



Approved 5.06.19

Executive Committee Meeting

ACWA JPIA Executive Conference Room
2100 Professional Drive
Roseville, CA 95661
(800) 231-5742

March 21, 2019

This meeting consisted of a simultaneous WebEx teleconference call at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and the following remote site(s):

- Drake – 325 Rock Ridge Place, Escondido

MEMBERS PRESENT

Chairman: E.G. “Jerry” Gladbach, Santa Clarita Valley Water Agency (*via WebEx*)

Vice-chair: Thomas A. Cuquet, South Sutter Water District

David Drake, Rincon del Diablo Municipal Water District (*via WebEx*)

Melody A. McDonald, San Bernardino Valley Water Conservation District

J. Bruce Rupp, Humboldt Bay Municipal Water District

Kathleen Tieg, Cucamonga Valley Water District

MEMBERS ABSENT

Steven E. LaMar, Irvine Ranch Water District, ACWA Vice President

STAFF PRESENT

Chief Executive Officer/Secretary: Walter “Andy” Sells

Carol Barake, Risk Control Manager

Thor Benzing, Sr. Risk Control Advisor

Mathew Bunde, Sr. Risk Control Advisor

David deBernardi, Director of Finance

Robert Greenfield, General Counsel

Erik Kowalewski, Systems/Network Administrator

Debbie Kyburz, Lead Member Services Representative

Sylvia Robinson, Publications & Web Editor

Patricia Slaven, Director of Human Resources and Administration

Sandra Smith, Employee Benefits Manager

Dianna Sutton, Finance Manager

Karen Thesing, Director of Insurance Services

Melody Tucker, Workers’ Compensation Claims Manager

Bobbette Wells, Executive Assistant to the CEO (*Recording Secretary*)

Cece Wuchter, Lead Sr. Claims Adjuster

OTHERS IN ATTENDANCE

Tiffany Giammona, ACWA Director of Member Outreach & Engagement

WELCOME

Vice-chairman Cuquet welcomed everyone in attendance.

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

Vice-chairman Cuquet called the meeting to order at 8:30 a.m. He announced there was a quorum. Chairman Gladbach joined the meeting by WebEx, but, due to posting requirements, was not counted as part of the quorum.

PLEDGE OF ALLEGIANCE/EVACUATION PROCEDURES

Vice-chairman Cuquet led the Pledge of Allegiance and Mr. Sells gave the evacuation procedure instructions.

ANNOUNCEMENT RECORDING OF MEETING

Vice-chairman Cuquet announced that the meeting would be recorded to assist in preparation of minutes. Recordings are only kept 30 days following the meeting, as mandated by the California Brown Act.

PUBLIC COMMENT

Vice-chairman Cuquet noted that, as the agenda stated, members of the public would be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. No comments were brought forward.

INTRODUCTIONS

Vice-chairman Cuquet asked that all attendees to introduce themselves.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Vice-chairman Cuquet asked for any additions to, or deletions from, the agenda; staff had none.

CONSENT AGENDA

Vice-chairman Cuquet called for approval of the Consent Agenda:

M/S/C (McDonald/Rupp) (Cuquet-Yes; Drake-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the minutes of the January 29, 2019 meeting; approve the absence of Director LaMar; and approve the JPIA disbursements of:

Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: January 1-15, 2019; January 16-31, 2019; February 1-15, 2019; and February 16-28, 2019.

ADMINISTRATION

Meetings attended on behalf of the JPIA

Several Executive Committee members and JPIA staff have been on the road hand delivering Rate Stabilization Fund refunds. The larger refunds have been delivered directly to the district's board meetings. Below is a list of the refunds delivered to date.

