



Approved 5.15.20

Executive Committee Meeting

ACWA JPIA Executive Conference Room
2100 Professional Drive
Roseville, CA 95661
(800) 231-5742

May 1, 2020

This meeting consisted of a simultaneous Zoom teleconference meeting at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and remote sites.

MEMBERS PRESENT

Chairman: E.G. "Jerry" Gladbach, Santa Clarita Valley Water Agency
Thomas A. Cuquet, South Sutter Water District
Fred R. Bockmiller, Mesa Water District
David Drake, Rincon del Diablo Municipal Water District
Brent Hasteley, Yuba Water Agency
Melody A. McDonald, San Bernardino Valley Water Conservation District
Randall J. Reed, Cucamonga Valley Water District
J. Bruce Rupp, Humboldt Bay Municipal Water District
Pamela Tobin, San Juan Water District, ACWA VP

MEMBERS ABSENT

None.

STAFF PRESENT

Chief Executive Officer/Secretary: Walter "Andy" Sells
David deBernardi, Director of Finance
Robert Greenfield, General Counsel
Peter Kuchinsky, Lead Risk Control Advisor
Jennifer Nogosek, Liability/Property Claims Manager
Patricia Slaven, Director of Human Resources and Administration
Sandra Smith, Employee Benefits Manager
Dan Steele, Finance Manager
Dianna Sutton, Special Projects Manager
Karen Thesing, Director of Insurance Services
Melody Tucker, Workers' Compensation Claims Manager
Bobbette Wells, Executive Assistant to the CEO (*Recording Secretary*)

OTHERS IN ATTENDANCE

Tiffany Giammona, ACWA, Director of Member Outreach & Engagement
Al Lopez, Western Municipal Water District
Kevin Phillips, Paradise Irrigation District, Finance Chairman

WELCOME/CALL TO ORDER AND ANNOUNCEMENT OF QUORUM/INTRODUCTIONS

Chairman Gladbach called the meeting to order at 10:06 a.m. The recording secretary called roll call for attendance. Chairman Gladbach announced that there was a quorum.

PUBLIC COMMENT

There were no members of the public in attendance.

CONSENT AGENDA

Chairman Gladbach called for approval of the Consent Agenda:

M/S/C (Hastey/Tobin) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve the minutes of the April 10, 2020 meeting; and approve the JPIA disbursements of:

Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: March 16-31, 2020 and April 1-15, 2020.

ADMINISTRATION

Meetings attended on behalf of the JPIA

None stated.

Strategic Planning Session

Ms. Slaven stated that every two years, JPIA hosts a Strategic Planning Session with Executive Committee members and senior staff. The 2020 Strategic Planning Session was held in Rancho Mirage on March 4-6. After two days of discussions, direction was given to staff for the coming years. The final determinations of the Core Values and SWOT analysis were discussed.

FINANCE

Transfer of additional funds to CWIF

Mr. deBernardi relayed that the JPIA has Catastrophic Fund (CAT Fund) goals of \$25 million for the Liability Program and \$15 million for the Workers' Comp Program. The JPIA currently holds \$37.3 million in total for the CAT Fund. The CAT Funds are long term in nature. Since such funds are long term, the JPIA has the opportunity to invest these funds for a longer duration. Accordingly, the JPIA can obtain greater leverage investing these funds in CWIF where the investment policy better matches the nature of these funds. PFM, the investment advisor for CWIF, has communicated that now is a good market environment to invest additional funds.

Staff recommended that the Executive Committee approve \$10 million in additional funds to be transferred to the California Water Insurance Fund.

M/S/C (Drake/Hastey) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve that the JPIA transfer \$10 million in additional funds to the California Water Insurance Fund.

MEMBERSHIP

Tuolumne Utilities District

Ms. Thesing presented Tuolumne Utilities District's application for participation in the Liability, Property, and Workers' Compensation Programs.

M/S/C (McDonald/Rupp) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve Tuolumne Utilities District's application for participation in the Liability, Property, and Workers' Compensation Programs.

Otay Water District

Ms. Thesing presented Otay Water District's application for participation in the Liability, Property, and Workers' Compensation Programs.

M/S/C (Drake/McDonald) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve Otay Water District's application for participation in the Liability, Property, and Workers' Compensation Programs.

MISCELLANEOUS

Future agenda items

None stated.

CEO update

Mr. Sells had each of the department heads report how their department has been keeping up with their workload with staff either working from home and/or minimal staff in office.

General Counsel report

Mr. Greenfield updated the Executive Committee on new legislation or case law which may have an impact on the JPIA. In addition, Counsel provided an update of coverage denials and interesting Employment Hotline calls since the last report.

Availability for next Zoom meeting on May 15, 2020

No conflicts noted.

CLOSED SESSION

Before proceeding into closed session, General Counsel announced the items to be discussed.

M/S/C (Bockmiller/Tobin) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee adjourn to closed session.

At approximately 11:38 a.m., the Executive Committee, upon advice of General Counsel, adjourned to closed session pursuant to Government Code(s) Section 54956.95 to discuss Liability and/or Workers' Compensation claims in:

1. Taelemans vs. Purissima Hills Water District
2. City of Santa Clarita vs. Santa Clarita Valley Water Agency

M/S/C (Rupp/McDonald) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee reconvene to open session.

The Committee returned to open session at approximately 11:59 a.m.

- Closed session item #1: No action was taken, instructions given to staff.
- Closed session item #2: No action was taken, instructions given to staff.

The Executive Committee meeting adjourned at 12:00 p.m.

Attest:

X

E.G. "Jerry" Gladbach
Chairman

X

Walter A. Sells
Secretary