



Approved: January 31, 2023

Executive Committee Meeting

Hyatt Regency Resort
Ballroom OP
44600 Indian Wells Lane
Indian Wells, CA 92210

November 28, 2022

MEMBERS PRESENT

Chair: : Melody A. McDonald, San Bernardino Valley Water Conservation District
Vice-Chair: David Drake, Rincon del Diablo Municipal Water District
Fred R. Bockmiller, Mesa Water District
Cathy Green, Orange County Water District, ACWA VP
Brent Hastey, Yuba Water Agency
Chris Kapheim, Kings River Conservation District
Randall Reed, Cucamonga Valley Water District
J. Bruce Rupp, Humboldt Bay Municipal Water District

MEMBERS ABSENT

None.

STAFF PRESENT

See attendance list.

OTHERS IN ATTENDANCE

See attendance list.

WELCOME

Chair McDonald welcomed everyone in attendance.

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

Chair McDonald called the meeting to order at 10:15 a.m. He announced there was a quorum.

PLEDGE OF ALLEGIANCE/EVACUATION PROCEDURES

Chair McDonald led the Pledge of Allegiance and Mr. Sells gave the evacuation procedure instructions.

ANNOUNCEMENT RECORDING OF MEETING

Chair McDonald announced that the meeting would be recorded to assist in preparation of minutes. Recordings are kept 30 days following the meeting, as mandated by the California Brown Act.

PUBLIC COMMENT

Chair McDonald noted that, as the agenda stated, members of the public would be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. Director Johnathan Hall of Tehachapi Cummings County Water District commented on the Board of Directors voting process.

INTRODUCTIONS

Chair McDonald introduced the Executive Committee, staff, and others in attendance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Chair McDonald asked for any additions to, or deletions from, the agenda. There were none from staff.

CONSENT AGENDA

Chair McDonald called for approval of the Consent Agenda:

M/S/C (Hastey/Bockmiller) (Bockmiller-Yes; Drake-Yes; Green-Yes; Hastey-Yes; Kapheim-Yes; Reed-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve JPIA disbursements of: Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: November 1-15, 2022.

ADMINISTRATION

Meetings attended on behalf of the JPIA

None reported.

Introduction of the Jerry Gladbach Leadership Grant

Ms. Slaven stated that the Jerry Gladbach Leadership Grant was created to assist agencies that need financial assistance with tuition and expenses to be able participate in the Leadership Essentials program. Jerry, former President of JPIA, encompassed the qualities that good leaders possess – humility, compassion, experience, and self-awareness. Each year, to memorialize his contributions, JPIA will reimburse one agency in northern California and one in southern California for the expenses for one staff member to attend the leadership program for one year.

Resolution 2022-1 Commendation to Brent Hastey

Chair McDonald stated that Director Brent Hastey of Yuba Water Agency will be leaving the JPIA's Executive Committee after six years of service. The resolution was presented to show the JPIA's appreciation to Brent Hastey for his service to the JPIA and its members.

M/S/C (Drake/Bockmiller) (Bockmiller-Yes; Drake-Yes; Green-Yes; Hastey-Yes; Kapheim-Yes; Reed-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve the resolution, as presented.

Review and Take Action on New Positions

Ms. Slaven stated that in her current position as Director of Human Resources and Administration, she also directed the Risk Management and Training departments. With her pending retirement, it was determined that a new position of Director of Member Outreach, with experience in risk, training, and member outreach, is needed to oversee the areas that touch the membership most often, ensuring that there is coordination and consistent messaging, and that the needs of members are met. Additionally, it was determined that another new position of Director of Pooling and Member Support, with knowledge of pooling and insurance, is needed to handle insurance renewals, Memorandum of Coverages, and risk transfer, as well as manage the Member Services department.

M/S/C (Hastey/Rupp) (Bockmiller-Yes; Drake-Yes; Green-Yes; Hastey-Yes; Kapheim-Yes; Reed-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve the new positions of Director of Member Outreach, and Director of Pooling and Member Support, as presented.

Review and Take Action on Proposed Revision to the JPIA Bylaws

Mr. Sells noted at the November 14, 2022 Executive Committee meeting, the Executive Committee reviewed and discussed the proposed language revision to the Bylaws which addressed the potential situation where a Member may have two votes on the Executive Committee. At that meeting, the Executive Committee approved the language revision in concept, however, they requested that the final language be amended to state simply that if there are two sitting members of the Executive Committee from the same Member, only one Member will be allowed to vote on any given motion. The amended Bylaws revision in Article II, Section 2(a) regarding Existence of Vacancies was distributed via a handout at the meeting.

A discussion was held on the purpose of this Bylaws revision with the Committee ultimately deciding to vote on the revision, as presented.

M/S/C (Hastey/Kapheim) (Bockmiller-Yes; Drake-Yes; Green-No; Hastey-Yes; Kapheim-Yes; Reed-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve the revision to the Bylaws, as presented, and forward for approval of the Board of Directors.

