

# Executive Committee Meeting



YOUR BEST PROTECTION

ACWA JPIA Executive Conference Room  
2100 Professional Drive  
Roseville, CA 95661

Thursday  
July 27, 2023  
8:00 a.m.

Chair: Melody A. McDonald, San Bernardino Valley Water Conservation District

Vice-Chair: David A. Drake, Rincon del Diablo Municipal Water District

Cathy Green, Orange County Water District, ACWA VP

Chris Kapheim, Kings River Conservation District

Szu Pei Lu-Yang, Rowland Water District

Scott Ratterman, Calaveras County Water District

Randall J. Reed, Cucamonga Valley Water District

J. Bruce Rupp, Humboldt Bay Municipal Water District

David Wheaton, Citrus Heights Water District

*Executive Committee Core Values*

**Trust | Integrity | Listen | Good of the Whole**



# EXECUTIVE COMMITTEE MEETING

## AGENDA

JPIA Executive Conference Room  
2100 Professional Drive  
Roseville, CA 95661

*Executive Committee Core Values*

*Trust | Integrity | Listen | Good of the Whole*

**Thursday, July 27, 2023 – 8:00 AM**

**Zoom Link** Meeting ID: 661 516 2566; Password: 1234; Telephone No.: 1 (669) 900-6833

### **WELCOME**

### **CALL TO ORDER AND ANNOUNCEMENT OF QUORUM**

### **PLEDGE OF ALLEGIANCE**

### **EVACUATION PROCEDURES**

**ANNOUNCEMENT RECORDING OF MEETING** This meeting may be recorded to assist in preparation of minutes. Recordings will only be kept 30 days following the meeting, as mandated by the California Brown Act.

**PUBLIC COMMENT** Members of the public will be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on the item. They will also be allowed to comment on any issues that they wish which may or may not be on the agenda. If anyone present wishes to be heard, please let the Chairman know.

### **INTRODUCTIONS**

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

#### **I. CONSENT AGENDA**

McDonald \* A. Approve the minutes of the June 21, 2023 meeting.

**5**

McDonald B. Ratify the JPIA disbursements of: Vendor payments, Employee Benefits claim payments, Payroll, and Summary of Confidential Claims payments for the Liability, Property, & Workers' Compensation Programs: June 16-30, 2023, and July 1-15, 2023.

McDonald C. Approve an excused absence for any Executive Committee member.

**II. ADMINISTRATION**

McDonald A. Report on meetings attended on behalf of the JPIA.

Steele \* B. Resolution (2023-1) to revise Local Agency Investment Fund (LAIF) authorized signers. **16**

Beatty \* C. Review proposed Calendar of Meeting Dates for 2024. **20**

**III. CALIFORNIA WATER INSURANCE FUND**

Drake \* A. Review agenda items from the California Water Insurance Fund meetings held on May 25, 2023 in Salt Lake City, Utah and on June 21, 2023 in Roseville, CA. **22**

**IV. LIABILITY PROGRAM COMMITTEE**

Reed \* A. Review and take action on recommendations of the Liability Program Committee meeting held on July 26, 2023. Action item from this meeting includes: **24**

- 2023-24 Memorandum of Liability Coverage (MOLC)

**V. EMPLOYEE BENEFITS PROGRAM COMMITTEE**

Rupp \* A. Review and take action on recommendation of the Employee Benefits Program Committee meeting held on July 26, 2023. Action items from this meeting include: **26**

- CDHP deductibles
- Anthem Health Guide
- 2024 Anthem Carelon Pharmacy Benefit Manager
- 2024 Anthem PPO medical plans
- 2024 Anthem HMO medical plans
- 2024 Kaiser medical plans
- 2024 Kaiser Senior Advantage medical plans
- 2024 United Healthcare Medicare Advantage PPO medical plan
- 2024 Delta dental plans
- 2024 VSP vision plans
- 2024 Employee Assistance Program pricing
- 2024 Life and disability plans

**VI. MEMBERSHIP**

A. Review and take action on membership applications.

		<u>Agency</u>	<u>TIVs/Payroll</u>	<u>Program</u>	
Watkins	*	Fall River Valley Community Services District	\$296,500	Workers' Comp	<b>29</b>

**VII. MISCELLANEOUS**

McDonald A. Discuss future agenda items.

Giammona B. ACWA update.

Sells/Beatty \* C. CEO update. **31**

McDonald \* D. Review the availability of the Committee members for upcoming meeting: September 28, 2023. **32**

**VIII. CLOSED SESSION**

A. Conference with Legal Counsel (tort liability losses, public liability losses/claims, or workers' compensation liability claims) – Pursuant to Government Code Sec. 54956.95.

- |         |  |
|---------|--|
| Bowles  | 1. Laurain v. Goleta WD, DOL 3/2/2021; CT to 8/30/2021         |
| Nogosek | 2. Brunmark vs. Rancho California Water District, DOL 7/4/2020 |
| Nogosek | 3. SF Florin LP vs. Solano Irrigation District, DOL 2/13/2019  |
| Nogosek | 4. Rubalcaba vs. Vista Irrigation District, DOL 12/13/2022     |

**ADJOURN**

\*Related items enclosed.

**Americans with Disabilities Act** – The JPIA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the JPIA, shall be made to: Chimene Camacho, Executive Assistant to the CEO, ACWA JPIA, PO Box 619082, Roseville, CA 95661-9082; telephone (916) 786-5742. The JPIA's normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m. (Government Code Section 54954.2, subdivision. (a)(1).)

