



Approved: June 26, 2026

## Executive Committee Meeting

2100 Professional Drive  
Roseville, CA 95661

**March 27, 2026**

This meeting consisted of a simultaneous Zoom teleconference call at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and the following remote sites:

- Lu-Yang – 500 N. Brand Boulevard, Suite 1850, Glendale
- McDonald – 1230 J Street, Sacramento
- Gonzales-Brady – 1230 J Street, Sacramento

### **MEMBERS PRESENT**

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Chair: Melody A. McDonald, San Bernardino Valley Water Conservation District (via Zoom; left at 9:43 AM)

Vice Chair: J. Bruce Rupp, Humboldt Bay Municipal Water District

Carol Lee Gonzales-Brady, Rancho California Water District, ACWA Vice President (via Zoom; left at 9:43 AM)

Brent Hastey, Reclamation District 784

Chris Kapheim, Kings River Conservation District

Szu Pei Lu-Yang, Rowland Water District (via Zoom)

Scott Ratterman, Calaveras County Water District

Randall Reed, Cucamonga Valley Water District

David Wheaton, Citrus Heights Water District

### **MEMBERS ABSENT**

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None

### **STAFF PRESENT**

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Chief Executive Officer/Secretary: Adrienne Beatty

Chimene Camacho, Senior Executive Assistant to the CEO (*Recording Secretary*)

Sara Clonce, Workers Compensation Examiner I

Brian Davis, Workers' Compensation Claims Adjuster III

Laura Davis, Communications and Event Specialist

David deBernardi, Director of Finance

Robin Flint, Risk Control Manager (via Zoom)

Julia Griffin, Communications Specialist II (via Zoom)

Kyle Hutchings, Senior Accountant (via Zoom)

Jennifer Jobe, Deputy Executive Officer

Kellie Murphy, Interim ACWA JPIA General Counsel, Johnson Schachter & Lewis

Joe Rumenapp, IT Manager

Jillian Sciancalepore, Administrative Assistant III

Judy Shiu, Liability and Property Claims Manager  
Heidi Singer, Accountant III  
Dan Steele, Finance Manager  
Kayla Villa, Litigation Manager  
Tony Waterford, Director of People and Culture (via Zoom)  
Mike Whitright, System Network Administrator

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## **OTHERS IN ATTENDANCE**

Alex Tokar, Aon

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## **WELCOME**

Chair McDonald welcomed everyone in attendance.

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## **CALL TO ORDER AND ANNOUNCEMENT OF QUORUM**

Chair McDonald called the meeting to order at 8:00 AM. She announced there was a quorum.

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## **PLEDGE OF ALLEGIANCE**

Chair McDonald led the Pledge of Allegiance.

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## **EVACUATION PROCEDURES**

Ms. Beatty gave the evacuation procedure instructions.

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## **ANNOUNCEMENT RECORDING OF MEETING**

Chair McDonald announced that the meeting would be recorded to assist in preparation of minutes. Recordings are kept 30 days following the meeting, as mandated by the Ralph M. Brown Act.

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## **PUBLIC COMMENT**

Chair McDonald noted that, as the agenda stated, members of the public would be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. None were noted.

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## **INTRODUCTIONS**

Chair McDonald invited the Executive Committee, staff, and other attendees to introduce themselves. She then welcomed JPIA's newest employees, Brian Davis and Joe Rumenapp, at their first Executive Committee meeting. Chair McDonald also congratulated Jennifer Jobe and Tony Waterford on their recent promotions to Deputy Executive Officer and Director of People and Culture, respectively.

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## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Chair McDonald asked for any additions to, or deletions from, the agenda. None were noted.

## **OPEN PUBLIC MEETING RELATED TO AB 2561 LOCAL PUBLIC EMPLOYEES**

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Chair McDonald opened the public meeting required by Government Code Section 3502.3 requiring public agencies to present the status of vacancies and recruitment and retention efforts at least once a year. Mr. Waterford, Director of People and Culture, presented an overview of the current vacancies and recruitments across all departments. No public comment was received. Chair McDonald closed the public meeting.

