



Approved 12.02.19

Executive Committee Meeting

ACWA JPIA Executive Conference Room
2100 Professional Drive
Roseville, CA 95661
(800) 231-5742

November 5, 2019

This meeting consisted of a simultaneous WebEx teleconference call at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and the following remote site(s):

- Gladbach – 27491 Hillcrest Place, Valencia
- Rupp – 229 Boyle Drive, Eureka

MEMBERS PRESENT

Chairman: E.G. “Jerry” Gladbach, Santa Clarita Valley Water Agency (*via WebEx*)

Vice-chair: Thomas A. Cuquet, South Sutter Water District

Fred R. Bockmiller, Mesa Water District

David Drake, Rincon del Diablo Municipal Water District

Brent Hastey, Yuba Water Agency

Melody A. McDonald, San Bernardino Valley Water Conservation District

J. Bruce Rupp, Humboldt Bay Municipal Water District (*via WebEx*)

Kathleen Tiegs, Cucamonga Valley Water District

MEMBERS ABSENT

Steven E. LaMar, Irvine Ranch Water District, ACWA Vice President

STAFF PRESENT

Chief Executive Officer/Secretary: Walter “Andy” Sells

Linda Craun, Administrative Assistant III (*WebEx Coordinator*)

David deBernardi, Director of Finance

Robert Greenfield, General Counsel

Debbie Kyburz, Lead Member Services Representative

Jennifer Nogosek, Liability/Property Claims Manager

Sylvia Robinson, Publications & Web Editor

Patricia Slaven, Director of Human Resources and Administration

Sandra Smith, Employee Benefits Manager

Dianna Sutton, Finance Manager

Karen Thesing, Director of Insurance Services

Bobbette Wells, Executive Assistant to the CEO (*Recording Secretary*)

Cece Wuchter, Lead Sr. Claims Adjuster

OTHERS IN ATTENDANCE

Tiffany Giammona, ACWA Director of Member Outreach & Engagement
Al Lopez, Western Municipal Water District (*via WebEx*)
Kevin Phillips, Paradise Irrigation District, Finance Committee Chairman (*via WebEx*)

WELCOME

Chairman Gladbach welcomed everyone in attendance.

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

Chairman Gladbach called the meeting to order at 8:30 a.m. He announced there was a quorum.

PLEDGE OF ALLEGIANCE/EVACUATION PROCEDURES

Chairman Gladbach led the Pledge of Allegiance and Mr. Sells gave the evacuation procedure instructions.

ANNOUNCEMENT RECORDING OF MEETING

Chairman Gladbach announced that the meeting would be recorded to assist in preparation of minutes. Recordings are kept 30 days following the meeting, as mandated by the California Brown Act.

PUBLIC COMMENT

Chairman Gladbach noted that, as the agenda stated, members of the public would be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. No comments were brought forward.

INTRODUCTIONS

Chairman Gladbach asked those in attendance to introduce themselves.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Chairman Gladbach asked for any additions to, or deletions from, the agenda; staff had none.

CONSENT AGENDA

Chairman Gladbach called for approval of the Consent Agenda:

M/S/C (Hastey/Bockmiller) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the minutes of the September 9, 2019 and October 14, 2019 meetings; excuse the absence of Director LaMar; and approve the JPIA disbursements of:

Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: August 1-15, 2019; August 16-31, 2019; September 1-15, 2019; and September 16-30, 2019.

ADMINISTRATION

Meetings attended on behalf of the JPIA

Chairman Gladbach attended an ACWA Board meeting and Irvine Ranch Water District's Treatment Plant tour.

Personnel Committee

Chairman Gladbach reported on the recommendations of the Personnel Committee from its meeting of October 2, 2019. The following action items were presented to the Executive Committee for approval:

M/S/C (Gladbach/Hastey) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee accept the recommendation of the Personnel Committee to approve the two new title changes and one additional position: Lead IT Solutions Developer, Benefits System Analyst II, and Special Projects Manager.

M/S/C (McDonald/Hastey) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee accept the recommendation of the Personnel Committee to approve three new policies: remote work, internal candidate process, and hotel reimbursement per diem, as presented.

