



Approved: May 2, 2022

Board of Directors' Meeting

Pasadena Convention Center
300 E. Green Street
Pasadena, California 91101

November 29, 2021

VOTING REPORT

See the list following the minutes.

NON-VOTING PARTICIPANTS

See the list of attendees.

STAFF PRESENT

See attendance list.

WELCOME, CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

President Gladbach welcomed everyone in attendance, called the meeting to order at 1:32 p.m., and announced that a quorum was present.

MEETING PARTICIPATION GUIDELINES

Mr. Sells reviewed JPIA Voting Procedures with everyone in attendance.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Gladbach.

EVACUATION PROCEDURES

Mr. Sells reviewed the building evacuation procedures.

ANNOUNCEMENT RECORDING OF MEETING

President Gladbach announced that the meeting was being recorded to assist in preparation of minutes and that the recording would only be kept 30 days following the meeting, as mandated by the California Brown Act.

PUBLIC COMMENT

As stated in the agenda, members of the public would be allowed to address the Board of Directors on any agenda item prior to the Board's decision on that item. Comments on any issues which may or may not be on the agenda were also welcome. No comments were brought forward.

INTRODUCTION OF GUESTS

President Gladbach introduced the Executive Committee members, ACWA and JPIA staff in attendance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

President Gladbach asked for any additions to or deletions from the agenda; none were noted.

CONSENT CALENDAR

President Gladbach called for approval of the Consent Calendar.

Motion: That the Board of Directors approve the minutes of the May 10, 2021 meeting, as presented.

Motioner: Pamela Tobin, San Juan Water District

Second: Peer Swan, Irvine Ranch Water District
(84-Yes; 0-No; 4-Abstain)

**See voting report following the minutes.*

ADMINISTRATION

Glossary of Terms

President Gladbach directed the Board to the Glossary of Terms at the beginning of the conference packet. It was suggested that they become acquainted with the terms used in this meeting and to inform staff of any other terms used in this meeting that need to be included.

Ratify Executive Committee's Acceptance of New Member Agencies

Ms. Sells noted that at each Board meeting, a list of new members is provided for membership ratification. Since the last Board of Directors' meeting, the following agencies have become members of the JPIA: Groundwater Banking Joint Powers Authority and Bear Valley Basin Groundwater Sustainability Agency.

Motion: That the Board of Directors approve to ratify the following agencies as members of the JPIA: Groundwater Banking Joint Powers Authority and Bear Valley Basin Groundwater Sustainability Agency.

Motioner: Jace Schwarm San Dieguito Water District

Second: Jack Burgett, North Coast County Water District
(86-Yes; 2-No; 0-Abstain)

**See voting report following the minutes.*

Approve the Proposed Changes to the JPIA Bylaws

Mr. Greenfield presented a revision to the Bylaws in Article VIII, Sections 1 and 2 regarding Nonclaim Disputes Definition and Procedure.

Motion: That the Board of Directors approve the revision to the Bylaws, as presented.

Motioner: T. Milford Harrison, San Bernardino Valley Municipal Water District

Second: Pamela Tobin, San Juan Water District

(87-Yes; 0-No; 0-Abstain)

**See voting report following the minutes.*

Approve the JPIA Conflict of Interest Code

Mr. Sells stated that the JPIA received accreditation with the California Association of Joint Powers Authorities (CAJPA) in 2015. CAJPA is a self-governed association of public risk sharing pools in the state of California. The accreditation process is an in-depth peer review of the JPIA's policies, procedures and practices. As part of the accreditation process, the JPIA's Conflict of Interest Code is to be reviewed and approved by the Board of Directors every two years. The code is submitted to the FPPC whenever any changes are made. In the event there are no changes, the code is submitted to the FPPC for approval every two years.

Motion: That the Board of Directors approve the JPIA Conflict of Interest Code, as presented, pending approval by the FPPC.

Motioner: Jack Burgett, North Coast County Water District

Secunder: Robert Lewis, Rowland Water District

(88-Yes; 0-No; 0-Abstain)

**See voting report following the minutes.*

Resolution 2021-1 Honoring Thomas Cuquet for his 20 Years of Service to the JPIA

President Gladbach stated that Director Thomas Cuquet of South Sutter Water District has resigned from the JPIA's Executive Committee. The JPIA would like to show their appreciation to Director Cuquet for his many years of service to the JPIA and its members. Director Cuquet has served on the Executive Committee for 20 years. He also served as Vice-President of the JPIA Board of Directors, Chair of the Property Program Committee and the Finance & Audit Committee, Vice-chair of the Workers' Compensation Program Committee and Vice-chair of the Personnel Committee. In addition, Director Cuquet was the Chair of the California Water Insurance Fund Board of Directors from October 2019 to June 2021 and has been instrumental in getting the Captive up and running.

