

H. R. LABOUNTY SAFETY AWARD PROGRAM

NOMINATION FORM



OPS-INFRA



Agency: Kings River Conservation District

Employee Nominated:

Name: Stacy Wright, Diane Ruble and Sandra Soares

Job Classification: HR Manager, Sr. Admin and Sr. Admin

Reason for Nomination:

The District Office did not have a lobby with a counter to keep the public away from staff. We are located in an industrial area. We have had folks walk in the front door pan handling. There is a homeless encampment just next to our property. Previously our Admin Staff could not see someone coming to the front door, and as soon as they were in they could trap our administrative staff in their cubicles where they had no means of egress.

The Admin Staff and their manager, Stacy Wright, suggested that a cubicle arrangement be designed and purchased that had a front counter and an access door to the rest of the office that would remain locked unless opened from the inside to let someone in. The Admin Staff now sit behind a counter in an area where they can see the public approach the front door, there is a barrier between them and the public, and they now have a means of egress (they can run!). A copy of the new cubicle/counter design is attached.

Nominated by: Randy Shilling, Deputy GM

Signature: 

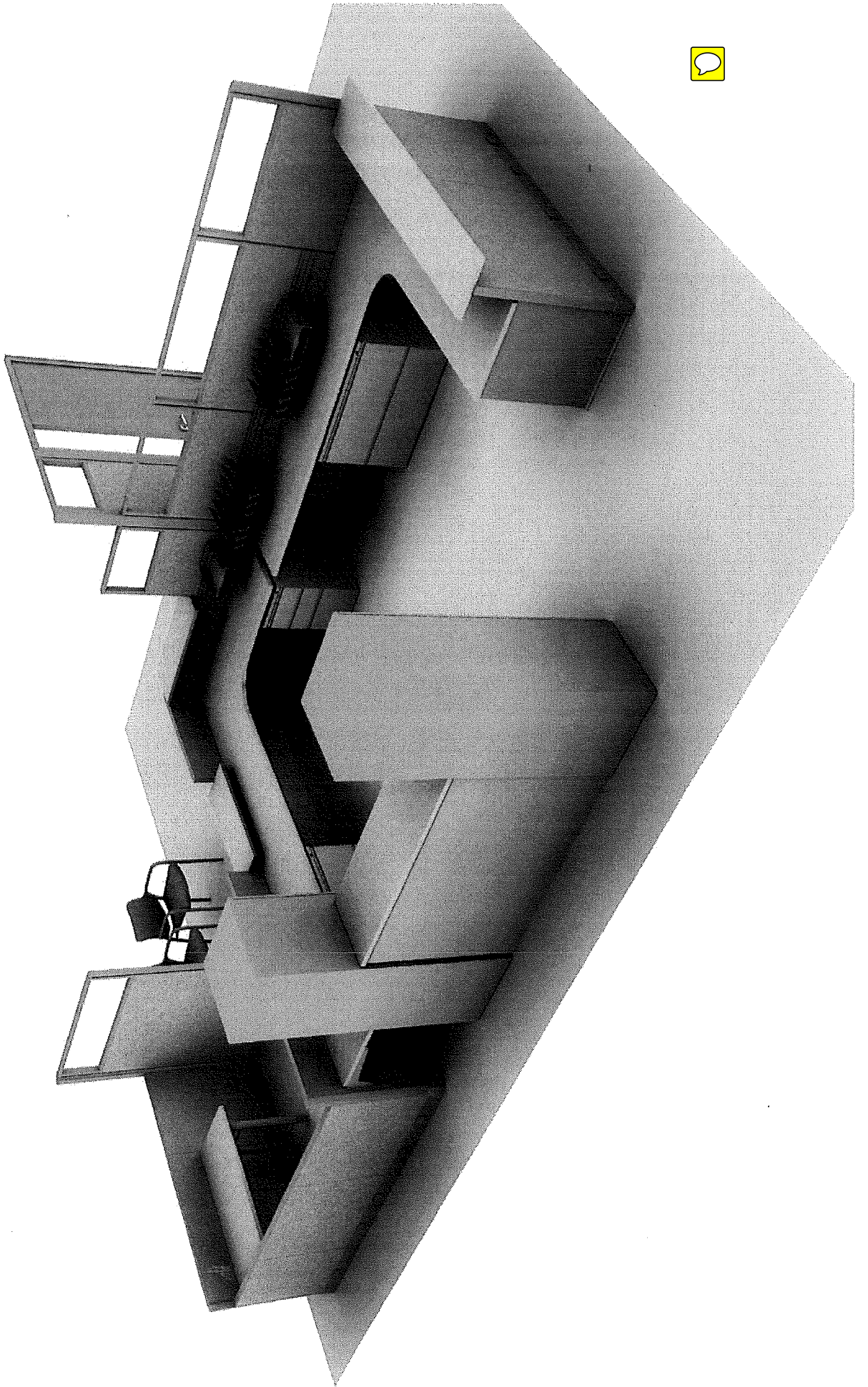
Date: September 9, 2016

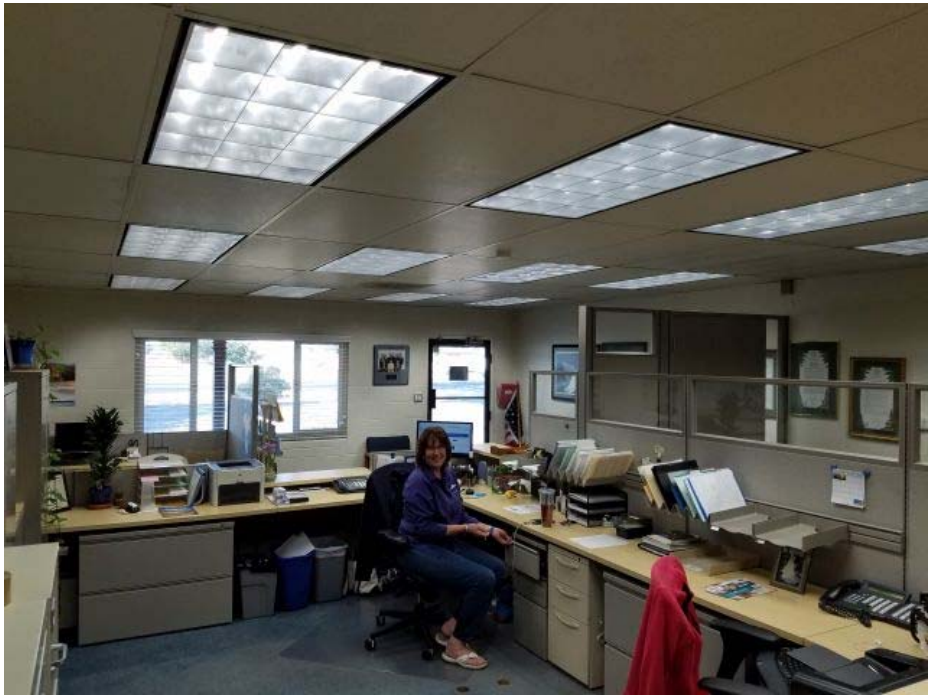
General Manager: 

Date: September 9, 2016

Please email this form with supporting documents and digital photos to tlofing@acwajpia.com or mail to:

ACWA JPIA
P.O. Box 619082
Roseville, CA 95661-9082
FAX: (916) 774-7040







Terry Lofing

From: John Haaf
Sent: Sunday, September 18, 2016 4:14 PM
To: Lee Patton
Cc: Keith Forbes; Terry Lofing
Subject: Re: Office Security improvements - HR LaBounty Submission

It's a good first step. They obviously are primed to get suggestions for further ways to control access.

John

On Sep 17, 2016, at 12:34, Lee Patton <lpatton@acwajpia.com> wrote:

I was thinking about Robin in the old office. She had a counter and locked door, she was a sitting duck.

I do not understand why they cannot have panic hardware on the front door. People could get out, but the door would be locked and would require that they be buzzed in?

