



Approved 1.29.19

## Executive Committee Meeting

Manchester Grand Hyatt  
One Market Place  
San Diego, CA 92101  
(619) 232-1234

**November 26, 2018**

### MEMBERS PRESENT

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Chairman: E.G. “Jerry” Gladbach, Santa Clarita Valley Water Agency  
Vice-chair: Thomas A. Cuquet, South Sutter Water District  
David Drake, Rincon del Diablo Municipal Water District  
David T. Hodgins, Scotts Valley Water District  
W.D. “Bill” Knutson, Yuima Municipal Water District  
Steven E. LaMar, Irvine Ranch Water District, ACWA Vice President  
Melody A. McDonald, San Bernardino Valley Water Conservation District  
J. Bruce Rupp, Humboldt Bay Municipal Water District  
Kathleen Tieggs, Cucamonga Valley Water District

### MEMBERS ABSENT

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None.

### STAFF PRESENT

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See attendance list.

### OTHERS IN ATTENDANCE

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See attendance list.

### WELCOME/INTRODUCTIONS

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Chairman Gladbach welcomed everyone in attendance and introduced the Committee members, staff in attendance, and guests.

### CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

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Chairman Gladbach called the meeting to order at 8:30 a.m. He announced there was a quorum.

### PLEDGE OF ALLEGIANCE/EVACUATION PROCEDURES

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Chairman Gladbach led the Pledge of Allegiance and Mr. Sells gave the evacuation procedure instructions.

## **ANNOUNCEMENT RECORDING OF MEETING**

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Chairman Gladbach announced that the meeting would be recorded to assist in preparation of minutes. Recordings are only kept 30 days following the meeting, as mandated by the California Brown Act.

## **PUBLIC COMMENT**

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Chairman Gladbach noted that, as the agenda stated, members of the public would be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. No comments were brought forward.

## **ADDITIONS/DELETIONS TO AGENDA**

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Chairman Gladbach asked for any additions to, or deletions from, the agenda; staff had none.

## **CONSENT AGENDA**

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Chairman Gladbach called for approval of the Consent Agenda:

M/S/C (Hodgin/Knutson) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hodgin-Yes; Knutson-Yes; LaMar-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes):  
That the Executive Committee approve the minutes of the September 18, 2018 meeting; and approve the JPIA disbursements of:

Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: September 1-15, 2018; and September 16-30, 2018.

## **ADMINISTRATION**

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### Resolution (2018-2) Commending David Hodgin

Mr. Sells presented a resolution for approval to commend David T. Hodgin, of Scotts Valley Water District, for his eight and one half years of outstanding service to the Joint Powers Insurance Authority as a member of the Executive Committee, as Chairman of the Risk Management Committee, and Vice-chair of the Liability Committee.

M/S/C (McDonald/Tiegs) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hodgin-Yes; Knutson-Yes; LaMar-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the resolution commending David Hodgin, as presented.

### Meetings attended on behalf of the JPIA

No meetings were noted.

### Procedure for Responding to Claims Against the JPIA

Mr. Sells explained that the existing JPIA policies are silent as to an established procedure for responding to Government Claims received against the JPIA. The policy

would set forth an established procedure for responding to claims. Under the policy, the Chief Executive Officer would have the authority as delegated by the Executive Committee to respond to a claim and report the action to the Executive Committee at its next regular meeting.

M/S/C (Rupp/Drake) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hodgkin-Yes; Knutson-Yes; LaMar-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes):  
That the Executive Committee approve the JPIA Claims Processing Policy, as presented.

#### CAJPA Accreditation Report

Mr. deBernardi explained that the JPIA went through the California Association of Joint Powers Authorities (CAJPA) accreditation process in 2018, where it was accredited with excellence for three years. The current accreditation report was presented for Executive Committee approval.

M/S/C (Hodgin/Drake) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hodgkin-Yes; Knutson-Yes; LaMar-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes):  
That the Executive Committee approve the CAJPA accreditation report dated June 19, 2018, as presented.

#### West Valley Water District

Ms. Thesing relayed that West Valley Water District (West Valley) contacted JPIA staff to advise that they have accepted the newly built hydroelectric generation facility at the Roemer Water Treatment Plant. Hydroelectric generation facility is a new exposure to West Valley and the unit was accepted into District's system on or about September 12, 2018, and thus, requires Executive Committee approval.

The hydroelectric generation unit has a total capacity of 522.2 kW including two Turbine Generators Systems: a 10TR Turbine Generator Unit 330kW and a 6TR Turbine Generator Unit 130kW. The power generated will power the Roemer Water Treatment Plant.