Motion: That the Board of Directors approve the proposed resolution honoring Thomas A. Cuquet, as presented.

Motioner: Brent Haste, Yuba Water Agency

Secunder: J. Bruce Rupp, Humboldt Bay Municipal Water District

(88-Yes; 0-No; 0-Abstain)

**See voting report following the minutes.*

ACWA Presentation

Mr. Eggerton, ACWA Executive Director, noted the continued working relationship between ACWA and the JPIA in meeting members' needs, and provided an overview of ACWA's accomplishments in the past year and future programs.

FINANCIAL

Investment Policy

Mr. deBernardi stated that every year, per the JPIA Bylaws, the Investment Policy must be approved by the Board of Directors. The Finance & Audit Committee and the Executive Committee have both reviewed the proposed Investment Policy and recommended approval by the Board of Directors as presented.

Motion: That the Board of Directors approve the proposed changes to the Investment Policy, as presented.

Motioner: Jack Burgett, North Coast County Water District

Second: Scott Quady, Calleguas Municipal Water District
(88-Yes; 0-No; 0-Abstain)

**See voting report following the minutes.*

GFOA Certificate of Achievement for Excellence

Mr. deBernardi shared that the JPIA submitted for review its recent comprehensive annual financial report to the Government Finance Officers Association (GFOA). Unfortunately, there has been a delay in the award notification. The JPIA will report on this agenda item at the next Board of Directors meeting at spring conference.

PROGRAMS

Pooled Programs Update

Mr. Sells stated the JPIA continues to offer its members stability through a strong financial position, experienced management, and an unwavering and growing member participation. Each pooled program stands alone meaning they are separately funded and managed. The Programs have different levels of members participating, as not all members partake in all programs. Over the recent years, the member participation gaps are narrowing with improved pricing, expanded coverages, increased outreach program, and a coordinated focus on customer service. Mr. Sells reviewed the highlights for each program.

- The Liability Program has approximately 340 members and has been very stable with no price increase in the last 15 years.
- The Property Program has approximately 285 members and has a 15% rate increase in pricing this year. Catastrophic events continue to dominate pricing for this program.
- The Workers' Compensation Program has approximately 200 members with pricing very stable and unchanged for the current year. Challenges in this program include legislative changes which affects the rates.
- The Employee Benefits Program has approximately 265 members. For the current renewal, rates for the self-funded Anthem PPO plan were reduced by 5% with the other self-insured program remaining unchanged.

Announcement of President's Awards Recipients

Mr. deBernardi stated that each year at Fall Conference, the JPIA recognizes those members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation Programs. Those members receive the "President's Special Recognition Award". The data for this calculation is for a three-year period, 2017-2020,

as of September 30, 2021. The Board packet lists all the districts receiving this special recognition and printed awards will be mailed directly.

California Water Insurance Fund (CWIF) Update

Mr. Sells provided a brief report on CWIF's current financial status. He reported that as of September 30, 2021, the book value of the CWIF portfolio was \$66,397,134 vs. a market value of \$76,389,018. The rate of return since inception is approximately 15.45% vs. a rate of return on the JPIA portfolio of approximately 1.49%.

Mr. Sells also noted the four new CWIF board members from the Executive Committee: Jerry Gladbach, Bruce Rupp, Brent Hastey, and Fred Bockmiller. Jerry Gladbach was voted Chairman and Bruce Rupp was voted Vice-chair.

MEMBERSHIP BENEFITS

Announcement of Winners of H.R. LaBounty Safety Awards Program

Mr. Kuchinsky stated that results of the Safety Awards Program are announced each spring and fall at the JPIA Conferences and that the JPIA selected nominees demonstrating proactive safety contributions. For Fall 2021, there were 28 nominations submitted from 12 members. The winners of the awards were noted in the packet and a few examples of the winning safety contributions were presented. Risk Control Advisors continually promote the H.R. LaBounty Safety Awards Program during site visits and training classes to encourage members to engage their staff and continuously improve their safety programs.