### **I. CONSENT AGENDA**

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Chair McDonald called for approval of the Consent Agenda:

M/S/C (Hastey/Gonzales-Brady) (Gonzales-Brady-Yes; Hastey-Yes; Kapheim-Yes; Lu-Yang-Yes; Ratterman-Yes; Reed-Yes; Wheaton-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve the minutes of the January 16, 2026 and January 22, 2026 meetings; Ratify JPIA Disbursements of: Vendor Payments, Employee\_Benefits Claim Payments, Payroll, And Summary of Confidential Claims Payments for The Liability, Property, & Workers Compensation Programs: January 16-31, 2026; February 1-15, 2026; February 16-28, 2026; and March 1-15, 2026, pursuant to Government Code Section 53910 et seq.; approve an excused absence for any Executive Committee member; approve the Significant Claims Report; and the Underground Storage Tank Update.

### **II. RECOGNITION**

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#### Recognition of Employee Milestone Anniversaries, Retirements, and Making the Difference Award

Ms. Beatty provided background on the newly established Annual Making the Difference Award, which recognizes one employee each year who consistently exemplifies the organization's core values, demonstrates excellence in key competencies, and makes a meaningful impact on the organization and those it serves. She noted that the award is intended as a distinguished, once-in-a-career honor recognizing sustained excellence and exceptional contribution. Ms. Beatty reported that the inaugural recipient, Laura Davis, was announced at the Staff Connection meeting on March 11, 2026.

### **III. ADMINISTRATION**

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#### Report on Meetings Attended on Behalf of the JPIA

Chair McDonald, Vice Chair Rupp, Director Kapheim, Director Ratterman, and Director Gonzales-Brady reported attending the AGRiP Annual Governance Conference in Nashville, held March 1–4, 2026. Director Hastey and Director Wheaton reported attending the CAJPA Legislative Action Day on March 25, 2026. Vice Chair Rupp also represented ACWA JPIA at two ACWA Board meetings, and Director Gonzales-Brady reported participating in the Pooling Basics course at the AGRiP Governance Conference.

#### Overview of Spring Summit and CWIF Elections

Ms. Beatty reviewed preparations for the upcoming Summit, including a new format for the "Ask ACWA JPIA Anything" session featuring a hypothetical member scenario. She

also shared details on other Summit activities, including a wellness breakfast with benefits vendors, educational sessions on hazard mitigation and AI, and the CWIF board elections for two at-large positions.

#### Legislative Advocacy Update

Ms. Beatty provided an update on legislative advocacy efforts related to SB 1001, reporting positive progress. She noted that the bill was unanimously approved by the Senate Emergency Management Committee and is scheduled to be heard by the Senate Public Safety Committee on April 14. Ms. Beatty also highlighted JPIA's active engagement with legislators, including participation in the CAJPA Legislative Action Day, which has helped build support and awareness. She further reported that the bill has attracted co-sponsors, including Senator Perez and the League of California Cities, reflecting growing momentum behind the legislation.

#### Review and Take Action on Settlement Authority Policy

Ms. Shiu presented the proposed revisions to the Settlement Authority Policy. The proposed revisions were presented to align check signing authority with existing settlement authority levels, eliminating redundant approval steps and expediting claim payments. Lead adjusters and managers can now execute payments within their authorized limits without additional sign-off. Internal controls remain in place to ensure risk is managed effectively.

M/S/C (Hastey/Ratterman) (Gonzales-Brady-Yes; Hastey-Yes; Kapheim-Yes; Lu-Yang-Yes; Ratterman-Yes; Reed-Yes; Wheaton-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve the proposed revisions to the Settlement Authority Policy, as presented.

#### Review and Take Action on the 2026-2030 Strategic Plan

Ms. Beatty reported that the Executive Committee participated in the 2026 Strategic Planning Session on February 19–20, 2026, in San Diego. The session, facilitated by Jim DeLizia, incorporated input from the Executive Committee, JPIA leadership, and industry peers, and focused on organizational performance, strategic direction, and the evolving landscape. The process resulted in a draft 2026–2030 Strategic Plan outlining clear goals and priorities. A leadership team session is scheduled for April 9–10, 2026, to develop KPIs and implementation strategies. An update on the Plan will be presented to the Board at the Spring Summit.

The Committee proposed a revision to the Mission Statement to replace the word “agencies” with “members” to better reflect the organization’s diverse membership. While there was general agreement on the value of this change, as a revision to the Mission Statement was not agendaized for this meeting, the Committee requested staff bring the revision back for formal action at the June 26, 2026, Executive Committee meeting.