M/S/C (McDonald/Drake) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hodgkin-Yes; Knutson-Yes; LaMar-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the hydroelectric power operations for West Valley Water District for Liability coverage, effective November 26, 2018.

#### Captive Insurance Company

Mr. Sells explained that the JPIA has been investigating the creation of a captive insurance company to reinsure select risks of various JPIA programs. The captive will benefit all programs by providing an efficient and diverse risk transfer mechanism. The diversity created by co-mingling risks provides greater stability. Assets held by the captive will be invested based upon the regulations of the domicile where the captive is

located. The JPIA has explored several domiciles and proposes developing a single-parent captive in the State of Utah.

There were many questions from the audience and much discussion on the subject. The Executive Committee expressed a desire to proceed on the formation of the captive and to recommend approval of the resolution at the Board meeting.

M/S/C (Hodgin/McDonald) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hodgin-Yes; Knutson-Yes; LaMar-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee recommends approval of the resolution for the formation of the captive insurance company to be known as Joint Powers Captive Insurance by the Board of Directors.

#### Employee Benefits Renewal Update

Ms. Smith conveyed that all Employee Benefits Programs renewed for 2019 with no aggregate increase, with the exception of a 2.64% increase in Kaiser rates. Open Enrollment for 2019 was conducted from October 1, 2018 through November 9, 2018. MedImpact Pharmacy Benefit Manager implementation began July 13, 2018. Wellness Grants in the amount of \$77,958 have been distributed to 62 JPIA member agencies.

#### Staffing Update

Ms. Slaven presented an update on staffing at the JPIA. Four new hires were added to the JPIA staff this year and an additional two will be coming onboard at the beginning of 2019.

#### Website Update

Tara Bravo of CV Strategies demonstrated the newly updated JPIA website that is expected to launch relatively soon.

#### Significant Claims Report

Pursuant to Government Code 54956.95, Mr. Sells reported on claims that had been previously presented for authority:

- Felactu, et al vs. Mid-Peninsula Water District – Water main failure. Claim settled for \$363,767.
- Dyson/Chriss, et al vs. Valley Center Municipal Water District – Water main break. Claim settled for \$339,487.

## **MISCELLANEOUS**

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#### CEO Update

Mr. Sells and staff updated the Committee on relevant current issues. Those discussed were:

- Meeting with Property underwriters at Lloyd's of London.
- Camp and Carr fires.

Future agenda items: None stated.

Availability for next meeting: Tuesday, January 29, 2019, no conflicts noted.

The Executive Committee meeting adjourned at 10:32 a.m.

Attest:

X

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E.G. "Jerry" Gladbach  
Chairman

X

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Walter A. Sells  
Secretary

## EXECUTIVE COMMITTEE MEETING ATTENDEES

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<u>District / Organization</u>	<u>First Name</u>	<u>Last Name</u>	<u>Position</u>
ACWA	Tiffany	Giammona	Director of Member Outreach
ACWA JPIA	Carol	Barake	Risk Management Manager
ACWA JPIA	Chimene	Camacho	HR Coordinator
ACWA JPIA	David	deBernardi	Director of Finance
ACWA JPIA	Robert	Greenfield	General Counsel
ACWA JPIA	Ethan	Larson	Administrative Assistant I
ACWA JPIA	Sylvia	Robinson	Publications & Web Editor
ACWA JPIA	Andy	Sells	Chief Executive Officer
ACWA JPIA	Patricia	Slaven	Director of HR & Admin.
ACWA JPIA	Sandra	Smith	Employee Benefits Manager
ACWA JPIA	Dianna	Sutton	Finance Manager
ACWA JPIA	Karen	Thesing	Director of Insurance Services
ACWA JPIA	Bobbette	Wells	Executive Assistant to the CEO
Alta Irrigation District	Marc	Limas	Controller
Borrego Water District	Harry	Ehrlich	Director
Byron Bethany Irrigation District	Rick	Gilmore	General Manager
Calleguas Municipal Water District	Scott	Quady	Director
Calleguas Municipal Water District	Thom	Slosson	Alternate Director
Chino Basin Desalter Authority	Betty	Anderson	Board Member
Chino Basin Watermaster	Bob	Kuhn	Director
Contra Costa Water District	Bette	Boatmun	Director
Crescenta Valley Water District	Judy	Tejeda	Director
Cucamonga Valley Water District	Carrie	Corder	Assistant General Manager
CV Strategies	Tara	Bravo	Vice President
El Dorado Irrigation District	Michael	Rafferty	Director
El Toro Water District	Kathryn	Freshley	Director
Elsinore Valley Municipal Water District	Phil	Williams	Director
Florin Resource Conservation District/EGWD	Amber	Kavert	Administrative Assistant
Florin Resource Conservation District/EGWD	Mark	Madison	General Manager
Florin Resource Conservation District/EGWD	Tom	Nelson	Director
Florin Resource Conservation District/EGWD	Stefani	Phillips	HR Administrator
Fresno Metropolitan Flood Control District	Ken	Groom	Director
Fresno Metropolitan Flood Control District	Alan	Hoffman	General Manager
Glenn-Colusa Irrigation District	Dennis	Michum	Finance Director
Helix Water District	Jennifer	Bryant	Director of Administration
Henry Miller Reclamation District No. 2131	Douglas	Goodman	Director
Henry Miller Reclamation District No. 2131	Palmer	McCoy	Executive Assistant
Hi-Desert Water District	Roger	Mayes	Director
Humboldt Bay Municipal Water District	John	Friedenbach	General Manager
Indian Wells Valley Water District	Don	Cortichiato	Director
James Irrigation District	Steve	Stadler	General Manager
Kern County Water District	Steve	Ruettgers	Business Manager
La Habra Heights County Water District	Michael	Gualtieri	General Manager
La Habra Heights County Water District	Pam	McVicar	Director
La Puente Valley County Water District	Greg	Galindo	General Manager

