



Approved 1.30.18

Executive Committee Meeting

(amended minutes)

ACWA JPIA Executive Conference Room
2100 Professional Drive
Roseville, CA 95661
(800) 231-5742

October 31, 2017

This meeting consisted of a simultaneous WebEx teleconference call at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and the following remote sites:

- Knutson – 15426 Stillbrook Lane, Pauma Valley

MEMBERS PRESENT

Chairman: E.G. “Jerry” Gladbach, Castaic Lake Water Agency

Vice-chair: Thomas A. Cuquet, South Sutter Water District

David Drake, Rincon del Diablo Municipal Water District

Brent Hastey, Yuba County Water Agency, ACWA Vice President

David T. Hodgins, Scotts Valley Water District

W.D. “Bill” Knutson, Yuima Municipal Water District (*via WebEx*)

Melody A. McDonald, San Bernardino Valley Water Conservation District

J. Bruce Rupp, Humboldt Bay Municipal Water District

Kathleen Tiegs, Cucamonga Valley Water District

MEMBERS ABSENT

None.

STAFF PRESENT

Chief Executive Officer/Secretary: Walter “Andy” Sells

Linda Craun, Administrative Assistant II (*WebEx Coordinator*)

David deBernardi, Director of Finance

Robin Flint, Sr. Risk Management Consultant

Robert Greenfield, General Counsel

Debbie Kyburz, Lead Member Services Representative

Jennifer Nogosek, Liability/Property Claims Manager

Sylvia Robinson, Publications & Web Editor

Patricia Slaven, Director of Administration

Sandra Smith, Employee Benefits Manager

Dianna Sutton, Finance Manager

Karen Thesing, Director of Insurance Services

Melody Tucker, Workers’ Compensation Claims Manager

Chuck Wagenseller, Cost Estimator/Risk Management Advisor

Nidia Watkins, Member Services Representative II

Bobbette Wells, Executive Assistant to the CEO (*Recording Secretary*)

OTHERS IN ATTENDANCE

Tiffany Giammona, ACWA Director of Member Outreach & Engagement

WELCOME

Chairman Gladbach welcomed everyone in attendance.

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

Chairman Gladbach called the meeting to order at 8:36 a.m. He announced there was a quorum.

PLEDGE OF ALLEGIANCE/EVACUATION PROCEDURES

Chairman Gladbach led the Pledge of Allegiance and Mr. Sells gave the evacuation procedure instructions.

ANNOUNCEMENT RECORDING OF MEETING

Chairman Gladbach announced that the meeting would be recorded to assist in preparation of minutes. Recordings are only kept 30 days following the meeting, as mandated by the California Brown Act.

PUBLIC COMMENT

Chairman Gladbach noted that, as the agenda stated, members of the public would be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. No comments were brought forward.

INTRODUCTIONS

Chairman Gladbach asked all in attendance to introduce themselves.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Chairman Gladbach asked for any additions to, or deletions from, the agenda; in closed session. Watson vs. Calaveras County Water District was pulled from the agenda.

CONSENT AGENDA

Chairman Gladbach called for approval of the Consent Agenda:

M/S/C (Hastey/McDonald) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgins-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tieggs-Yes): That the Executive Committee approve the minutes of the August 30, 2017 meeting; and approve the JPIA disbursements of:

Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: August 1-15, 2017; August 16-31, 2017; September 1-15, 2017; September 16-30, 2017.

ADMINISTRATION

Meetings attended on behalf of the JPIA
None reported.

Calendar of Meeting Dates for 2018

The proposed Calendar of Meeting Dates for 2018 was included in the packet for review and approval.

M/S/C (McDonald/Hodgin) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the Calendar of Meeting Dates for 2018 as presented.

PROGRAMS

Employee Benefits Program Committee

Committee Chairman Rupp reported on the recommendations of the Employee Benefits Program Committee's meeting on October 25, 2017. The following action item was presented to the Executive Committee for approval:

M/S/C (Rupp/Hastey) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes):
That the Executive Committee accept the recommendation of the Employee Benefits Program Committee to approve the recommended changes to out-of-network claims processed on the Anthem PPO plans:

1. Out-of-network outpatient surgical center benefit limited to \$350.
2. Out-of-network diagnostic and lab benefit limited to \$350.
3. Out-of-network advanced imaging benefit limited to \$800.
4. Out-of-network hemodialysis benefit limited to \$350.
5. Out-of-network inpatient hospitalization benefit limited to \$600 per day.
6. Out-of-network inpatient substance abuse and mental health benefit limited to \$600 per day.
7. The non-participating fee schedule will be used to process all remaining out-of-network facility charges.