2/20/2019	Orange CWD	\$139,321	Sells/McDonald/LaMar
2/21/2019	Moulton Niguel WD	\$96,329	McDonald
2/25/2019	San Juan Water District	\$66,154	Thesing
3/5/2019	Desert Water Agency	\$82,301	McDonald
3/5/2019	Yolo County FC & WCD	\$44,342	Slaven
3/6/2019	Vallecitos Water District	\$165,806	Sells/McDonald
3/6/2019	Helix Water District	\$142,414	Sells
3/7/2019	Glenn-Colusa ID	\$68,284	Cuquet
3/11/2019	Palmdale Water District	\$54,050	Slaven
3/12/2019	Stockton East WD	\$64,159	Sutton
3/12/2019	Kings River CD	\$52,565	Greenfield
3/12/2019	Humboldt CSD	\$12,292	Rupp
3/12/2019	Cucamonga Valley WD	\$146,213	Sells/McDonald
3/13/2019	Sweetwater Authority	\$310,582	Sells/Tiegs/McDonald
3/14/2019	Humboldt Bay MWD	\$36,113	Rupp
3/14/2019	Mesa WD	\$63,222	McDonald
3/18/2019	Carmichael Water District	\$36,485	Sells
3/19/2019	Merced Irrigation District	\$139,352	Sells/Tiegs
3/19/2019	East Contra Costa ID	\$48,469	Sells/Tiegs
3/19/2019	Solano ID	\$126,680	Sells/Tiegs

Director McDonald also stated that she had attended the ACWA State Legislative Committee meeting on behalf of the JPIA.

Bickmore Claims Audit

Mr. Sells explained that Bickmore had conducted a claims audit and submitted their report. The latest audit was completed November 2018. The Executive Summary from that report was included in the packet for review. All programs received an average rating of 96 (out of 100) or above. The approval of this claims audit is a part of the CAJPA accreditation process.

M/S/C (Rupp/McDonald) (Cuquet-Yes; Drake-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the Bickmore claims audit, as presented.

Captive Update

Mr. Sells updated the Committee on the progress of the formation of the Captive. Pending approval from the State of Utah, the name of the Captive will be "California Water Insurance Fund" (CWIF).

Mr. Sells, Mr. Greenfield, Mr. deBernardi, and Vice-president Cuquet, traveled to Salt Lake City, March 14 & 15, for meetings with the captive attorney and the Utah State insurance commissioner. Attendees all stated that they came back optimistic about selecting Utah to administer the Captive. It was the opinion that the team in Utah would be more of a partner in the endeavor.

Mr. Sells reviewed the timeline going forward for the formation of the Captive. Some of the many tasks going forward are: submit business application, create a business plan, articles of incorporation, seat the board, and hire investment advisor.

The Board of Directors will be updated at the upcoming Spring Conference in Monterey.

Election Update

Ms. Robinson updated the Committee on the qualified candidates for the upcoming elections at Spring Conference in Monterey.

Qualified candidates for the Executive Committee election are:

- Fred Bockmiller, Mesa Water District
- Paul Dorey, Vista Irrigation District
- E.G. "Jerry" Gladbach, Santa Clarita Valley Water Agency
- Brent Hasteley, Yuba Water Agency
- S.R. "Al" Lopez, Western Municipal Water District
- William "Bill" Plummer, Rancho California Water District
- J. Bruce Rupp, Humboldt Bay Municipal Water District

Qualified candidates for the Captive Board election are:

- Paul Dorey, Vista Irrigation District
- Paul Green Jr., Rio Linda/Elverta Community Services District
- Andrew Morris, Santa Rosa Regional Resources Authority
- Scott Quady, Calleguas Municipal Water District

The deadline to qualify was March 22, 2019.

JPIA Salary Schedule

Ms. Slaven explained to the Committee that a revised Salary Schedule was presented for approval due to an omission.

M/S/C (McDonald/Tiegs) (Cuquet-Yes; Drake-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the revised JPIA Salary Schedule, as presented.

