



YOUR BEST PROTECTION

Approved 5.14.20

Finance & Audit Committee Meeting

Manchester Grand Hyatt
1 Market Place
San Diego, CA 92101

December 2, 2019

MEMBERS PRESENT

Chairman: Kevin Phillips, Paradise Irrigation District

Vice-chair: Carrie Corder-Guarino, Cucamonga Valley Water District

Marlene Kelleher, Vista Irrigation District

Dennis Michum, Glenn-Colusa Irrigation District

Steve Ruetters, Kern County Water Agency

Jim Smith, Wheeler Ridge-Maricopa Water Storage District

MEMBERS ABSENT

Suha Kilic, Pebble Beach Community Services District

STAFF PRESENT

See attendance list.

OTHERS IN ATTENDANCE

See attendance list.

WELCOME/INTRODUCTIONS

Chairman Phillips welcomed everyone in attendance.

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

Chairman Phillips called the meeting to order at 8:31 a.m. He announced there was a quorum.

ANNOUNCEMENT RECORDING OF MINUTES

Chairman Phillips announced that the meeting would be recorded to assist in preparation of minutes. Recordings are kept 30 days following the meeting, as mandated by the California Brown Act.

EVACUATION PROCEDURES

Mr. Sells briefly reviewed the building evacuation procedures.

PUBLIC COMMENT

Chairman Phillips noted that, as the agenda stated, members of the public would be allowed to address the Finance & Audit Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. No comments were brought forward.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Chairman Phillips asked for any additions to, or deletions from, the agenda; none requested.

APPROVAL OF MINUTES

Chairman Phillips called for approval of the minutes of the September 9, 2019 meeting.

M/S/C (Guarino/Smith) (Corder-Guarino-Yes; Kelleher-Yes; Michum-Yes; Phillips-Yes; Ruettgers-Yes; Smith-Yes): That the Finance & Audit Committee approve the minutes of the September 9, 2019 meeting.

MEETINGS ATTENDED ON BEHALF OF THE JPIA

None reported.

ACTUARY REPORT

Mujtaba Datto and Tracy Fleck, from Aon, presented an actuarial overview of the Liability, Property, and Workers' Compensation Programs. The discussion touched upon the outstanding liabilities for the Liability, Property, and Workers' Compensation Programs as of September 30, 2019, projected losses for the upcoming fiscal year, and a historical perspective.

CALIFORNIA WATER INSURANCE FUND INVESTMENT POLICY STATEMENT

Mr. deBernardi stated that at the October 28, 2019 Captive Board meeting, the California Water Insurance Fund (CWIF) Investment Policy Statement was approved and sent to the Executive Committee for review on November 5, 2019. The Investment Policy was presented for the Finance & Audit Committee to review. The earnings target for the CWIF Investment Policy is 7% over a 20-year period. There was much discussion about the policy, with overall positive feedback.

CAPTIVE UPDATE

Mr. Sells reported that since the last Finance & Audit Committee meeting, the following has transpired with the Captive:

- CWIF Received Certificate of Authority from State of Utah effective October 1, 2019.
- JPIA ceded approximately \$16 million of projected losses for the 10/1/19-20 Liability Program year to the CWIF effective October 1, 2019.

- CWIF developed and approved Investment Policy Statement on October 28, 2019.
- Implementation of the CWIF Investment policy is expected to begin after January 1, 2020.

AUDIT UPDATE

Ms. Sutton explained that each year the JPIA's annual financial statements are audited by an outside firm. The JPIA's current auditor is Gilbert Associates. The JPIA has incorporated technology from the auditor to electronically prepare for the review. All requested documents are sent to the auditors prior to their arrival on site. The auditors can then spend their time reviewing any questions they may have and finalizing the audit. This year's audit went smoothly and the field work was finished ahead of schedule.

MISCELLANEOUS

Future Agenda Items

None stated.

Availability for Upcoming Meeting

The next scheduled Finance & Audit Committee meeting is March 16, 2020 at 10:00 a.m. in the JPIA's Roseville office.

The Finance & Audit Committee meeting adjourned at 9:49 a.m.

