



Approved 7.23.20

Executive Committee Meeting

ACWA JPIA Executive Conference Room
2100 Professional Drive
Roseville, CA 95661
(800) 231-5742

July 14, 2020

This meeting consisted of a simultaneous Zoom teleconference meeting at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and remote sites.

MEMBERS PRESENT

Chairman: E.G. “Jerry” Gladbach, Santa Clarita Valley Water Agency
Thomas A. Cuquet, South Sutter Water District
Fred R. Bockmiller, Mesa Water District (*arrived 1:08 a.m.*)
David Drake, Rincon del Diablo Municipal Water District
Brent Hasteley, Yuba Water Agency
Melody A. McDonald, San Bernardino Valley Water Conservation District (*left 2:00 p.m.*)
Randall J. Reed, Cucamonga Valley Water District
J. Bruce Rupp, Humboldt Bay Municipal Water District (*left 2:00 p.m.*)
Pamela Tobin, San Juan Water District, ACWA VP

MEMBERS ABSENT

None.

STAFF PRESENT

Chief Executive Officer/Secretary: Walter “Andy” Sells
David deBernardi, Director of Finance
Robert Greenfield, General Counsel
Jennifer Nogosek, Liability/Property Claims Manager
Patricia Slaven, Director of Human Resources and Administration
Sandra Smith, Employee Benefits Manager
Dan Steele, Finance Manager
Dianna Sutton, Special Projects Manager
Karen Thesing, Director of Insurance Service
Melody Tucker, Workers’ Compensation Claims Manager
Bobbette Wells, Executive Assistant to the CEO (*Recording Secretary*)

OTHERS IN ATTENDANCE

Dave Eggerton, ACWA, Executive Director
Tiffany Giammona, ACWA, Director of Member Outreach & Engagement
Al Lopez, Western Municipal Water District
Kevin Phillips, Paradise Irrigation District, Finance Chairman

WELCOME/CALL TO ORDER AND ANNOUNCEMENT OF QUORUM/INTRODUCTIONS

Chairman Gladbach called the meeting to order at 1:04 p.m. Chairman Gladbach announced that there was a quorum. Mr. Sells reported all in attendance on the Zoom meeting.

PUBLIC COMMENT

There were no members of the public in attendance.

CONSENT AGENDA

Chairman Gladbach called for approval of the Consent Agenda:

M/S/C (Hastey/McDonald) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve the minutes of the June 12, 2020 meeting; and approve the JPIA disbursements of:

Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: May 16-31, 2020.

ADMINISTRATION

Meetings attended on behalf of the JPIA

None stated.

Organizational Performance Appraisal

Ms. Slaven reviewed the results of the Summary Appraisal Form that was submitted to the Executive Committee for the 2019-2020 Organizational Performance Appraisal. The organization was given an overall rating of 4.1 out of five.

M/S/C (Drake/Tobin) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve the 2019-2020 Organizational Performance Appraisal with an overall score of 4.1.

M/S/C (Bockmiller/Tobin) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve the Organizational Goals and Objectives for 2020-2021, as such:

1. Develop and deliver workshops to Executive Committee to enhance knowledge of JPIA financial processes.
2. Conduct member survey/discussions to understand how JPIA can better partner with members to reduce risk and increase success.

3. Convene internal task force to review employee engagement survey results and determine next steps to address areas of concern.
4. Prepare and present proposal to retain a futurist to work with the Executive Committee and staff to identify future scenarios for JPIA opportunities and challenges.

PROGRAMS

Santa Clarita Valley Water Agency

Mr. Sells explained that during the last 12 months, Santa Clarita Valley Water Agency (SCVWA) has experienced five water main breaks. The average claim cost for these breaks is estimated to be in excess of \$200,000 each. The majority of the failures are connected to two water mains that were part of the infrastructure of Valencia Water Company, a private water company acquired by SCVWA in 2018.

Staff has been working with SCVWA to identify the size, type, location and possible defects in the pipe or installation process. Staff is also working with SCVWA on possible solutions including reducing pressures and potentially self-insuring future breaks/failures. SCVWA prepared an analysis and potential options to reduce the exposure to loss and additional claims that was presented to the Committee.

Executive Committee action on this item may be presented at the July 23, 2020 meeting.

MEMBERSHIP

Monroeville Water District

Ms. Thesing presented Monroeville Water District's application into the Liability Program effective August 1, 2020.

M/S/C (Drake/Cuquet) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Reed-Yes; Tobin-Yes): That the Executive Committee approve Monroeville Water District's application into the Liability Program effective August 1, 2020.

MISCELLANEOUS

Future agenda items

None stated.

CEO update

Mr. Sells discussed the recent shut down orders from the governor concerning COVID-19 and how the office has been adjusting to the work-at-home order. Also discussed was the upcoming virtual Board of Director's meeting on July 27, 2020.

Mr. Sells asked each department manager to speak on what their department is doing and how they are adjusting to the current climate.

Tiffany Giammona gave a brief update for ACWA.

Kevin Phillips announced that he had accepted a position with the city of Paradise as the new City Manager and would be leaving his position as chairman of the Finance & Audit Committee at the end of August.

Availability for next Zoom meeting on July 23, 2020 at 1:30 p.m.
No conflicts noted.

The Executive Committee meeting adjourned at 2:44 p.m.

Attest:

X

E.G. "Jerry" Gladbach
Chairman

X

Walter A. Sells
Secretary