



Approved 1.30.18

## Executive Committee Meeting

Anaheim Marriott  
700 Convention Way  
Anaheim, CA 92802  
(714) 750-8000

**November 27, 2017**

### MEMBERS PRESENT

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Chairman: E.G. “Jerry” Gladbach, Castaic Lake Water Agency  
David Drake, Rincon del Diablo Municipal Water District  
Brent Hasteley, Yuba County Water Agency, ACWA Vice President  
David T. Hodgins, Scotts Valley Water District  
W.D. “Bill” Knutson, Yuima Municipal Water District  
Melody A. McDonald, San Bernardino Valley Water Conservation District  
J. Bruce Rupp, Humboldt Bay Municipal Water District  
Kathleen Tiegs, Cucamonga Valley Water District

### MEMBERS ABSENT

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Thomas A. Cuquet, South Sutter Water District

### STAFF PRESENT

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Chief Executive Officer/Secretary: Walter “Andy” Sells  
Carol Barake, Risk Management Manager  
Sarah Crawford, Training Specialist  
David deBernardi, Director of Finance  
Robert Greenfield, General Counsel  
Chris Mizuno, Administrative Assistant II  
Sylvia Robinson, Publications & Web Editor  
Patricia Slaven, Director of Administration  
Sandra Smith, Employee Benefits Manager  
Dianna Sutton, Finance Manager  
Karen Thesing, Director of Insurance Services  
Bobbette Wells, Executive Assistant to the CEO (*Recording Secretary*)

### OTHERS IN ATTENDANCE

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See attendance list.

### WELCOME

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Chairman Gladbach welcomed everyone in attendance.

## **CALL TO ORDER AND ANNOUNCEMENT OF QUORUM**

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Chairman Gladbach called the meeting to order at 10:22 a.m. He announced there was a quorum.

## **PLEDGE OF ALLEGIANCE/EVACUATION PROCEDURES**

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Chairman Gladbach led the Pledge of Allegiance and Mr. Sells gave the evacuation procedure instructions.

## **ANNOUNCEMENT RECORDING OF MEETING**

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Chairman Gladbach announced that the meeting would be recorded to assist in preparation of minutes. Recordings are only kept 30 days following the meeting, as mandated by the California Brown Act.

## **PUBLIC COMMENT**

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Chairman Gladbach noted that, as the agenda stated, members of the public would be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. No comments were brought forward.

## **INTRODUCTIONS**

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Chairman Gladbach introduced the Committee members, staff, and guests in attendance.

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

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Chairman Gladbach asked for any additions to, or deletions from, the agenda; in closed session. Staff had none.

## **CONSENT AGENDA**

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Chairman Gladbach called for approval of the Consent Agenda:

M/S/C (McDonald/Hastey) (Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the minutes of the October 31, 2017 meeting; excuse the absence of Vice-chairman Cuquet; and approve the JPIA disbursements of:

Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: October 1-15, 2017; and October 16-31, 2017.

## **ADMINISTRATION**

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Meetings attended on behalf of the JPIA  
None reported.

## Personnel Committee

Chairman Gladbach reported on the recommendations of the Personnel Committee's meeting on November 13, 2017. The following action items were presented to the Executive Committee for approval:

M/S/C (Hodgin/McDonald) (Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee accept the recommendation of the Personnel Committee to approve three new positions and pay grades; Administrative Assistant I (grade 18), Administrative Assistant III (grade 24), and Claims Assistant (grade 24); and to approve the associated updates to the Pay Schedule.

M/S/C (Hodgin/Knutson) (Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee accept the recommendation of the Personnel Committee to approve the changes to the JPIA Employee Handbook, as presented.

## **FINANCE**

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### Finance & Audit Committee Meeting

Committee Chairman Scaglione reported on the Finance & Audit Committee's meeting on November 27, 2017. There were no action items.

## **MISCELLANEOUS**

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Future agenda items: None stated.

Availability for next meeting: January 30, 2018, no conflicts noted.

## **CLOSED SESSION**

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Before proceeding into closed session, General Counsel announced the item(s) to be discussed.

