



Approved: February 22, 2021

Personnel Committee Meeting

ACWA JPIA
2100 Professional Drive
Roseville CA 95661
(800) 231-5742

September 15, 2020

This meeting consisted of a simultaneous Zoom teleconference meeting at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and remote sites.

MEMBERS PRESENT

Chairman: E.G. “Jerry” Gladbach, Santa Clarita Valley Water Agency
Vice-chair: Thomas Cuquet, South Sutter Water District
Melody A. McDonald, San Bernardino Valley Water Conservation District

MEMBERS ABSENT

None.

STAFF PRESENT

Chief Executive Officer/Secretary: Walter “Andy” Sells
Patricia Slaven, Director of Human Resources and Administration

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

Chairman Gladbach called the meeting to order at 9:04 a.m.

PUBLIC COMMENT

As the agenda stated, members of the public would be allowed to address the Personnel Committee on any agenda item prior to the Committee’s decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. No comments were brought forward.

APPROVAL OF MINUTES

Chairman Gladbach called for approval of the minutes of the July 28, 2020 meeting.

M/S/C (McDonald/Cuquet) (Cuquet-Yes; McDonald-Yes; Gladbach-Yes):
That the Personnel Committee approve the minutes of the July 28, 2020 meeting, as presented.

STAFFING STATUS

Mr. Sells discussed staffing status. Only new item was the recruitment for Executive Assistant position due to Bobbette's retirement in December. Internal applications are currently being taken.

CEO APPRAISAL

Ms. Slaven presented the results for the CEO Appraisal collected via an online survey. The Committee determined it will present the CEO Appraisal along with recommendations on salary and bonus at the September 21, 2020, Executive Committee Meeting.

SALARY SCHEDULE

Ms. Slaven presented the Salary Schedule, updated with 1% increase for all ranges, for an October 1, 2020 effective date.


M/S/C (McDonald/Cuquet) (Cuquet-Yes; McDonald-Yes; Gladbach-Yes):
That the Personnel Committee recommend to the Executive Committee the approval of the updated Salary Schedule, effective October 1, 2020.

NEXT MEETING DATE

The next Personnel Committee meeting is yet to be determined.

The Personnel Committee meeting adjourned at 10:52 a.m.


E.G. "Jerry" Gladbach, President


Walter "Andy" Sells, Secretary