FINANCE

Mr. deBernardi reported on the recommendations of the Finance & Audit Committee's meeting on March 20, 2019. The following action items were presented to the Executive Committee for approval:

M/S/C (Rupp/McDonald) (Cuquet-Yes; Drake-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the JPIA's Comprehensive Annual Financial Report for year ended September 30, 2018, as presented, and forward to the Board of Directors for approval at Spring Conference.

M/S/C (McDonald/Drake) (Cuquet-Yes; Drake-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the proposed Operating Budget for Fiscal Year 2019-20, as presented, and forward to the Board of Directors for approval at Spring Conference.

RISK MANAGEMENT

Chair Tiegs reported on the recommendation of the Risk Management Committee's meeting on March 20, 2019. The following action item was presented to the Executive Committee for approval:

M/S/C (Tiegs/Rupp) (Cuquet-Yes; Drake-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the formation of the JPIA Risk Control Grant Program, effective October 1, 2019.

PROGRAMS

Pursuant to Government Code 54956.95, Ms. Wuchter reported on claims that had been previously presented for authority:

- Gullo vs. Serrano Water District – Water main failure.
- Metro Acura vs. Monte Vista Water District – Water main failure.

MEMBERSHIP

Alameda County Water District

Ms. Kyburz presented the Alameda County Water District's application for admission into the Liability, Property, and Workers' Compensation Programs.

M/S/C (McDonald/Rupp) (Cuquet-Yes; Drake-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve Alameda County Water District's application for admission into the Liability, Property, and Workers' Compensation Programs.

Santa Clarita Valley Groundwater Sustainability Agency

Ms. Kyburz presented the Santa Clarita Valley Groundwater Sustainability Agency's application for admission into the Liability Program.

A correction was noted concerning the membership of the Groundwater Sustainability Agency (GSA). The City of Santa Clarita is a member of the GSA, not the City of Los Angeles as stated in the packet.

M/S/C (Rupp/McDonald) (Cuquet-Yes; Drake-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve Santa Clarita Valley Groundwater Sustainability Agency's application for admission into the Liability Program.

El Dorado Irrigation District

Ms. Kyburz presented the El Dorado Irrigation District's application for admission into the Liability and Property Programs.

M/S/C (McDonald/Tiegs) (Cuquet-Yes; Drake-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve El Dorado Irrigation District's application for admission into the Liability and Property Programs.

Mojave Water Agency

Ms. Kyburz explained that Mojave Water Agency is completing its first hydroelectric facility and anticipates to be in operation by May 2019. The Deep Creek Hydroelectric Project is clean-energy system located at their existing flow control facility. It is designed to generate electricity while importing water from the California Aqueduct to the groundwater basin in the Victor Valley area.

Mojave Water Agency operations staff will operate the facility. Maintenance will be incorporated into the District's current maintenance program. The operations staff will provide most of the maintenance and contract for other electrical/mechanical specialist when needed. The District will also be adding the hydroelectric facility into the Property Program, with a total insurable value of approximately \$4.3 million.

M/S/C (Rupp/McDonald) (Cuquet-Yes; Drake-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve insuring the hydroelectric operations for Mojave Water Agency.

MISCELLANEOUS

Future agenda items:

- None stated.

CEO Update

Mr. Sells and staff updated the Executive Committee on relevant current issues. Those discussed were:

- Goals & Objectives for 2019. Touched upon were Board training and webinars, expanding membership/new members/filling in the gaps in membership,

Employee Benefits members filling in the gaps in coverage, new website, and vulnerability testing.

- ACWA DC Conference attended by Mr. Sells.
- Rand Community Services District – Grand Jury report.
- JPIA’s 40th Anniversary events.
- Staffing

Availability for next meeting: Monday, May 6, 2019 at Spring Conference in Monterey – no conflicts noted.

The Executive Committee meeting adjourned at 11:28 a.m.

Attest:

X

Thomas A. Cuquet
Vice-chairman

X

Walter A. Sells
Secretary