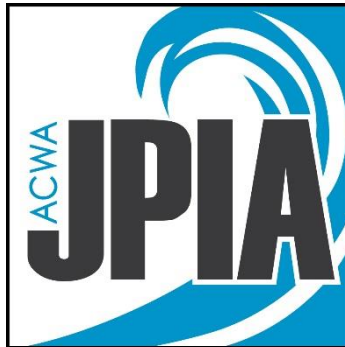


Executive Committee Meeting



YOUR BEST PROTECTION

JPIA Executive Conference Room
2100 Professional Drive
Roseville, CA 95661

Thursday
July 23, 2020
1:30 p.m.

Chairman: E.G. “Jerry” Gladbach, Santa Clarita Valley Water Agency

Vice-chair: Thomas A. Cuquet, South Sutter Water District

Fred R. Bockmiller, Jr., Mesa Water District

David A. Drake, Rincon del Diablo Municipal Water District

Brent Hasteley, Yuba Water Agency

Melody A. McDonald, San Bernardino Valley Water Conservation District

Randall J. Reed, Cucamonga Valley Water District

J. Bruce Rupp, Humboldt Bay Municipal Water District

Pamela Tobin, San Juan Water District

Executive Committee Core Values

Trust | Integrity | Listen | Good of the Whole



YOUR BEST PROTECTION

EXECUTIVE COMMITTEE MEETING

AGENDA

JPIA Executive Conference Room
2100 Professional Drive, Roseville, CA 95661
(800) 231-5742 - WWW.ACWAJPIA.COM

Executive Committee Core Values
Trust | Integrity | Listen | Good of the Whole

Thursday – July 23, 2020 – 1:30 pm

Zoom meeting information: 661-516-2566; Password: 1234

This meeting shall consist of a simultaneous Zoom teleconference call at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and remote sites.

WELCOME

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

ANNOUNCEMENT RECORDING OF MEETING This meeting may be recorded to assist in preparation of minutes. Recordings will only be kept 30 days following the meeting, as mandated by the California Brown Act.

PUBLIC COMMENT Members of the public will be allowed to address the Executive Committee on any agenda item prior to the Committee's decision on the item. They will also be allowed to comment on any issues that they wish which may or may not be on the agenda. If anyone present wishes to be heard, please let the Chairman know.

INTRODUCTIONS

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Presenter

Page#

I. CONSENT AGENDA

Gladbach

- * A. Approve the minutes of July 14, 2020 meeting.

1

Gladbach

- B. Approve an excused absence for any Executive Committee member.

II. ADMINISTRATION

Gladbach

- A. Report on meetings attended on behalf of the JPIA.

<u>Presenter</u>		<u>Page#</u>
Gladbach	* B. Review and confirm Organizational Goals and Objectives for 2020-2021.	5

III. PROGRAMS

Rupp	* A. Review and take action on recommendations of the Employee Benefits Program Committee from its meeting of July 22, 2020 (see packet for details). Action item(s) from this meeting include: <ul style="list-style-type: none"> • 2021 pricing for Anthem HMO medical plans • 2021 pricing for Kaiser medical plans • 2021 pricing for the ancillary plans • 2021 Employee Assistance program • Participation Requirements 	6
Sells	* B. Review and possibly take action on Santa Clarita Valley Water Agency.	8

IV. MISCELLANEOUS

	A. Discuss future agenda items.	
Sells	* B. CEO update.	9
Gladbach	* C. Review the availability of the Committee members for upcoming meeting – August 25, 2020.	10

ADJOURN

*Related items enclosed.

Americans with Disabilities Act – *The JPIA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the JPIA, shall be made to: Bobbette Wells, Executive Assistant to the CEO, ACWA JPIA, PO Box 619082, Roseville, CA 95661-9082; telephone (916) 786-5742. The JPIA’s normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m. (Government Code Section 54954.2, subdivision. (a)(1).)*

Written materials relating to an item on this Agenda that are distributed to the JPIA’s Executive Committee within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661-3700; telephone (916) 786-5742. The JPIA’s normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m.



