



YOUR BEST PROTECTION

Approved May 10, 2021

Board of Directors' Meeting

ACWA JPIA
2100 Professional Drive
Roseville, CA 95661
Zoom Meeting

November 30, 2020

VOTING REPORT

See the list following the minutes.

NON-VOTING PARTICIPANTS

See the list of attendees.

STAFF PRESENT

See attendance list.

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

President Gladbach called the meeting to order at 10:06 a.m., welcomed everyone to the JPIA's Virtual Board of Director's meeting on Zoom and announced that there was a quorum.

PLEDGE OF ALLEGIANCE

Vice-chair Cuquet, led the Pledge of Allegiance.

ANNOUNCEMENT RECORDING OF MEETING

President Gladbach announced that the meeting was being recorded to assist in preparation of minutes and that the recording would only be kept 30 days following the meeting, as mandated by the California Brown Act.

PUBLIC COMMENT

As stated in the agenda, members of the public would be allowed to address the Board of Directors on any agenda item prior to the Board's decision on that item. Comments on any issues which may or may not be on the agenda were also welcome. Jonathan Hall of Tehachapi-Cummings Water District addressed the board promoting range voting.

WELCOME AND INTRODUCTION OF GUESTS

President Gladbach welcomed all in attendance and introduced the Executive Committee members. Mr. Sells introduced staff and ACWA staff in attendance. President Gladbach recognized Bette Boatman who will be retiring from Contra Costa Water District after serving 46 years on the board.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

President Gladbach asked for any additions to or deletions from the agenda; none were noted.

CONSENT CALENDAR

President Gladbach called for approval of the Consent Calendar.

Motion: That the Board of Directors approve the minutes of the July 27, 2020 meeting, with one correction to add Steven Farrell as an attending voter.

Motioner: Brent Haste, Yuba Water Agency

Seconder: Jace Schwarm, San Dieguito Water District
(100-Yes; 0-No; 0-Abstain)

**See voting report following the minutes.*

ADMINISTRATION

Glossary of Terms

Mr. Sells directed the Board to the Glossary of Terms at the beginning of the conference packet. It was suggested that they become acquainted with the terms used in this meeting and to inform staff of any other terms used in this meeting that need to be included.

Ratify New Member Agencies

President Gladbach noted that at each Board meeting, a list of new members is provided for membership ratification. The new agencies that have become members of the JPIA since the last meeting: Monroeville Water District and Grassland Basin Authority.

The Executive Committee recommended that the Board of Directors ratify the acceptance of the above member agencies, as presented.

Motion: That the Board of Directors ratify Monroeville Water District and Grassland Basin Authority as members of the JPIA.

Motioner: Bruce Rupp, Humboldt Bay Municipal Water District

Seconder: Bette Boatman, Contra Costa Water District
(100-Yes; 0-No; 0-Abstain)

**See voting report following the minutes.*

Board Resolution 2020-B

Mr. Sells explained that It is currently unknown whether ACWA will hold the Spring 2021 Conference in person or virtually. The resolution presented gives the JPIA authority to conduct the Executive Committee and CWIF Board Position elections by virtual voting, if necessary.

Motion: That the Board of Directors give authority to hold the JPIA Executive Committee and CWIF Board position elections by virtual voting, if necessary.

Motioner: Jace Schwarm, San Dieguito Water District

Seconder: Randall Reed, Cucamonga Valle Water District
(100-Yes; 0-No; 0-Abstain)

**See voting report following the minutes.*

JPIA Meeting Calendar for 2021

Mr. Sells made note that due to COVID the JPIA has not been able to produce a set meeting calendar for 2021. Committee meetings will be scheduled on an “as needed” basis until further notice. Meeting notifications will be posted on the JPIA website.

FINANCIAL

JPIA Investment Policy

Mr. deBernardi explained that the current Investment Policy was approved by the Board of Directors at the 2019 Fall Conference. Every year, per the JPIA Bylaws, the Investment Policy must be approved by the Board of Directors.

The Finance & Audit Committee and the Executive Committee had both reviewed the proposed Investment Policy and recommended approval by the Board of Directors as presented.

Motion: That the Board of Directors approve the Investment Policy, as presented.

Motioner: Mark Emmerson, Carmichael Water District

Seconder: Jonathan Hall, Tehachapi-Cummings Water District
(100-Yes; 0-No; 0-Abstain)

**See voting report following the minutes.*

PROGRAMS

President’s Awards

Mr. Sells explained that each year at its Fall Conference, the JPIA recognizes those members that have a loss ratio of 20% (losses divided by premiums) or less in either or all of the Liability, Property, or Workers’ Compensation Programs. Those members receive the “President’s Special Recognition Award”.

The districts listed in the Board packet received this special recognition. The data for this calculation is for a three-year period, 2016-2019, as of September 30, 2020.