M/S/C (Hastey/Wheaton) (Gonzales-Brady-Yes; Hastey-Yes; Kapheim-Yes; Lu-Yang-Yes; Ratterman-Yes; Reed-Yes; Wheaton-Yes; Rupp-Yes;

McDonald-Yes): That the Executive Committee approve the proposed 2026-2030 Strategic Plan, as presented.

#### **IV. AD HOC BUILDING AND PROPERTY COMMITTEE**

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Ad Hoc Building and Property Committee Chair McDonald reported that at their meeting on March 24, 2026, the Committee conducted a thorough review of the proposed building renovation budget, carefully balancing necessary facility improvements with fiscal responsibility.

Ms. Beatty noted that the total project budget is approximately \$11.12 million, equating to an estimated \$126 per square foot. To manage costs, certain non-essential items—including a second-floor patio, exterior architectural enhancements, and electric vehicle charging stations totaling approximately \$550,000—were excluded. In addition, the replacement of the HVAC system, estimated at \$1.1 million, was recommended to be deferred based on maintenance records indicating the system has an expected remaining life of 10–15 years.

Ms. Beatty further shared that employee feedback was incorporated into the planning process. Survey results indicated strong support for amenities such as a covered patio, a fitness/wellness room (83%), and covered parking (93%) which influenced the inclusion of these items in the proposed budget. The Committee discussed the potential addition of solar panels on parking structures; however, due to differing perspectives, this item was deferred to the Executive Committee for consideration.

Regarding the financial impact, Ms. Beatty explained that all costs associated with the building purchase and tenant/capital improvements are projected to increase the General and Administrative (G&A) budget by approximately 4.8%. She added that leasing approximately 9,920 square feet of space – as well as the sale or lease of the current building – will generate revenue that will help offset project costs.

Original Motion:

M/S (Kapheim/Wheaton): That the Executive Committee approve the Construction Budget for 532 Gibson Drive for estimated renovation costs, including tenant improvements, associated move-in costs, patio improvement, covered parking, roof overlay, but excluding the solar installation, patio improvements, and HVAC replacement system.

After the original motion was presented, Director Hastey expressed support for moving forward with the proposed improvements, emphasizing that construction costs will continue to rise over time and that completing work now would likely be more cost-effective than delaying it. He supported deferring the HVAC replacement at this time, while recommending inclusion of the roof overlay, patio improvements, solar installation, and electric vehicle charging stations as long-term investments that would provide operational and employee benefits.

Following more discussion, the Committee approved the Construction Budget excluding the HVAC system replacement. Staff was authorized to further refine elements related to solar energy, covered parking, and patio improvements within the approved budget and to look for opportunities to incorporate electric vehicle charging infrastructure, if possible.

Director Kapheim and Director Wheaton withdrew their original motion and second.

Substitute Motion:

M/S/C (Hastey/Wheaton) (Gonzales-Brady-Yes; Hastey-Yes; Kapheim-Yes; Lu-Yang-Yes; Ratterman-Yes; Reed-Yes; Wheaton-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve a Construction Budget of \$9.89 million for 532 Gibson Drive for estimated renovation costs, including tenant improvements, certain capital improvements, and maintenance items (excluding \$1.2 million for HVAC replacement), and associated move-in costs, as presented.

## **V. FINANCE AND AUDIT COMMITTEE**

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Finance and Audit Committee Chair Rupp reported on the Committee's recommendations from its meeting on March 26, 2026.

M/S/C (Rupp/Reed) (Gonzales-Brady-Yes; Hastey-Yes; Kapheim-Yes; Lu-Yang-Yes; Ratterman-Yes; Reed-Yes; Wheaton-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve the recommendation of the Finance and Audit Committee to approve the 2024-25 Audited Financial Statements, as presented, and submit for final approval by the Board of Directors at the subsequent ACWA JPIA Spring Membership Summit in Sacramento, CA – May 2026.

M/S/C (Rupp/Hastey) (Gonzales-Brady-Yes; Hastey-Yes; Kapheim-Yes; Lu-Yang-Yes; Ratterman-Yes; Reed-Yes; Wheaton-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve the recommendation of the Finance and Audit Committee to approve the proposed Operating Budget for the fiscal year ending June 30, 2027, as presented, and submit for final approval by the Board of Directors at the subsequent ACWA JPIA Spring Membership Summit in Sacramento, CA – May 2026.

