



Approved 5.31.17

Executive Committee Meeting

Hyatt Regency Monterey
One Old Golf Course Road
Monterey, CA 93940
(831) 372-1234

May 8, 2017

MEMBERS PRESENT

Chairman: E.G. “Jerry” Gladbach, Castaic Lake Water Agency
Vice-chair: Thomas A. Cuquet, South Sutter Water District
Brent Hasteley, Yuba County Water Agency, ACWA Vice President
David T. Hodgins, Scotts Valley Water District
W.D. “Bill” Knutson, Yuima Municipal Water District
Melody A. McDonald, San Bernardino Valley Water Conservation District
J. Bruce Rupp, Humboldt Bay Municipal Water District

MEMBERS ABSENT

David Drake, Rincon del Diablo Municipal Water District

STAFF PRESENT

Chief Executive Officer/Secretary: Walter “Andy” Sells
Carol Barake, Risk Management Program Manager
Chimene Camacho, HR Coordinator
David deBernardi, Director of Finance
Robert Greenfield, General Counsel
Robin Hudson, Receptionist/Office Assistant
Sylvia Robinson, Publications & Web Editor
Patricia Slaven, Director of Administration
Sandra Smith, Employee Benefits Manager
Dianna Sutton, Finance Manager
Karen Thesing, Director of Insurance Services
Bobbette Wells, Executive Assistant to the CEO (Recording Secretary)

OTHERS IN ATTENDANCE

See attendance list.

WELCOME

Chairman Gladbach welcomed everyone in attendance.

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

Chairman Gladbach called the meeting to order at 10:15 am. He announced there was a quorum.

PLEDGE OF ALLEGIANCE/EVACUATION PROCEDURES

Chairman Gladbach led the Pledge of Allegiance and Mr. Sells gave the evacuation procedure instructions.

ANNOUNCEMENT RECORDING OF MINUTES

Chairman Gladbach announced that the meeting would be recorded to assist in preparation of minutes. Recordings are only kept 30 days following the meeting, as mandated by the California Brown Act.

PUBLIC COMMENT

Chairman Gladbach noted that, as the agenda stated, members of the public would be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. No comments were brought forward.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Chairman Gladbach asked for any additions to, or deletions from, the agenda; staff had none.

CONSENT AGENDA

Chairman Gladbach called for approval of the Consent Agenda:

M/S/C (Hodgin/McDonald) (Cuquet-Yes; Gladbach-Yes; Haste-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes): That the Executive Committee approve the minutes of the March 21, 2017 meeting; excuse the absence of Director Drake; and approve the JPIA disbursements of:

Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: March 1-15, 2017; and March 16-31, 2017.

ADMINISTRATION

Meetings attended on behalf of the JPIA

Director McDonald, Director Cuquet, and Chairman Gladbach all stated that they had participated in check deliveries at several water districts.

Changes to the JPIA Employee Handbook

Ms. Slaven explained that the California Supreme court recently found that all communications involving public business are subject to the California Public Records Act (CPRA), regardless of the account or device used. It is the content of the message, not the device used, that makes it subject to the CPRA.

The changes strengthened some wording in the Electronic Communication policy to comply with CPRA regulations. A Public Records Request Policy was added to the handbook.

M/S/C (Hastey/McDonald) (Cuquet-Yes; Gladbach-Yes; Hastey-Yes; Hodgins-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes): That the Executive Committee approve the changes to the JPIA Employee Handbook, as presented.

Premium Pricing for Groundwater Sustainability Agencies

Groundwater Sustainability Agencies (GSAs) are in the process of preparing and submitting plans to the Department of Water Resources by the June 30, 2017 deadline. The JPIA has received inquiries from several GSAs about participating in our existing Liability Program.

During the initial stage of GSA formation, and the next stage of Groundwater Sustainability Plan preparation, staff has concluded there is minimal exposure from an insurance perspective for a covered loss.

None of the GSAs that have contacted the JPIA have any payroll at this time. Staff proposed billing the new GSAs the current Pooled Liability Program minimum premium of \$2,250. Additionally, those GSAs that include members already participating in the JPIA Pooled Liability Program, staff proposed reducing the rate charged to the GSA an amount equal the percentage of the GSA members participating in the Pooled Liability Program up to a maximum of 50%, or \$1,125.

Once the GSA becomes operational and begins hiring staff, securing facilities, and installing infrastructure then the normal premium calculation process would begin.

