

SIMPLE STEPS TO FACE COVERINGS

Make YOUR safety a priority



1

HIGHER RISK

Mandatory PPE Respirator Use

Operations Staff: Applies to all work when respiratory hazards require use, and when working in close proximity. Utilize reusable full and half mask options with adequate protection (e.g. P100) first, before using disposable N95 Masks.

Office Staff: Not Applicable

2

MEDIUM RISK

Mandatory N95 or KN95 Use

Operations Staff: Applies to close proximity work (closer than 6 feet) and/or when physically exerting (increased respiration). Utilize N95 or imported international equivalent KN95 or FFP2 Respirators.

Office Staff: Not Applicable

3

LOWER RISK

Mandatory Cloth or Disposable Face Mask Use

Operations Staff: Applies to ALL staff that are visiting West St. or when not conducting work that requires higher threshold PPE.

Office Staff: Applies to all employees working at West St. Employees may choose between a Reusable Cloth Mask or Disposable Face Mask.

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WHEN AT WEST ST.

Mandatory Mask Use For All

If utilizing a reusable cloth mask, they should be washed frequently, and at least daily. Machine Wash Hot, Tumble Dry Low, No Bleach, Normal Detergent.

If using a disposable face mask, wear one mask per day and dispose.

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QUESTIONS?

If you are unsure on what PPE or Face Mask you should be using, please contact EHS, HR, or your Supervisor.

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DON'T FORGET

The best defense against COVID-19 is:

- Staying home if you are sick;
- Practicing physical distancing when conducting essential activities, and staying home otherwise;
- Washing hands frequently;
- Avoiding touching eyes, nose and mouth with unwashed hands;
- Avoiding being around sick people.