M/S/C (Rupp/Ratterman) (Gonzales-Brady-Yes; Hastey-Yes; Kapheim-Yes; Lu-Yang-Yes; Ratterman-Yes; Reed-Yes; Wheaton-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve the recommendation of the Finance and Audit Committee to approve incrementally increasing the floor for RSF member balances from negative 40% to zero and increase the ceiling for RSF member balances from 70% to 80%.

M/S/C (Rupp/Wheaton) (Gonzales-Brady-Yes; Hastey-Yes; Kapheim-Yes; Lu-Yang-Yes; Ratterman-Yes; Reed-Yes; Wheaton-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve the recommendation of the Finance and Audit Committee to approve revising the calculation of program funding for the Liability Program to use an exposure base of prior year's actual payroll.

## **VI. PROPERTY PROGRAM COMMITTEE**

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Property Program Committee Chair Hastey reported on the Committee's recommendations from its meeting on March 26, 2026.

M/S/C (Hastey/Reed) (Gonzales-Brady-Yes; Hastey-Yes; Kapheim-Yes; Lu-Yang-Yes; Ratterman-Yes; Reed-Yes; Wheaton-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve the recommendations of the Property Program Committee to approve: the Crime Memorandum of Coverage, as presented, effective April 1, 2026; the Property Memorandum of Coverage, as presented, effective April 1, 2026; and the 2026-27 reinsurance renewal terms and pricing, as presented, including the transition to an April 1 – March 31 program year, effective April 1, 2026, as provided for under the negotiated long-term agreements.

M/S/C (Hastey/Ratterman) (Gonzales-Brady-Yes; Hastey-Yes; Kapheim-Yes; Lu-Yang-Yes; Ratterman-Yes; Reed-Yes; Wheaton-Yes; Rupp-Yes; McDonald-Yes): That the Executive Committee approve the recommendation of the Property Program Committee to approve Option 2, a 5% rate increase with a \$10M self-insured retention level, which includes a \$3M Catastrophic Fund contribution on April 1, 2026 and a \$10M earthquake Parametric Insurance policy, for program renewal.

## **VII. UPDATES**

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### ACWA Update

Due to Tiffany Giammona, ACWA Senior Director of Operations and Member Engagement, being on vacation this week, ACWA Interim Executive Director Marwan Khalifa has requested that Ms. Beatty provide the ACWA update on their behalf. ACWA has launched the Vision for our Water initiative, a proactive advocacy effort aimed at elevating water priorities with California's gubernatorial candidates, legislative leadership, and administration officials. A broader ACWA member participation will be opened at the Spring Conference in May.

### CEO Update

Ms. Beatty reported that Robert Greenfield is retiring effective April 4, 2026. As has been discussed with this Committee, it is not industry best practice to have an in-house General Counsel. A Request for Proposals (RFPs) will be drafted and presented to the Committee at a special virtual meeting to be held in April. Chair McDonald will appoint an

Ad Hoc Committee to review the proposals received, be part of the interview process, and recommend a final candidate to the Executive Committee.

### **VIII. UPCOMING MEETING**

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#### Future Agenda items

Discuss proposed revision to the Mission Statement—replacing the word “agencies” with “members.”

#### Availability for Next Meeting

The Executive Committee is scheduled to meet next on June 26, 2026.

### **IX. CLOSED SESSION**

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Before proceeding into closed session, General Counsel announced the items to be discussed.

At approximately 10:02 AM, the Executive Committee, upon advice of General Counsel, adjourned to closed session to discuss:

- A. Conference with Legal Counsel (tort liability losses, public liability losses/claims, or workers’ compensation liability claims) – Pursuant to Government Code Sec. 54956.95.
  - 1. Rick & Michelle Lubeski v. Vista Irrigation District (DOL 9/22/25)
  - 2. Estate of Silas Cruz Mendez et al. V. Littlerock Creek Irrigation District (DOL 2/3/25)

The Committee returned to open session at 10:13 AM.

- 1. Closed session item A-1:  
No action taken. Direction given to staff.
- 2. Closed session item A-2:  
No action taken. Direction given to staff.

The Executive Committee meeting adjourned at 10:15 AM.

Attest:

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Melody McDonald  
Chair

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Adrienne Beatty  
Secretary