

2024 California Water Insurance Fund (CWIF) Board Nomination Procedures

CWIF: An ACWA JPIA Captive Insurance Company

Election Notice: At least 90 Days Before Election

By **February 6, 2024**, all ACWA JPIA Directors and Member Districts are to be notified of:

- A) Date and place of Election;
- B) California Water Insurance Fund Board positions and terms of office to be filled by election; and
- C) Nomination Procedures.

Nomination Collection Period: Date of Election Notice- 30 Days before Election

- A) A district, that is a member of the JPIA Liability Program and at least one of the other programs (Property, Workers' Compensation, or Employee Benefits), may place into nomination its member of the Board of Directors of ACWA JPIA with the concurrence of three districts, then members of the ACWA JPIA, in addition to the nominating district.
- B) Sample of concurring and nominating resolutions are available on the ACWA JPIA website: <https://www.acwajpia.com/election/>
- C) The **nominating district is solely responsible** for timely submission of the nominating resolution and the three additional concurring in nomination resolutions of its candidate for office.

Election Nomination Deadline: 30 Days before Election (April 6, 2024)

- A) Deadline and location for receiving the nominating and concurring in nomination resolutions in the ACWA JPIA office:

Postmarked by Saturday, April 6, 2024, to:

Laura Baryak, Event Planner
ACWA JPIA
P. O. Box 619082, Roseville, CA 95661-9082
lbaryak@acwajpia.com

- B) Candidates' statement of qualifications must be submitted, if desired, with the nominating resolutions. **Please note that the statement of qualifications will be**

included in both the Summit Packet & on the JPIA website in advance of the election. The statement of qualifications may be submitted two ways:

- Via mail *with* the nominating and concurring in nomination resolutions on 8½ x 11" sheets of paper, postmarked by April 6, 2024.
- Via email to Laura Baryak at lbaryak@acwajpia.com by April 6, 2024.
 - The statement of qualifications must be attached to the email as Microsoft Word or PDF documents, *not* submitted in the body of the email.

14 Days before Election (April 22, 2024)

Final notice of the upcoming Election of CWIF Board members will be included as part of the Board of Directors' meeting packet. Final notice shall include:

- A) Date, Time, and Place of Election;
- B) Name and District of all qualified candidates;
- C) Candidate's statement of qualifications (if received);
- D) Election Procedures and Rules.