ATTENDEES & JPIA STAFF IN ATTENDANCE – DECEMBER 2, 2019

<u>District / Organization</u>	<u>First Name</u>	<u>Last Name</u>	<u>Position</u>
ACWA	David	Eggerton	Executive Director
ACWA	Tiffany	Giammona	Director of Member Outreach
ACWA JPIA	Chimene	Camacho	HR Coordinator
ACWA JPIA	David	deBernardi	Director of Finance
ACWA JPIA	Robert	Greenfield	General Counsel
ACWA JPIA	Peter	Kuchinsky	Lead Risk Control Advisor
ACWA JPIA	Ethan	Larson	Administrative Assistant I
ACWA JPIA	Sylvia	Robinson	Publications & Web Editor
ACWA JPIA	Andy	Sells	Chief Executive Officer
ACWA JPIA	Patricia	Slaven	Director of HR/Admin.
ACWA JPIA	Sandra	Smith	Employee Benefits Manager
ACWA JPIA	Dianna	Sutton	Finance Manager
ACWA JPIA	Karen	Thesing	Director of Insurance Services
ACWA JPIA	Bobbette	Wells	Executive Assistant to the CEO
Alameda County Water District	John	Weed	Director
Alta Irrigation District	Marc	Limas	Alternate Director
Antelope Valley-East Kern Water Agency	Patti	Rose	Human Resources
Bay Area Water S&C Agency	Tom	Franch	Water Resources Mgr.
Calleguas Municipal Water District	Scott	Quady	Director
Calleguas Municipal Water District	Thomas	Slosson	Alt. Director
Central Basin Municipal Water District	Phil	Hawkins	Director
Contra Costa Water District	Bette	Boatmun	Director
Crescenta Valley Water District	Judy	Tejeda	Director
Cucamonga Valley Water District	Carrie	Guarino	Asst. General Manager
Cucamonga Valley Water District	Kathy	Tiegs	Director
El Dorado Irrigation District	Michael	Raffety	Director
Elsinore Valley Municipal Water District	Phil	Williams	Director
Fresno Metropolitan Flood Control District	Ken	Groom	Director
Fresno Metropolitan Flood Control District	Alan	Hoffman	General Manager
Friant Power Authority	Carl	Janzen	Director
Glenn-Colusa Irrigation District	Dennis	Michum	Finance Director
Helix Water District	Susan	Doubrava	Safety/Risk Administrator
Helix Water District	Daniel	McMillan	Director
Humboldt Bay Municipal Water District	John	Friedenbach	General Manager
Humboldt Bay Municipal Water District	Bruce	Rupp	Director
Irvine Ranch Water District	Steve	LaMar	ACWA VP
La Habra Heights County Water District	Pam	McVicar	Director
Madera Irrigation District	Carl	Janzen	Director
Madera-Chowchilla Water & Power Authority	Carl	Janzen	Director
Main San Gabriel Basin Watermaster	Dan	Arrighi	Director
Mesa Water District	Fred	Bockmiller	Director
Mid-Peninsula Water District	Tammy	Rudock	General Manager
North Coast Water District	Jack	Burgett	Director
Orchard Dale Water District	Dennis	Azevedo	Director
Orchard Dale Water District	Ed	Castaneda	General Manager
Palmdale Water District	Vincent	Dino	Director

<u>District / Organization</u>	<u>First Name</u>	<u>Last Name</u>	<u>Position</u>
Palmdale Water District	Dennis	LaMoreaux	General Manager
Palmdale Water District	Kathy	MacLaren	JPIA Director
Palmdale Water District	Don	Wilson	Director
Pasadena Water & Power	Mitch	Dion	Asst. General Manager
Rancho California Water District	Eileen	Dienzo	Human Resources
Rancho California Water District	Tom	Marcoux	Safety & Risk Officer
Rancho California Water District	Eva	Plajzer	Asst. General Manager
Rancho California Water District	Bill	Plummer	Director
Regional Water Authority	Pam	Tobin	Director
Rincon del Diablo Water District	David	Drake	Director
Rowland Water District	Tom	Coleman	General Manager
Rowland Water District	Robert	Lewis	Director
Sacramento Groundwater District	Pam	Tobin	Director
Sacramento Suburban Water District	Kathleen	McPherson	Director
Sacramento Suburban Water District	Dan	York	General Manager
San Bernardino Valley Municipal Water District	June	Hayes	Director
San Bernardino Valley Water Conservation District	Melody	McDonald	JPIA Director
San Juan Water District	Pam	Tobin	Director
Santa Clarita Valley GSA	Gary	Martin	Director
Santa Clarita Valley Water Agency	Jerry	Gladbach	Director
Santa Clarita Valley Water Agency	Gary	Martin	Director
Santa Margarita Water District	Saundra	Jacobs	Director
Serrano Water District	Greg	Mills	Director
Solano Irrigation District	Cary	Keaten	General Manager
South San Joaquin Irrigation District	John	Holbrook	Alternate Director
South Sutter Water District	Thomas	Cuquet	Director
Three Valleys Municipal Water District	Brian	Bowcock	Director
Three Valleys Municipal Water District	Bob	Kuhn	Alternate Director
Tulare Irrigation District	Kathi	Artis	Controller
Upper San Gabriel Valley Municipal Water District	Alfonso	Contreras	Director
Valley County Water District	Lenet	Pacheco	Director
Vista Irrigation District	Paul	Dorey	Director
Westborough Water District	Tom	Chambers	Director
Western Municipal Water District	Al	Lopez	Director
Wheeler Ridge-Maricopa Water Storage District	Jim	Smith	Controller
Yuba Water Agency	Terri	Daly	Administration Manager
Yuba Water Agency	Randy	Fletcher	Director
Yuba Water Agency	Brent	Hastey	JPIA Director
Yuba Water Agency	Andy	Vasquez	Director
Zone 7 Water District	Sarah	Palmer	Director