Unapproved Minutes

Executive Committee Meeting

ACWA JPIA Executive Conference Room
 2100 Professional Drive
 Roseville, CA 95661
 (800) 231-5742

July 14, 2020

This meeting consisted of a simultaneous Zoom teleconference meeting at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and remote sites.

MEMBERS PRESENT

Chairman: E.G. “Jerry” Gladbach, Santa Clarita Valley Water Agency
 Thomas A. Cuquet, South Sutter Water District
 Fred R. Bockmiller, Mesa Water District (*arrived 1:08 a.m.*)
 David Drake, Rincon del Diablo Municipal Water District
 Brent Hastey, Yuba Water Agency
 Melody A. McDonald, San Bernardino Valley Water Conservation District (*left 2:00 p.m.*)
 Randall J. Reed, Cucamonga Valley Water District
 J. Bruce Rupp, Humboldt Bay Municipal Water District (*left 2:00 p.m.*)
 Pamela Tobin, San Juan Water District, ACWA VP

MEMBERS ABSENT

None.

STAFF PRESENT

Chief Executive Officer/Secretary: Walter “Andy” Sells
 David deBernardi, Director of Finance
 Robert Greenfield, General Counsel
 Jennifer Nogosek, Liability/Property Claims Manager
 Patricia Slaven, Director of Human Resources and Administration
 Sandra Smith, Employee Benefits Manager
 Dan Steele, Finance Manager
 Dianna Sutton, Special Projects Manager
 Karen Thesing, Director of Insurance Service
 Melody Tucker, Workers’ Compensation Claims Manager
 Bobbette Wells, Executive Assistant to the CEO (*Recording Secretary*)

OTHERS IN ATTENDANCE

Dave Eggerton, ACWA, Executive Director
 Tiffany Giammona, ACWA, Director of Member Outreach & Engagement
 Al Lopez, Western Municipal Water District
 Kevin Phillips, Paradise Irrigation District, Finance Chairman

WELCOME/CALL TO ORDER AND ANNOUNCEMENT OF QUORUM/INTRODUCTIONS

Chairman Gladbach called the meeting to order at 1:04 p.m. Chairman Gladbach announced that there was a quorum. Mr. Sells reported all in attendance on the Zoom meeting.

PUBLIC COMMENT

There were no members of the public in attendance.

CONSENT AGENDA

Chairman Gladbach called for approval of the Consent Agenda:

M/S/C (Hastey/McDonald) (Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve the minutes of the June 12, 2020 meeting; and approve the JPIA disbursements of:

Vendor Payments, Employee Benefits Claim Payments, Payroll, and summary of confidential claims payments for the Liability, Property, & Workers' Compensation Programs: May 16-31, 2020.

ADMINISTRATION

Meetings attended on behalf of the JPIA

None stated.

Organizational Performance Appraisal

Ms. Slaven reviewed the results of the Summary Appraisal Form that was submitted to the Executive Committee for the 2019-2020 Organizational Performance Appraisal. The organization was given an overall rating of 4.1 out of five.

M/S/C (Drake/Tobin) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve the 2019-2020 Organizational Performance Appraisal with an overall score of 4.1.

M/S/C (Bockmiller/Tobin) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; McDonald-Yes; Reed-Yes; Rupp-Yes; Tobin-Yes): That the Executive Committee approve the Organizational Goals and Objectives for 2020-2021, as such:

1. Develop and deliver workshops to Executive Committee to enhance knowledge of JPIA financial processes.
2. Conduct member survey/discussions to understand how JPIA can better partner with members to reduce risk and increase success.

3. Convene internal task force to review employee engagement survey results and determine next steps to address areas of concern.
4. Prepare and present proposal to retain a futurist to work with the Executive Committee and staff to identify future scenarios for JPIA opportunities and challenges.

PROGRAMS

Santa Clarita Valley Water Agency

Mr. Sells explained that during the last 12 months, Santa Clarita Valley Water Agency (SCVWA) has experienced five water main breaks. The average claim cost for these breaks is estimated to be in excess of \$200,000 each. The majority of the failures are connected to two water mains that were part of the infrastructure of Valencia Water Company, a private water company acquired by SCVWA in 2018.