Salary Schedule

Ms. Slaven explained that the JPIA Pay Schedule is being submitted for Executive Committee approval as one new position and two title changes have been added.

- Lead IT Solutions Developer
- Benefits System Analyst II
- Special Projects Manager

M/S/C (Gladbach/Tiegs) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the JPIA Pay Schedule, as presented.

Captive Update

Chairman Cuquet updated the Executive Committee on the meetings of the California Water Insurance Board (CWIF). The Captive is up and running. The Board has selected PFM as the investment advisor and an Investment Policy has been defined and submitted for Executive Committee review.

California Water Insurance Fund Investment Policy

Chairman Cuquet explained that at the October 28, 2019 CWIF Board meeting, an Investment Policy was approved by the CWIF Board. The Investment Policy was presented to the Executive Committee and will be brought to the JPIA's Board of Directors at Fall Conference for review.

CalPERS Pension Unfunded Liability

Ms. Sutton explained that each year, CalPERS calculates the Unfunded Liability for each of their members. If paid early, CalPERS provides a discount. This year's Classic Unfunded Liability of \$378,572 could be paid annually over 30 years, however, the plan would incur interest. If the JPIA pays the Classic Unfunded Liability in the amount of \$362,379 on or before November 7, 2019, the total savings will be \$647,831.

The payoff for the PEPRA Unfunded Liability is \$53,125. There will be a savings of interest of approximately \$11,000 by paying the amount due now.

M/S/C (McDonald/Drake) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve the Unfunded Liability payments of \$362,379 for the Classic pool, and \$53,125 for the PEPRA pool.

MEMBERSHIP

Diablo Water District

Ms. Kyburz presented Diablo Water District's application for admission into the Liability and Property Programs.

M/S/C (Hastey/McDonald) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve Diablo Water District's application for admission into the Liability and Property Programs.

Basin Irrigation and Drainage Authority

Ms. Watkins presented Basin Irrigation and Drainage Authority's application for admission into the Liability and Workers' Compensation Programs.

M/S/C (Drake/Bockmiller) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Rupp-Yes; Tiegs-Yes): That the Executive Committee approve Basin Irrigation and Drainage Authority's application for admission into the Liability and Workers' Compensation Programs.

MISCELLANEOUS

Future agenda items: None stated.

CEO Update

Mr. Sells and staff updated the Executive Committee on the progress of the 2019/2020 Goals & Objectives and other relevant current issues. Those discussed were:

- Vulnerability testing results
- Staff engagement survey
- Liability invoices have been sent out
- Open Enrollment for Employee Benefits
- San Diego Training Conference
- Meeting with California Water Association

General Counsel Update

Mr. Greenfield updated the Executive Committee on new legislation or case law which may have an impact on the JPIA. In addition, Counsel provided an update of coverage denials since the last report.

Availability for next meeting: Monday, December 2, 2019 at Fall Conference in San Diego; no conflicts noted.

Chairman Gladbach left the meeting at 9:45 a.m.

CLOSED SESSION

Before proceeding into closed session, General Counsel announced the items to be discussed.

M/S/C (McDonald/Bockmiller) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Hasty-Yes; McDonald-Yes; Rupp-Yes; Tieg-Yes): That the Executive Committee adjourn to closed session.

At approximately 9:52 a.m., the Executive Committee, upon advice of General Counsel, adjourned to closed session pursuant to Government Code(s) Section 54956.95 to discuss Liability and/or Workers' Compensation claims in:

1. City of Santa Clarita vs. Santa Clarita Valley Water Agency.
2. City of Santa Clarita vs. Santa Clarita Valley Water Agency.
3. City of Glendale vs. Crescenta Valley Water District.

M/S/C (Drake/Hasty) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Hasty-Yes; McDonald-Yes; Rupp-Yes; Tieg-Yes): That the Executive Committee reconvene to open session.

The Committee returned to open session at approximately 10:01 a.m.

- Closed session item #1: No action was taken, instructions given to staff.
- Closed session item #2: No action was taken, instructions given to staff.
- Closed session item #3: No action was taken, instructions given to staff.

The Executive Committee meeting adjourned at 10:02 a.m.

Attest:

X

E.G. "Jerry" Gladbach
Chairman

X

Walter A. Sells
Secretary