Written materials relating to an item on this Agenda that are distributed to the JPIA's Executive Committee within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661-3700; telephone (916) 786-5742. The JPIA's normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m.



## Executive Committee Meeting

ACWA JPIA  
2100 Professional Drive  
Roseville, CA 95661  
(800) 231-5742

**June 21, 2023**

This meeting consisted of a simultaneous Zoom teleconference call at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and the following remote site:

- Rupp, 229 Boyle Drive, Eureka

### MEMBERS PRESENT

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Chair: Melody A. McDonald, San Bernardino Valley Water Conservation District

Vice-Chair: David Drake, Rincon del Diablo Municipal Water District

Cathy Green, Orange County Water District, ACWA VP (*left at 10:37 a.m.*)

Chris Kapheim, Kings River Conservation District

Szu Pei Lu-Yang, Rowland Water District

Randall Reed, Cucamonga Valley Water District

J. Bruce Rupp, Humboldt Bay Municipal Water District (via Zoom)

David Wheaton, Citrus Heights Water District

### MEMBERS ABSENT

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Scott Ratterman, Calaveras County Water District

### STAFF PRESENT

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Chief Executive Officer/Secretary: Walter “Andy” Sells

Adrienne Beatty, Assistant Executive Officer

Erin Bowles, Workers’ Compensation Manager

Chimene Camacho, Executive Assistant to the CEO (*Recording Secretary*)

Debbie Cruz, Lead Member Services Representative

David deBernardi, Director of Finance

Robin Flint, Risk Control Manager (via Zoom)

Robert Greenfield, General Counsel

Jennifer Nogosek, Liability/Property Claims Manager (via Zoom)

Heidi Singer, Accountant II

Sandra Smith, Employee Benefits Manager (via Zoom)

Dan Steele, Finance Manager

Tony Waterford, Human Resources Manager

Nidia Watkins, Member Services Representative II

Mike Whitright, IT Support Specialist

Cece Wuchter, Sr. Lead Claims Adjuster

## **OTHERS IN ATTENDANCE**

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Fred Bockmiller, Mesa Water District (via Zoom)  
Lynn Chaimowitz, Mojave Water Agency (via Zoom)  
Jennifer Persike, ACWA Foundation (via Zoom)  
Natalie Potter, Lake Arrowhead Community Services District (via Zoom)  
Kathleen Springer, Santa Margarita Water District (via Zoom)  
Alex Tokar, Aon (via Zoom)

## **WELCOME**

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Chair McDonald welcomed everyone in attendance.

## **CALL TO ORDER AND ANNOUNCEMENT OF QUORUM**

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Chair McDonald called the meeting to order at 8:00 a.m. She announced there was a quorum.

## **PLEDGE OF ALLEGIANCE/EVACUATION PROCEDURES**

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Chair McDonald led the Pledge of Allegiance and Mr. Sells gave the evacuation procedure instructions.

## **ANNOUNCEMENT RECORDING OF MEETING**

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Chair McDonald announced that the meeting would be recorded to assist in preparation of minutes. Recordings are kept 30 days following the meeting, as mandated by the California Brown Act.

## **PUBLIC COMMENT**

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Chair McDonald noted that, as the agenda stated, members of the public would be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed.

## **INTRODUCTIONS**

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Chair McDonald introduced the Executive Committee, staff, and others in attendance.

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

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Chair McDonald asked for any additions to, or deletions from, the agenda. Mr. Sells stated that Closed Session Agenda Item Number A3, PG&E, et al vs. Solano ID will be deleted from the agenda.

## **CONSENT AGENDA**

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Chair McDonald called for approval of the Consent Agenda:

M/S/C (Green/Kapheim) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; ; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee approve the minutes of the May 8, 2023 meeting; and ratify the JPIA disbursements of: Vendor Payments, Employee

Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: May 1-15, 2023; May 16-31, 2023 and June 1-15, 2023.

## **ADMINISTRATION**

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### **Report on meetings attended on behalf of the JPIA**

None reported.

### **Review and take action on selection of the offices of President and Vice President of the Executive Committee and Board of Directors for a two-year term**

Mr. Sells asked for a motion from the floor for a nomination of the office of President of the JPIA Board of Directors for a two-year term.

M/S/C (Rupp/Green) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; ; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee selects Melody McDonald as President of the JPIA Board of Directors for a two-year term, ending June 2025.

Mr. Sells then asked for a motion from the floor for a nomination of the office of Vice-President of the JPIA Board of Directors for a two-year term.

M/S/C (Wheaton/Green) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; ; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee selects David Drake as Vice President of the JPIA Board of Directors for a two-year term, ending June 2025.

### **Review and take action on claims approval limits**

Mr. Greenfield stated that with the recent addition of new positions, staff reviewed and re-evaluated the approval limits and authority. The Executive Committee was presented with the staff recommendations for approval.

M/S/C (Kapheim/Reed) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee approve the new claims approval limits, as presented.

### **Review Executive Committee's representation at ACWA Regional events**

Ms. Beatty presented the dates for the remaining ACWA regional events for 2023 and opened the discussion regarding Executive Committee Member attendance. A lengthy discussion was held on the advantages of attending other ACWA regional events versus their own home district regional event. Educational advantages and learning about different types of exposures, such as agricultural vs. urban exposures, were discussed. It was suggested that attendance and learning about these exposures may assist the JPIA and the Executive Committee with its Memorandum of Coverage policy decisions.

