammy Hierlihy	Water Resources Manager	Central Basin Municipal Water District
Chris Borges	Water Treatment Superintendent	Goleta Water District
Maryam Bral	Associate Engineer	Goleta Water District
Michael Gualtieri	General Manager	La Habra Heights County Water District
Stacy Taylor	Public and Government Affairs Manager	Mesa Water District
Tammy Rudock	General Manager	Mid-Peninsula Water District
Matthew Knudson	Assistant General Manager	Palmdale Water District
Janet Gutierrez	Watermaster	San Luis Water District
Brian Collins	Electrical & Instrumentation Manager	United Water Conservation District
Clayton W. Strahan	Senior Park Services Officer	United Water Conservation District
Catherine McCalvin	Environmental Planning & Conservation Manager	United Water Conservation District
Dennis Williams	Deputy Engineering Department Manager	Valley Center Municipal Water District

2016/2017 Northern California Graduates

Name	Title	District
Ryan McNally	General Manager	Browns Valley Irrigation District
Susan Sohal	Accounting Supervisor	Citrus Heights Water District
Missy Pieri	Associate Civil Engineer	Citrus Heights Water District
Jon Allison	General Manager	Frazier Park Public Utility District
Paul G. Peschel	General Manager	Kings River Conservation District
Brian Lockwood	Sr. Water Resource Hydrologist	Pajaro Valley Water Management Agency
Jim Arenz	Operations Manager	Sacramento Suburban Water District
Garrett Haertel	Deputy District Engineer	San Benito County Water District
David McNair	Operations Manager	Scotts Valley Water District
Kevin King	Water & Power Operations Manager	Solano Irrigation District

2017/2018 Southern California Participants

Name	Title	District
Alan E. Clanin	Assistant General Manager	Crestline Village Water District
Jacqueline Koontz	Engineering & Operations Manager	Central Basin Municipal Water District
Anthony LoPresti	Meter Services Supervisor	Valley Center Municipal Water District
Brian Lovelady	Construction Maintenance Supervisor	Valley Center Municipal Water District
Edward Lyons	Administrative Manager/Chief Financial Officer	Cachuma Operation & Maintenance Board
Kristine McCaffrey	Manager of Engineering	Calleguas Municipal Water District
Darren Milner	Operations Manager	Rainbow Municipal Water District
Patrick Mize	Controller/Administrative Manager	North Kern Water Storage District
Craig Morgan	Senior Engineer	United Water Conservation District
Ron Mosher	Director of Engineering	Sweetwater Authority
Gabriela Olson	Safety & Regulatory Compliance Supervisor	Valley Center Municipal Water District
Candy Pina	Administrative Services Manager	Mid-Peninsula Water District
Hector Ruiz	General Manager	Trabuco Canyon Water District

2017/2018 Northern California Participants

Name	Title	District
Christina Castro	Associate Civil Engineer	City of Vacaville*
Christopher Castruita	Management Services Supervisor/Board Clerk	Citrus Heights Water District
Doug Cater	Superintendent Production	Sacramento Suburban Water District
Kathy Chang	Finance Manager	Scotts Valley Water District
Justen Cole	Sr. Civil Engineer	City of Vacaville*
Paul Fuchslin	Director of Engineering	Solano Irrigation District
Clemens Heldmaier	General Manager	Montara Water & Sanitary District
Alison Kastama	Manager of Public Affairs	East Bay Municipal Utility District
Jim Ladrini	Assistant Field Superintendent	Paradise Irrigation District
Cammie Morin	Finance Director	Solano Irrigation District
Mario Palmero	Operations Supervisor	Humboldt Bay Municipal Water District
Alberto Preciado	Senior Accountant	Citrus Heights Water District
Larry Raschein	Assistant Operations Supervisor	Humboldt Bay Municipal Water District
Mickey Rich	Information Systems Manager	Paradise Irrigation District
Matt Underwood	Superintendent Field Services	Sacramento Suburban Water District

* - not JPIA member

ACWA JPIA
Human Resources Update
November 27, 2017

BACKGROUND

The JPIA continues to assist districts with employment-related support and training to reduce employment liability claims and encourage a positive work culture. This is accomplished through classroom training, regional Human Resource meetings and for those in the Liability Program, direct access to JPIA staff with Human Resource expertise.

CURRENT SITUATION

Traveling over seven thousand miles to conduct twelve Human Resource Group Meetings and reach over 100 different districts, this year's JPIA's HR provided knowledge and networking that was invaluable to participants. Topics included: "Dealing with Change", "Managing Personal and Employee Stress", "Onboarding New Staff" and more. (See flyer next page).

RECOMMENDATION

None, informational only.

3 WAYS

JPIA comes to the rescue for Human Resources

Staff are retiring, new staff are hired.
HR knowledge related to public
entity is critical and always changing.
How do agencies, especially the
smaller ones, keep current?



Classes & Meetings

- Over 20 in-person classes
- Dozens of on-line options
- Statewide HR meetings

1

2

3



Just In Time Help

JPIA Hotline for Liability
Program members fields
those questions that need to
be answered now. If JPIA can't
help, we know who can.

Resources

JPIA posts dozens of sample
policies and forms on the
website, including a complete
sample job description manual.
All available any time.



ACWA JPIA
Member Service – Service Excellence
November 27, 2017

BACKGROUND

Member Services is a part of the foundation that, when combined with the commitment of members, has led to the success of the JPIA.

CURRENT SITUATION

Over a twelve month period, JPIA staff touches hundreds of water districts, answers a multitude of questions, and is the first point of contact for many needs. For example, since January 2017, staff issued 2,860 Certificates of Insurance, discussed Insurance Requirements in Contracts on 80 different occasions, and ensured major revisions to the Memoranda of Coverage documents were accurate and delivered timely to members.

In customer service circles, it is projected that 67% of customers leave an organization because of the attitude of indifference from either an employee or the company as a whole. Leaving the JPIA is a phenomenon we do not readily know. This past year, the JPIA did not receive one Notice of Withdrawal from any member participating in the Liability, Property, or Workers' Compensation programs; it is largely because of the customer service experience. The JPIA turns every member interaction into a defining moment as emphasized by Desert Water Agency, "I am always happy to speak with anyone at the JPIA because you always know the person on the other end of the telephone is there to help".

Staff will highlight examples of excellent customer service provided by the JPIA.

Member Service – is service excellence.

RECOMMENDATION

None, informational only

ACWA JPIA
CEO Update – Year in Review
November 27, 2017

BACKGROUND

The JPIA's fiscal year ends annually on September 30.

CURRENT SITUATION

The JPIA's Chief Executive Officer, Andy Sells, will update the Board of Directors on the Goals & Objectives set for 2017 and the organization's progress on those Goals.

- Expand membership outreach.
- Utilize Information Technology systems for data analysis: 1) Retiree utilization in Employee Benefits; 2) Cost effectiveness of regional pricing for health benefits; 3) Regional values for insured property.
- Develop and participate in a Strategic Planning session for the Executive Committee and Management.
- Begin upgrade for the website.
- Research and evaluate membership for Groundwater Agencies.

Additionally, the Goals & Objectives set for 2018 will be reviewed, along with future potential opportunities and challenges.

- Research and evaluate possibility of creating a Captive Insurance Company.
- Research and evaluate possibility of creating and conducting Board training.
- Develop and conduct a Strategic Planning Session for Executive Committee and senior staff.
- Expand membership outreach.

RECOMMENDATION

None, informational only.