<u>District / Organization</u>	<u>First Name</u>	<u>Last Name</u>	<u>Position</u>
La Puente Valley County Water District	William	Rojas	Director
Main San Gabriel Basin Watermaster	Dan	Arrighi	Director
Mesa Water District	Fred	Bockmiller	Director
Mid-Peninsula Water District	Tammy	Rudock	General Manager
Mission Hills Community Services District	Walt	Fasold	Board President
North Coast County Water District	Jack	Burgett	Director
Orchard Dale Water District	Denise	Acevedo	Vice President
Orchard Dale Water District	Ed	Castaneda	General Manager
Palmdale Water District	Dennis	LaMoreaux	General Manager
PFM Asset Management	Sarah	Meacham	Managing Director
Rancho California Water District	Carol Lee	Brady	Director
Rancho California Water District	Eileen	Dienzo	HR Director
Rancho California Water District	Eva	Plajzer	Assistant General Manager
Rancho California Water District	William	Plummer	Director
Rankin Stock Heaberlin Oneal	Jeffrey	Oneal	General Counsel
Rio Linda/Elverta Community Services District	Paul	Green	Director
Rio Linda/Elverta Community Services District	Mary	Harris	Director
Rosamond Community Services District	Byron	Glennan	Director
Rowland Water District	Robert	Lewis	Director
Sacramento Suburban Water District	Dan	York	General Manager
San Bernardino Valley Water Conservation District	Milford	Harrison	Director
San Gabriel Basin Water Quality Authority	Bob	Kuhn	Director
Santa Margarita Water District	Saundra	Jacobs	Director
Solano Irrigation District	Cary	Keaten	General Manager
South Tahoe Public Utility District	Shannon	Cotulla	Assistant General Manager
South Tahoe Public Utility District	Jim	Jones	Director
Sunnyslope County Water District	Judi	Johnson	Director
Tehachapi-Cummings County Water District	Tom	Neisler	General Manager
Three Valleys Municipal Water District	Brian	Bowcock	Director
Three Valleys Municipal Water District	David	DeJesus	VP Board
Tulare Irrigation District	Kathi	Artis	Controller
Upper San Gabriel Valley MWD	Charles	Trevino	Director
Valley Center Municipal Water District	Jim	Pugh	Director of Finance/Admin
Vandenberg Village Community Services District	Chris	Brooks	Director
Vista Irrigation District	Paul	Dorey	Director
Walnut Valley Water District	Alan	Wu	Director
Westborough Water District	Karema	Al-Arabi	Director
Westborough Water District	Tom	Chambers	Director
Western Municipal Water District	SR Al	Lopez	Director
Wheeler Ridge-Maricopa Water Storage District	James	Smith	Controller
Yorba Linda Water District	Brooke	Jones	Director
Yuba Water Agency	Terri	Daly	Administrative Manager
Yuba Water Agency	Lynne	Ludwig	Risk Analyst