Training Update

Ms. Slaven noted that with member employees operating between home offices and agency facilities and health/safety requirements varying throughout the state, the need for flexible, quality online learning options in lieu of in-person training has continued throughout this fiscal year. Online learning options continue to be in demand, especially live webinar trainings and events. The JPIA has partnered with additional vendors to purchase needed online options and will continue to expand virtual offerings via live, instructor-led courses and eLearning while also optimistically focusing on safe, effective options for returning to the in-person classroom in 2022.

Human Resources Update

Ms. Slaven started her presentation by providing a brief overview of the changes that have transpired at the JPIA office this year. Among the changes are as follows: a new Remote Work Policy was adopted; six new employees were hired and onboarded since August 2021; and implementation of Workers' Compensation related legislative changes. The JPIA has also been busy relaying information to agencies, helping them navigate the numerous changes and answering their questions. Two statewide virtual human resource meetings were held this year, and the monthly Hot Java and Hot HR topics webinars were attended by hundreds of participants throughout the year. Three webinars are planned in the coming months regarding New Laws for 2022.

Employment Hotline Incentive Update

Mr. Greenfield stated that the Employment Hotline (Hotline) has been a long-standing value-added service to members in the Liability Program. Members are able to contact JPIA staff to obtain immediate responses to Labor and Employment concerns. Since the inception of the Hotline, approximately 10 years ago, there have been hundreds of contacts and only one contact has ultimately proceeded to litigation. However, the JPIA receives many employment practices claims annually that have not utilized the Hotline. Early intervention in employment matters has proven to be an effective method of claim reduction. In an effort to incentivize the use of the Employment Hotline, the JPIA is introducing a monetary award for use of the Hotline. If a member in the Liability Program contacts the Employment Hotline, giving the JPIA a meaningful opportunity to avoid any claim, and a lawsuit is ultimately filed, the member will receive a check in the amount of \$5,000 after \$5,000 of expenses has been incurred on the matter.

CEO UPDATE

Current Events at the JPIA

Mr. Sells provided an update on the current events at the JPIA. Adrienne Beatty was recently hired as the new Assistant Executive Officer. Due to Tom Cuquet leaving, there is an opening in the Executive Committee for term ending May 2023. If interested, please send in your Letter of Interest and Qualifications to the JPIA. The Risk Advisors are slowly getting back to providing in-person Risk Assessment Surveys. The next Safety Grant Program will be presented at Spring Conference 2023.

OTHER BUSINESS

Review Pending Lawsuits Directly Involving the JPIA

Mr. Greenfield reported that there is currently one pending claim.

Town Hall Meeting, Board of Directors' Reception and Introduction of Sponsors

President Gladbach announced that there would be a reception in the Ballroom Lobby following the Town Hall meeting. He made a special note of the reception sponsors: Alliant Insurance Services, Inc.; Cohen & Burge, LLP; Donahue Davies, LLP; Jacobson Markham, LLP; Law Offices of Robert Gokoo; Meyers Fozi & Dwork, LLP; Rankin Stock Heaberlin Oneal; and VSP.

President Gladbach called for adjournment of the Board of Directors' meeting at 3:49 p.m.

Attest:

X

E. G. "Jerry" Gladbach
Chairman

X

Walter A. Sells
Secretary

JPIA BOARD OF DIRECTORS MEETING, NOVEMBER 29, 2021
LIST OF NON-VOTING ATTENDEES AND JPIA STAFF IN ATTENDANCE

<u>District / Organization</u>	<u>First Name</u>	<u>Last Name</u>	<u>Position</u>
ACWA	David	Eggerton	Executive Director
ACWA	Tiffany	Giammona	Director of Member Outreach
ACWA JPIA	Adrienne	Beatty	Assistant Executive Officer
ACWA JPIA	Chimene	Camacho	Executive Assistant (Recording Secretary)
ACWA JPIA	Sarah	Crawford	Training Manager
ACWA JPIA	David	deBernardi	Director of Finance
ACWA JPIA	Robin	Flint	Risk Control Manager
ACWA JPIA	Robert	Greenfield	General Counsel
ACWA JPIA	Peter	Kuchinsky	Lead Risk Control Advisor
ACWA JPIA	Jackie	Rech	Benefits Specialist
ACWA JPIA	Sylvia	Robinson	Publications & Web Editor
ACWA JPIA	Jillian	Sciancalepore	Administrative Assistant II
ACWA JPIA	Andy	Sells	Chief Executive Officer
ACWA JPIA	Patricia	Slaven	Director of HR/Admin.
ACWA JPIA	Sandra	Smith	Employee Benefits Manager
ACWA JPIA	Dan	Steele	Finance Manager
Central Basin Municipal Water District	Martha	Camacho-Rodriguez	Director
Hi-Desert Water District	Paul	Peschel	General Manager
Humboldt Bay Municipal Water District	John	Friedenbach	General Manager
Mission Springs Water District	Arden	Wallum	General Manager
Rincon Del Diablo Water District	Inki	Welch	Director