Ultimately, the Committee determined that attendance at the ACWA Regional events would be beneficial to the organization and strengthen the ACWA and ACWA JPIA partnership. JPIA staff will reach out to the Committee with regional event dates and details.

### **Review ACWA JPIA contribution to ACWA Foundation**

Ms. Beatty introduced Jennifer Persike, Vice President of ACWA Foundation (Foundation), who was invited to provide a brief background and pertinent information. Ms. Persike's presentation focused on the vision and mission of the Foundation and the many ways organizations, such as ACWA JPIA, can support the Foundation. After Ms. Persike's presentation, the Committee discussed the purpose of the Foundation and whether or not contribution made sense at this time in light of rising costs in many of JPIA's coverage programs. JPIA staff was tasked with obtaining more information regarding the Foundation.

## **PROGRAMS**

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### **Significant Claims Report**

Ms. Bowles and Ms. Nogosek reported on liability and workers' compensation claims settlements that had been previously presented for authority. The following cases have been settled since this Committee's last meeting:

#### **General Liability Significant Claims Report**

##### ***Pereira Bros & Sons, et al vs. Central California Irrigation Utilities District (12/5/2020)***

This claim involved a canal break caused by vermin which sent water into a property. There was also a vehicle with two occupants driving on the bank who were forced into the canal. All claims were resolved for a total of \$310,916.85.

##### ***Vega vs Santa Clarita Valley Water Agency (8/13/2020)***

This claim involved an employee driving a 2012 Ford F-250 who rear ended the claimant's 1999 Dodge Viper. The driver sustained a serious back injury which required surgery. He also suffered injuries to his left ankle, left hand and wrist and neck. His medicals amounted to \$320,976.00. His injury claim was settled for \$1,070,000.00.

##### ***Various vs La Habra Heights County Water District (9/7/2022)***

This claim involved a 6" asbestos-cement main that has been in place for over 40 years which broke and sent water and mud downhill onto two properties. All claims were settled for a total of \$305,508.50.

##### ***Stuebaker vs Crescenta Valley Water District (3/2/2021)***

This claim involved a fire hydrant that failed due to a rusted flange. Water went into the claimant's home and yard. All claims to real and personal property were settled for a total of \$215,929.36.



## Workers' Compensation Significant Claims Report

### *Zangrando vs El Dorado Irrigation District (06/14/2008)*

This claim involved a Wastewater Treatment Plant Operator who sustained a neck injury that required cervical fusion. The claim was settled for a total of \$232,716.91. The claim has been closed.

### *Enos vs Palmdale District (03/23/2015)*

This claim involved a Service Worker II who sustained a right hip injury that necessitated bilateral hip replacement. The claim was settled for a total of \$200,000. The claim has been closed.

### *Soria vs Tulare Irrigation District (10/19/2011; 03/14/2018; CT- 03/14/2018)*

This claim involved a ditch tender employed from 2004 to 2019. The injured worker filed three claims related to injuries in the left wrist, bilateral knees, and back. All claims and dates of injury have been settled for a total of \$290,000. All claims have been closed.

### *Walker vs Ramona MWD (06/14/2008)*

This claim involved a systems supervisor who underwent multiple unsuccessful back surgeries, including the implantation of a spinal cord stimulator. The claim was settled for a total of \$300,000. The claim has been closed.

### *Jaime vs Soquel Creek WC (08/17/2017)*

This claim involved a Customer Service Field Crew Lead employed from 1991 to 2019. The injured worker sustained admitted injuries to their back, right knee, neck, left hip, hand, and left ankle. The claim was settled for a total of \$250,000. The claim has been closed.

## **Review and possibly take action on the Cyber renewal**

Ms. Beatty provided a background on the Cyber Liability Program renewal. As of July 1, 2022, the Cyber Liability Program only provides coverage to members that have taken affirmative action to participate in the Program by completing an application and paying the premium. The premium for the 2022-2023 Program was approximately \$1.1M, a 30% increase over the prior year.

For the 2023-24 policy year, multiple quotes were received including one from our incumbent carrier Beazley and one from a new carrier Coalition. Both quotes are significantly less than expiring costs and include enhanced coverages and sublimits. Beazley has also provided a quote for expanded coverage, doubling the per policy aggregate limit of liability from \$5,000,000 to \$10,000,000 for approximately \$35,000 more than the expiring policy.

The difference between the new carrier, Coalition's, quote and the expiring policy is approximately \$385,000. The Committee was pleased with the savings and would support using the savings to expand cyber risk management resources for the membership.

M/S/C (Green/Wheaton) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee approve purchasing the 2023-2024 Cyber Policy offered by Coalition and authorize staff to charge Cyber Program members a proportionate share of the premium comparable to the cost of the expiring Beazley policy.

## **PERSONNEL COMMITTEE**

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Chair McDonald reported on the recommendations of the Personnel Committee from its meeting on June 8, 2023:

M/S/C (Green/Drake) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee accept the recommendation from the Personnel Committee to approve the new position of Event Planner and a new grade level for General Counsel and resultant updated Salary Schedule, as presented.

M/S/C (Green/Kapheim) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee accept the recommendation from the Personnel Committee to approve the change in the waiting period for health insurance coverage to the first of the month following the date of hire.

M/S/C (Wheaton/Green) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee accept the recommendation from the Personnel Committee to approve the revision to its current vacation accruals and implement three vacation accrual tiers for staff, as presented.