PROGRAMS

Cyber Liability Program Update

Ms. Beatty provided a brief background on the state of the Cyber Liability Program. She then reported that as of July 1, 2022, the Cyber Liability Program only provides coverage to members that have taken affirmative action to participate in the Program by completing an application and paying the premium invoice that was distributed to all

JPIA Liability Program members in early August. Two hundred eighty (280) members have confirmed their participation while 65 members have declined coverage. These 280 members now represent a separate, stand-alone group-purchase program, no longer affiliated with the JPIA Liability Program. Planning for the 2023-24 renewal has begun and once again, members will be asked to access electronic applications via the Alliant Portal, which will be pre-filled with historical data, if available.

Staff continues to research various risk control resources that could help our members minimize cyber risk and continues to explore options for creating a self-insured component to the current Program, in the event that group-purchasing cyber coverage becomes cost prohibitive, the JPIA will be poised to bring some element of this Program in-house as a pooled program.

Employee Benefits Program Update

Ms. Smith provided an update on the current Employee Benefits Program renewal rates and the expanded benefits in the PPO plan which includes Progyny fertility, Hinge virtual physical therapy, and Carrum oncology guidance and treatment. Wellness Grants were awarded to 77 members in July. Due to the continued popularity of the Wellness Grant Program, applications received exceeded the \$75,000 in funds provided by Anthem. Beginning in 2023, Anthem has agreed to provide \$100,000 in funding for Wellness Grants.

Risk Management Update

Ms. Flint summarized the 2021-22 Risk Management department activities. In-person member visits to conduct risk assessments, consultation and training classes have increased by 61% this year. More best practices pages were added to the Commitment to Excellence program loss reduction menu on the JPIA website. The Risk Control Grant Program received 19 applications for 2021. Winning projects/programs were announced and can be found on the JPIA's website under Risk Control/Risk Control Grant Program.

MEMBERSHIP

Review and take action on Membership Applications

Upper San Luis Rey Groundwater Management Authority's application to join the Liability Program was approved.

M/S/C (Bockmiller/Hastey) (Bockmiller-Yes; Drake-Yes; Green-Yes; Hastey-Yes; Reed-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve Upper San Luis Rey Groundwater Management Authority's application for admission into the Liability Program.

MISCELLANEOUS

Discuss future agenda items

None.

CEO update

Mr. Sells reported that there are currently several JPIA Committee openings and if anyone is interested, please contact the JPIA. He also provided a reminder that when districts merge or acquire other districts, coverage is not automatic and the JPIA will need to be notified so proper assessments can be conducted.

Availability for next meeting: The next Executive Committee is scheduled for January 31, 2023.

The Executive Committee meeting adjourned at 11:31 a.m.

Attest:

X

Melody McDonald
Chair

X

Walter A. Sells
Secretary

ATTENDEES & JPIA STAFF IN ATTENDANCE – NOVEMBER 28, 2022

<u>District / Organization</u>	<u>First Name</u>	<u>Last Name</u>	<u>Position</u>
ACWA JPIA	Laura	Baryak	Administrative Assistant II
ACWA JPIA	Adrienne	Beatty	Assistant Executive Officer
ACWA JPIA	Chimene	Camacho	Executive Assistant (Recording Secretary)
ACWA JPIA	Sarah	Crawford	Training Manager
ACWA JPIA	David	deBernardi	Director of Finance
ACWA JPIA	Robin	Flint	Risk Control Manager
ACWA JPIA	Robert	Greenfield	General Counsel
ACWA JPIA	Molly	Quirk	Communications/Outreach Specialist
ACWA JPIA	Andy	Sells	Chief Executive Officer
ACWA JPIA	Patricia	Slaven	Director of HR/Admin.
ACWA JPIA	Sandra	Smith	Employee Benefits Manager
ACWA JPIA	Dan	Steele	Finance Manager
ACWA	Dave	Eggerton	Executive Director
ACWA	Tiffany	Giammona	Director of Member Outreach
Alliant Insurance Services, Inc.	Seth	Cole	Senior Vice President
Calaveras County Water District	Scott	Ratterman	Director
Calleguas Municipal Water District	Scott	Quady	Director
Clear Creek Community Services District	Paul	Kelley	Assistant General Manager
El Toro Water District	Mike	Gaskins	Director
Hi-Desert Water District	Roger	Mayes	Director
Humboldt Bay Municipal Water District	John	Friedenbach	General Manager
Kern County Water Agency	Steven	Ruettgers	Alternate Director
Main San Gabriel Basic Watermaster	David	De Jesus	Director
Moulton-Niguel Water District	Todd	Novacek	Director of Operations
North Coast County Water District	Jack	Burgett	Director
Rainbow Water District	Michael	Mack	Director
Rancho California Water District	Eileen	Dienzo	Human Resources Director
Rowland Water District	Vanessa	Hsu	Director
San Dieguito Water District	Jace	Schwarm	Alternate Director
San Gabriel Basin Water Quality Authority	Bob	Kuhn	Director
Santa Clara Valley GSA	Gary	Martin	Director
Santa Margarita Water District	Saundra	Jacobs	Director
Serrano Water District	Jerry	Villander	General Manager
Tehachapi-Cummings County Water District	Jonathan	Hall	Director
Tehachapi-Cummings County Water District	Tom	Neisler	General Manager
Valley Center Municipal Water District	Oliver	Smith	Director
Valley Center Municipal Water District	Jim	Pugh	Alternate Director