JPIA Board of Directors Meeting 11.29.2021, Pasadena, California - VOTING SUMMARY

Member	First	Last	Keypad #	Minutes 5.10.21	New Agencies	Bylaws	Conflict Code	Cuquet Resolution	Investment Policy
Alameda County Flood Control & WCD, Zone 7 Water Agency	Laurene	Green	55	1	1	1	1	1	1
Alameda County Water District	John	Weed	52	1	1	1	1	1	1
Antelope Valley State Water Contractors Association	Gloria	Dizmang	26	1	1	1	1	1	1
Arroyo Santa Rosa Basin Groundwater Sustainability Agency	Eugene	West	29	1	1	1	1	1	1
Banta Carbona Irrigation District	David	Weisenberger	47	1	1	1	1	1	1
Bedford-Coldwater Groundwater Sustainability Agency	Paul	Rodriguez	7	1	1	1	1	1	1
Calaveras County Water District	Scott	Ratterman	6	1	2	1	1	1	1
Calleguas Municipal Water District	Scott	Quady	8	1	1	1	1	1	1
Camrosa Water District	Eugene	West	10	1	1	1	1	1	1
Carmichael Water District	Mark	Emmerson	48	1	1	1	1	1	1
Carpinteria Valley Water District	Robert	McDonald	51	1	1	1	1	1	1
Chino Basin Watermaster	Bob	Kuhn	54	1	1	1	1	1	1
Citrus Heights Water District	David	Wheaton	86	3	1	1	1	1	1
Cucamonga Valley Water District	Randall J.	Reed	28	1	1	1	1	1	1
Desert Water Agency	James	Cioffi	27	1	1	1	1	1	1
Devil's Den Water District	E.G. "Jerry"	Gladbach	1	1	1	1	1	1	1
El Toro Water District	Kathryn	Freshley	9	1	1	1	1	1	1
Elsinore Valley Municipal Water District	Andy	Morris	25	1	1	1	1	1	1
Fallbrook Public Utility District	Jennifer	DeMeo	60	1	1	1	1	1	1
Foothill Municipal Water District	Melvin	Matthews	12	1	1	1	1	1	1
Fresno Metropolitan Flood Control District	Peter	Sanchez	46	1	1	1	1	1	1
Friant Power Authority	Carl	Janzen	13	1	1	1	1	1	1
Georgetown Divide Public Utility District	Michael	Saunders	58	1	1	1	1	1	1
Goleta Water District	William	Rosen	11	1	1	1	1	1	1
Helix Water District	Daniel	McMillan	85	1	1	1	1	1	1
Hidden Valley Lake CSD	Sean	Millerick	14	1	2	1	1	1	1
Humboldt Bay Municipal Water District	J. Bruce	Rupp	70	1	1	1	1	1	1
Indian Wells Valley Water District	Mallory	Boyd	45	1	1	1	1	1	1
Irvine Ranch WD	Peer	Swan	56	1	1		1	1	1
Joshua Basin Water District	Rebecca	Unger	53	1	1	1	1	1	1
Kings River Conservation District	Chris	Kapheim	42	1	1	1	1	1	1
Kinneloa Irrigation District	Melvin	Matthews	73	1	1	1	1	1	1
La Habra Heights County Water District	Michael	Gualtieri	43	1	1	1	1	1	1
Lake Arrowhead CSD	Catherine	Cerri	71	1	1	1	1	1	1
Las Virgenes Municipal Water District	Charles	Caspary	15	1	1	1	1	1	1

