



Approved: July 16, 2021

Executive Committee Meeting

ACWA JPIA
2100 Professional Drive
Roseville, CA 95661
(800) 231-5742

June 17, 2021

This meeting consisted of a simultaneous Zoom teleconference call at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and remote sites.

MEMBERS PRESENT

Chairman: E.G. “Jerry” Gladbach, Santa Clarita Valley Water Agency
Vice-chair: Thomas A. Cuquet, South Sutter Water District
Fred R. Bockmiller, Mesa Water District
David Drake, Rincon del Diablo Municipal Water District
Brent Hasteley, Yuba Water Agency (*left meeting @ 11:05 a.m.*)
Melody A. McDonald, San Bernardino Valley Water Conservation District
Randall Reed, Cucamonga Valley Water District
Pam Tobin, San Juan Water District, ACWA VP

MEMBERS ABSENT

J. Bruce Rupp, Humboldt Bay Municipal Water District

STAFF PRESENT

Chief Executive Officer/Secretary: Walter “Andy” Sells
Chimene Camacho, Executive Assistant to the CEO (*Recording Secretary*)
Sarah Crawford, Training Manager
Robin Flint, Risk Control Manager
Robert Greenfield, General Counsel
Peter Kuchinsky, Lead Risk Control Advisor
Debbie Kyburz, Lead Member Service Representative
Jennifer Nogosek, Liability/Property Claims Manager
Patricia Slaven, Director of Human Resources and Admin.
Sandra Smith, Employee Benefits Manager
Dan Steele, Finance Manager
Karen Thesing, Director of Insurance Services
Shelley Tippit, Accountant II
Melody Tucker, Workers’ Compensation Manager
Cece Wuchter, Lead Sr. Claims Adjuster

OTHERS IN ATTENDANCE

Tiffany Giammona, ACWA Senior Director of Operations and Member Engagement
Cindy Saks, Chief Financial Officer, San Bernardino Valley Municipal Water District

WELCOME

Chairman Gladbach welcomed everyone in attendance.

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

Chairman Gladbach called the meeting to order at 10:02 a.m. He announced there was a quorum.

PLEDGE OF ALLEGIANCE

Chairman Gladbach led the Pledge of Allegiance.

ANNOUNCEMENT RECORDING OF MEETING

Chairman Gladbach announced that the meeting would be recorded to assist in preparation of minutes. Recordings are kept 30 days following the meeting, as mandated by the California Brown Act.

PUBLIC COMMENT

Chairman Gladbach noted that, as the agenda stated, members of the public would be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on that item. Comments on any issues on the agenda, or not on the agenda, were also welcomed. No comments were brought forward.

INTRODUCTIONS

Chairman Gladbach introduced the Executive Committee and asked Mr. Sells to introduce staff in attendance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Chairman Gladbach asked for any additions to, or deletions from, the agenda. Mr. Sells stated that Item 5A. Membership – San Diego County Water Authority will be deleted from the agenda.

CONSENT AGENDA

Chairman Gladbach called for approval of the Consent Agenda:

M/S/C (Hastey/Reed) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes; Gladbach-Yes);
That the Executive Committee approve the minutes of the May 21, 2021 meeting; and approve the JPIA disbursements of:

Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: May 16-31, 2021, and June 1-15, 2021.

ADMINISTRATION

Meetings attended on behalf of the JPIA

None reported.

Review of Organization Evaluation Process

Ms. Slaven stated that each summer, a Performance Appraisal for the Organization is conducted for the period September 1 through August 31. Executive Committee members are asked to complete an individual appraisal along with suggested goals. This year, the organizational appraisal will be conducted via Survey Monkey and each member of the committee will receive a link to complete the survey on June 18, 2021. Due to circumstances presented by the pandemic and desires of the committee, the goals have had no measurable progress and therefore, only comments will be requested. Input will be collected through June 29, 2021, after which Ms. Slaven will compile the results to be shared at the July 16, 2021 Executive Committee meeting.

WORKERS' COMPENSATION PROGRAM COMMITTEE

Director Drake presented the recommendations of the Workers' Compensation Program Committee from its meeting on June 14, 2021.

M/S/C (Drake/Tobin) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Tobin-Yes; Gladbach-Yes): That the Executive Committee approve the Memorandum of Workers' Compensation Coverage, effective July 1, 2021.