M/S/C (McDonald/Knutson) (Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee adjourn to closed session.

At approximately 10:34 a.m., the Executive Committee, upon advice of General Counsel, adjourned to closed session pursuant to Government Code(s) Section 54956.95 to discuss Liability claims in:

1. Watson vs. Calaveras County Water District

M/S/C (McDonald/Hastey) (Drake-Yes; Gladbach-Yes; Hastey-Yes; Hodgin-Yes; Knutson-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee reconvene to open session.

The Committee returned to open session at approximately 10:50 a.m. General Counsel reported:

- Closed session item #1: No reportable action, instructions given to staff.

The Executive Committee meeting adjourned at 10:52 a.m.

Attest:

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E. G. "Jerry" Gladbach  
Chairman

X

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Walter A. Sells  
Secretary

## JPIA EXECUTIVE COMMITTEE MEETING

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<u>District / Organization</u>	<u>Name</u>	<u>Position</u>
Antelope Valley-East Kern Water Agency	Patti Rose	Office Manager
Borrego Water District	Harry Ehrlich	Director
Calleguas Municipal Water District	Thom Slosson	Director
Calleguas Municipal Water District	Scott Quady	Director
Chino Basin Watermaster	Bob Kuhn	Director
Crescenta Valley Water District	Judy Tejada	Director
El Dorado Irrigation District	Michael Rafferty	Director
Elk Grove Water District	Tom Nelson	Director
Elsinore Valley Municipal Water District	Phil Williams	Director
Florin Resource Conservation District	Patrick Lee	Finance Manager
Fresno Metropolitan Flood Control District	Ken Groom	Director
Friant Power Authority	Carl Janzen	Director
Friant Water Users Authority	Carl Janzen	Director
Helix Water District	DeAna Verbeke	Director
Henry Miller Reclamation District No. 2131	Palmer McCoy	Executive Assistant
Humboldt Bay Municipal Water District	John Friedenbach	Director
Irvine Ranch Water District	Steve La Mar	Director
Kern County Water Agency	Charles Wulff	Director
La Habra Heights County Water District	Pam McVicar	Director
Madera Irrigation District	Carl Janzen	Director
Madera-Chowchilla Water & Power Authority	Carl Janzen	Director
Mid-Peninsula Water District	Tammy Rudolph	General Manager
Mission Hills Community Services District	Jim MacKenzie	Director
Palmdale Water District	Dennis LaMoreaux	General Manager
Paradise Irrigation District	Kevin Phillips	General Manager
Pebble Beach Community Services District	Suha Kilic	Deputy GM/CFO
Rancho California Water District	Jack Hoagland	Director
Santa Rosa Regional Resources Authority	Jack Hoagland	Director
Idyllwild Water District	Jack Hoagland	Director
Rancho California Water District	Eva Planzer	Asst. General Manager
Rancho California Water District	Eileen Dienzo	HR Manager
Rincon Del Diablo Municipal Water District	Jeff Umbrasas	Director of Finance
Rio Linda/Elverta Community Services District	Mitch Dion	General Manager
Rio Linda/Elverta Community Services District	Mary Henrici	Director
Rio Linda/Elverta Community Water District	Paul Green	Director
Rowland Water District	Robert Lewis	Director
Sacramento Suburban Water District	Dan York	Asst. General Manager
San Dieguito Water District	Jace Schwarm	RM Manager
San Gabriel Basin Water Quality Authority	Bob Kuhn	Director
South Coast Water District	Dennis Erdman	Director
South San Joaquin Irrigation District	Dale Kuil	Director
Suisun-Solano Water Authority	Pete Sanchez	Director
Tehachapi-Cummings County Water District	Jonathan Hall	Director
Tehachapi-Cummings County Water District	Tom Neisler	General Manager
Three Valleys Municipal Water District	Brian Bowcock	Director

<u><b>District / Organization</b></u>	<u><b>Name</b></u>	<u><b>Position</b></u>
Tulare Irrigation District	Kathy Artis	Controller
Tuolumne Utilities District	Jim Grinnell	Director
Upper San Gabriel Valley Municipal Water District	Charles Trevino	Director