## **WORKERS' COMPENSATION PROGRAM COMMITTEE**

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Chair Drake reported on the recommendations of the Workers' Compensation Program Committee from its meeting on June 20, 2023:

M/S/C (Drake/Rupp) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee accept the recommendation from the Workers' Compensation Program Committee to approve the Memorandum of Workers' Compensation Coverage, as revised, to be effective July 1, 2023.

M/S/C (Drake/Kapheim) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee accept the recommendation from the Workers' Compensation Program Committee to approve Safety National's excess renewal terms, as presented, with an effective date of July 1, 2023.

M/S/C (Drake/Kapheim) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee accept the recommendation from the Workers' Compensation Program Committee to approve Option 1, no price change for the Workers' Compensation Program, with an effective date of July 1, 2023.

## **PROPERTY PROGRAM COMMITTEE**

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Chair Drake reported on the recommendations of the Property Program Committee from its meeting on June 20, 2023:

M/S/C (Kapheim/Reed) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee accept the recommendation from the Property Program Committee to approve the Memorandum of Property Coverage, as revised, to be effective July 1, 2023.

M/S/C (/Green) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee approve the renewal terms and authorize JPIA staff to bind reinsurance coverage not to exceed an annual premium of \$9 million for the 2023-24 Property Program renewal.

M/S/C (/Green) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee accept the recommendation from the Property Program Committee to approve the renewal of the coverage as outlined in Option 2 and implement a 20% rate increase for the Property Program, with an effective date of July 1, 2023.

## **MEMBERSHIP**

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### **Review and Take Action on Membership Applications**

#### Santa Margarita Water District

Ms. Watkins provided a background on Santa Margarita Water District's (SMWD) application for admission into the Workers' Compensation Program. SMWD has participated in the Employee Benefits Program since 2012. The District provides safe, reliable drinking water, recycled water and wastewater services to over 200,000 residents and is the second largest retail water agency in Orange County. Currently, it employs 185 employees.

A new member risk assessment was conducted to determine substantial conformance with the JPIA's Commitment to Excellence (C2E) Program, JPIA best practices, occupational safety and health standards, and consensus with public agency loss control methods. Overall, a favorable opinion was developed about the staff and operations of the SMWD. Should SMWD join the ACWA JPIA, a service plan will be

implemented from July 2023 to June 2024 to complement the District's safety and risk management program with ACWA JPIA resources.

M/S/C (/Green) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee approve Santa Margarita Water District's application for admission into the Workers' Compensation Programs.

#### San Diego County Water Authority

Ms. Watkins shared that San Diego County Water Authority (SDCWA) is applying for admission into the Liability, Property, and Workers' Compensation Programs. SDCWA obtains its water from the Metropolitan Water District of Southern California and wholesales the imported water to its member agencies. SDCWA currently employs 235 employees and is governed by a 36-member Board of Directors, appointed from the member agencies. SDCWA has more than 270 miles of pipeline, with more than 1,600 aqueduct-related structures. Facilities to be covered include administration and warehouse buildings, a water treatment plant, two hydro plants, pump stations and flow regulatory structures.

A new member risk assessment was conducted to determine substantial conformance with the JPIA's Commitment to Excellence (C2E) Program, JPIA best practices, occupational safety and health standards, and consensus with public agency loss control methods. Overall, a favorable opinion was developed about the staff and operations of the SDCWA. Should SDCWA join the ACWA JPIA, a service plan will be implemented from July 2023 to June 2024 to complement the SDCWA's safety and risk management program with ACWA JPIA resources.

The SDCWA has also applied for pass through group purchase policies including Excess Crime, Dam Failure Liability, and Cyber Liability.

M/S/C (/Green) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Abstain; McDonald-Yes): That the Executive Committee approve the San Diego County Water Authority's application for admission into the Liability, Property and Workers' Compensation Programs.

#### Lake Arrowhead Community Services District

Ms. Cruz provided a brief background on Lake Arrowhead Community Services District's (LACSD) application for admission into the Workers' Compensation Program. LACSD has participated in the Employee Benefits Program since 2021. Currently, the District serves approximately 8,300 water customers and 10,500 wastewater customers and employs 56 staff members.

A new member risk assessment was conducted to determine substantial conformance with the JPIA's Commitment to Excellence (C2E) Program, JPIA best practices, occupational safety and health standards, and consensus with public entity loss control

methods. In comparison to JPIA Members of similar size and operations, staff concluded that LACSD possesses a favorable risk profile.

Should LACSD join the Workers' Compensation Program, a first-year Service Plan will be formalized and scheduled to address the following:

- Review and implement additional best practices found in the JPIA's Commitment to Excellence Program
- Have one or more employees attend the CEAS I Back School Course
- Co-conduct ergonomic evaluations using the Ergonomic Site Survey Worksheet
- Discuss the implementation of a stretching program for both office and field staff
- Conduct District-wide ergonomic refresher training
- Conduct an Accident Investigation Program Review
- Conduct Accident Investigation with Supervisors

M/S/C (/Green) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee approve Lake Arrowhead Community Services District's application for admission into the Workers' Compensation Program.

## MISCELLANEOUS

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### Discuss future agenda items

None.

### CEO update

Mr. Sells provided the Committee with an update on the JPIA presentations held at various districts earlier this year. Mr. Sells, Ms. Beatty, and Mr. Phillips will be scheduling future presentations to members and can schedule one in any Executive Committee Member district if so requested.

## CLOSED SESSION

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Before proceeding into closed session, General Counsel announced the items to be discussed.

