



Approved 06.24.19

Executive Committee Meeting

ACWA JPIA Executive Conference Room
2100 Professional Drive
Roseville, CA 95661
(800) 231-5742

June 4, 2019

MEMBERS PRESENT

Chairman: E.G. “Jerry” Gladbach, Santa Clarita Valley Water Agency
Vice-chair: Thomas A. Cuquet, South Sutter Water District
Fred R. Bockmiller, Mesa Water District
David Drake, Rincon del Diablo Municipal Water District
Steven E. LaMar, Irvine Ranch Water District, ACWA Vice President
Melody A. McDonald, San Bernardino Valley Water Conservation District
Kathleen Tiegs, Cucamonga Valley Water District

MEMBERS ABSENT

Brent Hastey, Yuba Water Agency
J. Bruce Rupp, Humboldt Bay Municipal Water District

STAFF PRESENT

Chief Executive Officer/Secretary: Walter “Andy” Sells
David deBernardi, Director of Finance
Robert Greenfield, General Counsel
Jennifer Nogosek, Liability and Property Claims Manager
Patricia Slaven, Director of Human Resources and Administration
Sandra Smith, Employee Benefits Manager
Dianna Sutton, Finance Manager
Karen Thesing, Director of Insurance Services
Melody Tucker, Workers’ Compensation Claims Manager
Bobbette Wells, Executive Assistant to the CEO (*Recording Secretary*)

OTHERS IN ATTENDANCE

Seth Cole, Alliant Insurance Services
Tiffany Giammona, ACWA Director of Member Outreach & Engagement
S.R. “Al” Lopez, Western Municipal Water District (*via WebEx*)
Kevin Phillips, Paradise Irrigation District, Finance Chairman (*via WebEx*)

WELCOME

Chairman Gladbach welcomed everyone in attendance. Chairman Gladbach welcomed Fred Bockmiller as a newly elected member of the Executive Committee. Brent Hastey

was also newly elected, but unable to attend today's meeting due to a prior commitment.

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

Chairman Gladbach called the meeting to order at 8:31 a.m. He announced there was a quorum.

PLEDGE OF ALLEGIANCE/EVACUATION PROCEDURES

Chairman Gladbach led the Pledge of Allegiance and Mr. Sells gave the evacuation procedure instructions.

ANNOUNCEMENT RECORDING OF MEETING

Chairman Gladbach announced that the meeting would be recorded to assist in preparation of minutes. Recordings are only kept 30 days following the meeting, as mandated by the California Brown Act.

PUBLIC COMMENT

Chairman Gladbach noted that, as the agenda stated, members of the public would be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. No comments were brought forward.

INTRODUCTIONS

Chairman Gladbach asked that all attendees to introduce themselves and to define their role at the JPIA. Director Bockmiller was asked to introduce himself and let everyone know his career background.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Chairman Gladbach asked for any additions to, or deletions from, the agenda; staff had none.

CONSENT AGENDA

Chairman Gladbach called for approval of the Consent Agenda:

M/S/C (Drake/McDonald) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; LaMar-Yes; McDonald-Yes; Tiegs-Yes): That the Executive Committee approve the minutes of the May 6, 2019 meeting; approve the absence of Directors Hasty and Rupp; and approve the JPIA disbursements of:

Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: April 1-15, 2019; and April 16-30, 2019.

ADMINISTRATION

Meetings attended on behalf of the JPIA

Director Tiegs attended a Human Resources training session at Vista Irrigation District that the JPIA hosted.

Selection of Board President and Vice President

Mr. Sells asked for a motion from the floor for a nomination of the office of President and Vice President of the JPIA Board of Directors for a two-year term.

M/S/C (Drake/Tiegs) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Abstain; LaMar-Yes; McDonald-Yes; Tiegs-Yes): That the Executive Committee selects Jerry Gladbach as President of the JPIA Board of Directors and Thomas Cuquet as Vice President for two-year terms each.

Personnel Committee

Chairman Gladbach reviewed the highlights of the May 30, 2019 Personnel Committee meeting in Ontario, CA. There were no action items brought to the Executive Committee.

Organizational and CEO Appraisal Process

Ms. Slaven handed out written documentation to the Executive Committee members for the appraisal process of the organization and the Chief Executive Officer. This year, the organizational appraisal and goal setting will be completed online through Survey Monkey. The CEO evaluation will be completed manually. The Committee was asked to have their evaluations completed by June 19.

PROGRAMS

Ms. Thesing provided an update on the insurance renewals for both the Workers' Compensation and the Property Programs. The Workers' Compensation rate dropped further to \$0.80 per \$100 per payroll. Whereas, the final numbers on the Property insurance renewal is still unknown. In spite of the unstable market, the JPIA will not be required to increase the billing rate to members.

Seth Cole from Alliant, also spoke to the Committee concerning the renewal, state of the market, and global conditions effecting the insurance market.

There was much discussion concerning the renewal and no action was taken by the Committee at this time. This item will be brought forward to the next Executive Committee meeting on June 24, 2019.

MISCELLANEOUS

Future agenda items:

- None stated.

CEO Update

Mr. Sells and staff updated the Executive Committee on relevant current issues. Those discussed were:

- Goals & Objectives for 2019. Touched upon were new developments on the Captive, Board training and webinars, expanding membership/new members/filling in the gaps in membership, Employee Benefits members filling in the gaps in coverage, new website, and vulnerability testing.
- Discussion of dates for a Strategic Planning session in Palm Desert, February 2020.
- New district photos in the main hallway.
- New website up and running.

Availability for next meeting: Monday, June 24, 2019 – Director LaMar stated that he would not be available.

CLOSED SESSION

Before proceeding into closed session, General Counsel announced the items to be discussed.

M/S/C (McDonald/Drake) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; LaMar-Yes; McDonald-Yes; Tiegs-Yes): That the Executive Committee adjourn to closed session.

At approximately 10:50 a.m., the Executive Committee, upon advice of General Counsel, adjourned to closed session pursuant to Government Code(s) Section 54956.95 to discuss liability and/or workers' compensation claims in:

1. Lucero Farms vs. Semitropic Water Storage District
2. Citizen's Development Corporation vs. Vallecitos Water District
3. Hernandez vs. Walnut Valley Water District

M/S/C (McDonald/Drake) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; LaMar-Yes; McDonald-Yes; Tiegs-Yes): That the Executive Committee reconvene to open session.

The Committee returned to open session at approximately 11:12 a.m. General Counsel reported:

- Closed session item #1: No action was taken, information only.
- Closed session item #2: No action was taken, instructions given to staff.
- Closed session item #3: No action was taken, instructions given to staff.

The Executive Committee meeting adjourned at 11:16 a.m.

Attest:

X

E.G. "Jerry" Gladbach
Chairman

X

Walter A. Sells
Secretary