M/S/C (Hodgins/Knutson) (Cuquet-Yes; Gladbach-Yes; Hastey-Yes; Hodgins-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes): That the Executive Committee approve the pricing structure for Groundwater Sustainability Agencies, as presented.

PROGRAMS

Risk Management Committee

Committee Chairman Hodgins reported on the Risk Management Committee's meeting on May 8, 2017. There were no action items for approval by the Executive Committee.

Liability Program Committee

Committee Chair McDonald reported on the recommendations of the Liability Program Committee's meeting on April 4, 2017. Approved action item(s) were brought to the Executive Committee for approval.

Ms. Thesing highlighted the significant changes to the Memorandum of Liability Coverage (MOLC). One item, on page 70 of the packet, was pulled from the changes to bring to the next meeting for review.

~~*“In consideration of the premium charged, it is understood and agreed that neither the Mondota Diversion Dam nor the Berronda Mesa Dam shall be defined as a dam under this Memorandum.”*~~

M/S/C (McDonald/Hodgin) (Cuquet-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes): That the Executive Committee accept the recommendation of the Liability Program Committee to approve the changes to the Memorandum of Liability Coverage, as presented, excluding the “red-lined” item on page 70 as noted above.

Employee Benefits Program Committee

Committee Chairman Rupp reported on the Employee Benefits Program Committee’s meeting on April 4, 2017 and discussed ways to save money within the Program. There were no action items at this meeting.

CEO UPDATE

CEO Update

Mr. Sells, and staff, updated the Committee on the progress to the Organizational Goals & Objectives for 2017.

1. Expand membership outreach – Ms. Thesing reviewed her department’s part in expanding membership.
2. Utilize IT systems for data analysis – Mr. Sells discussed the JPIA’s need for updated computer systems.
3. Begin upgrade for the website – Ms. Slaven went over the plans for updating the website.
4. Mr. deBernardi explained that a Request for Proposal went out for actuary services. Aon Global Services was selected as the JPIA’s new actuary.

MISCELLANEOUS

Future agenda items

None stated.

Availability for next meeting

No conflicts noted for the upcoming meeting on May 31, 2017. Director McDonald requested that the meeting be moved to an earlier time, as she has a conflict later in the day.

The Executive Committee meeting adjourned at 11:22 am.

Attest:

X

E. G. "Jerry" Gladbach
Chairman

X

Walter A. Sells
Secretary

JPIA EXECUTIVE COMMITTEE MEETING

<u>District / Organization</u>	<u>Name</u>	<u>Position</u>
ACWA	Jennifer Persike	Deputy Exec. Director
Alameda County Water District	John Weed	Director
Antelope Valley-East Kern Water Agency	Neal Weisenberger	Director
Borrego Water District	Harry Ehrlich	Director
Central Basin Municipal Water District	Dina Hidalgo	Director HR
Chino Basin Watermaster	Bob Kuhn	Director
Crescenta Valley Water District	Judy Tejada	Director
Cucamonga Valley Water District	Kathy Tiegs	Director
Del Paso Manor Water District	Ray Wilson	Director
Elsinore Valley Municipal Water District	Phil Williams	Director
Florin Resource Conservation District	Mark Madison	General Manager
Foothill Municipal Water District	Mel Matthews	Director
Friant Power Authority	Carl Janzen	Director
Friant Water Users Authority	Carl Janzen	Director
Helix Water District	Lisa Stoia	Director of Admin
Kings River Conservation District	Randy Shilling	Alternate Director
Madera Irrigation District	Carl Janzen	Director
Madera-Chowchilla Water & Power Authority	Carl Janzen	Director
Mission Springs Water District	Nancy Wright	Director
Mission Springs Water District	Randy Duncan	Alternate Director
Palm Ranch Irrigation District	Wayne Nygaard	Director
Rancho California Water District	John Hoagland	Director
Rincon del Diablo Municipal Water District	Greg Thomas	General Manager
Sacramento Suburban Water District	Mitch Dion	Director of Engineering
San Gabriel Basin Water Quality Authority	Bob Kuhn	Director
Sunnyslope County Water District	Judi Johnson	Director
Tehachapi-Cummings County Water District	Jonathan Hall	Director
Three Valleys Municipal Water District	Bob Kuhn	Director
Vallecitos Water District	Thomas Scaglione	Finance Chairman
Vista Irrigation District	Eldon Boone	General Manager
Wheeler Ridge-Maricopa Water Storage District	James Smith	Controller