Staff has been working with SCVWA to identify the size, type, location and possible defects in the pipe or installation process. Staff is also working with SCVWA on possible solutions including reducing pressures and potentially self-insuring future breaks/failures. SCVWA prepared an analysis and potential options to reduce the exposure to loss and additional claims that was presented to the Committee.

Executive Committee action on this item may be presented at the July 23, 2020 meeting.

MEMBERSHIP

Monroeville Water District

Ms. Thesing presented Monroeville Water District's application into the Liability Program effective August 1, 2020.

M/S/C (Drake/Cuquet) (Bockmiller-Yes; Cuquet-Yes; Drake-Yes; Gladbach-Yes; Hastey-Yes; Reed-Yes; Tobin-Yes): That the Executive Committee approve Monroeville Water District's application into the Liability Program effective August 1, 2020.

MISCELLANEOUS

Future agenda items

None stated.

CEO update

Mr. Sells discussed the recent shut down orders from the governor concerning COVID-19 and how the office has been adjusting to the work-at-home order. Also discussed was the upcoming virtual Board of Director's meeting on July 27, 2020.

Mr. Sells asked each department manager to speak on what their department is doing and how they are adjusting to the current climate.

Tiffany Giammona gave a brief update for ACWA.

Kevin Phillips announced that he had accepted a position with the city of Paradise as the new City Manager and would be leaving his position as chairman of the Finance & Audit Committee at the end of August.

Availability for next Zoom meeting on July 23, 2020 at 1:30 p.m.
No conflicts noted.

The Executive Committee meeting adjourned at 2:44 p.m.

Attest:

X

E.G. "Jerry" Gladbach
Chairman

X

Walter A. Sells
Secretary

ACWA JPIA
Organizational Goals for the 10/1/20-21 Fiscal Year
July 23, 2020

BACKGROUND

At the Executive Committee meeting of July 14, 2020, the Executive Committee reviewed and approved the Organizational Appraisal. During the process, the Committee identified four goals for the 10/1/20-21 fiscal year.

CURRENT SITUATION

The four goals are:

1. Develop and deliver workshops to the Executive Committee to enhance knowledge of JPIA financial processes. This goal ties to our core values of Integrity, Operating with Transparency, Honesty and Fairness.
2. Prepare and present proposal for a member survey to assess member awareness of JPIA resources and gain understanding of how the JPIA can better serve the membership. This goal represents our core value of Service.
3. Convene internal task force to review employee engagement survey results and determine next steps to address areas of concern. The survey was conducted to reinforce our core values of People and Service. This goal represents the commitment to our core values of People and Service.
4. Prepare and present proposal to retain a futurist to work with the Executive Committee and staff to identify future scenarios for JPIA opportunities and challenges. This is in alignment with our core values of Innovation and Service. Looking to identify future opportunities and challenges allows the JPIA to examine new practices and procedures to enhance the partnership with our members.

Staff would like the Committee to verify the goals and confirm the expectations for their successful completion.

RECOMMENDATION

None, informational only.



EMPLOYEE BENEFITS PROGRAM COMMITTEE MEETING

AGENDA

JPIA Executive Conference Room
2100 Professional Drive, Roseville, CA 95661
(800) 231-5742 - WWW.ACWAJPIA.COM

Wednesday, July 22, 2020 9:00 a.m.

Zoom meeting information: 661-516-2566; Password: 1234

This meeting shall consist of a simultaneous Zoom teleconference call at the ACWA JPIA, 2100 Professional Drive, Roseville, CA 95661 and remote sites.

WELCOME

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INTRODUCTIONS

ADDITIONS TO OR DELETIONS FROM THE AGENDA

<u>Presenter</u>			<u>Page#</u>
Rupp	*	I. Approval of minutes of the meeting of June 24, 2019.	
All		II. Report on meetings attended on behalf of JPIA.	
Smith	*	III. Overview of Program History and Current Status.	
Smith/Sells	*	IV. Review and make recommendation on 2021 pricing and plan options for Anthem PPO medical plans.	