Pooled Programs:

Ms. Thesing provided an overview of the Liability, Property, and Workers’ Compensation Programs. The overview included the strength of the programs, stable rates, and continued growth. Also highlighted was the JPIA Risk Control Grant Program.

Ms. Smith gave an overview of the Employee Benefits Program. The highlights of the report included the strength of the program, competitive rates, stable growth, and excellent customer service to members.

JPIA UPDATE

CEO Update

Due to time constraints, Mr. Sells provided a short update to the board and announced that two long time employees would be retiring at the end of the year: Bobbette Wells, Executive Assistant to the CEO; and Dianna Sutton, Special Projects Manager.

Department Updates

Also, due to time constraints, each of the following gave brief updates in their departments: Patricia Slaven, Director of Human Resources and Administration; Jennifer Nogosek, Liability/Property Claims Manager; Melody Tucker, Workers' Compensation Manager; and Robin Flint, Risk Control Manager.

OTHER BUSINESS

General Counsel Greenfield reported no pending or threatened legal action against the ACWA JPIA.

President Gladbach called for adjournment of the Board of Directors' meeting at 12:07 p.m.

Attest:

X

E. G. "Jerry" Gladbach
Chairman

X

Walter A. Sells
Secretary

JPIA BOARD OF DIRECTORS MEETING, NOVEMBER 30, 2020
LIST OF NON-VOTING ATTENDEES AND JPIA STAFF IN ATTENDANCE

Member/Agency	First	Last	Title
ACWA	Tiffany	Giammona	Director of Member Outreach & Engagement
ACWA	Dave	Eggerton	Executive Director
ACWA JPIA	David	deBernardi	Director of Finance
ACWA JPIA	Robin	Flint	Senior Risk Control Advisor
ACWA JPIA	Robert	Greenfield	General Counsel
ACWA JPIA	Debbie	Kyburz	Lead Member Services Representative
ACWA JPIA	Jennifer	Nogosek	Liability/Property Claims Manager
ACWA JPIA	Sylvia	Robinson	Publications & Web Editor
ACWA JPIA	Andy	Sells	Chief Executive Officer
ACWA JPIA	Jillian	Sciancalepore	Administrative Assistant I
ACWA JPIA	Patricia	Slaven	Director of Human Resources and Administration
ACWA JPIA	Sandra	Smith	Employee Benefits Manager
ACWA JPIA	Dan	Steele	Finance Manger
ACWA JPIA	Dianna	Sutton	Special Projects Manager
ACWA JPIA	Karen	Thesing	Director of Insurance Services
ACWA JPIA	Melody	Tucker	Work Comp Claims Manager
ACWA JPIA	Bobbette	Wells	Executive Assistant to the CEO
ACWA JPIA	Jillian	Sciancalepore	Administrative Assistant I
ACWA JPIA	Jackie	Rech	EB Account Manager
ACWA JPIA	Chimene	Camacho	HR Coordinator
Calleguas Municipal Water District	Thomas	Slosson	Alternate Director
Cucamonga Valley Water District	Carrie	Guarino	AGM
Elsinore Valley Municipal Water District	Greg	Thomas	General Manager
Foothill Municipal Water District	Richard	Atwater	Board of Directors
Helix Water District	Jennifer	Bryant	Director of Administrative Services
Helix Water District	Kathleen	Hedberg	Alternate Director
Kinneloa Irrigation District	Timothy	Eldridge	Alternate Director
La Habra Heights County Water District	Michael	Gualtieri	Alternate Director
Lake Arrowhead Community Services District	Steven	Boydston	Alternate Director
Main San Gabriel Basin Watermaster	Kelly	Gardner	Assistant Executive Officer
Monte Vista Water District	Justin	Scott-Coe	General Manager
North Coast County Water District	Adrienne	Carr	General Manager
Oakdale Irrigation District	Steve	Knell	Alternate Director
Palmdale Water District	Dennis	LaMoreaux	General Manager
Palmdale Water District	Don	Wilson	Alternate Director
Rancho California Water District	Carol Lee	Brady	Alternate Director
San Bernardino Valley Municipal Water District	June	Hayes	Alternate
San Gorgonio Pass Water Agency	Lance	Eckhart	Alternate Director
Santa Margarita Water District	Betty	Olson	Alternate Director

Member/Agency	First	Last	Title
Santa Rosa Regional Resources Authority	Richard	Aragon	Administrator
South Coast Water District	Bill	Green	Alternate Director
Three Valleys Municipal Water District	Lucy	Pena	HR/Risk Manager
Tulare Irrigation District	Kathi	Artis	Alternate Director
Upper San Gabriel Valley Municipal Water District	Charles	Trevino	Alternate Director
Upper San Gabriel Valley Municipal Water District	Anthony	Fellow	Director/Treasurer
Upper San Gabriel Valley Municipal Water District	Thomas	Love	General Manager
Vista Irrigation District	Brett	Hodgkiss	Alternate Director