M/S/C (Rupp/McDonald) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes):
That the Executive Committee approve that the plan changes to the Anthem PPO out-of-network claims be implemented as soon as administratively possible.

Approval Limits

On April 26, 1985, the Executive Committee approved claims limits for the general manager at \$50,000, and \$100,000 approval limit for combined acting together of the general manager, JPIA president, and vice president. The approval limits have not changed in 32 years. At the last meeting, the Executive Committee expressed interest in reevaluating the approval limits.

M/S/C (McDonald/Hodgin) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the following approval limits:

- | | |
|---------------------------|------------|
| • Claims Examiners | \$35,000 |
| • Claims Managers | \$50,000 |
| • General Counsel | \$50,000 |
| • Chief Executive Officer | \$100,000 |
| • Chair/Vice-chair | \$150,000 |
| • Executive Committee | >\$150,000 |

Significant Claims Report

Ms. Nogosek relayed that the Executive Committee has requested to be kept abreast of claims that had been previously presented for authority. The following claims were reviewed:

- Nash et al vs. Cachuma Operation & Maintenance Board
- Toprani vs. Purissima Hills Water District
- Long vs. Butte Water District
- Whelan et al vs. Tahoe City Public Utility District

MEMBERSHIP

South Valley Water Association

Ms. Watkins presented South Valley Water Association's application into the Liability Program. Lower Tule Irrigation District and Pixley Irrigation Districts are the fiscal agents and administrators per the Joint Powers Agreement. The Association is governed by its member agencies, the Board of Directors makes administrative and fiscal decisions, and sends policy level recommendations to the Member Boards for approval.

M/S/C (Hastey/Hodgin) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes):
That the Executive Committee approve South Valley Water Association's application for admission into the Liability Program.

Delano-Earlimart Irrigation District Groundwater Sustainability Agency

Ms. Watkins presented Delano-Earlimart Irrigation Groundwater Sustainability Agency's application into the Liability Program.

M/S/C (McDonald/Hodgin) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve Delano-Earlimart Irrigation

District Groundwater Sustainability Agency's application for admission into the Liability Program.

North Kings Groundwater Sustainability Agency

Ms. Watkins presented North Kings Groundwater Sustainability Agency's application into the Liability Program.

M/S/C (Hastey/McDonald) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve North Kings Groundwater Sustainability Agency's application for admission into the Liability Program.

CLOSED SESSION

Before proceeding into closed session, General Counsel announced the items to be discussed.

M/S/C (Rupp/McDonald) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee adjourn to closed session.

At approximately 9:43 a.m., the Executive Committee, upon advice of General Counsel, adjourned to closed session pursuant to Government Code(s) Section 54956.95 to discuss Liability claims in:

1. Parker vs. Corcoran Irrigation District
2. Forstner vs. Richvale Irrigation District
3. Torres vs. Upper San Gabriel Valley Municipal Water District

M/S/C (McDonald/Rupp) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee reconvene to open session.

The Committee returned to open session at approximately 10:07 a.m. General Counsel reported:

- Closed session item #1: No reportable action, instructions given to staff.
- Closed session item #2: No reportable action, instructions given to staff.
- Closed session item #3: No reportable action, instructions given to staff

MISCELLANEOUS

Future agenda items

- None stated

CEO Update

Mr. Sells and staff updated the Committee on relevant current issues. Those discussed were:

- Captive update
- Leadership Program
- HR meeting
- Open Enrollment for Employee Benefits
- GSA update
- Cyber Security webinar
- Conference update

Availability for next meeting: November 27, 2017, no conflicts noted.

The Executive Committee meeting adjourned at 10:33 a.m.

Attest:

X

E. G. "Jerry" Gladbach
Chairman

X

Walter A. Sells
Secretary