M/S/C (Reed/Green) (Green-Yes; Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee adjourn to closed session.

At approximately 10:28 a.m., the Executive Committee, upon advice of General Counsel, adjourned to closed session to discuss:

- A. Conference with Legal Counsel (tort liability losses, public liability losses/claims, or workers' compensation liability claims) – Pursuant to Government Code Sec. 54956.95.

1. City of Victorville vs. Mojave WA, DOL 7/19/2018

2. Bavaro Farming Co vs. Oakdale ID, DOL 8/4/2022
3. Bianchi vs. Oakdale ID, DOL 5/31/2021
4. Tapia vs. Monte Vista WD, DOL 2/4/2020
5. Hernandez vs. Madera ID, DOL 8/6/2020

M/S/C (Rupp/Kapheim) (Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee reconvene to open session.

The Committee returned to open session at approximately 10:54 a.m.

Closed session item A-1: No action was taken.

Closed session item A-2: Bavaro Farming Co vs. Oakdale ID.

M/S/C (Reed/Kapheim) (Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee approve the settlement in the amount of \$155,789.51.

Closed session item A-3: Bianchi vs. Oakdale ID.

M/S/C (Kapheim/Drake) (Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee approve the settlement in the amount of \$225,000.00.

Closed session item A-4: Tapia vs. Monte Vista WD.

M/S/C (Kapheim/Drake) (Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee approve the settlement in the amount of \$750,000.00.

Closed session item A-5: Hernandez vs. Madera ID.

M/S/C (Kapheim/Drake) (Kapheim-Yes; Lu-Yang-Yes; Reed-Yes; Rupp-Yes; Wheaton-Yes; Drake-Yes; McDonald-Yes): That the Executive Committee approve the settlement in the amount of \$650,000.00.

Availability for next meeting: The Executive Committee is scheduled to meet next on July 27, 2023.

The Executive Committee meeting adjourned at 10:56 a.m.

Attest:

X

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Melody McDonald  
Chair

X

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Walter A. Sells  
Secretary

**ACWA JPIA**  
**Local Agency Investment Fund (LAIF)**  
**Authorized Signers**  
**July 27, 2023**

**BACKGROUND**

The Local Agency Investment Fund (LAIF) uses titles for their members' resolution forms for membership. The JPIA uses LAIF for overnight placement of funds. LAIF meets the government requirements for placement of funds. This allows the JPIA to have adequate liquidity to meet the needs of the JPIA.

**CURRENT SITUATION**

Recent changes to the JPIA management positions have made it necessary to make changes to the authorized signers with LAIF.

The following positions will be added as authorized signers with LAIF:

- Adrienne Beatty, Assistant Executive Officer
- Dan Steele, Finance Manager

The following individuals will be removed as authorized signers with LAIF:

- Karen Thesing
- Dianne Sutton

**RECOMMENDATION**

That the Executive Committee approve the changes to the authorized signers in the Local Agency Investment Fund.



# Regular Account Resolution

**RESOLUTION (2023-1)** of the Association of California Water Agencies  
Joint Powers Insurance Authority

**AGENCY** P.O. Box 619082  
**ADDRESS** Roseville, CA 95661-9082

**AGENCY**  
**PHONE NUMBER** (916) 786-5742

<p style="text-align: center;"><b>AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND</b></p>
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**WHEREAS**, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the Executive Committee does hereby find that the deposit of money in and withdrawal of money from the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein is in the best interests of the Association of California Water Agencies Joint Powers Insurance Authority.

**NOW THEREFORE, BE IT RESOLVED**, that the Executive Committee does hereby authorize the deposit of Association of California Water Agencies Joint Powers Insurance Authority monies in, and their withdrawal from, the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated herein, and verification by the State Treasurer’s Office of all banking information provided in that regard.

**BE IT FURTHER RESOLVED**, that the following Association of California Water Agencies Joint Powers Insurance Authority officers, **or their successors in office**, shall be authorized to order the deposit of monies in or withdrawal of monies from the Local Agency Investment Fund:

Walter A. Sells  
(NAME)

David deBernardi  
(NAME)

Chief Executive Officer  
(TITLE)

Director of Finance  
(TITLE)

X  
(SIGNATURE)

X  
(SIGNATURE)

Adrienne Beatty  
(NAME)

Dan Steele  
(NAME)

Assistant Executive Officer  
(TITLE)

Finance Manager  
(TITLE)

X  
(SIGNATURE)

X  
(SIGNATURE)

**PASSED AND ADOPTED**, by the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority of State of California on July 27, 2023.

\_\_\_\_\_  
Attested by: Melody McDonald  
Executive Committee Chair



**California State Treasurer's Office  
Local Agency Investment Fund (LAIF)  
Authorization for Transfer of Funds**

Effective Date \_\_\_\_\_

Agency Name \_\_\_\_\_

LAIF Account # \_\_\_\_\_

Agency's LAIF Resolution # \_\_\_\_\_ or Resolution Date \_\_\_\_\_

**ONLY** the following individuals whose names appear in the table below are hereby authorized to order the deposit or withdrawal of funds in LAIF. ***This authorization REPLACES AND SUPERSEDES all prior authorizations on file with LAIF for the transfer of funds.***

Name	Title

**Two authorized signatures required.** Each of the undersigned certifies that he/she is authorized to execute this form under the agency's resolution, and that the information contained herein is true and correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone

Please provide email address to receive LAIF notifications.

