 **Reservoir Inspection Checklist**

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| District:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Frequency: 🞏 Quarterly 🞏 Annual 🞏 Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **All No answers need corrective actions identified and completed** |
| **Hazard** | Yes | No  | NA | Target Date for Completion | Date Completed |  Corrective Action Needed |
| 1 | Are the appropriate “No trespassing” and “High Voltage” signs posted as needed? |  |  |  |  |  |  |
| 2 | Are fire extinguishers in the appropriate places and in good order? |  |  |  |  |  |  |
| 3 | Electrical panels closed, secure, and properly labeled? |  |  |  |  |  |  |
| 4 | Electrical connections secure and conduit free of damage?  |  |  |  |  |  |  |
| 5 | Guards and screens in place? |  |  |  |  |  |  |
| 6 | All walkways (minimum 24”) are clear of debris and tripping hazards? |  |  |  |  |  |  |
| 7 | Appropriate lighting for work tasks and regularly maintained? |  |  |  |  |  |  |
| 8 | Effective ventilation for work tasks? |  |  |  |  |  |  |
| 9 | Tools properly placed, secured, and maintained? |  |  |  |  |  |  |
| 10 | Electrical ground plugs in place? |  |  |  |  |  |  |
| 11 | Required personal protective equipment available to employees? |  |  |  |  |  |  |
| 12 | Chemicals stored according to SDS? |  |  |  |  |  |  |
| 13 | Compressed gas cylinders secured and stored properly? |  |  |  |  |  |  |
| 14 | All chemical containers labeled and legible? |  |  |  |  |  |  |

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|  | **Hazard** | Yes | No  | NA | Target Date for Completion | Date Completed |  Corrective Action Needed |
| 15 | SDS available for all chemicals stored on-site? |  |  |  |  |  |  |
| 16 | Chemical waste and containers are properly disposed of? |  |  |  |  |  |  |
| 17 | Appropriate security lighting? |  |  |  |  |  |  |
| 18 | Ladder doors locked in place? |  |  |  |  |  |  |
| 19 | The facility is secure and locked to prevent unwanted entry? |  |  |  |  |  |  |
| 20 | Outside walking surfaces free of trip hazards? |  |  |  |  |  |  |
| 21 | Weeds are abated to prevent grass fires? |  |  |  |  |  |  |
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| Person Conducting Inspection: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |