



Approved 06.01.20

## Executive Committee Meeting

ACWA JPIA Executive Conference Room  
2100 Professional Drive  
Roseville, CA 95661  
(800) 231-5742

**May 15, 2020**

This meeting consisted of a simultaneous Zoom teleconference meeting at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and remote sites.

### MEMBERS PRESENT

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Chairman: E.G. “Jerry” Gladbach, Santa Clarita Valley Water Agency  
Thomas A. Cuquet, South Sutter Water District  
Fred R. Bockmiller, Mesa Water District  
David Drake, Rincon del Diablo Municipal Water District  
Brent Hastey, Yuba Water Agency  
Melody A. McDonald, San Bernardino Valley Water Conservation District  
Randall J. Reed, Cucamonga Valley Water District  
J. Bruce Rupp, Humboldt Bay Municipal Water District  
Pamela Tobin, San Juan Water District, ACWA VP

### MEMBERS ABSENT

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None.

### STAFF PRESENT

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Chief Executive Officer/Secretary: Walter “Andy” Sells  
David deBernardi, Director of Finance  
Robert Greenfield, General Counsel  
Jennifer Nogosek, Liability/Property Claims Manager  
Patricia Slaven, Director of Human Resources and Administration  
Sandra Smith, Employee Benefits Manager  
Dan Steele, Finance Manager  
Dianna Sutton, Special Projects Manager  
Karen Thesing, Director of Insurance Service  
Bobbette Wells, Executive Assistant to the CEO (*Recording Secretary*)

### OTHERS IN ATTENDANCE

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Tiffany Giammona, ACWA, Director of Member Outreach & Engagement  
Al Lopez, Western Municipal Water District  
Kevin Phillips, Paradise Irrigation District, Finance Chairman

## **WELCOME/CALL TO ORDER AND ANNOUNCEMENT OF QUORUM/INTRODUCTIONS**

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Chairman Gladbach called the meeting to order at 10:07 a.m. Chairman Gladbach announced that there was a quorum.

## **PUBLIC COMMENT**

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There were no members of the public in attendance.

## **CONSENT AGENDA**

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Chairman Gladbach called for approval of the Consent Agenda:

M/S/C (Tobin/Drake) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve the minutes of the May 1, 2020 meeting; and approve the JPIA disbursements of:

Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: April 16-30, 2020.

## **ADMINISTRATION**

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Meetings attended on behalf of the JPIA

None stated.

## **PROGRAMS**

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Wildfire Resiliency & Mitigation amendment to Commitment to Excellence

Ms. Thesing explained that in the past, the JPIA's most frequent and costly losses stemmed from auto, infrastructure, construction, employment practices, ergonomic, and fall related claims. Unfortunately, over the last three years, the pool has experienced a spike in fire losses, specifically wildfires which impact the liability, property, and workers' compensation programs.

The JPIA is encouraging its members to implement wildfire resiliency and mitigation programs that can reduce the severity of fire related claims.

Going forward, all new C2E inductees', will be required to incorporate wildfire mitigation plans. Staff will assist members to determine if they are in a wildfire prone area. This expanded loss driver will not only further protect JPIA members and their assets the program will speak to the reinsurance property market.

The effectiveness of the JPIA Commitment to Excellence is expected to be reflected in the long-term loss rate and cost statistics.

M/S/C (Hastey/Rupp) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve the addition of the Wildfire Resiliency & Mitigation amendment to the JPIA's Commitment to Excellence criteria.

## **FINANCE**

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Finance Chairman Phillips reported on the recommendations of the Finance & Audit Committee's meeting on May 14, 2020. The following action items were presented to the Executive Committee for approval:

M/S/C (Cuquet/Hastey) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve the JPIA's Comprehensive Annual Financial Report for year ended September 30, 2019, as presented, and forward to the Board of Directors for approval at their next meeting.

M/S/C (McDonald/Bockmiller) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve the proposed Operating Budget for Fiscal Year 2020-21, as presented, and forward to the Board of Directors for approval their next meeting.

## **MEMBERSHIP**

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### Westside Water Authority

Ms. Thesing presented Westside Water Authority's application for participation in the Liability Program.

M/S/C (Hastey/Reed) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve Westside Water Authority's application for participation in the Liability Program.

## **MISCELLANEOUS**

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### Future agenda items

None stated.

### CEO update

Mr. Sells had each of the department heads report how their department has been keeping up with their workload with staff either working from home and/or minimal staff in office.

### Availability for next Zoom meeting on May 29, 2020

The Executive Committee meeting of May 29 has been rescheduled to June 1, 2020 at 2:00 p.m.

## CLOSED SESSION

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Before proceeding into closed session, General Counsel announced the items to be discussed.

M/S/C (Hastey/Tobin) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee adjourn to closed session.

At approximately 11:14 a.m., the Executive Committee, upon advice of General Counsel, adjourned to closed session pursuant to Government Code(s) Section 54956.95 to discuss Liability and/or Workers' Compensation claims in:

1. City of Glendale vs. Crescenta Valley Water District
2. Rogers, et al vs. Mid-Peninsula Water District

M/S/C (Hastey/Bockmiller) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee reconvene to open session.

The Committee returned to open session at approximately 11:25 a.m.

- Closed session item #1: No action was taken, instructions given to staff.
- Closed session item #2: No action was taken, instructions given to staff.

The Executive Committee meeting adjourned at 11:26 a.m.

Attest:

X

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E.G. "Jerry" Gladbach  
Chairman

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Walter A. Sells  
Secretary