Name	Email

Please email the completed form for review to [laif@treasurer.ca.gov](mailto:laif@treasurer.ca.gov) and allow 2 days for the review. **DO NOT** mail the original form until you receive a response from LAIF that the form is acceptable.

Mail the approved form to: CA State Treasurer's Office  
Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001

**ACWA JPIA**  
**Calendar of Meeting Dates for 2024**  
**July 27, 2023**

**BACKGROUND**

A proposed Calendar of Meeting Dates is prepared each year for approval of the Executive Committee.

**CURRENT SITUATION**

A meeting calendar for 2024 has been prepared after taking into account the anticipated dates of the Executive Committee members' own District board meetings, staff attendance at various symposiums and conferences, and the needs of the JPIA.

**RECOMMENDATION**

That the Executive Committee approve the Calendar of Meeting Dates for 2024, as presented.

# Draft

## JPIA Meeting Dates for 2024

	day	month	date	time
<b>January</b>				
Persco (Zoom)	Mon	Jan	8	2:00 PM
Risk Management	Wed	Jan	17	1:00 PM
Property	Wed	Jan	17	3:00 PM
ExCo	Thurs	Jan	18	8:00 AM
Strategic Planning	Mon-Tue	Jan	29-30	

<b>March</b>				
Liability	Wed	March	20	10:30 AM
FinCo	Wed	March	20	1:00 PM
Property	Wed	March	20	3:00 PM
ExCo	Thurs	March	21	8:00 AM

<b>May</b>				
Employee Benefits	Mon	May	6	8:30 AM
ExCo	Mon	May	6	10:00 AM
Board	Mon	May	6	1:00 PM
<i>ACWA Conference - May 7-9, Sacramento</i>				
CWIF (Utah)	Fri	May	31	9:00 AM

<b>June</b>				
PersCo (Zoom)	Mon	June	3	2:00 PM
Work Comp	Thurs	June	20	1:00 PM
Property	Thurs	June	20	3:00 PM
ExCo	Fri	June	21	8:00 AM
CWIF	Fri	June	21	11:00 AM

<b>July</b>				
Employee Benefits	Wed	July	31	9:30 AM
ExCo	Wed	July	31	1:00 PM

<b>September</b>				
PersCo (Zoom)	Wed	Sept	4	10:00 AM
<i>CAJPA Conference - September 10-13</i>				
FinCo	Wed	Sept	25	1:00 PM
Liability	Wed	Sept	25	3:00 PM
ExCo	Thurs	Sept	26	8:00 AM
CWIF	Thurs	Sept	26	11:00 AM

<b>October</b>				
ExCo	Wed	Oct	16	1:00 PM

<b>December</b>				
CWIF	Mon	Dec	2	8:30 AM
ExCo	Mon	Dec	2	10:00 AM
Board	Mon	Dec	2	1:00 PM
<i>ACWA Conference - December 3-5, Palm Desert</i>				



*California Water Insurance Fund*

*CWIF exists for the sole purpose of advancing and supporting the insurance and risk management needs and insurance-related support programs of the ACWA JPIA.*

## **Shareholder and Board of Directors Meeting AGENDA**

Holland & Hart  
222 South Main Street, Suite 2200  
Salt Lake City, Utah

**Thursday, May 25, 2023 – 9:00 AM MST**

<u>Presenter</u>		<u>Page #</u>
Sells	* 1. Shareholder approval and ratification of newly elected Board members.	<b>3</b>
Sells	* 2. Election of new Chair and Vice-Chair.	<b>4</b>
CWIF Chair	* 3. Approve the minutes of the October 26, 2022 meeting.	<b>5</b>
deBernardi	* 4. Review and take action on the 2021/22 Audited Financial Statements.	<b>7</b>
PFM	* 5. PFM Investment Portfolio update.	<b>43</b>
deBernardi	* 6. Approve dividend.	<b>44</b>
Sells	* 7. Program status.	<b>45</b>
Sells	8. Discuss availability for next meeting on June 21, 2023.	

### **ADJOURN**

*\*Related items enclosed.*



*California Water Insurance Fund*

*CWIF exists for the sole purpose of advancing and supporting the insurance and risk management needs and insurance-related support programs of the ACWA JPIA.*

## **Board of Directors Meeting**

### **AGENDA**

**ACWA JPIA  
2100 Professional Drive  
Roseville, California 95661**

#### **Wednesday, June 21, 2023 – 1:00 PM**

<u>Presenter</u>			<u>Page #</u>
Morris	*	1. Approve the minutes of the May 25, 2023 meeting.	<b>4</b>
Greenfield	*	2. Workers' Compensation Reinsurance Agreements for 2023-24 Policy Year.	<b>6</b>
Morris		3. Discuss availability for next meeting on September 28, 2023.	

#### **ADJOURN**

*\*Related items enclosed.*



# LIABILITY PROGRAM COMMITTEE MEETING

## AGENDA

JPIA Executive Conference Room  
2100 Professional Drive, Roseville, CA 95661  
(800) 231-5742 - [www.acwajpia.com](http://www.acwajpia.com)

**Wednesday, July 26, 2023, 12:30 p.m.**

**Zoom Link** Meeting ID: 661 516 2566; Password: 1234; Telephone No.: 1 (669) 900-6833

This meeting shall consist of a simultaneous Zoom teleconference at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and the following remote sites:

- Schwarm, 505 S. Vulcan Ave, Encintas

### **WELCOME**

### **CALL TO ORDER AND ANNOUNCEMENT OF QUORUM**

**ANNOUNCEMENT RECORDING OF MEETING** This meeting may be recorded to assist in preparation of minutes. Recordings will only be kept 30 days following the meeting, as mandated by the California Brown Act.

