



Approved August 29, 2017

Liability Program Committee Meeting

ACWA JPIA Executive Conference Room
2100 Professional Drive,
Roseville, CA 95661
(800) 231-5742

April 4, 2017

This meeting consisted of a simultaneous WebEx teleconference call at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and the following remote sites:

- Lopez, 14205 Meridian Parkway, Riverside

MEMBERS PRESENT

Chair: Melody McDonald, San Bernardino Valley Water Conservation District
Vice-chair: David Hodgins, Scotts Valley Water District
Paul E. Dorey, Vista Irrigation District
SR "Al" Lopez, Western Municipal Water District (via WebEx)
Tammy Rudock, Mid-Peninsula Water District

MEMBERS ABSENT

Don Groundwater, Bella Vista Water District
John E. Hoagland, Rancho California Water District
Jace Schwarm, San Dieguito Water District
Richard Shaikewitz, Montecito Water District

STAFF PRESENT

Chief Executive Officer/Secretary: Walter "Andy" Sells
Linda Craun, Administrative Assistant II (WebEx Coordinator)
Carol Barake, Risk Management Program Manager
David deBernardi, Director of Finance
Robert Greenfield, General Counsel
Debbie Kyburz, Lead Member Services Representative
Jennifer Nogosek, Liability & Property Claims Manager
Patricia Slaven, Director of Administration
Sandra Smith, Employee Benefits Manager
Dianna Sutton, Finance Manager
Karen Thesing, Director of Insurance Services
Melody Tucker, Workers' Compensation Claims Manager
Suzanne Wallace, Administrative Assistant II (Recording Secretary)
Nidia Watkins, Member Services Representative II
Bobbette Wells, Executive Assistant to the CEO

OTHERS IN ATTENDANCE

Thomas Cuquet, South Sutter Water District
David Drake, Rincon del Diablo Municipal Water District *(via WebEx)*
E.G. “Jerry” Gladbach, Castaic Lake Water Agency *(via WebEx)*
Brent Hasteley, Yuba County Water Agency, ACWA VP
W.D. “Bill” Knutson, Yuima Municipal Water District *(via WebEx)*
J. Bruce Rupp, Humboldt Bay Municipal Water District
Alex Tokar, Aon Risk and Insurance Services *(via WebEx)*

WELCOME

Chair McDonald welcomed everyone in attendance.

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

Chair McDonald called the meeting to order at 9:02 a.m. She announced there was a quorum.

ANNOUNCEMENT RECORDING OF MINUTES

Chair McDonald announced that the meeting would be recorded to assist in preparation of minutes. Recordings are only kept 30 days following the meeting, as mandated by the California Brown Act.

PUBLIC COMMENT

Chair McDonald noted that, as the agenda stated, members of the public would be allowed to address the Executive Committee on any agenda item prior to the Committee’s decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. No comments were brought forward.

INTRODUCTIONS

Chair McDonald requested that the Committee members and JPIA staff in attendance introduce themselves.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

No additions or deletions were noted.

CONSENT AGENDA

Chair McDonald called for approval of the minutes of the last meeting of August 29, 2016.

M/S/C (Hodgin/Dorey) (Dorey-Yes; Hodgin-Yes; Lopez-Yes; McDonald-Yes; Rudock-Yes): That the Liability Program Committee approve the minutes of the August 29, 2016 meeting, as presented.

MEMBERSHIP

Ms. Thesing reported on the new agencies that joined the Liability Program during the 2016-17 coverage year: Water Employees Services Authority and Main San Gabriel Basin Watermaster. The Liability Program currently consists of 296 members with a total estimated annual payroll of \$543,199,947.

NEW BUSINESS

Memorandum of Liability Coverage

Ms. Thesing reviewed the proposed changes to the Memorandum of Liability Coverage. Highlights included re-formatting the declarations page, adding a table of contents, addition of coverage for drones, new definitions and revisions to existing definitions, and notification guidelines for claims involving certain conditions.

A discussion was held on all of the changes to the Memorandum of Liability Coverage.

M/S/C (Dorey/Rudock) (Dorey-Yes; Hodgins-Yes; Lopez-Yes; McDonald-Yes; Rudock-Yes): That the Liability Program Committee recommends that the Executive Committee approve the proposed revisions to the Memorandum of Liability Coverage, effective October 1, 2017, as presented.

Experience Modification Calculations

Mr. deBernardi explained how the experience modifier (e-mod) is calculated for each member. He also pointed out that part of the e-mod's purpose is to provide incentive for participating members to be safety conscious. Mr. deBernardi reviewed several options for the Committee to consider to adjust the e-mod calculation, if the Committee felt the process could be improved. It was noted that any change in the calculation would result in some member's premiums being reduced while others would increase.

The Committee felt the item should be discussed at a future meeting.

MISCELLANEOUS

Future Agenda Items

Review Experience Modification Calculations.

Availability for Upcoming Meeting(s)

The next scheduled Liability Program Committee meeting is Tuesday, August 29, 2017. No conflicts were noted.

The Liability Program Committee meeting adjourned at 11:55 a.m.