<u>Presenter</u>	<u>Page#</u>
Smith	* V. Review and make recommendation on 2021 pricing for Anthem HMO medical plans.
Smith	* VI. Review and make recommendation on 2021 pricing for Kaiser medical plans.
Smith	* VII. Review and make recommendation on 2021 pricing for the ancillary plans.
Sells	* VIII. Review and possibly make recommendation on 2021 Employee Assistance Program.
Rech	* IX. Review and possibly make recommendation on Participation Requirements.
Rupp	* X. Discuss next meeting date.

ADJOURN

*Related items enclosed.

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ACWA JPIA
Santa Clarita Valley Water Agency
July 23, 2020

BACKGROUND

During the last 12 months, Santa Clarita Valley Water Agency (SCVWA) has experienced five water main breaks. The average claim cost for these breaks is estimated to be in excess of \$200,000 each. The majority of the failures are connected to two water mains that were part of the infrastructure of Valencia Water Company a private water company acquired by SCVWA in 2018.

CURRENT SITUATION

Staff has been working with SCVWA to identify the size, type, location and possible defects in the pipe or installation process of the suspected pipe. Staff is also working with SCVWA on possible solutions including reducing pressures and potentially self-insuring future breaks/failures.

SCVWA has prepared an analysis and potential options to reduce the exposure to loss and additional claims. The SCVWA staff analysis confirmed the pipes involved in the recent failures were part of the acquired Valencia Water Company. Immediate steps to reduce the risk of future failures include shutting down certain booster stations and supplemented use of a newly constructed interconnection. They have identified approximately 1700' of PVC pipe to be replaced or repaired scheduled for 2021. There is an additional 1000' of PVC identified to be repaired or replaced later in 2021.

JPIA staff believes the recently instituted procedure changes will help reduce exposures in the future. But, the question of the quality of PVC pipe and the installation standards used when the pipe was installed is still questionable. The JPIA believes there continues to be a significant exposure to additional losses related to the infrastructure acquired from the Valencia Water Company.

RECOMMENDATION

That the Executive Committee approve increasing the self-insured retention (SIR) for Santa Clarita Valley Water Agency's losses related to the infrastructure acquired from the Valencia Water Company from \$50,000 to \$100,000.

ACWA JPIA
CEO Update
July 23, 2020

BACKGROUND

This is a standing item on Executive Committee agendas.

CURRENT SITUATION

The JPIA's Chief Executive Officer, Andy Sells, will update the Executive Committee on relevant current issues, progress on the current Goals & Objectives, and potential future opportunities and challenges.

- JPIA update
- Director's updates

RECOMMENDATION

None, informational only.

JPIA MEETING & CONFERENCE CALENDAR – 2020

MEETING DATES	BOARD OF DIRECTORS	EXECUTIVE	PERSONNEL	FINANCE & AUDIT	PROGRAMS				RISK MGMT
					Emp. Benefits	Liability	Property	Work Comp	
JAN 15			11:00 AM ONTARIO						
JAN 22		8:30 AM							
APRIL 10		10:00 AM ZOOM							
MAY 1		10:00 AM ZOOM							
MAY 14				10:00 AM ZOOM					
MAY 15		10:00 AM ZOOM							
MAY 28								10:00 AM ZOOM	
JUN 1		2:00 PM ZOOM							
JUN 11							10:00 AM ZOOM		
JUN 12		10:00 AM ZOOM							
JUL 14		1:00 PM ZOOM							
JUL 22					9:00 AM ZOOM				
JUL 23		1:30 PM ZOOM							
JUL 27	10:00 AM ZOOM								
AUG 24				1:00 PM		3:00 PM			
AUG 25		8:30 AM							
OCT 7			TBD						
OCT 22		8:30 AM							
NOV 30	1:30 PM	10:15 AM							

**DATES AND TIMES SUBJECT TO CHANGE