### **EVACUATION PROCEDURES**

**PUBLIC COMMENT** Members of the public will be allowed to address the Liability Program Committee on any agenda item prior to the Committee's decision on the item. They will also be allowed to comment on any issues that they wish which may or may not be on the agenda. If anyone present wishes to be heard, please let the Chair know.

### **INTRODUCTIONS**

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Presenter

Page#

#### **I. CONSENT AGENDA**

- |      |   |  |
|------|---|--|
| Reed | * | A. Approve the minutes of the meeting of September 28, 2022. |
| All  | * | B. Report on meetings attended on behalf of the JPIA.        |
| Cruz | * | C. Membership report.  |

Preliminary Agenda-date issued: June 19, 2023  
Final Agenda-date issued:



**II. NEW BUSINESS**

- Greenfield \* A. Review of General Liability historic and current claims trends.
- Greenfield \* B. Review of biennial claims audit.
- Watkins \* C. Review of the Recreation and Special Events Policy.
- Beatty D. Review and make recommendations on amendments to the 2023-24 Memorandum of Liability Coverage. (MOLC)

**III. MISCELLANEOUS**

- Nogosek \* A. Liability Claims Department update.
- Sells \* B. CEO update.

**IV. UPCOMING MEETINGS**

- Reed \* A. The next Liability Program Committee meeting is scheduled for September 27, 2023 at 1:00 PM.

**ADJOURN**

\*Related items enclosed.

**Americans With Disabilities Act** – *The JPIA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the JPIA, shall be made to: Kristan Brown, Administrative Assistant II, ACWA JPIA, PO Box 619082, Roseville, CA 95661-9082; telephone (916) 786-5742. The JPIA’s normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m. (Government Code Section 54954.2, subdivision. (a)(1).)*

*Written materials relating to an item on this Agenda that are distributed to the JPIA’s Liability Program Committee within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661-3700; telephone (916) 786-5742. The JPIA’s normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m.*



# EMPLOYEE BENEFITS PROGRAM COMMITTEE MEETING

## AGENDA

JPIA Executive Conference Room  
2100 Professional Drive, Roseville, CA 95661  
(800) 231-5742- [www.acwajpia.com](http://www.acwajpia.com)

**Wednesday, July 26, 2023, 2:00 p.m.**

**Zoom Link** Meeting ID: 661 516 2566; Password: 1234; Telephone No.: 1 (669) 900-6833

This meeting shall consist of a simultaneous Zoom teleconference call at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661, and the following remote sites:

- Brent Haste - 1594 Broadway Street, Arboga
- Roberta Perez - 10440 Ashford, Rancho Cucamonga
- Stephanie Dosier - 18700 Ward Street, Fountain Valley
- Karen Gish – 15430 Tyler Road, Fiddletown

### **WELCOME**

### **CALL TO ORDER AND ANNOUNCEMENT OF QUORUM**

**ANNOUNCEMENT RECORDING OF MEETING** This meeting may be recorded to assist in preparation of minutes. Recordings will only be kept 30 days following the meeting, as mandated by the California Brown Act.

**PUBLIC COMMENT** Members of the public will be allowed to address the Employee Benefits Program Committee on any agenda item prior to the Committee's decision on the item. They will also be allowed to comment on any issues that they wish which may or may not be on the agenda. If anyone present wishes to be heard, please let the Chair know.

### **INTRODUCTIONS**

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

<u>Presenter</u>			<u>Page#</u>
Rupp	*	I. Approval of minutes of the meeting of April 26, 2023.	<b>5</b>
All		II. Report on meetings attended on behalf of JPIA.	
Smith	*	III. Overview of Program History and Current Status.	<b>11</b>

<u>Presenter</u>		<u>Page#</u>
Sher	* <b>IV.</b> Review Market Update and Utilization.	<b>18</b>
Smith	* <b>V.</b> Review and make recommendation on CDHP deductibles.	<b>25</b>
Smith	* <b>VI.</b> Review and possibly make recommendation on Anthem Health Guide.	<b>26</b>
Smith	* <b>VII.</b> Review and possibly make recommendation on Anthem's Carelon Pharmacy Benefit Manager.	<b>29</b>
Smith	* <b>VIII.</b> Review and make recommendation on pricing for the 2024 Anthem PPO medical plans.	<b>33</b>
Smith	* <b>IX.</b> Review and make recommendation on pricing for the 2024 Anthem HMO medical plans.	<b>39</b>
Smith	* <b>X.</b> Review and make recommendation on pricing for the 2024 Kaiser medical plans.	<b>42</b>
Smith	* <b>XI.</b> Review and make recommendation on pricing for the 2024 Kaiser Senior Advantage medical plans.	<b>45</b>
Smith	* <b>XII.</b> Review and make recommendation on pricing for the 2024 UHC Medicare Advantage PPO medical plan.	<b>47</b>
Smith	* <b>XIII.</b> Review and make recommendation on pricing for the 2024 Delta Dental plans.	<b>49</b>
Smith	* <b>XIV.</b> Review and make recommendation on pricing for the 2024 VSP vision plans.	<b>52</b>
Smith	* <b>XV.</b> Review and make recommendation on pricing for the 2024 Employee Assistance Program.	<b>55</b>
Smith	* <b>XVI.</b> Review and make recommendation on pricing for the 2024 life and disability plans.	<b>56</b>
Rech	* <b>XVII.</b> Review 2024 Wellness Grants.	<b>57</b>
Rupp	* <b>XVIII.</b> Discuss next meeting date.	<b>59</b>

## **ADJOURN**

\*Related items enclosed.