Lee

Sent from my iPhone

On Sep 15, 2016, at 11:04 PM, Keith Forbes <kforbes@acwajpia.com> wrote:

Hello Lee.

Prior to these improvements, there were 2 front lobby security issues.

1. Persons entering the small lobby could walk right up the receptionists, and stand right next to them, literally trapping them in their cubicles. There was nothing separating them from the public, desks were turned side ways. Lately this has consisted of homeless persons, some appearing somewhat crazy. This made the receptionists fearing for their safety.
2. Also there was nothing stopping the public, including homeless and disgruntled persons, from walking past the receptionist, into back offices for management and others.

They tried locking the doors, but fire department directed them to be unlocked. Cameras are already in place.

Their improvements consisted of a counter, which now separates the receptionists from the public. And a locked interior door was added to prevent unauthorized persons from getting into the back offices. They must be buzzed through to get past the lobby.

I disagree about not contributing to safety. I think putting up barriers to improve security, and preventing workplace violence before it happens does contribute to workplace safety.

Keith

From: Lee Patton
Sent: Wednesday, September 14, 2016 9:40 PM
To: Keith Forbes <kforbes@acwajpia.com>
Cc: John Haaf <jhaaf@acwajpia.com>; Terry Lofing <tlofing@acwajpia.com>
Subject: Office Security improvements - HR LaBounty Submission

Keith:

I really do not understand how the improvements improve security. If they are having homeless come into their office, I would think they should install security at the front door with camera and speaker system. That way they could turn them away, before they are in the building. Please discuss this further with the district. We will need a lot more detail why this has improved the security.

<image001.jpg>

Lee S. Patton, CSP, CPDM, CEAS I & II
ACWA JPIA

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From: Terry Lofing
Sent: Tuesday, September 13, 2016 2:13 PM
To: Lee Patton <lpatton@acwajpia.com>
Subject: New Safety Awards