Madera Irrigation District	Carl	Janzen	23	1	1	1	1	1	1
Madera-Chowchilla Water & Power Authority	Carl	Janzen	22	1	1	1	1	1	1
Main San Gabriel Basin Watermaster	Anthony	Zampiello	4	1	1	1	1	1	1
Mesa Water District	Fred	Bockmiller	24	1	1	1	1	1	1
Mid-Peninsula Water District	Tammy	Rudock	40	1	1	1	1	1	1
Mission Springs Water District	Nancy	Wright	72	1	1	1	1	1	1
Monte Vista Water District	Sandra	Rose	84	3	1	1	1	1	1
Montecito Water District	Floyd	Wicks	59	1	1	1	1	1	1
North Coast County Water District	Jack	Burgett	5	1	1	1	1	1	1
Oakdale Irrigation District	Thomas	Orvis	41	1	1	1	1	1	1
Orange County Water District	Cathy	Green	74	1	1	1	1	1	1
Orchard Dale Water District	Dennis	Azevedo	57	1	1	1	1	1	1
Palmdale Water District	Gloria	Dizmang	49	1	1	1	1	1	1
Purissima Hills Water District	Stephen	Jordon	75	1	1	1	1	1	1
Rainbow Municipal Water District	Michael	Mack	77	1	1	1	1	1	1
Rancho California Water District	William E	Plummer	78	1	1	1	1	1	1
Regional Water Authority	Pam	Tobin	76	1	1	1	1	1	1
Rincon Del Diablo Municipal Water District	David A.	Drake	62	1	1	1	1	1	1
Rosamond CSD	Byron	Glennan	21	1	1	1	1	1	1
Rowland Water District	Robert W.	Lewis	30	1	1	1	1	1	1
Sacramento Groundwater Authority	Pam	Tobin	67	1	1	1	1	1	1
San Bernardino Valley Municipal Water District	T. Milford	Harrison	50	1	1	1	1	1	1
San Bernardino Valley Water Conservation District	Melody A.	McDonald	64	1	1	1	1	1	1
San Dieguito Water District	Jace	Schwarm	16	1	1	1	1	1	1
San Gabriel Basin Water Quality Authority	Bob	Kuhn	63	1	1	1	1	1	1
San Geronio Pass Water Agency	Robert	Ybarra	36	1	1	1	1	1	1
San Juan Water District	Pam	Tobin	66	1	1	1	1	1	1
San Luis Water District	Janet	Roy	18	1	1	1	1	1	1
Santa Clarita Valley Groundwater Sustainability Agency	Gary	Martin	34	1	1	1	1	1	1
Santa Clarita Valley Water Agency	E.G. "Jerry"	Gladbach	3	1	1	1	1	1	1
Santa Margarita Groundwater Agency	Piret	Harmon	19	1	1	1	1	1	1
Santa Margarita Water District	Saundra	Jacobs	32	1	1	1	1	1	1
Santa Rosa Regional Resources Authority	Andy	Morris	37	1	1	1	1	1	1
Scotts Valley Water District	Chris	Perri	88	1	1	1	1	1	1
Sierra Highlands Community Services District	Fred	Finkbeiner	35	1	1	1	1	1	1
Solano Irrigation District	Cary	Keaten	68	1	1	1	1	1	1
South Coast Water District	William	Green	33	1	1	1	1	1	1

South San Joaquin Irrigation District	Glenn	Spyksma	39	1	1	1	1	1	1
Sweetwater Authority	Steve	Castaneda	81	1	1	1	1	1	1
Tahoe City Public Utility District	Sean	Barclay	31	3	1	1	1	1	1
Tehachapi-Cummings County Water District	Jonathan	Hall	44	1	1	1	1	1	1
Three Valleys Municipal Water District	Frederick "Brian"	Bowcock	80	1	1	1	1	1	1
Tri-Dam Project	Jarom	Zimmerman	69	1	1	1	1	1	1
Tuolumne Utilities District	Jeff	Kerns	82	1	1	1	1	1	1
United Water Conservation District	Bruce E	Dandy	83	1	1	1	1	1	1
Upper Santa Clara Valley JPA	E.G. "Jerry"	Gladbach	2	1	1	1	1	1	1
Valley Center Municipal Water District	Oliver	Smith	61	3	1	1	1	1	1
Valley County Water District	David	Muse	38	1	1	1	1	1	1
Vista Irrigation District	Paul E.	Dorey	87	1	1	1	1	1	1
Western Municipal Water District	Gracie	Torres	89	1	1	1	1	1	1
Yolo County Flood Control & Water Conservation District	Tom	Barth	17	1	1	1	1	1	1
Yolo Subbasin Groundwater Agency	Tom	Barth	20	1	1	1	1	1	1
Yorba Linda Water District	Brooke	Jones	79	1	1	1	1	1	1