M/S/C (Drake/Hastey) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Tobin-Yes; Gladbach-Yes): That the Executive Committee approve Safety National's excess renewal terms, as presented, with an effective date of July 1, 2021.

M/S/C (Drake/Hastey) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Tobin-Yes; Gladbach-Yes): That the Executive Committee approve no changes to the pricing for the Workers' Compensation Program, policy year 7/1/21-22.

PROPERTY PROGRAM COMMITTEE

Director Hastey presented the recommendations of the Property Program Committee from its meeting on June 14, 2021.

M/S/C (Hastey/Tobin) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Tobin-Yes; Gladbach-Yes): That the Executive Committee approve the amended 2021-2022 Memorandum of Property Coverage, effective July 1, 2021, as presented.

M/S/C (Hastey/McDonald) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Tobin-Yes; Gladbach-Yes): That the Executive Committee approve the 2021-2022 Renewal Terms and Pricing "Not to Exceed" 20% rate increase.

M/S/C (Hastey/Reed) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Tobin-Yes; Gladbach-Yes): That the

Executive Committee approve Option 3, 15% increase to the pricing with the rates as follows:

Real and Personal Property	\$0.102
Mobile Equipment	\$0.154
Automobiles	\$0.871

MEMBERSHIP

San Bernardino Valley Municipal Water District

Ms. Kyburz presented San Bernardino Valley Municipal Water District's application for admission into the Liability, Property and Workers' Compensation Program.

M/S/C (Tobin/Drake) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Tobin-Yes): That the Executive Committee approve San Bernardino Valley Municipal Water District's admission into the Liability, Property and Workers' Compensation Program.

San Diego County Water Authority

This item was deleted from the agenda.

MISCELLANEOUS

Future agenda items

None.

CEO and Directors' updates

Mr. Sells and JPIA Directors updated the Executive Committee on relevant current issues. Items reported included:

- General Liability renewal progress
- Cal-OSHA's pending decision regarding mask-wearing requirements at workplaces
- Training department activities including virtual live training, the new streaming contract, and the upcoming in-person Training Conference in September.
- CUEMA Leadership Summit in Carlsbad in September
- Leadership Program scheduled to start in the Fall
- Update on the recruitment for the Risk Control Advisor and Assistant Executive Officer positions
- Cyber coverage: In March 2021, Alliant sent a cyber coverage survey to over 270 members and, to date, only 117 members have completed it. Mr. Sells emphasized the importance of completing this survey to determine the future of the JPIA cyber coverage. After much discussion, the Committee decided to schedule a meeting in the next couple of weeks to further discuss this matter.

Ms. Giammona provided an update on ACWA's current activities and the upcoming Fall Conference in Pasadena.

Director Hastey left the meeting at 11:05 a.m.

Availability for next meeting: The Executive Committee is scheduled to meet for a workshop on July 15, 2021 at 8:30 a.m. and a meeting on July 16, 2021 at 9:00 a.m.

CLOSED SESSION

Before proceeding into closed session, General Counsel announced the items to be discussed.

M/S/C (McDonald/Tobin) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; McDonald-Yes; Reed-Yes; Tobin-Yes; Gladbach-Yes): That the Executive Committee adjourn to closed session.

At approximately 11:20 a.m., the Executive Committee, upon advice of General Counsel, adjourned to closed session pursuant to Government Code(s) Section 54956.95 to discuss Liability and/or Workers' Compensation claims in:

1. City of Chula Vista v. Otay Water District
2. Poland v. Hi-Desert Water District

M/S/C (Reed/McDonald) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; McDonald-Yes; Reed-Yes; Tobin-Yes; Gladbach-Yes): That the Executive Committee reconvene to open session.

The Committee returned to open session at approximately 11:37 a.m.

- Closed session item #1:

M/S/C (Drake/McDonald) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; McDonald-Yes; Reed-Yes; Tobin-Yes; Gladbach-Yes): That the Executive Committee give authority for settlement of City of Chula Vista v. Otay Water District up to the amount of \$502,048.83.

- Closed session item #2:

M/S/C (Bockmiller/McDonald) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; McDonald-Yes; Reed-Yes; Tobin-Yes; Gladbach-Yes): That the Executive Committee give authority for settlement of Poland v. Hi-Desert Water District in the amount of \$205,000.

The Executive Committee meeting adjourned at 11:38 a.m.

Attest:

X

E.G. "Jerry" Gladbach
Chairman

X

Walter A. Sells
Secretary