***Americans with Disabilities Act*** – *The JPIA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the JPIA, shall be made to: Olivia Sayad, Administrative Assistant II, ACWA JPIA, PO Box 619082, Roseville, CA 95661-9082; telephone (916) 786-5742. The JPIA's normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m. (Government Code Section 54954.2, subdivision. (a)(1).)*

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**ACWA JPIA**  
**Membership Approval Request**  
July 27, 2023

**AGENCY INFORMATION**

Fall River Valley Community Services District  
 Fall River Mills, CA  
 Shasta County

<u>Program</u>	<u>Join Date</u>
Liability	6/1986
Property	6/1985
Employee Benefits	8/2021
Workers' Comp.	Applying

Date Formed: 1961  
 Type of Agency: Special District  
 Date Joined ACWA: 1985

**LINES OF COVERAGE**

<u>Program</u>	<u>TIVs/Payroll</u>	<u>Quoted Premium</u>	<u>Current Carrier</u>
Workers' Comp.	\$296,500	\$4,618	State Fund

**BACKGROUND**

The Fall River Valley Community Services District (FRVCSD) was established in 1962 and provides water services to the towns of Fall River Mills and McArthur. The domestic system serves 488 metered residential and commercial water connections. The source is a 350-foot groundwater well (McArthur Well), which pumps from 200,000 to 400,000 gallons/day.

Wastewater service for Fall River mills was added in 1980. The sewer system consists of approximately 250 sewer connections. There are three lift stations within the system. Wastewater is pumped to the evaporation ponds located just outside of town, near the airport. Four one-acre ponds are used for evaporation. No other treatment is done.

The District entered into an agreement with the Fall River Lions Club in 1980 (updated in 1986) to initiate the Fall River Lions Club Community Park. The District maintains recreational hiking trails (Two Rivers Park and Floyd Buckskin Memorial Trail). The District is working on weed abatement and plans to add pavilions, picnic tables, and bathrooms. The District uses volunteers to help with its recreational activities.

**EMPLOYEES**

An elected five-member Board of Directors governs the District. Currently, there are four employees: one general manager, one full-time operations supervisor, one full-time clerical, and one part-time operator. Operations include water system monitoring and minor maintenance.

## **RISK MANAGEMENT**

Risk Management Consultant(s): Jeremy Sadler

Date of Assessment: November 16, 2022

A new member risk assessment was conducted to determine substantial conformance with the JPIA's Commitment to Excellence (C2E) Program, JPIA best practices, occupational safety and health standards, and consensus with public agency loss control methods. The Risk Consultant noted that FRVCSD staff were welcoming, cooperative, responsive, and professional during the assessment.

The Loss Analysis Summary report from the State Fund shows there have been no reported losses for the past 5 years.

Overall, a favorable opinion was developed about the staff and operations of the District. Should FRVCSD join the Workers' Compensation Program, a service plan will be implemented from August 2023 to June 2024 to complement the District's safety and risk management program with ACWA JPIA resources.

## **RECOMMENDATION**

That the Executive Committee approve Fall River Valley Community Services District's application for admission into the Workers' Compensation Programs.

**ACWA JPIA**  
**CEO Update**  
**July 27, 2023**

**BACKGROUND**

This is a standing item on Executive Committee agendas.

**CURRENT SITUATION**

The JPIA's Chief Executive Officer will update the Executive Committee on relevant current issues, progress on the current Goals & Objectives, and potential future opportunities and challenges.

**RECOMMENDATION**

None, informational only.

# ACWA JPIA MEETINGS & CONFERENCE CALENDAR – 2023

MEETING DATES	BOARD OF DIRECTORS	EXECUTIVE	PERSONNEL	FINANCE & AUDIT	PROGRAMS				RISK MGMT	CWIF
					Emp. Benefits	Liability	Property	Work Comp		
JAN 23			2:00 PM COSTA MESA							
JAN 30								2:00 PM		
JAN 31		8:00 AM								
MAR 22				1:00 PM			3:00 PM			
MAR 23		8:00 AM								
APR 26					8:30 AM					
MAY 8	1:00 PM	9:45 AM						8:30 AM		
<b>MAY 9-11 ACWA SPRING CONFERENCE – MONTEREY</b>										
MAY 25										9:00 AM UTAH
JUNE 8			11:00 AM							
<b>JUNE 14-15 EXECUTIVE COMMITTEE ONBOARDING MEETING</b>										
JUNE 20							3:00 PM	1:00 PM		
JUNE 21		8:00 AM								1:00 PM
JULY 26					2:00 PM	12:30 PM				
JULY 27		8:00 AM								
SEPT 6			11:00 AM							
SEPT 27				3:00 PM		1:00 PM				
SEPT 28		8:00 AM								1:00 PM
OCT 25		8:30 AM								
NOV 27	1:30 PM	10:15 AM								
NOV 28										8:30 AM
<b>ACWA FALL CONFERENCE – NOVEMBER 29 – DECEMBER 1 – INDIAN WELLS</b>										

- CICA Conference, Rancho Mirage – March 5-7, 2023
- AGRiP Governance Conference, Orlando, FL – March 5-8, 2023
- CAJPA Conference, Lake Tahoe – September 12-14, 2023